



AGENDA

City Council

Regular Meeting January 13, 2026 Council Chambers 7:00 PM

CALL TO ORDER

ROLL CALL

PRESENTATION OF COLORS / PLEDGE OF ALLEGIANCE: Cub Scout Pack 580

APPROVAL OF THE AGENDA (Recommendation: Approve the agenda as presented or as amended).

APPROVAL OF THE MINUTES:
Workshop, December 9, 2025
Regular Meeting, December 9, 2025
Special Workshop, December 22, 2025

INTRODUCTIONS

- a) Cub Scout Pack 580

PUBLIC HEARINGS: 7:00 PM, or as soon afterwards as possible

- a) Request for New Secondhand Goods Dealer License for Shorties Appliances and More, LLC
(Recommendation: Approve the issuance of a Secondhand Goods Dealer license to Shorties Appliances and More, LLC dba Shorties Appliances at 6922 55th Street North).

OPEN FORUM (Maximum time of three minutes per person)*

CONSENSUS MOTIONS

- a) Request that the City Council approve the Group 8 Fire Department Lexipol policies as presented.
- b) Request that the City Council designate the St. Paul Pioneer Press as the official newspaper for the City of Oakdale for calendar year 2026.
- c) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Anthony Wessel as a half-time probationary Community Service Officer effective on or after January 14, 2026, at a rate of pay consistent with the City base pay schedule conditioned on passing all background requirements.

- d) Request that the City Council waive reading and adopt Resolution 2026-02, Delegating Authority to Make Electronic Fund Transfers.
- e) Request that the City Council waive reading and adopt Resolution 2026-03, Designating Official Depositories and Investment Brokerages for the City of Oakdale for Calendar Year 2026.
- f) Request that the City Council approve the City of Oakdale 2026 Legislative Priorities as outlined in the attached document.
- g) Request that the City Council waive reading and adopt Resolution 2026-04, a Resolution of Support for the Designation of County State Aid Highway 27 in the City of Oakdale.
- h) Request that the City Council table the Conditional Use Permit application for 7684 Stillwater Way North until February 10, 2026.
- i) Request that the City Council authorize the Mayor and City Administrator to enter into an agreement for final design and construction administration services between the City of Oakdale and LHB, Inc. for an amount not to exceed \$274,000 for City Projects P2026-01 (Tanners Lake Park), P2026-02 (Tower Park), and P2026-05 (Golfview Park).

Request that the City Council authorize the City Administrator to approve amendments, such as term extensions, to the contract with LHB, Inc. for City Projects P2026-01 (Tanners Lake Park), P2026-02 (Tower Park), and P2026-05 (Golfview Park), provided that they do not exceed the contract dollar amount.

Request that the City Council authorize the City Administrator to approve individual change orders and purchase orders up to \$100,000 for City Projects P2026-01 (Tanners Lake Park), P2026-02 (Tower Park), and P2026-05 (Golfview Park), provided that they are within the approved CIP budget.

- j) Request that the City Council amend City Policy FR-010: Public Improvement Project Financing.
- k) Request that the City Council waive reading and adopt Resolution 2026-05, Municipal State Aid (MSA) Advance Request.
- l) Request that the City Council waive reading and adopt Resolution 2026-06, Authorizing the Creation of Restricted TIF Fund (540) and Authorizing Ongoing Interfund Transfers between the Special Projects Funds and Special Projects Restricted TIF Fund.

ADVISORY BOARDS AND COMMISSIONS

- a) Acting Mayor Designation and Board and Commission Assignment for 2026 (Recommendation: Affirm the 2026 appointments for Council Liaisons and other assignments, and designate Council Member Morcomb as Acting Mayor for 2026, as noted on the attached).

Environmental Management Commission (no meeting, Council Liaison Zabel)

Planning Commission (met on 1/8/26, Council Liaison Severson)

Parks and Recreation Commission (no meeting, Council Liaison Morcomb)

Tree Board (no meeting, Council Liaison Moore)

AWARD OF BIDS

STAFF REPORTS

PUBLIC WORKS

- a) Donation to the City – Recreation, from Oakdale Residents John and Cathy Spencer (Recommendation: Waive reading and adopt Resolution 2026-01, accepting a donation from John and Cathy Spencer, in the amount of \$500, to fund giveaways at the 2025 Winter Wonderland event). *(Motion requires a 2/3's vote to pass)*

CITY ATTORNEY

ADMINISTRATOR'S REPORT

- a) Updating the City's Unclaimed Property Governing Documents (Recommendation: Waive reading and adopt Ordinance No. 958, Amending the Code of Ordinances for the City of Oakdale, Chapter 2, Article 6 – "Custody and Disposal of Unclaimed Property", to Follow the Process Outlined in State Law).

(Recommendation: Amend City Policy FR-015: Unclaimed Property, and rename as FR-015: Unclaimed Property – Uncashed Checks).

(Recommendation: Adopt new City Policy FR-015A: Unclaimed Property – All Others).

COUNCIL PRESENTATIONS

CLAIMS (Recommendation: Approve Claims for the period December 10, 2025 to December 23, 2025 in the amount of \$4,252,848.95).

(Recommendation: Approve Claims for the period December 24, 2025 to January 13, 2026 in the amount of \$6,793,072.80).

ADJOURNMENT

*Members of the public are invited to make comments to the Council during the open forum section. Up to three minutes shall be allowed for each speaker. No action will be taken by the Council on items raised during the public comment period unless the item appears as an agenda item for action.

**WORKSHOP MINUTES
OAKDALE CITY COUNCIL
DECEMBER 9, 2025**

The City Council held a Workshop on Tuesday, December 9, 2025 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting began at 5:00 PM.

Present: Mayor Kevin Zabel

Council Members: Andy Morcomb
Kari Moore
Gary Severson
Katie Wrich

City Staff Members: Christina Volkers, City Administrator
Sara Ludwig, City Clerk
Brian Bachmeier, Consulting City Engineer
Jake Foster, Assistant City Administrator
Andy Gitzlaff, Community Development Director
Max Lohse, Community Development Specialist
Luke McClanahan, City Planner
Nick Newton, Police Chief
Lori Pulkrabek, Communications Manager
Ivan Stepanov, Finance Director
Ryan Stuart, Police Captain
Cory Tietz, Public Works Director
Kevin Wold, Fire Chief

Others Present: Michael Krantz, Senior Manager, TOD, Metro Transit
Margaret Perez, Senior Project Manager, TOD, Metro Transit
Mike Phillips, Project Manager, Kraus-Anderson
Don Theisen, Owner's Representative

HELMO STATION METROPOLITAN COUNCIL TRANSIT ORIENTED DEVELOPMENT (TOD) SITE

Community Development Director Andy Gitzlaff went over the site ownership map and how the parcels fit into the Helmo Station Land Use Framework. Although there is a framework and goals for the Helmo Station Planned Unit Development (PUD), City staff is seeking Council feedback before finalizing any concept plans.

In response to Mayor Zabel's question about the buildability of the Met Council-owned northern parcels on the site, Mr. Gitzlaff stated it is mostly wetland.

Michael Krantz, TOD Senior Manager with Metro Transit introduced the organizational structure and function of the TOD Office, and noted that its intent is to support advancing projects and aligning housing and transportation investments. He highlighted how Met Council is advancing TOD at Helmo Station.

In response to Mayor Zabel's question about the possibility of housing above a Park & Ride, Mr. Krantz stated Met Council is open to that and it has been looked at for other projects.

Council Member Morcomb asked about a targeted density for this site. Mr. Gitzlaff indicated that City staff is tracking overall density within this area to ensure that public safety resources and infrastructure could accommodate the need.

Related to the southwestern-most parcel on the site, Council Member Morcomb inquired about the Met Council's willingness to work with additional partners on development. Mr. Krantz confirmed that there is a possibility for a joint Request for Proposal (RFP) for a few of these parcels.

In response to Mayor Zabel's question about the Met Council's long-term vision for these parcels, Mr. Krantz said the ultimate goal is to advance development, but federal funding could affect the Met Council's direction.

Council Member Moore expressed excitement about layering information from various agencies and partners and aligning goals to see what is possible for this site.

In response to Mayor Zabel's question about the Met Council's desire to acquire more land in this area, Mr. Krantz stated that generally it will only acquire additional parcels if it relates to transit goals.

Mr. Gitzlaff noted that City staff is exploring conversations with the current land owner to the west to create synergy for site development.

In response to Council Member Moore's question about how competing visions for the site are resolved, Mr. Krantz indicated that the Met Council would work with the City to establish vision for the site.

Mayor Zabel asked about similar projects in the Twin Cities Metro that compare to Helmo Station. Mr. Krantz pointed to Shady Oak in Hopkins.

Council Member Morcomb shared excitement for the development of the Helmo Station PUD, but also concern about the tax on the current infrastructure on the site.

The Council was supportive of the current Helmo Station PUD as the framework for the site and directed City staff to move forward with concept plan development.

2026 LEGISLATIVE PRIORITIES, PROPOSED

City Administrator Chris Volkens stated that staff is seeking feedback on the 2026 proposed legislative priorities and direction on hiring lobbyists.

Mayor Zabel pointed out that because Minnesota has a biennium budget, the major focus for legislators in 2026 will be the bonding bill, policy clarifications, and small State budget adjustments.

Assistant City Administrator Jake Foster briefly explained that the priorities are proposed to continue to be categorized into *Oakdale-Focused Priorities*, *East Metro-Focused Priorities*, and *Statewide Priorities Supported by Oakdale*. He then went over the draft 2026 legislative priorities for the City and the differences from 2025, noting the removal of the Tax Increment Financing (TIF) pooling extension request and the revision of the 2025 language from general support for a tax exemption on construction materials for cities to language that specifically supports a tax exemption for construction materials used in the City Hall portion of the City Hall/Police Department remodel and expansion project.

Mr. Foster pointed out that four new items were added to the proposed 2026 legislative priorities – Water Main Replacement Project, East Metro Training Facility, Bonding, and Broadband Franchising.

In response to Council Member Morcomb's question about the City's request for a sales tax exemption on construction materials, Mayor Zabel confirmed that only specific projects automatically qualify for this sales tax exemption so it is necessary to have this on the list.

Ms. Volkens asked for Council's direction on hiring a bonding lobbyist and tax lobbyist. Mayor Zabel stated that it is duplicative to hire two lobbying firms if bonding is the main priority in 2026. Ms. Volkens offered to inquire about utilizing a single firm for both bonding lobbying and tax lobbying. The Council was amenable, but also agreed that a bonding lobbyist is ultimately necessary.

Regarding a federal lobbyist, Mayor Zabel suggested connecting with Congresswoman Betty McCollum's Office about the fiscal year 2026 community project funding requests to understand the project timelines and where Oakdale's requests may fall in line.

Mr. Foster reviewed two federal lobbyist firm proposals. The Council agreed to wait until after the conversation with Congresswoman McCollum's Office before deciding whether to hire a federal lobbyist. Mayor Zabel offered to reach out to Congresswoman McCollum's Office to start that conversation.

Mayor Zabel mentioned the upcoming City Day on the Hill, March 11, 2026, which is an opportunity for Council Members to learn about important legislative issues impacting cities and hear from State policymakers.

REVIEW OF CITY POLICY FR-010: PUBLIC IMPROVEMENT PROJECT FINANCING

Ms. Volkens indicated that staff holistically reviewed City Policy FR-010: Public Improvement Project Financing and identified proposed changes. Two main questions from the Council were addressed. The first, a question regarding if specific funding sources need to be called out in

the policy, to which Consulting City Engineer Brian Bachmeier confirmed they do not. The second, is it possible to revise the language in Sections 8.1.1.2, 9.3.1.2, and 9.4.1.2, to which Mr. Bachmeier stated this language is taken directly from State law.

It was requested that any non-applicable legacy language be removed.

In response to Council Member Morcomb's question about any clarifications the Finance Director may need within this policy, Finance Director Ivan Stepanov said the identified funding source is a starting point with the understanding that the Council has ultimate discretion. Mayor Zabel suggested adding language after each identified funding source such as, 'or unless alternate funding is identified by City Council.'

Next steps include City staff making the requested language changes and Ms. Volkers circulating the updated policy via email before final approval at the next regular City Council meeting.

POLICE DEPARTMENT EXPANSION AND CITY HALL REMODEL PROJECTS VALUE ENGINEERING

Ms. Volkers stated that the conversation tonight revolves around the project schedule and value engineering decisions needed to cut project costs.

Related to the construction schedule, Kraus-Anderson Project Manager Mike Phillips went over the pros and cons of a single-phase approach.

In response to Mayor Zabel's question about a more detailed timeline for project completion, Mr. Phillips indicated that a milestone schedule will be available at the end of February.

Mr. Phillips then went over the construction schedule for a two-phase approach.

Overall, the Council was supportive of a single-phase construction schedule approach.

Fire Chief Kevin Wold explained how public safety operations will function, including impact to response times, with Police Department staff working out of South Fire Station and all Fire Department staff working out of North Fire Station during the construction phase. Police Chief Nick Newton added that the Police Department is equipped to respond to all fire and medical calls as the first on scene, with minimal impact to current services.

Ms. Volkers offered several options for temporary City Hall staff workspaces and a governing space during construction. Mayor Zabel requested a cost estimate to rent off-site office space. There was general Council support to explore using the Discovery Center as temporary workspaces for City Hall staff. It was requested that the cost estimates be gathered and presented for the various workspace options.

Mr. Phillips explained the proposed 4% escalation factor held in the budget as reserve funding have been industry standard post-COVID; however, due to market trends that number may decrease by 50%, if not be removed entirely.

Regarding the *Total Bid Day* project cost estimate, Mr. Phillips explained how the number is determined and how it may change in the next few months.

The Council agreed on the following for the value engineering and bid alternate items:

- Reduce the square footage of the lower and upper lobbies.
- Keep the fleet garage square footage by not eliminating the eastern two parking stalls.
- Reduce the square footage of the second level overhang of the fleet garage.
- Keep the north elevation window replacement.
- Switch roofing system to ballasted system.

WORKSHOP RECESSED FOR THE REGULAR CITY COUNCIL MEETING AT 6:52 PM

WORKSHOP RECONVENED AT 8:30 PM AFTER THE REGULAR CITY COUNCIL MEETING

The discussion continued for the value engineering and bid alternate items, and the Council agreed on the following:

- Remove the front entry sun shades.
- Keep the ACM window bump-outs.
- Pending cost savings, consider precast / plank floor structure for first floor west exterior wall.
- Include reduction in 50% of fleet garage in-floor heat as a bid alternate.
- Switch plumbing to PVC/PEX.
- Include flexible metal conduit as a bid alternate.
- Keep copper electrical feeders.
- Move mill and overlay of the existing north parking lot to the 2028 Parks Capital Improvement Plan (CIP).
- Keep ornamental fencing.
- Remove the relocation of the Veterans Memorial, but keep the removal and preservation as part of the project. The design and funding for a new Veterans Memorial will be discussed by the Council at a later date. It was suggested that the public provide input or a specialized group assist with design.
- Keep soil correction / ground improvement.

ADMINISTRATOR UPDATE

Regarding the annual Council assignments, Ms. Volkers noted that this will be on the first regular meeting agenda in January for approval.

The Council agreed to keep the Council Liaison assignments as is for 2026. The following was also agreed upon: The Cable Commission assignments will carry over from 2025; the Gold

Line Corridor Management Commission assignments are no longer necessary; the Metro-Inet Board will carry over from 2025; the Acorn Award Committee is no longer necessary; the Oakdale Area Chamber of Commerce will consist of the entire Council; Ms. Volkers and the City Engineer will serve as representatives for the 3M Drinking Water Settlement Committee; the Two Rivers Community Land Trust assignment will carry over from 2025; and one additional assignment was added – Century Avenue Corridor Coalition, with Mayor Zabel and Ms. Volkers as the representatives. Of note, any assignments with Ms. Volkers as the representative will transition to the new City Administrator upon her retirement.

The Council will take an updated group photo prior to the January 13, 2026 Workshop.

COUNCIL TOPICS

Mayor Zabel brought up the Oakdale Athletic Association (OAA) contract and associated annual monetary contribution. The Council agreed that these funds will be added to the Parks CIP. As part of the agreement, a 2.5-3% inflation factor will be included.

In response to Mayor Zabel's question about when the field rental schedule will be available to the general public, Public Works Director Cory Tietz indicated that City staff will work to include online field rental through the CivicRec platform by April 1, 2026. As OAA provides their schedule for each season then the online public reservation calendar will be updated.

Mayor Zabel suggested QR codes installed at each park to allow visitors to view the current reservation schedule.

Council Member Moore thanked Mr. Tietz for his efforts on this contract and improvements with the rental process.

Council Member Morcomb suggested starting the community engagement process early for the Golfview and Tower playground improvements, and possibly mailing out a notice to surrounding neighbors. Mr. Tietz confirmed that engagement will start in early 2026.

Mayor Zabel shared an update on the Oakdale Summerfest Community Organization open house that was held last night. The plan is to host another one in January 2026.

ADJOURNMENT

The Workshop was adjourned at 9:17 PM.

Respectfully submitted,

Sara Ludwig, City Clerk

**REGULAR MEETING MINUTES
OAKDALE CITY COUNCIL
December 9, 2025**

CALL TO ORDER

A regular meeting of the City Council of the City of Oakdale was held on December 9, 2025 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting was called to order by Mayor Kevin Zabel at 7:00 PM.

ROLL CALL

On a call of roll, the following were present:

Mayor Kevin Zabel

Council Members: Kari Moore
Andy Morcomb
Gary Severson
Katie Wrich

Staff Present: Christina Volkers, City Administrator
Sara Ludwig, City Clerk
Jim Thomson, City Attorney
Brian Bachmeier, Consulting City Engineer
Jake Foster, Assistant City Administrator
Andy Gitzlaff, Community Development Director
Luke McClanahan, City Planner
Nick Newton, Police Chief
Lori Pulkrabek, Communications Manager
Ivan Stepanov, Finance Director
Ryan Stuart, Police Captain
Cory Tietz, Public Works Director
Kevin Wold, Fire Chief

Others Present: Don Theisen, Owner's Representative, Don Theisen Consulting

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER MOORE TO APPROVE THE AGENDA AS AMENDED FOR THE MEETING OF DECEMBER 9, 2025.

5 AYES

TRUTH IN TAXATION PUBLIC HEARING

Finance Director Ivan Stepanov stated that per Minnesota Statute §275, cities with a population greater than 500 are required to hold a meeting between November 25th and December 30th to discuss the 2026 property tax levy and budget. The Truth in Taxation meeting is to enhance transparency and public engagement in Minnesota's property tax system. The City's proposed levy was approved at the September

9, 2025 regular City Council meeting, and was set at a 7% increase from 2025. It was also used to generate the proposed tax statements that property tax owners received in November 2025. It is important to note that the final levy cannot exceed the proposed tax levy. Mr. Stepanov noted that the levy has since been decreased to 6.2% for this presentation and for Council's consideration. He encouraged residents to visit the OpenGov transparency portal on the City's website or reach out to City staff with any questions.

Mr. Stepanov continued with the presentation discussing the City's mission and strategic directions, common property tax terms, the general property tax timeline, and reasons why property taxes change.

Mr. Stepanov shared the 2026 proposed levy and assessment highlights and the 2026 budget highlights. He moved on to discuss the valuation changes and tax impacts.

The next topic in the presentation was the 2026 proposed budget and City-based property tax levy. Mr. Stepanov covered the levy components for Oakdale, budgeted General Fund revenues and expenditures, the annual Capital Improvement Plan (CIP) levy, and annual Debt levy. The last slide in this section covered the 2026 proposed levy allocation.

Mr. Stepanov moved on to discuss the Washington County Truth in Taxation statement that is mailed out to residents in November each year. The notices include estimated market value, taxable market value, and proposed taxes for all jurisdictions; it does not include impacts of voter-approved referendums during the current year. He noted that the proposed tax levies on the Truth in Taxation Notice can be reduced, but not increased, prior to final approval. Per Minnesota Statute §275.065, supplemental budget information accompanies the Truth in Taxation Notice.

The final portion of the presentation covered property tax relief programs and provided action items for the public and Council.

Mayor Zabel expressed sincere appreciation to the Finance Department and all City staff for their extensive work on the annual budget process. He emphasized the City Council takes managing residents' hard-earned property tax dollars very seriously and is committed to ensuring that all levy funds are directed toward core, essential City services.

Mayor Zabel opened the public hearing for the Truth in Taxation meeting, and asked for public comment. No comments were heard. Mayor Zabel closed the public hearing.

2026 BUDGET, LEVY, AND CIP ADOPTION

- a) Adopt the 2026 Property Tax Levy and 2026 General Fund, Special Revenue Fund, Debt Service Fund, and Enterprise Fund Budgets**

A MOTION WAS MADE BY COUNCIL MEMBER MOORE, SECONDED BY COUNCIL MEMBER SEVERSON TO WAIVE READING AND ADOPT RESOLUTION 2025-110, ADOPTING THE 2026 PROPERTY TAX LEVY AND 2026 GENERAL FUND, SPECIAL REVENUE FUND, DEBT SERVICE FUND, CAPITAL PROJECT FUND, AND ENTERPRISE FUND BUDGETS.

Mayor Zabel highlighted the reduction of the City's proposed levy from 7% to 6.2% through difficult, but deliberate decisions. He emphasized the City's continued reduction in debt for the sixth consecutive year, reaching its lowest level since 2017, due to a long-term commitment to avoid financing routine equipment purchases with debt.

Council Member Morcomb pointed out that Oakdale has the second-lowest proposed tax levy among cities in Washington County with populations over 10,000, despite rising costs such as healthcare, reflecting a commitment by both City staff and the Council to prioritize residents and maintain high service levels during a challenging financial time.

Mayor Zabel added that a significant new service included in the 2026 budget is the rollout of a behavioral and mental health support service through the Police Department. In response to steadily increasing calls related to mental and behavioral health, the City is partnering with Washington County to implement a proven model already used within the East Metro. While this initiative requires new investment and staffing, the Council views it as an essential step to better serve the community and address growing needs.

5 AYES

b) Approving the 2026-2030 Capital Improvement Plan, 2026-2035 Vehicle and Equipment Replacements, and Authorizing the Fiscal Year 2026 Projects

A MOTION WAS MADE BY COUNCIL MEMBER MOORE, SECONDED BY COUNCIL MEMBER SEVERSON TO WAIVE READING AND ADOPT RESOLUTION 2025-109, APPROVING THE 2026-2030 CAPITAL IMPROVEMENT PLAN AND AUTHORIZING FISCAL YEAR 2026 PROJECTS, VEHICLES, AND EQUIPMENT.

5 AYES

APPROVAL OF THE MINUTES: **Workshop, November 25, 2025**
 Regular Meeting, November 25, 2025

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER WRICH TO APPROVE THE WORKSHOP MEETING MINUTES OF NOVEMBER 25, 2025.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER WRICH TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 25, 2025.

5 AYES

PUBLIC HEARINGS

a) Oakdale Garage Lofts (Live-Work Units) – Rezoning, Conditional Use Permit, Preliminary Plat, Final Plat, Site Plan, and Highway Noise Variance

City Planner Luke McClanahan explained that the request involves redevelopment of a 2.5-acre site at 6138 Highway 36 Blvd N to construct 12 live-work units. Live-work units combine a residential dwelling with an integrated workspace such as a shop, office, or studio. The proposal requires multiple approvals, including rezoning from B-1 (commercial) to the City's new MX (mixed-use) district, a conditional use permit, subdivision plats, site plan approval, and a highway noise variance due to proximity to Highway 36. The rezoning is consistent with the City's Comprehensive Plan and the Glenbrook Small Area Plan, which previously guided the area to mixed-use. Mr. McClanahan noted that City staff reviewed access, parking, fire safety, landscaping, and tree preservation requirements and found the proposal compliant, subject to conditions such as no retail sales, no outdoor storage of commercial vehicles, no vehicle repair activities, additional

parking signage, and landscaping and screening requirements near adjacent residential properties. Lastly, a traffic noise study showed noise levels exceeding State thresholds; however, a variance is permitted if specific construction standards are met, which City staff supports. The Planning Commission held the required public hearing for the land use approvals on November 6, 2025 and recommended approval. Additionally, City staff recommends approval of all requests, subject to the conditions outlined in each resolution.

Mayor Zabel opened the public hearing and welcomed comments from the audience. No comments were heard. Mayor Zabel closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER MOORE TO WAIVE READING AND ADOPT ORDINANCE NO. 957, REZONING CERTAIN PROPERTY FOR OAKDALE GARAGE LOFTS AT 6138 HIGHWAY 36 BOULEVARD NORTH FROM GENERAL COMMERCIAL (B-1) TO MIXED USE (MX).

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER WRICH TO WAIVE READING AND ADOPT RESOLUTION 2025-112, APPROVING A CONDITIONAL USE PERMIT FOR LIVE-WORK UNITS AT 6138 HIGHWAY 36 BOULEVARD NORTH (OAKDALE GARAGE LOFTS) WITH CONDITIONS INCLUDED IN THE ATTACHED RESOLUTION.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER MORCOMB TO WAIVE READING AND ADOPT RESOLUTION 2025-113, APPROVING THE PRELIMINARY PLAT AND FINAL PLAT FOR OAKDALE GARAGE LOFTS WITH CONDITIONS INCLUDED IN THE ATTACHED RESOLUTION.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER MOORE TO WAIVE READING AND ADOPT RESOLUTION 2025-114, APPROVING THE SITE PLAN FOR OAKDALE GARAGE LOFTS WITH CONDITIONS INCLUDED IN THE ATTACHED RESOLUTION.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER WRICH TO WAIVE READING AND ADOPT RESOLUTION 2025-115, APPROVING A VARIANCE FOR HIGHWAY NOISE LEVELS AT OAKDALE GARAGE LOFTS.

Council Member Morcomb expressed his excitement for this project and thanked the developers for bringing this new housing type to Oakdale.

5 AYES

b) Request for New Secondhand Goods Dealer and Precious Metals Dealer Licenses from Premier Gold, Silver, and Coin Association, LLC

City Administrator Chris Volkers explained that the request is to approve a temporary Precious Metals Dealer License and Secondhand Goods Dealer License for an event scheduled January 13–17, 2026 at Hampton Inn. City of Oakdale Code of Ordinances requires the City Council to

approve these licenses, and while there is no specific licensing category for events, the request meets the applicable Code provisions.

Mayor Zabel opened the public hearing and welcomed comments from the audience. No comments were heard. Mayor Zabel closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER SEVERSON TO APPROVE A NEW SECONDHAND GOODS DEALER LICENSE AND A NEW PRECIOUS METALS DEALER LICENSE TO ANDREA ROJAS OF PREMIER GOLD, SILVER, AND COIN ASSOCIATION, LLC, CONDUCTING BUSINESS AT 436 IMPERIAL AVENUE N.

Mayor Zabel highlighted this type of business regulation as an example be flagged and included in a broader discussion on business regulations planned for early next year, with the goal of clarifying and refining the City's approach to similar one-off situations.

5 AYES

c) Revising the Fee Schedule for 2026

Ms. Volkers presented the annual Fee Schedule for the upcoming year, noting ongoing efforts to improve clarity and usability, including the addition of a table of contents. She noted that there are no significant fee increases, with most fees remaining similar to last year and only modest adjustments made to reflect a 3% cost-of-living and cost-of-doing-business increase.

Mayor Zabel opened the public hearing and welcomed comments from the audience. No comments were heard. Mayor Zabel closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER MOORE, SECONDED BY COUNCIL MEMBER MORCOMB TO WAIVE READING AND ADOPT ORDINANCE NO. 955, REVISING THE FEE SCHEDULE FOR 2026.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER MOORE, SECONDED BY COUNCIL MEMBER WRICH TO WAIVE READING AND ADOPT RESOLUTION 2025-107, AUTHORIZING PUBLICATION OF ORDINANCE NO. 955 BY TITLE AND SUMMARY.

5 AYES

OPEN FORUM

a) Proclamation: National Law Enforcement Appreciation Day

Mayor Zabel proclaimed the date of January 9 as "National Law Enforcement Appreciation Day". He thanked the Police Department for their work and dedication.

b) 2025 Volunteer of the Year Announcement

Mayor Zabel announced that "Oakdale Santa" is the 2025 Volunteer of the Year. For over 35 years he has been spreading holiday joy in Oakdale. The Council presented "Oakdale Santa" with an award the previous night.

Mayor Zabel invited comments from the audience. No comments were heard.

CONSENSUS MOTIONS

Council Member Morcomb pulled consensus item o).

A MOTION WAS MADE BY COUNCIL MEMBER SEVERSON, SECONDED BY COUNCIL MEMBER MOORE TO APPROVE CONSENSUS MOTIONS A-N, AS PRESENTED:

- a) Request that the City Council approve the Group 7 Fire Department Lexipol policies as presented.
- b) Request that City Council authorize the Mayor and City Administrator to execute the MCPP Application Commitment Agreement for 2026.
- c) Request that the City Council approve the issuance of 2026 Tobacco Sales Licenses, as listed above, for the term of January 1, 2026, through December 31, 2026.
- d) Request that the City Council waive reading and adopt Resolution 2025-105, Authorizing a Budget Amendment related to Ambulance Supplemental Aid.
- e) Request that the City Council authorize the Mayor and City Administrator to sign and execute the agreement amendment between the City of Oakdale and the Center for Energy and Environment, increasing the not-to-exceed amount to \$10,000 and extending the term until the end of 2026.
- f) Request that the City Council waive reading and adopt Resolution 2025-118, Accepting a Grant from Washington County and Amending the 2025 General Fund Budget for the Purchase of SCUBA Equipment and the Related Grant Funding, in a Total Amount Not to Exceed \$14,600.
- g) Request that the City Council waive reading and adopt Resolution 2025-116, Approving a Budget Amendment for the Purchase of 2025 Chevrolet Silverado 2500HD Truck Chassis with a Utility Body and Snowplow (V2024-07).
- h) Request that the City Council waive reading and adopt Resolution 2025-104, Authorizing a Budget Amendment to Reduce the Transfer from the Utility System Replacement Fund to the Street Improvement Fund.
- i) Request the City Council waive reading and adopt Resolution 2025-106, Authorizing the Pursuit of 2025 Local Road Improvement Program Funding for the Helmo Avenue Improvement Project.
- j) Request that the City Council waive reading and adopt Ordinance No. 956, Amending the Code of Ordinances for the City of Oakdale, Chapter 9 – Article 7 “Peddlers, Solicitors, and Transient Merchants”, Relating to the License Terms for Solicitors, Article 17 “Tetrahydrocannabinol (THC) Consumable Products”, Repealing THC Regulations Preempted by State Law, and Article 18 “Cannabis and Hemp Business Regulations”, Relating to Clarifying Processes and Preliminary Registration Process.

Request that the City Council waive reading and adopt Resolution 2025-117, Authorizing Publication of Ordinance No. 956 by Title and Summary.

- k) Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Seth Bailey and Ryan O’Rourke to

full-time probationary Police Sergeants effective on or after January 1, 2026, at a rate of pay consistent with the City base pay schedule and conditioned on passing all background requirements.

- l) Request that the City Council authorize the Mayor and City Administrator to enter into the Amendment to the Agreement for Water Service between City of Landfall and the City of Oakdale for water service for the period January 1, 2026 – December 31, 2028 with an option to renew for one additional two-year term.
- m) Request that the City Council authorize the Mayor and City Administrator to enter into the Fire Services Contract between the City of Landfall and the City of Oakdale for contract fire services for the period January 1, 2026 – December 31, 2028 with an option to renew for two additional one-year terms.
- n) Request that the City Council authorize the Mayor and City Administrator to enter into the Fire Services Contract between the City of Pine Springs and the City of Oakdale for contract fire services for the period January 1, 2026 – December 31, 2028 with an option to renew for two additional one-year terms.

Consensus Item o): Request per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec. 2-36 (c) and per City Personnel Policy PE-031, Section 5.0 that the City Council appoint Robert Gallas, Shaemus Gibbons, Lukas Lee, Martin Lutz, Noah Piepgras, Joseph Schmidt, Edmund Silberman, Adam Sixt, Tom Stifter, Jack Willis, and Andrew Zieman as Seasonal Ice Rink Attendants, conditioned on passing all background requirements.

Council Member Morcomb highlighted the significance of this role for young adults, many of whom are experiencing their first job interview and opportunity to serve in local government. He welcomed the newly hired City staff and encouraged them to see this position as a potential stepping stone for future growth within the City.

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER SEVERSON TO APPROVE CONSENSUS MOTION O, AS PRESENTED.

5 AYES

ADVISORY BOARDS AND COMMISSIONS

Environmental Management Commission (no meeting, Council Liaison Zabel)

Planning Commission (12/4/25 meeting cancelled, Council Liaison Severson)

Parks and Recreation Commission (no meeting, Council Liaison Morcomb)

Tree Board (no meeting, Council Liaison Moore)

AWARD OF BIDS

None.

STAFF REPORTS

COMMUNITY DEVELOPMENT

- a) Conditional Use Permit – Oversized Accessory Structure (Garage) at 7684 Stillwater Way North

Mr. McClanahan explained that the request is for a Conditional Use Permit (CUP) at 7684 Stillwater Way to construct an oversized two-story garage totaling approximately 2,100 square feet on a one-acre parcel. He noted that at the November 6, 2025 Planning Commission public hearing, several neighbors expressed concerns about the garage's height, size, proximity to solar panels, and potential commercial use. Despite this, the Planning Commission recommended approval, and City staff also supports the request, finding it meets City Code requirements with certain conditions.

In response to Council Member Morcomb's question about how the City enforces imposed CUP conditions, Mr. McClanahan stated that City staff would follow Code enforcement procedures and consult with the City's attorney on how to revoke the CUP. Mayor Zabel added that there is legal action that can be taken against the individual for contempt.

Mayor Zabel noted that all CUPs are evaluated against seven established criteria, including whether the proposed structure fits the character of the neighborhood. He respectfully disagreed with City staff's assessment for this particular request. Further, as all seven criteria must be satisfied for approval, Mayor Zabel stated that, in its current form, he cannot support the CUP, though revisions to the plans could potentially address this concern. Council Member Morcomb agreed.

A MOTION WAS MADE BY COUNCIL MEMBER MOORE, SECONDED BY COUNCIL MEMBER WRICH TO TABLE THIS ITEM UNTIL THE JANUARY 13, 2026 REGULAR CITY COUNCIL MEETING.

5 AYES

ENGINEERING

a) Feasibility Report for City Project R2026-01 (2026 Street Reconstruction)

Consulting City Engineer Brian Bachmeier explained that the feasibility report for City Project R2026-01 (2026 Street Reconstruction) confirmed that the streets proposed for reconstruction have poor pavement and infrastructure conditions. Proposed improvements include full asphalt replacement, curb and gutter replacement, water main replacement where needed, sanitary and storm sewer televising for spot repairs, surface water improvements to meet Ramsey-Washington Watershed District requirements, and tree removal with replacement. Sidewalk installation on Greenway Avenue and LED street light upgrades are also planned. Mr. Bachmeier outlined the next steps to include a public improvement and assessment hearing in January, approval of the final plans and specifications by City Council, and the award of bid in early spring. The project is anticipated to wrap up by early fall.

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER SEVERSON TO WAIVE READING AND ADOPT RESOLUTION 2025-111, ACCEPTING THE FEASIBILITY REPORT FOR CITY PROJECT R2026-01 (2026 STREET RECONSTRUCTION), AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR CITY PROJECTS R2026-01 AND R2026-02, DECLARING THE COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL, AND ESTABLISHING A PUBLIC IMPROVEMENT AND ASSESSMENT HEARING FOR JANUARY 27, 2026, AT 7:00 PM OR AS SOON AFTERWARDS AS POSSIBLE.

5 AYES

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER SEVERSON TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO SERVICE CONTRACTS WITH SEH TO PREPARE THE PLANS AND SPECIFICATIONS FOR CITY PROJECTS R2026-01 AND R2026-02 IN THE AMOUNTS OF \$203,400 AND \$52,700, RESPECTIVELY.

5 AYES

CITY ATTORNEY

No report.

ADMINISTRATOR'S REPORT

a) Approval of Subcontractor Request for Qualifications (RFQ) for Police Department and City Hall Projects

Don Theisen, Owner's Representative, began by outlining the project background and schedule. He shared that the project will begin construction in June, with public engagement via virtual and in-person open houses next week and a Planning Commission review on January 8, 2026. A key step in the project is pre-qualifying contractors through an RFQ, which allows the Construction Manager at Risk (CMAR) to identify qualified firms for bidding, ensuring experienced contractors with relevant project experience, safety records, and quality assurance plans.

Ms. Volkers noted that this marks a pivotal step in the project, as the next six months will involve rapid progress with detailed design, bid packages, and construction preparation. She thanked the project team, highlighting the critical role of the owner's representative and praising partners BKV Group (architect) and Kraus-Anderson (CMAR) for their excellent collaboration.

A MOTION WAS MADE BY COUNCIL MEMBER MOORE, SECONDED BY COUNCIL MEMBER SEVERSON TO APPROVE SUBCONTRACTOR REQUEST FOR QUALIFICATIONS FOR THE CITY OF OAKDALE POLICE EXPANSION AND CITY HALL REMODEL DATED DECEMBER 11, 2025.

5 AYES

COUNCIL PRESENTATIONS

Council Member Severson expressed his pleasure with the City's Tree Lighting with Santa event last week.

Council Member Morcomb pointed out a correction from the last meeting – Oakdale parks do have separate recycling bins, which are important for properly sorting recyclables. Additionally, he thanked the Public Works staff for their work to clear the streets during this snow storm.

Council Member Wrich thanked City staff and City Council for welcoming her and onboarding her.

Council Member Moore also thanked the Public Works staff for their work to clear the streets during this snow storm; and echoed Council Member Severson's remarks about the City's Tree Lighting with Santa event.

Mayor Zabel made announcements about the following:

- The City's first-ever Tree Lighting with Santa event was held last Thursday. Thanks to everyone who braved the cold to join us at City Hall for the tree lighting festivities to kick off the holiday season.

- Visit the Oakdale Indoor Market this Saturday, December 13th from 9 AM to 1 PM at the Discovery Center.
- Santa's magical red mailboxes have arrived at City Hall and the Discovery Center! Help your little ones write a letter to Santa and drop it in one of the red mailboxes by December 15th. Be sure to include the child's full name, age, and address with each letter, and Santa might just send a letter back!
- Join the City for an Open House to learn more about the Police Expansion and City Hall Remodel Project! Two opportunities will be offered to learn and ask questions of the project team. For details on both options, visit www.oakdalemn.gov.
 - A virtual open house will be held on Monday, December 15th from 6 PM to 7 PM.
 - An in-person open house will be held on Tuesday, December 16th from 5 PM to 6:30 PM at City Hall.
- Winter Wonderland is on Saturday, December 20th from 9 AM to 1 PM at the Discovery Center. This is one of the most popular events of the year! Activities include: horse-drawn hayrides, a petting zoo, bonfire with s'mores, breakfast, holiday face painting, visit with Santa, candy cane hunt and more. This event is free to attend thanks to a partnership with the Oakdale Area Chamber of Commerce, sponsoring organizations, and Oakdale Recreation.
- This is the last City Council meeting of the year. On behalf of the City, we want to wish everyone a safe, healthy, and happy holiday season! Also, a reminder that City offices will be closed on Wednesday and Thursday, December 24th and 25th, for the holiday. Emergency services remain available during all holidays.

CLAIMS

A MOTION WAS MADE BY COUNCIL MEMBER MORCOMB, SECONDED BY COUNCIL MEMBER WRICH TO APPROVE CLAIMS FOR THE PERIOD NOVEMBER 26, 2025 TO DECEMBER 9, 2025 IN THE AMOUNT OF \$1,447,205.66.

5 AYES

ADJOURNMENT

THE REGULAR CITY COUNCIL MEETING OF DECEMBER 9, 2025 WAS ADJOURNED AT 8:24 PM.

Respectfully submitted,

Sara Ludwig, City Clerk

**SPECIAL WORKSHOP MINUTES
OAKDALE CITY COUNCIL
DECEMBER 22, 2025**

The City Council held a Special Workshop on Monday, December 22, 2025 at North Fire Station, 5000 Hadley Avenue North, Oakdale, Minnesota. The meeting began at 4:00 PM.

Present: Mayor Kevin Zabel

Council Members: Kari Moore
Andy Morcomb
Gary Severson
Katie Wrich

City Staff Members: Christina Volkers, City Administrator
Jake Foster, Assistant City Administrator

Others Present: Irina Fursman, Hue Life Co-Founder and CEO

STRATEGIC PLANNING

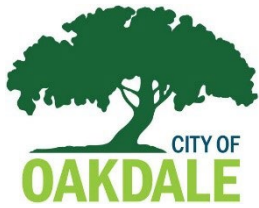
The City Council, City Administrator Chris Volkers, and Assistant City Administrator Jake Foster met with Hue Life Co-Founder and CEO Irina Fursman to update and refresh Council's Strategic Plan policy for 2026-2027.

ADJOURNMENT

The workshop was adjourned at 7:20 PM.

Respectfully submitted,

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: KM CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing a <input checked="" type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Public Hearing: Request for New Secondhand Goods Dealer License for Shorties Appliances and More, LLC		

BACKGROUND

Staff received a new Secondhand Goods Dealer License application from Shorties Appliances and More, LLC dba Shorties Appliances, located at 6922 55th Street North.

The company has been located in the City of St. Paul since it was founded in 2019. The applicant hopes to grow the business in Oakdale, which provides quality appliances at low costs from wholesalers, scratch and dent suppliers, as well as the secondhand market.

City of Oakdale Code of Ordinances states, relating to businesses conducting the purchase of Secondhand Goods:

Chapter 9, Article I, Sec. 9-03a. - License Required. No person shall exercise, carry-on, or be engaged in the trade or business of a pawnbroker, precious metal dealer, or secondhand goods dealer within the City unless such person is currently licensed under this Chapter. No pawnbroker, precious metal dealer, or secondhand goods dealer license may be transferred to a different location or a different person.

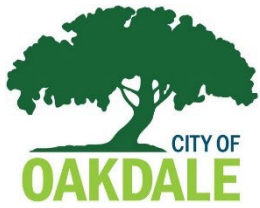
City of Oakdale Code of Ordinances states, relating to new Secondhand Goods Dealer businesses:

Chapter 9, Article 1, Sec. 9-07. - Application Consideration. (a) The City Council shall conduct a hearing on the license application within a reasonable period following receipt of the issuing authority's report and recommendation regarding the application. At least ten (10) days in advance of the City Council hearing on an application, the issuing authority shall cause notice of the hearing to be published in the official newspaper of the city, setting forth the day, time, and place of the hearing; the name of the applicant; the premises where the business is to be conducted; and the type of license which is sought. At the hearing, opportunity shall be given to any person to be heard for or against the granting of the license. Additional hearings on the application may be held if the City Council deems additional hearings necessary. After the hearing or hearings on the application, the City Council may, in its discretion, grant or deny the application.

Notice of the public hearing was posted on December 23, 2025 and published on January 2, 2026. Staff has confirmed with the City Planning division that the location is zoned appropriately for this type of business. The Oakdale Police Department conducted a background investigation on the applicant Stacy Loveland, and found no disqualifying factors.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council approve the issuance of a Secondhand Goods Dealer license to Shorties Appliances and More, LLC dba Shorties Appliances at 6922 55th Street North.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026				
Requester: KW CA Approval: CV	Advisory Board/Commission	<input type="checkbox"/>	Open Forum	<input type="checkbox"/>
	Award of Bid	<input type="checkbox"/>	Other:	<input type="checkbox"/>
	Consensus Motions	a <input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
	Department:			<input type="checkbox"/>
Title: Approval of Fire Department Lexipol Policies, Group 8				

BACKGROUND

In December 2023, the City entered into an agreement with Lexipol for enhancing the public safety department policies and operating procedures. Since January 2024, the Fire Department has worked with Lexipol to build the new policy manual. Lexipol representatives and legal staff have contributed to developing content and vetting the policies to ensure compliance with State and Federal law along with alignment to best practices.

This is the eighth of an estimated 9 groups of Fire Department Lexipol policies for approval.

Number	Policy
907	Heat Illness Prevention/Rehabilitation Program
908	Respiratory Protection Program
909	Personal Alarm Devices
910	Health and Safety Officer (HSO)
911	Vehicle Safety Belts
912	Fire Station Safety
913	Ground Ladders
914	Personal Protective Equipment
915	Hazardous Energy Control
916	Hazard Communication/Employee Right to Know (ERTK) Program
917	Roadway Incident Safety
1000	Promotions and Transfers
1001	Classification Specifications
1002	Reporting for Duty
1003	Fire Officer Development

FINANCIAL CONSIDERATION

Lexipol was an approved budget item for 2025 and includes an annual subscription fee, totaling \$10,418 in 2025, which was included in the 2025 preliminary budget. The approved policies will be uploaded to the City's website.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council approve the Group 8 Fire Department Lexipol policies as presented.

Attachment

Policies 907-917, 1000-1003

Heat Illness Prevention/Rehabilitation Program

907.1 PURPOSE AND SCOPE

The purpose of this policy is to promote member health and safety by establishing a heat illness prevention program requiring member participation and implementing an effective training program (see the Heat Illness Prevention Training Policy) to ensure compliance with Minn. Stat. § 182.653, Subd. 2.

The intent is to establish methods to lower the risk of illness or injury due to exposure to high-heat working conditions and to establish fireground rehabilitation guidelines to ensure that the physical and mental condition of members does not deteriorate to the point that it negatively affects emergency operations.

907.1.1 DEFINITIONS

Definitions related to this policy include:

Fireground rehabilitation - A system for on-scene management of firefighter heat stress, dehydration and fatigue. The primary goals of rehabilitation are rehydration, rest and cooling, assessment of remaining work capacity and recognition and treatment of heat strain injuries.

Heat exhaustion - A condition caused by the loss of large amounts of fluid by sweating. A worker suffering from heat exhaustion still sweats but experiences extreme weakness or fatigue, giddiness, nausea or headache. In more serious cases, the victim may vomit or lose consciousness. Skin may be clammy or moist, pale or flushed. Body temperature is normal to slightly elevated. Mild heat exhaustion will respond to copious water and a cool environment. Those with severe cases may require extended care for several days.

Heat stress - The aggregate of environmental and physical work factors that constitute the total heat load imposed on the body. Heat load is derived from two major sources:

- Internally generated metabolic heat, which is a by-product of chemical processes that occur within the cells, tissue and organs of firefighters exerting themselves in turnout clothing
- Externally imposed environmental heat, which influences the rate at which body heat can be exchanged with the environment and consequently the ease with which the body can regulate and maintain a normal temperature

Heat strain - The series of physiological responses to heat stress. These responses reflect the degree of heat stress. When the strain is excessive for the individual, a heat disorder (heat exhaustion or heat stroke) will follow.

Heat stroke - A condition where the body's temperature regulatory system fails, sweating becomes inadequate and the body's only effective means of removing excess heat is compromised. Early recognition and treatment of heat stroke is the only means of preventing permanent brain damage or death. Signs and symptoms of heat stroke may include mental

Oakdale Fire Department

Oakdale Fire Policy Manual

Heat Illness Prevention/Rehabilitation Program

confusion, convulsions, an altered level of consciousness and skin that is hot, usually dry and red or spotted. Body temperature is usually 104 degrees or higher.

907.2 POLICY

It is the policy of the Oakdale Fire Department to require member participation in the heat illness prevention program and the accompanying training.

907.3 GUIDELINES

This heat illness prevention program shall apply to all emergency operations and training exercises where personnel are exposed to heavy physical exertion and/or extreme heat conditions.

A rehabilitation group will be established by the Incident Commander (IC) when conditions dictate that rest and rehabilitation are needed at an emergency scene. Rehabilitation considerations should include, but are not limited to, the following:

- **Length of the operation** - The two-bottle rule should generally be observed. After the use of two self-contained breathing apparatus (SCBA) air bottles (or 30 to 60 minutes of strenuous activity), a firefighter should be evaluated in the rehabilitation area. Rehabilitation should generally be considered for second alarm fires or greater. Prolonged motor vehicle incidents and heavy rescues in hot weather are other examples.
- **Amount of exertion** - Captains should maintain an awareness of the exertion/exhaustion level of crews. The degree of exertion can vary greatly in each incident. Individuals who are under-hydrated or are on the first day back after any illness are particularly susceptible to early onset of heat illness.
- **Adverse climatic conditions** - Temperatures in excess of 90 degrees have historically produced early onset of heat exhaustion and/or collapse. Rehabilitation efforts should be established when ambient air temperature is over 80 degrees and there is a potential for extended operations. High humidity also plays a role and should be considered.
- **Communication** - It may be difficult for the IC to assess the exertion or exhaustion level of the firefighters. If a firefighter needs rest, he/she is responsible for communicating his/her needs to a supervisor. If one individual is experiencing heat exhaustion, supervisors should be aware that there may be additional firefighters in need of rehabilitation.

It is the responsibility of the IC to make an early determination of situations that may require a rehabilitation group and institute the appropriate rehabilitation efforts accordingly.

It is the responsibility of every member on scene to monitor the condition of all firefighters for signs of heat stress or fatigue. When these conditions are noted, the officer shall advise the IC or assigned Incident Safety Officer and request assignment of the company to the rehabilitation group.

It is the responsibility of all personnel operating at an incident to report to their immediate supervisor if they are feeling the strain of overexertion. There is a point at which even the most

Heat Illness Prevention/Rehabilitation Program

physically fit individual becomes a liability rather than an asset due to intense physical exertion in turnout clothing. Taking 10 to 20 minutes in rehabilitation to cool down and rehydrate can prevent illness and injury.

907.4 ESTABLISHMENT OF REHABILITATION DIVISION

A member will be placed in charge of the division/group and shall be known as the rehab officer.

The rehab officer will typically report to the operations officer or incident commander. The location for the rehabilitation area will normally be designed by the incident commander. If a specific location has not been designated, the rehab officer will pick a location and notify the IC.

Rehabilitation Site Considerations

- (a) It should be in a location that will provide physical rest by allowing the body to recuperate from the demands and hazards of the emergency operation or training evolution
- (b) It should be far enough away from the scene that members may safely remove their turnout gear and SCBA and be afforded mental rest from the stress and pressure of the emergency operation or training evolution
- (c) It should provide suitable protection from the prevailing environmental conditions; during hot weather it should be in a cool, shaded area; during cold weather it should be in a warm, dry area
- (d) It should enable members to be free of exhaust fumes from apparatus, vehicles or equipment (including those involved in the rehabilitation sector/group operations)
- (e) It should be large enough to accommodate multiple crews, based on the size of the incident
- (f) It should be easily accessible by EMS units
- (g) It should allow prompt reentry back into the emergency operation upon complete recuperation

The Rehabilitation Officer shall secure all necessary resources to adequately staff and supply the rehabilitation area those supplies include but are not limited to

- (a) Fluids, foods, awnings, fans, blankets, or tarps
- (b) Medical equipment such as BP Cuffs, pulse oximetry devices, or EKG monitors capable of defibrillation
- (c) Ensuing members in rehab remove their turnout gear or other protective equipment

907.5 MEDICAL EVALUATION

During an incident where a rehabilitation division has been established, all members who are on scene and in rehab will have a medical evaluation done prior to returning to fire operations. Medical

Oakdale Fire Department

Oakdale Fire Policy Manual

Heat Illness Prevention/Rehabilitation Program

evaluations will be done by the highest trained medical professional on scene. Usually this will be done by mutual aid ambulance personnel. When members or crews are in rehab, they should spend a minimum of 20 minutes in rehab replenishing fluids and electrolytes. This minimum can be increased depending on weather and conditions.

Members assigned to the rehabilitation division/group shall enter and exit the rehabilitation area as a crew. The crew designation, number of crew members and the times of entry to and exit from the rehabilitation area shall, when possible, be documented by the rehab officer or his/her designee on the company check-in/out sheet. Crews shall not leave the rehabilitation area until authorized to do so by the rehab officer or EMS personnel.

When rehab is established the following will be assessed and recorded within the first ten minutes of the crew or individual entering rehab

- (a) The time which the crew or individual entered rehab
- (b) Names of the crew members
- (c) Vital signs such as Blood Pressure, Heart Rate, Respiration, Pulse oximetry, and CO levels
- (d) An ALS Level assessment
- (e) Any other assessment which medical personnel or the rehab officer deem appropriate such as but not limited to EKG's, blood glucose checks, or other medical assessments.

After 10 minutes in rehab reassess the following

- (a) Vital signs
- (b) If any condition changes from when they first entered
- (c) Continued monitoring until the minimum time has been met

Consider immediate transport for the following symptoms:

- (a) Symptoms of chest pain
- (b) Severe shortness of breath
- (c) Altered Mental Status or syncope
- (d) Heart rate greater than 220 minus the patient's age
- (e) Blood pressure lower than 100 systolic
- (f) Respiratory rate greater than 30
- (g) SpO2 less than 90%.

Returning to Fire Ground Operations

A member may return to operations if the following has been met

- (a) Minimum of 20 minutes spent in rehab
- (b) Presence of normal mental status and steady gait

Oakdale Fire Department

Oakdale Fire Policy Manual

Heat Illness Prevention/Rehabilitation Program

- (c) Normal vital signs
- (d) Asymptomatic with no new complaints

EMS personnel performing medical evaluations in Rehab have the ultimate authority to override and recommend a member not return to fire ground operations. This authority also extends to the Rehab officer who will report their concerns to the IC when able.

[See attachment: Responder Rehabilitation Guideline.pdf](#)

907.6 MEDICAL DOCUMENTATION

The following documentation will be kept following an event where rehab was established. This information will be documented and attached to the electronic fire report.

- (a) Company Check in/out sheet
- (b) Emergency Incident Rehabilitation Report
- (c) Any ICR that is requested in addition to the call for further evaluation or treatment
- (d) If a member is transported to a hospital for further evaluation, a first report of injury will be completed

[See attachment: Rehab Documents.pdf](#)

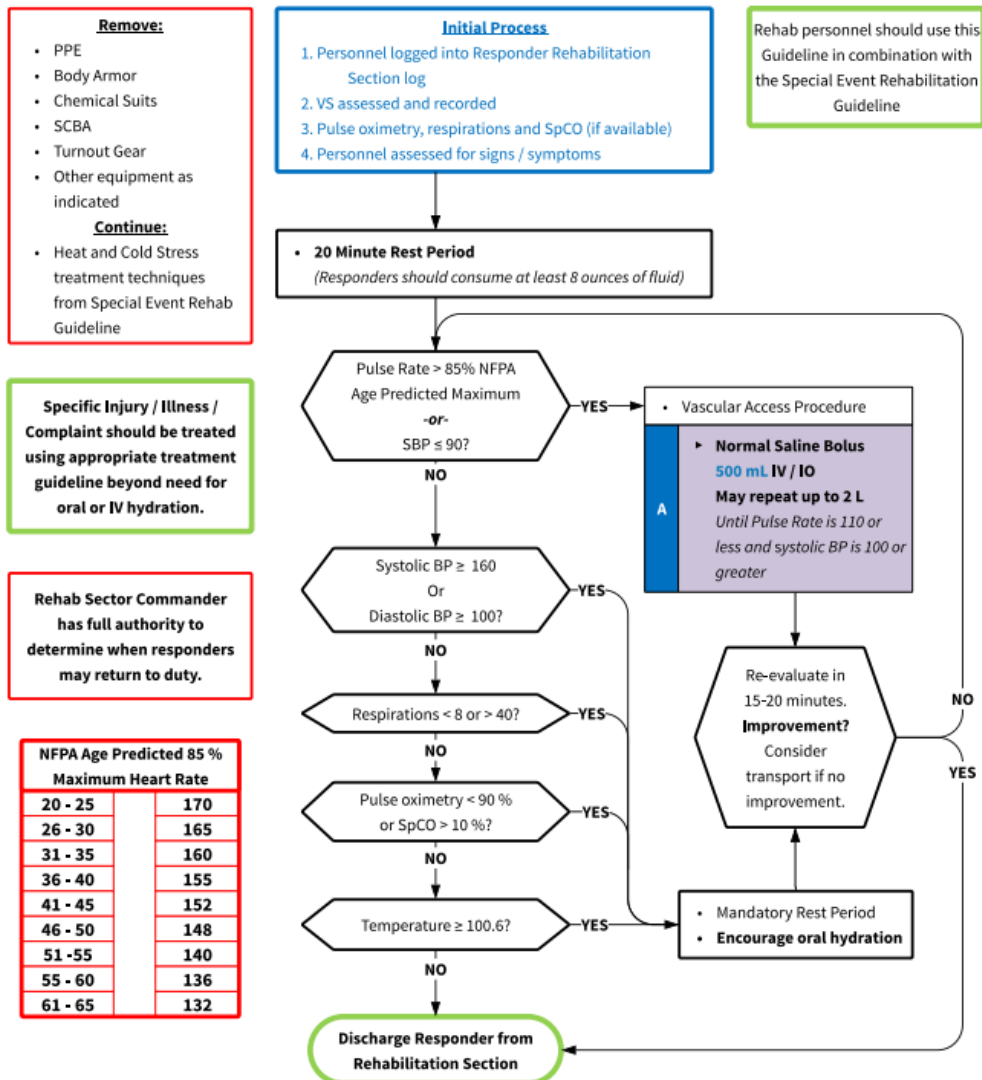
Attachments

Responder Rehabilitation Guideline.pdf

Responder Rehabilitation



This Guideline should be considered for any incident posing exertional risk or unusual danger to emergency responders. Examples would include working fires, prolonged search/rescue/recovery operations, prolonged law enforcement or EMS operations, or extreme weather conditions. Use of This guideline is optional and should be superseded by agency-specific rehabilitation protocols. It is provided as a resource for situations where an appropriate agency-specific rehabilitation policy or guideline does not exist, or at the discretion of the Rehab Sector Commander.



Rehab Documents.pdf

REHAB DIVISION|GROUP

COMPANY CHECK-IN / OUT SHEET

CREWS OPERATING ON THE SCENE:_____

[illegible]

EMERGENCY INCIDENT REHABILITATION REPORT

INCIDENT LOCATION: _____

INCIDENT TYPE: _____

DATE: _____

[illegible]

Respiratory Protection Program

908.1 PURPOSE AND SCOPE

The purpose of this policy is to identify the different types of respiratory protection equipment provided by the Department, the requirements and guidelines for the use of respirators, and the other mandates associated with their use.

This policy applies to all members whose job duties could require them to use respiratory protection, due to exposure to atmospheres where there is smoke, low levels of oxygen, high levels of carbon monoxide, or the presence of toxic gases or other respiratory hazards (29 CFR 1910.134; Minn. R. 5205.0010).

908.1.1 DEFINITIONS

Definitions related to this policy include:

Immediately dangerous to life or health (IDLH) - Any atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects, or would impair an individual's ability to escape from a dangerous atmosphere. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

Respiratory protection - Any device that is worn by the user to reduce or eliminate exposure to harmful contaminants through the inhalation of those contaminants.

908.2 POLICY

It is the policy of the Oakdale Fire Department to require members to use the proper level of respiratory protection, as described below, when working in hazardous conditions. The level of protection may be increased or decreased by a Captain or Incident Commander (IC) based on an evaluation of the hazard. Members shall not be required, or allowed to enter or work in hazardous conditions without proper respiratory protection, and shall be trained in the proper use and care of the devices.

908.3 RESPIRATORY PROTECTION PROGRAM ADMINISTRATOR

The Fire Chief will designate a program administrator with sufficient training or experience to oversee the objectives of this policy and ensure that the Department meets any legal mandates related to respiratory protection.

The administrator shall:

- (a) Maintain, implement, and administer a written respiratory protection program.
- (b) Ensure the written respiratory protection program and related procedures are followed and appropriate.
- (c) Ensure the procedures and written respiratory protection program address relevant mandates.
- (d) Ensure selected respirators continue to effectively protect members.

Respiratory Protection Program

- (e) Have supervisors periodically monitor member respirator use to make sure members are using them properly.
- (f) Regularly ask members who are required to use respirators for their input on program effectiveness and whether they have problems with the following:
 - 1. Respirator fit during use
 - 2. Any effects of respirator use on work performance
 - 3. Respirators being appropriate for the hazards encountered
 - 4. Proper use under current work site conditions
 - 5. Proper maintenance
- (g) Ensure the Department covers the costs associated with respirators, medical evaluations, fit testing, training, maintenance, travel, and wages, as applicable.
- (h) Provide direction for respirator selection.
- (i) Require medical evaluations for members who use respiratory protection as set forth in 29 CFR 1910.134.

908.4 USE OF RESPIRATORY PROTECTION

Members exposed to harmful environments in the course of their assigned activities shall use respiratory protection devices.

Members using respiratory protection shall ensure that they have no facial hair between the sealing surface of the facepiece and the face that could interfere with the seal or the valve function. Members also shall ensure that they have no other condition that will interfere with the face-to-facepiece seal or the valve function.

Members shall not wear corrective glasses, goggles, or other personal protective equipment (PPE) that interferes with the seal of the facepiece to the face, or that has not been previously tested for use with that respiratory equipment.

For all tight-fitting respirators, members shall perform a user seal check each time they put on the respirators, using the procedures in 29 CFR 1910.134, App. B-1 or other department-approved procedures recommended by the respirator manufacturer.

Captains or IC's shall monitor members using respiratory protection and their degree of exposure or stress. When there is a change in work area conditions or when a member's degree of exposure or stress may affect respirator effectiveness, the Captain or IC shall reevaluate the continued effectiveness of the respirator and shall direct the member to leave the respirator use area when:

- (a) It is necessary for the member to wash their face and the respirator facepiece to prevent eye or skin irritation associated with respirator use.
- (b) The member detects vapor or gas breakthrough, or when there is a change in breathing resistance or leakage of the facepiece.
- (c) The member needs to replace the respirator or the filter, cartridge, or canister.

Oakdale Fire Department

Oakdale Fire Policy Manual

Respiratory Protection Program

Members who detect vapor or gas breakthrough, changes in breathing resistance, or leakage of the facepiece shall replace or repair the respirator before returning to the work area.

908.4.1 USE OF SELF-CONTAINED BREATHING APPARATUS

Self-contained breathing apparatus (SCBA) are atmosphere-supplying respirators for which the breathing air source is designed to be carried by the user.

Members shall use SCBA when entering an atmosphere that may be IDLH. These situations may include but are not limited to:

- (a) Entering an area that may be oxygen deficient such as confined spaces, trenches, unventilated structures, or septic tanks.
- (b) Engaging in any firefighting operations, with the possible exception of a vegetation fire.
- (c) Entering the hot zone of a hazardous materials incident.
- (d) Entering any area where contaminant levels may become unsafe without warning, or any situation where exposures cannot be identified or reasonably estimated.
- (e) Any time use is specified by the Captain or IC.

Facepieces should be donned and regulators attached before entering any smoke-filled area or IDLH environment. Use of SCBA shall not cease until approved by the IC.

908.4.2 USE OF FULL-FACE RESPIRATORS

Full-face respirators are respirators that fit over the full face to protect the face and eyes from contaminants at the same time they filter air.

Captains or the IC may allow the use of full-face respirators in situations where, due to the duration of the incident and level of exposure, the use of SCBA is not necessary or practical. These situations may include but are not limited to:

- (a) Hazardous materials incidents where members are not working in the hot zone.
- (b) Incidents involving weapons of mass destruction where members are outside of the hot zone and not directly exposed to any known hazard.
- (c) Certain emergency medical responses where additional protection is warranted.

Full-face respirators shall not be used when there is a potential for an oxygen-deficient atmosphere.

908.4.3 USE OF CARTRIDGE RESPIRATORS

Cartridge respirators are a type of air-purifying respirator. They may be fitted with mechanical pre-filters or combination cartridge/filter assemblies for use in areas where gases, vapors, dusts, fumes, or mists are present. The correct cartridge must be selected prior to use.

A Captain or IC may specify the use of cartridge respirators in situations where the use of an SCBA or a full-face respirator is not necessary. These incidents may include vegetation fires, exposure to a patient with a communicable disease, and certain other incidents. Cartridge respirators shall

Respiratory Protection Program

not be used if there is a potential for an oxygen-deficient atmosphere or a risk of exposure to the member's face or eyes.

Cartridge respirator filters shall be replaced whenever:

- (a) The wearer begins to smell, taste, or be irritated by a contaminant.
- (b) The wearer begins to experience difficulty breathing due to filter loading.
- (c) The cartridges or filters become wet.
- (d) The expiration date on the cartridges or canisters has been reached.

908.4.4 USE OF N95 MEDICAL MASKS

N95 medical masks are a class of disposable respirators that are approved by the Food and Drug Administration and the National Institute for Occupational Safety and Health (NIOSH) as suitable for use where fluid resistance is a priority. The masks protect against particulate contaminants that are 0.3 microns or larger, and meet the Centers for Disease Control and Prevention guidelines for the prevention of tuberculosis exposure. Misuse of the N95 respirators may result in serious injury or death. N95 masks should only be used to protect the wearer from particulate contaminants and are not suitable in an oxygen-deficient atmosphere or where an unsafe level of carbon monoxide exists.

908.4.5 TRAINING

Members should not use respirators unless they have completed the mandatory training requirements for the selected device (see the Respiratory Protection Training Policy).

908.5 EQUIPMENT ACQUISITION AND SPECIFICATIONS

908.5.1 SCBA REQUIREMENTS

Oakdale Fire Department's SCBA's shall meet the standards found in the most current National Fire Protection Association (NFPA) publication and approved for use by NIOSH.

The Oakdale Fire Department shall use only the respirator manufacturer's NIOSH-approved breathing-gas containers, marked and maintained in accordance with the quality assurance provisions of the NIOSH approval for the SCBA as issued in accordance with the NIOSH respirator certification standard at 42 CFR 84.1 et seq.

908.5.2 COMPRESSED BREATHING AIR

Compressed breathing air used in SCBA should meet at least the requirements for Grade D breathing air as described in the American National Standards Institute Compressed Gas Association Commodity Specification for Air (G-7.1-2018). Compressed breathing air shall be tested annually to insure it meets the standards.

908.6 RESPIRATOR FIT TESTING

Fit tests are used to qualitatively or quantitatively evaluate the fit of a respirator on an individual. Each new member shall be fit tested before being permitted to use SCBA in a hazardous

Respiratory Protection Program

atmosphere. Fit tests may only be administered by persons determined to be qualified by the program administrator.

After initial testing, fit testing shall be repeated:

- (a) At least once every 12 months.
- (b) Whenever there are changes in the type of SCBA or facepiece used.
- (c) Whenever there are significant physical changes in the user (e.g., obvious change in body weight, scarring of the face seal area, dental changes, cosmetic surgery, or any other condition that may affect the fit of the facepiece seal).

908.6.1 RESPIRATOR FIT TESTING PROCEDURES

Fit testing is to be done only in a negative-pressure mode. If the facepiece is modified for fit testing, the modification shall not affect the normal fit of the device. Such modified devices shall only be used for fit testing and not for field use.

908.6.2 FIT TESTING RECORDS

The Training Officer shall be responsible for maintaining records of all fit testing.

Current fit test records shall be retained as required by the department records retention schedule, but in all cases at least until the next fit test is administered. Fit test records shall include:

- (a) Name of person tested.
- (b) Test date.
- (c) Type of fit test performed.
- (d) Description (e.g., type, manufacturer, model, style, size) of the respirator tested.
- (e) Results of fit tests (e.g., quantitative fit tests should include the overall fit factor and a printout or other recording of the test).
- (f) The written guidelines for the respirator fit testing program, including pass/fail criteria.
- (g) Instrumentation or equipment used for the test.
- (h) Name or identification of test operator.

908.7 RESPIRATOR MEDICAL EVALUATION QUESTIONNAIRE

All members who are required to use respiratory protection must complete a medical evaluation questionnaire upon initial fit testing and annually thereafter, and if any of the following conditions arise between annual tests:

- (a) A member reports medical signs or symptoms that are related to the ability to use a respirator.
- (b) A Physician or Licensed Health Care Professional (PLHCP), a supervisor, or the respirator program administrator informs the employer that an employee needs to be re-evaluated.

Oakdale Fire Department

Oakdale Fire Policy Manual

Respiratory Protection Program

- (c) Information from the respiratory protection program indicates a need for an employee re-evaluation; this includes observations made during fit testing and program evaluation.
- (d) A change occurs in workplace conditions (e.g., physical work effort, protective clothing, temperature) that may result in a substantial increase in the physiological burden placed on an employee.

The questionnaires will be reviewed by a PLHCP selected by the Department to determine which, if any, members need to complete physical examinations.

The Training Officer shall be responsible for maintaining records of all respirator medical evaluation questionnaires and any subsequent physical examination results.

908.8 SCBA INSPECTION, MAINTENANCE, AND STORAGE

Prior to each shift, members are required to physically inspect and operate all SCBA and respirators that are on frontline fire apparatus. If the equipment is not in daily use, it should be inspected at least once a week and after each cleaning. Inspection should include but is not limited to:

- (a) All alarm devices on the SCBA should be tested for proper operation.
- (b) Any SCBA or respirator that is not operating properly or is below department standard air volume shall be taken out of service immediately until the problem is remedied.
- (c) If an issues is noted it shall be written up in aladtec and the on-duty Captainor supervisor shall be notified.
- (d) Rubber facepiece:
 - 1. Excessive dirt
 - 2. Cracks, tears, holes
 - 3. Distortion from improper storage
 - 4. Cracked, loose, or scratched lenses (full facepiece)
 - 5. Broken or missing mounting clips
- (e) Head straps:
 - 1. Breaks or tears
 - 2. Loss of elasticity
 - 3. Broken or malfunctioning buckles or attachments
 - 4. Excessively worn serrations of the head harness which might allow the facepiece to slip
- (f) Inhalation and exhalation valves:
 - 1. Detergent residue, dust particles, or dirt on the valve seal
 - 2. Cracks, tears, or distortion in the valve material or valve seal

Respiratory Protection Program

- 3. Missing or defective valve covers
- (g) Filter elements:
 - (a) Proper filter for the hazard
 - (b) Approved designation (NIOSH)
 - (c) Missing or worn gaskets
 - (d) Worn thread
 - (e) Cracks or dents in filter housing

908.8.1 MAINTENANCE, INSPECTION, AND ANNUAL SERVICE

Members should thoroughly clean and sanitize all SCBA and respirators after each use.

Respirators should be cleaned and sanitized according to manufacturer recommendations.

All partially empty bottles should be replaced with full bottles. Members should perform the inspections noted above before placing an SCBA or respirator back in service.

Following the use of SCBA's in an IDLH environment, all packs and bottles will be checked according to the SCBA Checklist. After completion, the form will be signed and turned into the Captain or On-Duty Supervisor.

Every SCBA shall be inspected monthly by the Department and serviced on an annual basis by individuals who have been trained and certified by the SCBA manufacturer to perform such annual servicing. SCBA bottles shall be hydrostatically tested pursuant to applicable federal regulations, state standards, and manufacturer recommendations.

All maintenance and inspection mandates of 29 CFR 1910.134 shall apply.

[See attachment: SCBA Checklist.pdf](#)

908.8.2 STORAGE

Respirators in storage shall be protected against:

- Dust.
- Sunlight.
- Heat.
- Extreme cold.
- Excessive moisture.
- Damaging chemicals.

Freshly cleaned respirators can be stored in reusable plastic bags or in a storage cabinet. Care must be taken so that distortion of the rubber or elastic parts does not occur. Respirators shall

Respiratory Protection Program

not be stored in lockers or vehicles unless the respirators are stored in individual containers and are protected from damage.

All filters, cartridges, and canisters shall be properly labeled and color-coded with NIOSH approval labels. Labels shall not be removed and must remain legible.

908.8.3 FLOW TESTING

The Department shall conduct annual flow testing on all SCBA. A flow test, also known as a performance test, ensures that the SCBA is performing to the manufacturer's specifications. Unlike basic inspections and functional testing, flow testing requires specialized equipment. The Department shall use NFPA standards or the SCBA manufacturer's requirements for flow testing, whichever is more stringent.

Exposing SCBA to extreme temperatures, water, or chemicals can degrade SCBA performance. If an SCBA is exposed to any type of corrosive material that could lead to a component failure, it should be sent to a certified SCBA technician for testing. If a member suspects that an SCBA has been compromised or damaged, a flow test should be conducted to ensure that it is in good working order.

All annual flow testing must be performed by a certified SCBA technician.

908.9 EXPOSURES

Any member who is exposed to a hazardous atmosphere should immediately leave the room or area and move to an area containing fresh, uncontaminated air. Physical symptoms of hazardous atmosphere exposure may include but are not limited to:

- (a) Difficulty breathing.
- (b) Dizziness, headache, or other distress symptoms.
- (c) A sense of irritation.
- (d) A smell or taste of contaminants.

If a member feels ill or impaired in any way, a supervisor should be notified and emergency medical personnel summoned if not already available on-scene. Any time there is a doubt about the need for medical care, medical care shall be obtained. Any injury or exposure must be documented on an injury reporting form. Under most circumstances, the exposed member should not drive a vehicle.

An attempt should be made to identify the exposure agent by questioning the facility representative or by reviewing the hazardous materials inventory. A supervisor should attempt to make this determination. If possible, a Safety Data Sheet for the exposure agent should be obtained.

Attachments

SCBA Checklist.pdf

MSA G1 - SCBA Checklist

Incident/Training Location:

Date:

Time:

SCBA Use: Incident / Training

[illegible]

SCBA Checklist

- ✓ SCBA is clean
- ✓ All straps are fully extended
- ✓ Bottle secured to Pack
- ✓ Buddy Breathing Hose properly stored
- ✓ Bottle is at 4500 P.S.I.
- ✓ SCBA has been fully tested
 - Bottle turned on and checked for leaks
 - PASS Device Powers on and still alarm activates
 - Less than 200 PSI variance in PASS vs. Bottle gages.
 - Battery is at least ½ full or has been replaced
 - Check operation of lights on back of frame
 - Low air alarm sounds at 1575 Psi.
 - PASS Device powered off
- ✓ Any issues have been documented using the proper form, reported (R. Mackie and your captain) and the SCBA has been pulled out of service.

Your signature indicates that the full SCBA checklist (above) has been completed for each of the SCBA Packs listed by your employee ID.

Employee ID	Signature

Please attach this form to the Run Report (if applicable) or place in Run Report Mailbox.

Personal Alarm Devices

909.1 PURPOSE AND SCOPE

The purpose of this policy is to safeguard members who are engaged in interior structural firefighting activities that require the use of a self-contained breathing apparatus (SCBA) by providing each member so engaged with a personal alarm device. Such devices may also be known as a Personal Alarm (or Alert) Safety System (PASS) device, or another telemetry system that is designed to monitor responder movement and alert others to a lack of movement.

909.2 POLICY

It is the policy of the Oakdale Fire Department to provide all members engaged in interior structural firefighting activities, environments which are immediately dangerous to life and health (IDLH), other emergency operations that require use of an SCBA with a personal alarm device.

909.3 USE OF PERSONAL ALARM DEVICES

All personal alarm devices shall meet the requirements of the National Fire Protection Association (NFPA) 1982.

Members should wear a personal alarm device any time they are in atmospheres that are immediately dangerous to life and health (IDLH).

Members should use their LUNAR Device if equipped on their SCBA Pack.

The Incident Commander (IC) shall apply personnel accountability measures to track the entry and exit of members from hazardous areas. A personal alarm device should be viewed as a last resort for members to summon help when they are unable to notify others that they are in distress.

Accountability measures may include the use of one or more of the following:

- PAR Boards with name tags of members attached
 - The officer of the crew should be at the top of the PAR Board with the rest of the crew beneath that tag.
- White boards with names of crew written on them.
- iPads with Tablet Command and the manage incident feature being used.

909.4 MAINTENANCE OF PERSONAL ALARM DEVICES

All personal alarm devices shall be repaired and maintained by qualified members or service representatives in accordance with manufacturer recommendations. If an issue is noted with a PASS device, the SCBA pack will be taken out of service and written up in Aladtec. The Captain or on-duty supervisor will also be notified.

Health and Safety Officer (HSO)

910.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum qualifications for, and specify the duties and responsibilities of, the Health and Safety Officer (HSO).

910.2 POLICY

It is the policy of the Oakdale Fire Department that the HSO will be appointed by the Fire Chief or the authorized designee and shall be responsible for the duties described in this policy and other duties as assigned. When the HSO is unavailable, the Fire Chief or the authorized designee shall identify a replacement.

910.3 QUALIFICATIONS

The department's HSO should be a member with qualifications and training that include:

- (a) Knowledge of federal, state, and local laws regarding occupational health and safety applicable to the fire service.
- (b) Knowledge of the physical and behavioral health and fitness factors unique to the fire service.
- (c) Knowledge of health and safety hazards involved in firefighting and related activities.
- (d) Experience in fire suppression, Emergency Medical Services (EMS), and instruction.
- (e) Familiarity with the operation of the department's apparatus and equipment, including emergency communications equipment.
- (f) Management skills appropriate to the operation of a health and safety program.
- (g) The physical capability to conduct operations at an incident scene.
- (h) The following certifications and courses:
 - 1. Fire Instructor I (NFPA Instructor I)
 - 2. NFPA Instructor II
 - 3. NFPA Fire Officer I
 - 4. Training program management
 - 5. Incident Safety Officer
 - 6. Health and Safety Officer

910.4 ADMINISTRATIVE RESPONSIBILITIES

The HSO's administrative responsibilities shall include but are not limited to (29 CFR 1910.132; Minn. R. 5205.0015):

- Developing and maintaining A Workplace Accident and Injury Reduction (AWAIR) Program and general department safety standards, and serving as the chair of

Oakdale Fire Department

Oakdale Fire Policy Manual

Health and Safety Officer (HSO)

the Health and Safety Committee (see A Workplace Accident and Injury Reduction (AWAIR) Program Policy).

- Ensuring that health and safety regulations are followed and that any violations or deficiencies are immediately corrected and reported to the Fire Chief or the authorized designee.
- Ensuring that information provided to the Fire Chief or the authorized designee involving safety issues is also provided to the Health and Safety Committee for review.
- Conducting regular safety inspections.
- Serving as a resource for department officers regarding health and safety matters.
- Identifying, documenting, and notifying members of workplace safety hazards.
- Researching, identifying, and recommending appropriate safety equipment and personal protective equipment (PPE).
- Coordinating with the Training Officer for the development and implementation of behavioral and physical health and safety training topics.
- Providing safety supervision at training activities when requested.
- Developing and distributing safety information to members.
- Ensuring that accidents, exposures, and injuries are thoroughly investigated.
- Developing and maintaining accident, injury, and exposure statistics, reporting on trends, and making recommendations to prevent a reoccurrence.
- Ensuring accidents are investigated and procedures are in place so that investigations will be handled appropriately.

910.5 RESPONSE DUTIES

Whenever available, the HSO will respond to the following incidents and assume the position of Incident Safety Officer to monitor scene safety and enforce appropriate health and safety practices:

- Working structure fires
- Greater alarm assignments
- Hazardous materials (HAZMAT) incidents
- Rescue response incidents, including trench, confined space, high angle, structural collapse, and water rescues
- Serious injury or death of an on-duty member
- Injuries to third parties that may result in hospitalization
- Upon the request of an Incident Commander due to special or unusual circumstances

Oakdale Fire Department

Oakdale Fire Policy Manual

Health and Safety Officer (HSO)

910.6 HEALTH AND SAFETY INCIDENT REVIEW

The HSO should review health and safety incident reports and ensure copies are forwarded to the Health and Safety Committee (see A Workplace Accident and Injury Reduction (AWAIR) Program Policy).

Vehicle Safety Belts

911.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that all members of the Oakdale Fire Department wear safety belts while operating or riding in department vehicles or privately owned vehicles while conducting department business. The use of seat belts and other safety restraints significantly reduces the chance of death or injury in case of a traffic accident.

911.2 POLICY

It is the policy of the Oakdale Fire Department that all members shall wear properly adjusted safety restraints when operating or positioned in any vehicle owned, leased or rented by this department, or in any privately owned vehicle while on-duty. The member driving such a vehicle shall ensure that all occupants, including any non-members, are properly restrained unless being unrestrained is necessary to administer required life-saving care to a patient in an ambulance during transport of that patient.

911.3 INOPERABLE SAFETY BELTS

No person shall operate department vehicles in which the safety belt in the driver's position is inoperable. No person shall be transported in a seating position in which the seat belt is inoperable.

No person shall modify, remove, deactivate or otherwise tamper with the vehicle safety belts, except for vehicle maintenance and repair staff, who shall do so only with the express authorization of the Fire Chief.

Members who discover an inoperable restraint system shall report the defect to the appropriate supervisor, and write up the defective piece of equipment in Aladtec. Prompt action will be taken to replace or repair the system.

Fire Station Safety

912.1 PURPOSE AND SCOPE

The purpose of this policy is to establish safety procedures for the Oakdale Fire Department members to follow, with the intent of reducing or eliminating workplace injuries or illnesses to both members and the public.

This policy does not repeat procedures already covered in the Communicable Diseases Policy that relate to fire station safety.

912.2 POLICY

It is the policy of the Oakdale Fire Department that all members should be involved in daily activities that are designed to provide a safe and healthy workplace and reduce or eliminate injuries or illnesses, both in the field and in the fire station. This policy addresses safety activities in the fire station. All members are expected to follow the procedures outlined in the policy for the safety of themselves, other members, and any visitors to the fire station. Safety practices specific to incident type or task are addressed in other policies.

912.3 PROCEDURE

For the safety of all occupants, all members on duty at each fire station are responsible for ensuring the following procedures are applied to activities conducted in the fire station:

- (a) Personal protective equipment (PPE)
 - 1. Use adequate eye and face protection when there is a risk of eye injuries such as punctures, abrasions, contusions, or burns as a result of contact with flying particles, hazardous substances, or projections. This includes but is not limited to working with grinders, drills, saws, welding equipment, mowers, and edgers, and while working under vehicles.
 - 2. Use hand protection when the work involves exposure to materials that are likely to cause cuts, burns, or exposure to chemicals (e.g., working with trimmers, pruners, or other tools).
 - 3. Wear hearing protection in compliance with the Hearing Conservation and Noise Control Training Policy.
- (b) Housekeeping and personal hygiene
 - 1. Maintain all rooms, kitchens, offices, hallways, stairways, storage rooms, and apparatus rooms in a clean, orderly, and sanitary condition.
 - 2. Smoking is prohibited in the building or within 20 feet of an entrance, exit, or operable window, as provided in the Smoking and Tobacco Use Policy (Minn. Stat. § 144.414).

Oakdale Fire Department

Oakdale Fire Policy Manual

Fire Station Safety

3. Avoid using compressed air to blow dirt, chips, or dust from clothing while it is being worn.
 4. Maintain cooking appliances and eating utensils in good working order.
 5. Clean kitchen hoods and vents at least monthly. Ensure the hood light is installed and functioning.
 6. Provide and clearly label first-aid supplies.
 7. Post signs in all restrooms reminding employees/visitors to wash their hands.
- (c) Cooking
1. Use caution while cutting food with a kitchen knife. Be sure the item is secure on a flat surface before attempting to cut it.
 2. Use potholders to avoid burns when removing hot items from the oven and/or stovetop.
 3. Do not let pot handles extend over the counter.
- (d) Safe lifting
1. Store heavy or awkward objects at approximately waist level to prevent unnecessary lifting.
 2. Use team lifting for heavy or awkward objects that need to be lifted above waist level. Do not attempt to lift or carry more than you can easily handle. Injuries frequently occur from lifting items such as out-of-county bags, drug boxes, and map boxes.
 3. Practice safe-lifting techniques: Use the legs to lift; keep the back straight and do not twist while lifting; keep the body as close as possible to the object being lifted.
- (e) Walking surfaces and exits
1. Ensure all primary exit routes are obvious, marked with an "Exit" sign, and free of obstructions.
 2. Remove any objects that block hallways and/or passageways.
 3. Clean up or repair potential slip or trip hazards immediately on apparatus bay floors, kitchen floors, bathroom floors, hallways, and outdoor walkways.
 4. Ensure stairways are in good condition with standard railings provided for every flight having four or more risers.
 5. Ensure handrails are of sufficient strength and proper design for all stairways and floor openings.
 6. Ensure all areas of the building are adequately illuminated.
 7. Ensure beds are located to cause minimum interference during dressing.
- (f) Apparatus floor
1. Mark ladders, pike poles, and other items projecting from the apparatus clearly with brightly colored flags, stripes, or other identification.

Oakdale Fire Department

Oakdale Fire Policy Manual

Fire Station Safety

2. Exercise caution and use handrails when exiting apparatus.
 3. Maintain apparatus doors in a safe, operable condition.
 4. Maintain adequate clearance for vehicles under apparatus doors.
- (g) Equipment, machinery, and tools
1. Observe safety precautions when operating all equipment, machinery, and tools.
 2. Avoid using defective equipment, such as ladders with broken rungs or power equipment without proper safety protection. Repair or replace defective equipment before use.
 3. Mount all equipment and machinery securely to the surface on which it sits.
 4. Ensure grinders and grinding wheels are adequately guarded. Guarding must include work rests, tool rests, eye shields, and spindle/nut/flange coverage.
 5. Work rests and tool rests on grinders shall be within 1/8 inch and 1/4 inch respectively to the grinding wheel.
 6. Ensure all power tools are adequately grounded.
 7. Store maintenance hand tools safely when not being used. They shall be maintained and periodically inspected to ensure they are in a safe and operable condition.
 8. Portable ladders shall be adequate for their purpose, in good condition, and have secure footing.
 9. Fixed ladders shall be equipped with side rails, cages, or special climbing devices.
- (h) Electrical wiring, fixtures, and controls
1. Maintain 36 inches of clear access around all electrical control panels.
 2. Label electrical switches and circuit breakers with their purpose.
 3. Ensure all electrical outlets have cover plates that are secured to the wall outlets.
 4. Ensure all extension cords are properly grounded and approved.
 5. Avoid using flexible cords and cables as a substitute for fixed wiring.
 6. Avoid hanging electrical cords on pipes or nail hooks.
 7. Check all electrical cords for fraying or exposed plug wiring.
 8. Ensure all electrical tools do not have damaged power cords or plugs, worn switches, defective ground circuits, or other faults that could render them unsafe for use.
- (i) Fire extinguishers and fire prevention
1. Ensure fire extinguishers are of the proper type for the expected hazards.
 2. Maintain portable fire extinguishers in a fully operable condition.

Oakdale Fire Department

Oakdale Fire Policy Manual

Fire Station Safety

3. Ensure fire extinguishers have a durable tag securely attached to show the maintenance or recharge date.
 4. Test the fire alarm system at least annually.
 5. Ensure a qualified person services the sprinkler system at least annually.
 6. Check smoke detectors periodically to ensure they are working properly.
 7. Maintain at least 18 inches of clearance below all sprinkler heads.
- (j) Hazardous materials and exposure prevention
1. Label all hazardous materials containers with the name of the hazardous material, applicable hazard warning, and the name and address of the manufacturer, importer, or responsible party.
 2. Evaluate compatibility of hazardous materials before they are stored. Incompatible hazardous materials shall be separated by distance, partitions, dikes, berms, or secondary containment.
 3. Store hazardous materials separately from food, food preparation, and eating areas.
 4. Store ignitable liquids in an approved, vented flammable and combustible liquids storage cabinet.
 5. Use safety containers with self-closing lids for the storage of flammable liquids and soiled oily rags.
 6. Store cylinders of compressed gas in an upright position, away from combustible materials.
 7. Avoid wearing or storing turnout gear in the living quarters or buildings.
 8. Clean living quarters thoroughly on a regular basis, including vacuuming or frequently washing blankets, drapes, and upholstered furniture.
 9. Wash clothing regularly, taking care not to spread contamination by taking clothing home.
 10. Use vehicle exhaust collection systems effectively by following all guidelines and manufacturer's recommendations.
 11. Perform regular vehicle inspection and maintenance to minimize diesel particulate and gas emissions.
- (k) Communicable diseases - If a member has been exposed to a hazardous material or a communicable disease, follow the reporting procedure in the Communicable Diseases Policy.
- (l) On-duty physical fitness activities - For safety guidelines during physical fitness, see the Physical Fitness and the Wellness Program policies.
- (m) Visitor safety - For visitor safety guidelines, see the Community Fire Station Visitation Program Policy.

Ground Ladders

913.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that ground ladders are periodically inspected and tested for compliance with the standards set forth by the National Fire Protection Association (NFPA). This is a safety measure designed to reduce or eliminate the risk of injury to department members when using ground ladders.

913.2 POLICY

It is the policy of the Oakdale Fire Department to perform testing, inspection and certification of all ground ladders for the safety of department members and to comply with applicable standards.

913.3 INSPECTION AND TESTING

All department-owned ground ladders should be tested and certified annually. The actual testing interval may exceed 12 months if that time is reasonably needed for scheduling and completion of the testing process.

Ground ladders shall also be tested after repair and before being placed back in service. Ladders will be tested in accordance with applicable NFPA standards. Load testing minimums will vary based on ladder construction and type.

All ground ladders shall be inspected thoroughly after each use. Any defect noted in the inspection shall be repaired and the ground ladder tested prior to being returned to service.

If a defect or maintenance concern is noted, it shall be written up in Aladtec. If that issue affects the operation or safety of the ladder, it will be taken out of service and the Captain or on duty supervisor will be notified.

Ground ladder testing and certification should be performed by a trained, qualified department member or a qualified vendor.

913.4 RECORDS

The Fire Chief or their designee, shall be responsible for maintaining comprehensive records of all ladder testing and certification for the service life of each ladder.

Personal Protective Equipment

914.1 PURPOSE AND SCOPE

The purpose of this policy is to reasonably protect Oakdale Fire Department members by providing and maintaining, at no cost to the member, personal protective equipment (PPE), safety devices, and safeguards for workplace activities. (Minn. Stat. § 182.653, Subd. 3; Minn. R. 5205.0010).

PPE information related to patient care is found in the Communicable Diseases Policy.

PPE information related to respiratory protection is found in the Respiratory Protection Program Policy.

914.2 POLICY

It is the policy of the Oakdale Fire Department to provide PPE and safeguards of the proper type, design, strength, and quality needed to reasonably eliminate, preclude, or mitigate a hazard.

914.3 PPE STANDARDS AND REQUIREMENTS

The Department will provide approved PPE that is appropriate for the hazard to members who are located in a workplace where there is a risk of injury. Members shall wear appropriate PPE any time there is a risk of exposure to a hazard.

The Department shall apply the following guidelines, requirements, and standards to all PPE (29 CFR 1910.132; 29 CFR 1910.156; Minn. Stat. § 182.653, Subd. 3; Minn. R. 5205.0010): ():

- (a) The PPE provided shall meet nationally recognized standards.
- (b) When no authoritative standard exists for PPE or a safety device, the use of such equipment shall be subject to inspection and acceptance or rejection by the Fire Chief in charge of the Department where the equipment will be used.
- (c) PPE shall be distinctly marked to facilitate easy identification of the manufacturer.
- (d) The Training Officer shall ensure that the member is properly instructed and uses PPE in accordance with the manufacturer's instructions.
- (e) Members are responsible for maintaining their assigned PPE in a safe and sanitary condition.
- (f) Supervisors are responsible for ensuring that all PPE is maintained in a safe and sanitary condition.
- (g) PPE shall be of such design, fit, and durability as to provide adequate protection against the hazards for which they are designed.
- (h) PPE shall be reasonably comfortable and shall not unduly encumber member movements that are necessary to perform work.

914.3.1 HEAD PROTECTION

Members working in locations where there is a risk of head injuries from flying or falling objects and/or electric shock and burns shall wear an approved protective helmet. Each protective helmet

Personal Protective Equipment

shall bear the original marking required by the ANSI standard under which it was approved. At a minimum, the marking shall identify the manufacturer, the ANSI-designated standard number and date, and the ANSI-designated class of helmet. Where there is a risk of injury from hair entanglements in moving parts of machinery, combustibles, or toxic contaminants, members shall confine their hair to eliminate the hazard(29 CFR 1910.135; Minn. R. 5205.0010).

914.3.2 FACE AND EYE PROTECTION

Members working in locations where there is a risk of eye injuries, such as punctures, abrasions, contusions, or burns from contact with flying particles, hazardous substances, projectiles, or injurious light rays that are inherent in the work or environment, shall be safeguarded by means of face or eye protection. Suitable screens or shields isolating the hazardous exposure may be considered adequate safeguarding for nearby members. The Department shall provide and require that members wear approved face and eye protection suitable for the hazard. (29 CFR 1910.133; Minn. R. 5205.0010).

914.3.3 BODY PROTECTION

Body protection may be required for members whose work exposes parts of their bodies that are not otherwise protected from hazardous or flying substances or objects. Clothing appropriate for the work being done shall be worn. Loose sleeves, tails, ties, lapels, cuffs, or other loose clothing that can be entangled in moving machinery shall not be worn. Clothing saturated with flammable liquids, corrosive substances, irritants, or oxidizing agents shall either be destroyed or removed and not worn until properly cleaned.(29 CFR 1910.132; Minn. R. 5205.0010).

914.3.4 HAND PROTECTION

Hand protection shall be required for members whose work involves unusual and excessive exposure of hands to cuts, burns, harmful physical or chemical agents, or radioactive materials that are encountered and capable of causing injury or impairment.

Hand protection (e.g., gloves) shall not be worn where there is a danger of the hand protection becoming entangled in moving machinery or materials. Use of hand protection around smooth-surfaced rotating equipment does not constitute an entanglement hazard if it is unlikely that the hand protection will be drawn into the danger zone.

Wristwatches, rings, and other jewelry should not be worn while working with or around machinery with moving parts in which such objects may be caught or around electrical equipment (29 CFR 1910.138; Minn. R. 5205.0010).

914.3.5 FOOT PROTECTION

Appropriate foot protection shall be required for members who are exposed to foot injuries from electrical hazards; hot, corrosive, or poisonous substances; falling objects; or crushing or penetrating actions, or who are required to work in abnormally wet locations. Footwear that is defective or inappropriate to the extent that its ordinary use creates the possibility of foot injuries shall not be worn. Footwear shall be appropriate for the hazard (29 CFR 1910.136; Minn. R. 5205.0010).

Personal Protective Equipment

914.3.6 PERSONAL FALL PROTECTION SYSTEMS

Members working in assignments where there is a risk of fall (e.g., climbing to, operating at, or rappelling from unsafe heights) shall use appropriate fall protection equipment such as ropes, harnesses, or other devices (29 CFR 1910.140; Minn. R. 5205.0010).

914.4 SELECTION, CARE, AND MAINTENANCE OF PPE

PPE exists to provide the member with an envelope of protection from multiple hazards and repeated exposures. For structural firefighting, PPE is a system of components designed to work as an ensemble. Typical firefighting PPE consists of a hood, helmet, jacket, trousers, gloves, wristlets, and footwear. A program for selection, care, and maintenance of PPE consists of the following.

914.4.1 SELECTION

The PPE selection process should be conducted consistent with the protocols developed by the Health and Safety Officer (see the Health and Safety Officer (HSO) Policy).

The PPE selection process should include (29 CFR 1910.156; Minn. R. 5205.0010). ():

- (a) A risk assessment at least every two years to include expected hazards, frequency of use, past experiences, geographic location, and climatic conditions.
 - 1. The assessment should include a review of the current risk assessment and necessary changes.
- (b) The evaluation of comparative information on all ensemble elements to ensure they will interface and perform based on the risk assessment.
- (c) Considerations should include the following:
 - 1. PPE performance expectations, including thermal and physiological effects
 - 2. Style and design for user comfort and wear performance
 - 3. Construction for quality, durability, and garment life
 - 4. Manufacturer ability to meet performance demand requirements, technical information, service, warranty, and customer support needs
 - 5. Any necessary changes in operating procedures.

914.4.2 INSPECTION

There are two primary types of PPE inspection:

Routine inspection - Firefighters shall conduct a routine inspection of their issued PPE at the beginning of each shift, after each use, and anytime the PPE has been exposed or is suspected of having been exposed to damage or contamination.

PPE should be inspected to determine the level of cleaning necessary. The inspections should include the following, as applicable:

- (a) Coat, trousers, gloves, and hood should be checked for the following:
 - 1. Soiling

Oakdale Fire Department

Oakdale Fire Policy Manual

Personal Protective Equipment

2. Contamination from hazardous materials or biological agents
3. Physical damage, such as:
 - (a) Rips, tears, and cuts
 - (b) Damaged/missing hardware and closure systems
 - (c) Thermal damage, such as charring, burn holes, and melting
 - (d) Damaged or missing reflective trim
 - (e) Shrinkage
 - (f) Loss of elasticity or flexibility at openings
 - (g) Excessive wear to the liners
- (b) Helmets should be checked for the following:
 1. Soiling
 2. Contamination from hazardous materials or biological agents
 3. Physical damage to the shell, such as:
 - (a) Cracks, crazing (small cracks), dents, and abrasions
 - (b) Thermal damage to the shell, such as bubbling, soft spots, warping, or discoloration
 4. Physical damage to ear flaps, such as:
 - (a) Rips, tears, and cuts
 - (b) Thermal damage, such as charring, burn holes, and melting
 5. Damaged or missing components of suspension and retention systems
 6. Damaged or missing components of the goggle system including:
 - (a) Discoloration
 - (b) Crazing (small cracks)
 - (c) Scratches to goggle lens, limiting visibility
 7. Damaged or missing reflective trim
- (c) Footwear should be checked for the following:
 1. Soiling
 2. Contamination from hazardous materials or biological agents
 3. Physical damage, such as:
 - (a) Cuts, tears, and punctures
 - (b) Thermal damage, such as charring, burn holes, and melting
 - (c) Exposed or deformed steel toe, steel midsole, and shank
 - (d) Loss of water resistance

Personal Protective Equipment

- (d) Fall protection should be checked for the following:
 - 1. Soiling
 - 2. Contamination from hazardous materials or biological agents
 - 3. Physical damage, such as:
 - (a) Cuts, tears, and punctures
 - (b) Thermal damage such as charring, burn holes, and melting
 - (c) Excessive stretching
 - (d) Distorted or damaged hardware

Advanced inspection - Advanced inspection of PPE ensembles and elements shall be conducted a minimum of every 12 months or whenever routine inspections indicate a problem may exist.

Advanced inspections shall only be conducted by trained and certified members or a manufacturer-approved vendor certified to conduct advanced inspections. All findings from advanced inspections shall be documented on an inspection form. Universal precautions shall be observed, as appropriate, when handling elements. Advanced inspections shall include, at a minimum, the inspection criteria outlined in the nationally recognized standards.

914.4.3 CLEANING AND DECONTAMINATION

The following rules and restrictions shall apply to the cleaning and decontamination of PPE:

- (a) Soiled and contaminated PPE elements shall undergo either a routine/Preliminary Exposure Reduction (PER), an advanced cleaning, or a specialized cleaning.
- (b) Soiled and contaminated PPE should not be taken home, washed in the home, or washed in public laundries unless the business is dedicated to handling firefighting protective clothing.
- (c) Commercial dry cleaning shall not be used.
- (d) The Department will examine the manufacturer's label and user information for specific cleaning instructions.
- (e) Chlorine bleach or chlorinated solvents shall not be used to clean or decontaminate PPE elements.
- (f) Scrubbing or spraying with high-velocity water jets, such as a power washer, shall not be used.
- (g) All contract cleaning or decontamination businesses shall demonstrate procedures for cleaning and decontamination that do not compromise the performance of PPE ensembles and elements.
- (h) Department standards identify and define three primary types of cleaning: routine/PER, advanced, and specialized.
 - 1. **Routine cleaning/PER** - After each use, any elements that are soiled shall receive routine cleaning. It is the firefighter's responsibility to routinely clean their PPE ensemble or elements using the following process:

Oakdale Fire Department

Oakdale Fire Policy Manual

Personal Protective Equipment

- (a) Initiate cleaning at the incident scene.
 - (b) Brush off any dry debris.
 - (c) Gently rinse off debris with a water hose.
 - (d) If necessary, scrub gently with a soft bristle brush and rinse off again if necessary. Spot clean utilizing a utility sink.
 - (e) Inspect for soiling and contamination and repeat the process if necessary.
 - (f) All elements shall be air-dried in an area with good ventilation. Do not dry in direct sunlight or use a machine dryer.
 - 2. **Advanced cleaning** - Should routine cleaning fail to render the elements clean enough to be returned to service, advanced cleaning is required. In addition, elements that have been issued, used, and soiled shall undergo advanced cleaning every six months, at a minimum.
 - (a) The department's Health and Safety Officer (HSO) shall manage all advanced cleaning utilizing a qualified contract cleaner.
 - (b) Advanced cleaning will be coordinated with the HSO by either the crew or by the individual. Loaner PPE will be provided for any member scheduled to work.
 - (c) Station laundering machines designed for cleaning station uniforms and other standard items shall not be used to clean PPE elements.
 - 3. **Specialized cleaning** - PPE elements that are contaminated with asbestos, opioid drugs, bedbugs, hazardous materials, or biological agents shall undergo specialized cleaning as necessary to remove the specific contaminants.
 - (a) The PPE elements that are contaminated or suspected to be contaminated shall be isolated, tagged, bagged, and removed from service until they undergo specialized cleaning to remove the specific contaminant. All bagged PPE shall include the member's name, company, and shift. Universal precautions shall be observed when handling known or suspected contaminated PPE elements. For more information on decontamination of PPE after exposure, refer to the Communicable Diseases Policy.
 - (b) The department's HSO shall manage all specialized cleaning and will utilize a qualified contract cleaner. The Department, if possible, shall identify the suspected contaminant and consult the manufacturer for an appropriate decontamination agent and process.
 - (c) PPE components contaminated with blood, bodily fluids, or other biological contaminants should be sanitized (e.g., clothing, fabrics) or disinfected (e.g., helmet shells, other hard surfaces).
- (i) All PPE that is exposed to an IDLH environment will be cleaned and logged in the Aladtec system, any issues will be noted at that time.

Personal Protective Equipment

- (j) MEMBERS THAT RESPOND TO A STRUCTURE FIRE AND ACTIVELY PARTICIPATE IN FIREFIGHTING ACTIVITIES MUST HAVE THEIR GEAR WASHED WITHIN 48 HOURS.

914.4.4 CBRNE-CONTAMINATED PPE

All PPE elements that have been contaminated by chemical, biological, radiological, nuclear, or explosive (CBRNE) agents shall be removed as soon as possible, bagged, and permanently removed from service. Such PPE elements shall be disposed of pursuant to department procedures.

914.4.5 REPAIR OF DAMAGED PPE

Damaged PPE shall not be used (29 CFR 1910.132; Minn. R. 5205.0010).). The department's HSO shall manage all PPE repairs utilizing a manufacturer-recognized repair facility. All elements shall be subject to an advanced or specialized cleaning before any repair work is done. Loaner PPE shall be available to members while repairs are being made.

914.4.6 STORAGE OF PPE

The parameters for the storage of all PPE ensembles or elements include the following:

- (a) PPE shall not be stored in direct or indirect sunlight, sunlight, or exposed to ultraviolet radiation or fluorescent lighting sunlight when it is not being worn.
- (b) PPE shall be clean, dry, and well ventilated before storage.
- (c) PPE shall not be stored in airtight containers unless the container is new and unused.
- (d) PPE shall not be stored at temperatures below 40 degrees F or above 180 degrees F.
- (e) PPE shall be stored in a protective case or bag to prevent damage if stored in compartments or trunks.
- (f) PPE shall not be subjected to sharp objects, tools, or other equipment that could damage the ensemble or elements.
- (g) PPE shall not be stored inside living quarters or with personal belongings, or taken or transported within the passenger compartment of personal vehicles unless it is stored in a protective case or bag.
- (h) PPE shall not be stored in contact with hydraulic fluids, solvents, hydrocarbons, hydrocarbon vapors, or other contaminants.
- (i) Proximity PPE (i.e., specialized PPE designed to protect workers from high levels of radiant heat) shall not be stored folded.

914.5 ISSUING PPE

All PPE ensembles or elements shall be issued through the department's HSO. All fittings shall be completed by the HSO and/or by a manufacturer's representative.

- Members shall only use department issued or approved PPE, including accessories.
- Members shall minimize the public's exposure to soiled or contaminated PPE and avoid wearing PPE to non-fire related emergencies.

Oakdale Fire Department

Oakdale Fire Policy Manual

Personal Protective Equipment

- Members shall not wear PPE inside station living quarters or other department facilities.

914.6 MEMBER-PROVIDED PPE

Members who desire to use personally owned PPE are required to have the PPE approved and inspected by the HSO prior to use. All personally owned PPE is subject to the requirements of this policy.

914.7 PPE TRAINING

The Training Officer should verify that members receive and demonstrate an understanding of PPE training consistent with their duties before performing work requiring the use of the PPE. This should include(29 CFR 1910.132; Minn. R. 5205.0010) :

- (a) Determining when PPE is necessary and what kind should be used.
- (b) How to properly wear, adjust, and remove PPE.
- (c) The limitations of the PPE.
- (d) Upon issue, all members shall be provided training on this policy along with the manufacturer's written instructions on the care, use, and maintenance of their PPE, including any warnings issued by the manufacturer.
- (e) New firefighters shall receive training in the care, use, and maintenance of their PPE before participating in any hands-on training or operations. All other firefighters shall receive training as needed when PPE ensembles or elements are upgraded or changed.
- (f) The useful life and disposal of PPE.

Supervisors who believe a member does not have the understanding and skill required for PPE use, whether or not the member has received training on the PPE, should take appropriate steps to have the member retrained.

914.8 PPE RECORD KEEPING

The Department shall maintain or require contracted vendors to maintain records on all structural firefighting ensembles or elements to include:

- (a) The name of the member to whom the element is issued.
- (b) The date and condition of the element when issued.
- (c) The manufacturer, model name, or design.
- (d) The manufacturer's identification number, lot number, or serial number.
- (e) The month and year of manufacture.
- (f) The dates and findings of all advanced inspections.
- (g) The dates and findings of complete liner inspections.

Oakdale Fire Department

Oakdale Fire Policy Manual

Personal Protective Equipment

- (h) The dates of advanced cleaning, specialized cleaning, decontamination, or sanitation, and by whom it was performed.
- (i) The date of any repairs, the person who repaired the PPE, and a brief description of the repair.
- (j) The date the element was removed from service (retirement).
- (k) The date and method used to dispose of the element.

914.9 PPE RETIREMENT

PPE ensembles and elements should be retired as follows:

- (a) When worn or damaged to the extent that the Department deems that it is not possible or cost-effective to repair.
- (b) When no longer useful for emergency operations.
- (c) If more than 10 years old, except for the reflective outer shell of proximity PPE, which should be retired after five years.

Retired PPE ensembles and elements shall be destroyed or disposed of by the Department in a manner ensuring that they will not be used in any firefighting or emergency activities, including training. Retired PPE may only be used for training when that training does not include live fire. Any PPE used for training shall be clearly marked: "Training only. No live fire."

914.10 SPECIAL INCIDENT PROCEDURE

If any member of the Oakdale Fire Department suffers a serious injury or death while wearing PPE, the following procedure should be followed:

- (a) The PPE will immediately be removed from service.
- (b) Custody of the PPE will be maintained by the Fire Chief or the authorized designee, and the PPE shall be kept in a secure location with controlled, documented access.
- (c) All PPE shall be non-destructively tagged and stored only in paper or cardboard containers to prevent further degradation or damage. Plastic airtight containers shall not be used.
- (d) The PPE shall be made available to the department's investigation team (see the Line-of-Duty Death and Serious Injury Investigations Policy) or outside experts as approved by the Fire Chief or the authorized designee, to determine the condition of the PPE.
- (e) The Fire Chief or the authorized designee shall determine the retention period for the storage of PPE.

914.11 REPORTING

The HSO should report all PPE health and safety concerns caused by, or suspected to have been caused by, element failure to the PPE element manufacturer and certifying organization.

Hazardous Energy Control

915.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum hazardous energy control requirements mandated by federal and state law (29 CFR 1910.147; Minn. R. 5205.0010). The control requirements are intended to isolate a machine or equipment from all energy sources to prevent the start-up of the machine or equipment or the release of stored energy, both of which could cause injury.

The control requirements apply to the servicing or maintenance of machines and equipment used in a fire station or on an apparatus. This policy includes member training and periodic control and inspection requirements.

915.1.1 DEFINITIONS

Definitions related to this policy include (29 CFR 1910.147(b)):

Affected member - A member whose job duties require him/her to work in an area where hazardous energy exposure could result from cleaning, repairing, servicing, setting up, or adjusting machines or equipment under lockout or tagout.

Authorized member - A member who is qualified to perform lockout or tagout of machines or equipment, in order to clean, repair, service, set up, or adjust its operations. An affected member becomes an authorized member when that member's duties include performing the maintenance operations covered in this policy.

Hazardous energy - The unexpected energization or activation of equipment, or the release of stored energy, that could potentially cause injury.

Lockout or tagout - The use of devices, positive methods, and procedures that result in the effective isolation or securing of machinery and equipment from all hazardous energy sources (e.g., mechanical, hydraulic, pneumatic, chemical, electrical, or thermal).

915.2 POLICY

It is the policy of the Oakdale Fire Department to implement and maintain a written hazardous energy control program to prevent the unexpected release of stored energy or unexpected start-up of machines or equipment in compliance with federal regulations and state law.

915.3 RESPONSIBILITIES

The Fire Chief or the authorized designee shall have overall responsibility for meeting the requirements of the hazardous energy control program. Department members shall be trained commensurate with their duties to perform lockout/tagout and other hazardous energy control procedures. The program should include but is not limited to (29 CFR 1910.147(c)(4)):

- (a) Guidelines and procedures that specifically outline the scope, purpose, authorization, rules, and techniques to be utilized when working in proximity to, and for the control of, hazardous energy and the means to enforce compliance, including but not limited to:

Oakdale Fire Department

Oakdale Fire Policy Manual

Hazardous Energy Control

1. A statement of the intended use of the procedure.
 2. Procedural steps for shutting down, isolating, blocking, and securing machines or equipment to control hazardous energy.
 3. The procedural steps for the placement, removal, and transfer of lockout and tagout devices.
 4. The requirements for testing a machine or equipment to determine and verify the effectiveness of lockout, tagout, and other hazardous energy control devices.
- (b) As needed, the Department shall develop separate procedural steps for the safe lockout or tagout of each machine or piece of equipment affected by the hazardous energy control program.
- (c) The Department shall develop and maintain a list of all machines or equipment affected by the hazardous energy control program. The list may include but is not limited to:
1. Extraction tools.
 2. Chain saws.
 3. Hydraulic systems (e.g., rack, jacks).
 4. Complex electrical systems (e.g., generators, pumps, radios).

915.4 LOCKOUT AND TAGOUT

An authorized member shall be responsible for the following, before working on de-energized electrical equipment or systems, unless the equipment is physically removed from the wiring system (29 CFR 1910.147(c)):

- (a) Notification of all involved personnel.
- (b) Locking the disconnecting means in the “open” position with the use of lockable devices (e.g., padlocks or combination locks), or disconnecting the conductor or other positive methods or procedures. This will effectively prevent unexpected or inadvertent energizing of a designated circuit, machine, or appliance.
- (c) Tagging the disconnect means with appropriate accident prevention tags. Lockout is not required when the tagging procedures are used as specified here and where the disconnect means is accessible only to personnel trained in tagout procedures.
- (d) Blocking the operation or dissipation of energy of all stored energy devices that present a hazard (e.g., capacitors or pneumatic, spring-loaded mechanisms).

915.5 INSPECTIONS

The Oakdale Fire Department shall conduct a periodic inspection of the hazardous energy control program components at least annually to evaluate its continued effectiveness and to determine the necessity for updating any methods or procedures (29 CFR 1910.147(c)(6)).

- (a) The periodic inspection shall be performed by an authorized member other than the members utilizing the hazardous energy control procedures that are being inspected.

Hazardous Energy Control

- (b) Where lockout and/or tagout are used for hazardous energy control, the inspector shall provide a review of roles and responsibilities to the authorized members.
- (c) The Health and Safety Officer (HSO) shall certify that the periodic inspections have been performed. The certification shall identify the machine or equipment that was inspected, the date of the inspection, the authorized members included, and the name of the person performing the inspection.

915.6 TRAINING

The Training Officer shall be responsible for ensuring that members receive training on hazardous energy control methods and procedures, based on the reasonably expected workplace exposure. Members shall receive training prior to any work assignment in which a potential hazard exists. Training should include but is not limited to the following topics (29 CFR 1910.147(c)(7)):

- (a) Definitions of hazardous energy
- (b) Workplace hazards
- (c) Work techniques, hazards, and injuries involved in energized equipment
- (d) Lockout and tagout procedures, equipment, and its proper use
- (e) Authorized and affected employees
- (f) Safety precautions required when energized electrical equipment is not under the control of an authorized member
- (g) Refresher training on an annual basis, depending on the results of the annual inspection process

915.7 TRAINING RECORDS

The Training Officer shall document the hazardous energy control training provided to members both initially and annually and shall retain those records for one year. Documentation shall include:

- (a) The dates of the training sessions.
- (b) A list of the topics or a summary of the content of the training sessions.
- (c) The names or other identifiers and ranks of the members who received the training.
- (d) The names, certificate numbers, and qualifications of persons conducting the training.

Hazard Communication/Employee Right to Know (ERTK) Program

916.1 PURPOSE AND SCOPE

The purpose of this policy is to protect the health and safety of department members who may be occupationally exposed to hazardous substances and harmful physical agents in the workplace.

This policy is also meant to address the requirement to have a hazard communication/Employee Right-to-Know (ERTK) program under Minn. R. 5206.0700, with the exception of direction regarding infectious agents and bloodborne pathogens. These are addressed in the Communicable Diseases Policy.

916.1.1 DEFINITIONS

Definitions related to this policy include (Minn. Stat. § 182.651; Minn. R. 5206.0100):

Harmful physical agent - A physical agent determined by the Minnesota Department of Labor and Industry to be harmful. This includes heat, noise, and ionizing and non-ionizing radiation (Minn. R. 5206.0500).

Hazardous substance - A chemical or substance, or mixture of chemicals or substances, which:

- (a) Is regulated by the federal Occupational Safety and Health Administration (MNOSHA) under 29 CFR 1910 Subpart Z (29 CFR 1910.1000 et seq.).
- (b) Is either toxic or highly toxic, an irritant, corrosive, a strong oxidizer, a strong sensitizer, combustible, either flammable or extremely flammable, dangerously reactive, pyrophoric, pressure-generating, a compressed gas, a carcinogen, a teratogen, a mutagen, a reproductive toxic agent, or a substance or chemical that may otherwise, according to generally accepted documented medical or scientific evidence, cause substantial acute or chronic injury or illness either during or as a direct result of any accidental or intentional exposure to the chemical or substance.
- (c) Is determined by the Minnesota Department of Labor and Industry to present a significant risk to worker health and safety, or imminent danger of death or serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure or contamination (see Minn. R. 5206.0400 for a detailed list).

916.2 POLICY

It is the policy of the Oakdale Fire Department to develop, implement and maintain a written hazard communication/ERTK program for members to use as a reference. The program shall minimally describe how department members will receive information and training on the criteria specified for labels and other forms of warning and Safety Data Sheets (SDS) (Minn. R. 5206.0700).

Oakdale Fire Department

Oakdale Fire Policy Manual

Hazard Communication/Employee Right to Know (ERTK) Program

916.3 PROCEDURE

The Fire Chief or the authorized designee should develop, implement and maintain a written chemical hazard communication/ERTK program (Minn. R. 5206.0700) that includes, but is not limited to:

- (a) Training, availability of information and labeling provisions of Minnesota law (Minn. R. 5206.0100 et seq.).
- (b) A list of the hazardous substances known to be present and referenced on the appropriate SDS. The list may be compiled for the workplace as a whole or for individual work areas.
- (c) The methods the Department will use to inform members of both infrequent task hazards involving exposure to hazardous substances or harmful physical agents and also the hazards associated with hazardous substances contained in unlabeled pipes in their work areas.

The written hazard communication/ERTK program will be kept available, upon request, to members, their designated representatives and authorized representatives of MNOSHA.

916.4 SAFETY DATA SHEETS

The Department shall have an SDS for each hazardous substance and harmful physical agent that is in use in the workplace. The SDS concerning a hazardous chemical shall be readily accessible to the member and prepared in accordance with Minn. Stat. § 182.653.

- (a) For each hazardous substance to which a member may be routinely exposed, the Department shall prepare a written copy of all of the following information and have it readily accessible in the area or areas in which the hazardous substance is used or handled:
 - 1. The name of the substance including any generic or chemical name, trade name, commonly used name or synonym
 - 2. The level, if any and if known, at which exposure to the substance has been restricted according to standards adopted by the Minnesota Department of Labor and Industry or, if no standard has been adopted, according to guidelines established by competent professional groups including, but not limited to, the American Industrial Hygiene Association, the American Conference of Governmental Industrial Hygienists, the Center for Disease Control, the Bureau of Radiological Health and the American National Standards Institute
 - 3. The primary routes of entry, and the known acute and chronic effects of exposure at hazardous levels
 - 4. The known symptoms of the effects
 - 5. Any potential for flammability, explosion or reactivity of the substance
 - 6. Appropriate emergency treatment
 - 7. The known proper conditions for safe use of and exposure to the substance
 - 8. Procedures for cleanup of leaks and spills

Oakdale Fire Department

Oakdale Fire Policy Manual

Hazard Communication/Employee Right to Know (ERTK) Program

9. The name, phone number and address of the manufacturer of the hazardous substance
- (b) For each harmful physical agent to which a member may be routinely exposed, the Department shall prepare a written copy of all of the following information and have it readily accessible in the area or areas in which the harmful physical agent is used or handled:
 1. The name of the physical agent including any commonly used synonym
 2. The level, if any and if known, at which exposure to the physical agent has been restricted according to standards adopted by the Minnesota Department of Labor and Industry or, if no standard has been adopted, according to guidelines established by competent professional groups including, but not limited to, the American Conference of Governmental Industrial Hygienists, the Center for Disease Control, the Bureau of Radiological Health and the American National Standards Institute
 3. The known acute and chronic effects of exposure at hazardous levels
 4. The known symptoms of the effects
 5. Appropriate emergency treatment
 6. The known proper conditions for safe use of and exposure to the physical agent
 7. The name, phone number and address, if appropriate, of the manufacturer of the equipment which generates the harmful physical agent

916.5 TRAINING REQUIREMENTS

See the Hazard Communication/Employee Right-to-Know (ERTK) Program Training Policy.

Roadway Incident Safety

917.1 PURPOSE AND SCOPE

The purpose of this policy is to set forth department Fire Chief responsibilities for development of practices used by members who are engaged in any operations occurring on roadways.

917.2 POLICY

It is the policy of the Oakdale Fire Department to provide traffic incident management (TIM) practices for the protection of members, personnel responding from other agencies, and victims operating on roadways.

917.3 FIRE CHIEF RESPONSIBILITIES

The Fire Chief should ensure that the Department adopts TIM procedures. Procedures should include but not be limited to:

- Use of the Incident Command System at all roadway incidents.
- Coordination and cooperation with law enforcement on-scene, including establishing a unified command, depending on the location, size, and complexity of the incident.
- Scene identification and size-up.
- Establishing a temporary traffic control zone including:
 - Placement of apparatus.
 - Use of traffic control devices.
 - Personnel assigned to TIM duties.

917.3.1 MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD)

Procedures should also include any requirements in the Manual of Uniform Traffic Control Devices adopted by the state, including but not limited to the following (Minn. Stat. § 169.06):

- Use of emergency vehicle lighting
- Safe positioning of emergency vehicles
- Use of traffic flaggers

Promotions and Transfers

1000.1 PURPOSE AND SCOPE

The purpose of this policy is to establish required and desirable qualifications for promotion and transfer within the ranks of the Oakdale Fire Department.

1000.2 POLICY

The Oakdale Fire Department determines promotions and transfers in a nondiscriminatory manner. It is the policy of the Oakdale Fire Department to utilize the promotional testing criteria, study materials, and testing instruments available from authenticated and validated local, regional, and nationally recognized best practices in the fire service. This policy will establish the required and desirable qualifications for promotion and transfer within the ranks of the Department based on these criteria.

Nothing in this policy is intended to supersede any contract language related to promotional requirements that may exist in a collective bargaining agreement.

1000.3 GENERAL REQUIREMENTS

The following conditions will be used in evaluating members for promotion and transfer:

- (a) Presents a professional, neat appearance
- (b) Maintains a physical condition which aids in their performance
- (c) Demonstrates the following traits:
 1. Emotional stability and maturity
 2. Stress tolerance
 3. Sound judgment and decision-making ability
 4. Personal integrity and ethical conduct
 5. Leadership
 6. Initiative
 7. Adaptability and flexibility
 8. Ability to conform to organizational goals and objectives in a positive manner

1000.4 TRANSFERS

1000.4.1 DESIRABLE TRANSFER QUALIFICATIONS

The following qualifications are considered for transfer:

- Three years of experience
- Completion of the probationary period with the Oakdale Fire Department

Oakdale Fire Department

Oakdale Fire Policy Manual

Promotions and Transfers

- Expressed interest in the transfer position
- Education, training, and demonstrated abilities in areas related to the transfer position
- Completion of any local, regional, or national training or certification for the transfer position

1000.4.2 TRANSFER CRITERIA

The following criteria apply to transfers:

- (a) Administrative evaluation as determined by the Fire Chief. This shall include a review of supervisor recommendations. Each supervisor who has supervised or otherwise been involved with the candidate should submit these recommendations.
- (b) The supervisor recommendations should be submitted to the Division Chief for whom the candidate will work. The Division Chief should schedule interviews with each candidate.
- (c) Based on supervisor recommendations and those of the Division Chief after the interview, the Division Chief should submit his/her recommendation to the Fire Chief.
- (d) Transfers will be made by the Fire Chief.

The policy and procedures for all positions may be waived for temporary assignments, for emergency situations or for training in accordance with any applicable collective bargaining agreement.

1000.5 PROMOTIONS

Specifications for promotional opportunities are on file with the Oakdale Fire Department.

Classification Specifications

1001.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the origin and maintenance processes of the job classifications applicable to the Oakdale Fire Department.

1001.2 POLICY

It is the policy of the Oakdale Fire Department to coordinate with the Human Resources for the development of job classifications unique to the Department.

1001.3 PROCEDURE

The Fire Chief should appoint an officer from the Administration Division to work with the Human Resources to develop, update and maintain the job classifications. These should include information from collective bargaining agreements with each employee group; should identify the duties and responsibilities, authority, reporting requirements and chain of command for the member; and should include expected working hours, attire and working location.

1001.3.1 POSITION DESCRIPTIONS

Multiple position descriptions may be needed for each job specification (e.g., a Captain assigned to the Training Division will have the same job specification, but will have a considerably different position description than a Captain assigned to the EMS Division). Position descriptions may be addressed in the contracts with the various employee groups or in the Position Descriptions Policy.

Reporting for Duty

1002.1 PURPOSE AND SCOPE

This policy describes the Department's expectations of its employees when reporting for duty, to ensure that all members are fully capable of functioning in their capacity.

1002.2 POLICY

It is the policy of this department to identify the expectations required of its members when reporting for duty in order to provide efficient and quality services to the community and to provide for the safety of its members.

1002.3 PUNCTUALITY

All members should be punctual and be ready to immediately perform their duties at the assigned time.

1002.4 RELIEF

Members are required to remain on-duty until relieved. Upon entering the station, it is the member's responsibility to contact the member being relieved and receive a briefing.

Captains shall remain on-duty until they are relieved or otherwise directed by the Assistant Fire Chief. Captains may not be absent from their place of assignment without the specific permission of the Assistant Fire Chief.

1002.5 READINESS FOR DUTY

Upon reporting for duty, all members should prepare themselves and their gear to be immediately available to respond to calls for service. This should include, but not be limited to, placing personal protective equipment (PPE) on the member's assigned apparatus.

1002.6 PERSONAL APPEARANCE

All members should don the appropriate uniform prior to the start of their work assignments and be properly attired at all times when representing the Department. Each member should wear the appropriate uniform or protective equipment that has been approved for the activity being performed.

1002.7 CLEANLINESS

All members should keep their persons, uniforms, desks, cars, beds and lockers in a neat and clean condition. If a persistent problem is noticed, the member should be notified immediately.

Oakdale Fire Department

Oakdale Fire Policy Manual

Reporting for Duty

1002.8 INABILITY TO REPORT FOR DUTY

Members should notify the Assistant Fire Chief as soon as practicable of any inability to report for duty at the time required. If members are unable to make contact with the Assistant Fire Chief, members should notify the Fire Chief and/or the on duty Captain.

1002.9 EMERGENCY RECALL

Upon receipt of an emergency recall, without delay, members should secure and/or stabilize their home and family, and report for duty at the appropriate work location. Members shall recognize the potential for emergency recall and take measures in advance to properly prepare their families. Except when otherwise instructed, members should travel to their normal work assignment once they have received the notice of recall. Members shall not leave their duty assignments until properly relieved. Members shall follow the procedures detailed in the Emergency Recall Policy.

1002.10 RELIEVED FROM DUTY FOR VIOLATIONS

Any Captain may relieve a member under his/her command from duty, when in the Captain's judgment an alleged offense committed is sufficiently serious to warrant immediate action. A report of such action shall be immediately made to the Assistant Fire Chief, followed by written charges and documentation in accordance with department procedures.

Fire Officer Development

1003.1 PURPOSE AND SCOPE

The purpose of this policy is to define the required and recommended competencies in the Oakdale Fire Department's fire officer development program.

1003.2 POLICY

It is the policy of the Oakdale Fire Department that, in order to train and develop members for supervisory roles, it will utilize such resources as the Center for Public Safety Excellence (CPSE); the National Fire Academy's (NFA) Executive Fire Officer Program (EFOP); the National Fire Protection Association (NFPA) 1021, Standard for Fire Officer Professional Qualifications; Minnesota Board of Firefighter Training and Education; and other department-approved certification programs for the professional development of fire officers.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026

Requester: SL
CA Approval: CV

Advisory Board/Commission	<input type="checkbox"/>	Open Forum	<input type="checkbox"/>
Award of Bid	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Consensus Motions	b <input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
Department:			<input type="checkbox"/>

Title: Designation of Official Newspaper for 2026

BACKGROUND

At the first meeting of each year, the City Council must designate an official newspaper. The official newspaper publishes hearing notices, ordinances, and other legal notices.

The St. Paul Pioneer Press has served as the City's official newspaper since October 2019; prior to that time, the Oakdale Lake Elmo Review served in that capacity since the 1970s until Lillie Newspaper shuttered in 2019.

The following bids have been received in the past 60 days:

Newspaper	Cost Per Column Inch Per Publication	Cost Per Line Per Publication
St. Paul Pioneer Press	\$9.11	\$0.66
Star Tribune	\$17.90	\$1.58

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council designate the St. Paul Pioneer Press as the official newspaper for the City of Oakdale for calendar year 2026.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: NN CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions c <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approve Appointment of Half-Time Probationary Community Service Officer Anthony Wessel		

BACKGROUND

The City has a vacant half-time Community Service Officer position. Mr. Wessel has previously completed a Police Internship with the City and is excited to continue to serve Oakdale.

The City Administrator is recommending Anthony Wessel as a half-time probationary Community Service Officer with the following key provisions:

- Starting date on or after January 14, 2026
- Hourly [non-exempt] rate of \$27.61.
- One-year probation

STAFF RECOMMENDATION

The City Administrator recommends the following hire per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c):

Anthony Wessel as a half-time probationary Community Service Officer effective on or after January 14, 2026, at a rate of pay consistent with the City base pay schedule conditioned on passing all background requirements.

It is appropriate for the City Council to make such appointments.

CITY COUNCIL ACTION REQUESTED

It is requested per City of Oakdale Code of Ordinances, Chapter 2, Article IV, Sec.2-36 (c) and per City Personnel Policy PE-031, Section 5.0, that the City Council appoint Anthony Wessel as a half-time probationary Community Service Officer effective on or after January 14, 2026, at a rate of pay consistent with the City base pay schedule conditioned on passing all background requirements.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026				
Requestor: IS CA Approval: CV	Advisory Board/Commission	<input type="checkbox"/>	Open Forum	<input type="checkbox"/>
	Award of Bid	<input type="checkbox"/>	Other:	<input type="checkbox"/>
	Consensus Motions	d <input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
	Department:			
Title: Annual Delegation of Authority to Make Electronic Fund Transfers for 2026				

BACKGROUND

Minnesota Statute 471.38 provides legal requirements for the payment of claims or demands against a local government for any property or services. The City uses electronic fund transfers to make payments on claims such as payroll, vendor payments, and debt service. To be eligible to make payments by electronic fund transfer, §471.38, Subdivision 3a requires that the City Council delegate authority to make electronic fund transfers to a business administrator or chief financial officer, or the officer's designee on an annual basis.

STAFF RECOMMENDATION

Staff recommends that the City Council delegate authority to the Finance Director for making electronic fund transfers.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2026-02, Delegating Authority to Make Electronic Fund Transfers.

Attachment

Resolution 2026-02

**CITY OF OAKDALE
RESOLUTION 2026-02**

DELEGATING AUTHORITY TO MAKE ELECTRONIC FUND TRANSFERS

At a meeting of the City Council of the City of Oakdale, held on Tuesday, January 13, 2026, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, Minnesota Statute 471.38 provides legal requirements for the payment of claims or demands against a local government for any property or services; and

WHEREAS, electronic fund transfers are an allowable method of payment; and

WHEREAS, a local government may make electronic fund transfers for claims for payroll, anticipation certificates, contributions to pension or retirement funds, vendor payments, and for payment of bond principal, interest, and fiscal agent fees; and

WHEREAS, eligibility to make electronic fund transfers requires an annual delegation of authority by the City Council to the Finance Director; and

WHEREAS, the City Finance Director is charged with making payments on claims for goods and services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby designates the Finance Director, with the authority to make electronic fund transfers for payment of claims, including, but not limited to, payroll, anticipation certificates, contributions to pension or retirement funds, vendor payments, and for payment of bond principal, interest, and fiscal agent fees for 2026.

Voting in Favor: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich;

Voting Against: None.

Resolution duly seconded and passed this 13th day of January, 2026.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requestor: IS CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions e <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department:	
Title: Designate Official Depositories and Investment Brokerages for 2026		

BACKGROUND

Annually, the City Council designates depositories and investment brokerages utilized by the City in accordance with Minnesota Statute 118A.02. All deposits and investments must meet strict criteria established in Minnesota law for the safekeeping of public funds along with following the City's Investments and Cash Management policy. A financial institution not already designated may be designated as a depository and/or investment brokerage by City Council at any council meeting during the year. The Minnesota State Auditor offered a Statement of Position in 2013 that most government entities designate a depository on either an annual or biennial basis and thus the State Auditor recommends such. However, there is no current law or mandate to do so. It is the City's preference to designate annually as part of its stewardship of public funds and responsibility to ensure competition among depositories to receive public funds. This effort enhances the City's duty to periodically evaluate the soundness of the selected financial institutions.

The following list represents the recommended depositories and investment brokers. These same businesses have been designated from 2018 through 2024:

- Platinum Bank
- Minnesota Municipal Money Market Fund (4M)
- RBC Capital Markets
- Moreton Capital Markets
- U.S. Bank

STAFF RECOMMENDATION

Staff recommends that the City Council designate the official depositories and investment brokerages for the City.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2026-03, Designating Official Depositories and Investment Brokerages for the City of Oakdale for Calendar Year 2026.

Attachment

Resolution 2026-03

**CITY OF OAKDALE
RESOLUTION 2026-03**

**DESIGNATING OFFICIAL DEPOSITORIES AND INVESTMENT BROKERAGES FOR THE CITY OF
OAKDALE FOR CALENDAR YEAR 2026**

At a meeting of the City Council of the City of Oakdale, held on Tuesday, January 13, 2026, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the following list represents the recommended depositories: Platinum Bank, Minnesota Municipal Money Market Fund (4M), RBC Capital Markets, Moreton Capital Markets, and U.S. Bank; and

WHEREAS, such depositories shall maintain the legally required collateral assets pledged to support such funds and assets that may be placed in the depository by the City of Oakdale in calendar year 2026; and

WHEREAS, the following list represents the recommended investment brokerages: Platinum Bank, Minnesota Municipal Money Market Fund (4M), RBC Capital Markets, Moreton Capital Markets, and U.S. Bank.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby designates the above as its official depositories and investment brokerages for calendar year 2026.

Voting in Favor: Mayor Zabel, Council Members Moore, Morcomb, Severson and Wrich;

Voting Against: None.

Resolution duly seconded and passed this 13th day of January, 2026.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026

Requester: JF
CA Approval: CV

Advisory Board/Commission ☐

Open Forum ☐

Award of Bid ☐

Other: ☐

Consensus Motions f ☒

Public Hearing ☐

Department: ☐

Title: Approve 2026 Legislative Priorities

BACKGROUND

As in previous years, staff has prepared a proposed list of legislative initiatives for City Council consideration as priorities for the 2026 legislative session. The draft priorities were discussed at the City Council Workshop on December 9, 2025.

All legislative priorities presented at that Workshop are included in the proposed document for approval, with the addition of one new priority. The proposed language for the additional legislative priority is as follows:

System Statement Forecasts

The 2025 system statements from Metropolitan Council have arbitrarily frozen population forecasts for cities involved in the White Bear Lake litigation, including Oakdale. This restricts the City's access to 3M water settlement funds and limits economic development by constraining infrastructure planning and investment. Oakdale supports lifting the cap and urges collaboration on updated forecasts that reflect local data, available land, and recent studies.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council approve the City of Oakdale 2026 Legislative Priorities as outlined in the attached document.

If approved, this document will be provided to the City's legislators to reference during the upcoming legislative session.

Attachment

2026 Legislative Priorities document



CITY OF OAKDALE

2026 LEGISLATIVE PRIORITIES

Oakdale-Focused Priorities

40th Street Pedestrian Bridge

Construction of a standalone pedestrian bridge over Interstate 694 along 40th Street would address unsafe conditions and fill a gap in the local/regional bike and pedestrian network connecting Oakdale residents and new housing units to parks, open space, regional trails and jobs (particularly at the 4Front Office + Technology Campus). It is proposed that we seek state bonding money for this significant regional project.

Water Main Replacement Project

In 2026, a significant number of water mains will require replacement. In subsequent years, additional water mains are recommended for replacement alongside future street improvement projects. Many water mains in need of replacement service major commercial areas, higher density housing, schools, and communities with limited resources. These areas have a significant water main break history. It is proposed that we seek state bonding money for this significant project.

Interstate 694 Noise Wall

Interstate 694 generates significant noise that reduces the quality of life for some property owners and residents. In Oakdale, there remains a need for noise mitigation to meet current environmental standards, which is best achieved through noise wall construction. Generally, locations include areas adjacent to residential neighborhoods along I-694. The City supports the construction of noise walls in the locations described.

Sales Tax on Local Government Purchases

Oakdale is seeking a tax exemption for construction materials for the City's upcoming City Hall expansion and remodel project which is set to break ground in 2026. The City also supports legislation to streamline the process for cities to secure sales tax exemptions on construction materials

East Metro-Focused Priorities

State Highway 36 and Highway 120 (Geneva/Century Avenue) Interchange

Most of the at-grade intersections for Highway 36 have been removed using bridges. This has improved regional mobility. The last at-grade intersection in this area is at Highway 120 (also known as Century Ave and Geneva Ave). Construction of an interchange at this location will have significant regional benefits to users of these highways.

Water Quality and Sustainability

It is imperative to Oakdale's future that negative impacts of Department of Natural Resources (DNR) permitting practices related to the White Bear Lake lawsuit be addressed. Left unaddressed, the restrictions, ambiguity and uncertainty related to judicial decisions on permitting may lead to negative impacts to Oakdale with negligible impacts to the water quantity of White Bear Lake.

East Metro Training Facility

Oakdale supports the funding the support the design and expansion of the East Metro Public Safety Training Facility utilizing state bonding funds. This facility expansion will provide a more robust opportunity for joint training between police, fire, and EMS, and is utilized by Oakdale, Maplewood, North St. Paul, and Lake Elmo.

System Statement Forecasts

The 2025 system statements from Metropolitan Council have arbitrarily frozen population forecasts for cities involved in the White Bear Lake litigation, including Oakdale. This restricts the City's access to 3M water settlement funds and limits economic development by constraining infrastructure planning and investment. Oakdale supports lifting the cap and urges collaboration on updated forecasts that reflect local data, available land, and recent studies.

Statewide Priorities Supported by Oakdale

Law Enforcement Recruiting and Retention

Oakdale supports the continued funding of legislative solutions to assist local police departments in recruiting new officers and retaining existing personnel in this time of unprecedented difficulties in public safety staffing.

Mental Health Response Act

Oakdale supports legislation to fund multi-jurisdictional co-responder programs and make changes to current policy and practices to better share information among first responders, medical professionals, and human services representatives. The goal is to improve the response to and outcomes of mental health calls for service.

Municipal State Aid (MSA) Funding

Oakdale, like many municipal communities, struggles to fund major roadway projects, creating costly delays and decreased motorist safety. The MSA formula and funding levels should be reviewed as the current system is not sufficient to keep up with growing demands for maintenance, coupled with expanding MSA roadway systems in growing communities.

Local Government Aid (LGA)

Oakdale supports increasing LGA to reduce pressure on the property tax and equalize property tax bases. The City also supports indexing LGA to inflation so that aid to cities keeps pace with rising costs.

Bonding

The City supports a substantial bonding bill that includes funding for water and wastewater infrastructure, local roads and bridges, the local road wetland replacement fund, and disaster assistance accounts.

Ambulance Service Costs and Liability

Oakdale supports legislation that would require Medicare to set ambulance payment rates to cover the cost of providing service for transport and non-transport care of patients, provide adequate reimbursement for ambulance providers, reimburse 911 ambulance transports regardless of medical necessity, and make it easier for providers to file claims by eliminating Medicare's processing system.

Currently, 62 percent of all ambulance service costs to Medicare recipients fail to recoup their true expenses, resulting in financial losses ranging from \$34.47 to \$463.44 per service call.

Broadband Franchising

Oakdale supports giving cities the authority to franchise internet providers. This would allow them to ensure equitable access and quality service throughout a city, require providers to meet buildout and upgrade requirements in underserved areas, and require providers to pay franchise fees for the use of public rights-of-way.

Minnesota Cities Initiatives

Oakdale supports legislative activity of the League of Minnesota Cities consistent with local plans and studies. Membership in the League of Minnesota Cities provides Oakdale the ability to benefit from advocacy on broad issues affecting cities (like Local Government Aid), while also pursuing a strategic legislative agenda specific to Oakdale's unique needs and goals. Other opportunities may arise during the session that align with the City's Comprehensive and Strategic Plans and priorities.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: BB CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions g <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Support Designation of Trunk Highway 120 North of 694 as Washington County State Aid Highway 27		

BACKGROUND

Minnesota Department of Transportation (MnDOT) and Washington County have reached an agreement to transfer the jurisdiction of the portion of Trunk Highway 120 from Interstate 694 to CSAH 12 (Wildwood Road) from MnDOT to Washington County. MnDOT State Aid requires concurrent resolutions from local municipalities. There is a small portion of this roadway segment that lies within the Oakdale city limits (approximately 100' in length).



It would be appropriate for the City Council to pass a resolution in support of this designation.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2026-04, a Resolution of Support for the Designation of County State Aid Highway 27 in the City of Oakdale.

Attachment

Resolution 2026-04

City of Oakdale
RESOLUTION 2026-04

**RESOLUTION OF SUPPORT FOR THE DESIGNATION OF COUNTY STATE AID HIGHWAY 27
IN THE CITY OF OAKDALE**

At a meeting of the City Council of the City of Oakdale held on Tuesday, January 13, 2026, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the Minnesota Department of Transportation and Washington County have reached agreement to transfer a portion of Minnesota Trunk Highway No. 120 between the North Ramp of Interstate 694 and Washington County State Aid Highway 12 (Wildwood Road) to the jurisdiction of Washington County; and

WHEREAS, the City of Oakdale has been notified that Washington County intends to designate the highway between the North Ramp of Interstate 694 and Washington County State Aid Highway 12 as Washington County State Aid Highway No. 27, including the portion within the corporate limits of the City of Oakdale.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oakdale that the revocation, designation, and renumbering described above is in all things approved.

Voting in Favor: Mayor Zabel, Council Members Moore, Morcomb, Severson, and Wrich;

Voting Against: None.

Resolution duly seconded and passed this 13th day of January, 2026.

Attest:

Kevin Zabel, Mayor

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: LM CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions h <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Request to Further Table Action on the Kelley Conditional Use Permit Request at 7684 Stillwater Way North		

BACKGROUND

On December 9, 2025, the City Council tabled action on the Kelley Conditional Use Permit (CUP) request for a second garage, located at 7684 Stillwater Way North, until the City Council meeting on January 13, 2026.

The Planning Commission held a public hearing on January 8, 2026, to consider a set of Zoning Ordinance amendments. One of the proposed amendments includes adding new CUP standards for second garages and oversized accessory buildings. The City Council will consider the Zoning Ordinance amendments on January 27, 2026.

Additional time is needed for final action on the CUP request in order to allow the Planning Commission and City Council an opportunity to adopt relevant Zoning Ordinance amendments.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council table the Conditional Use Permit application for 7684 Stillwater Way North until February 10, 2026.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: HD CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions i <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approval of Contract for Final Design and Construction Administration Services for City Projects P2026-01 (Tanners Lake Park), P2026-02 (Tower Park), and P2026-05 (Golfview Park)		

BACKGROUND

The City of Oakdale recently developed a new [Park System Plan](#) that will serve as a comprehensive roadmap for the City's park system over the next 20 years. The plan was approved by the City Council at their August 12, 2025 meeting. City growth, changing demographics, interest in different park amenities, and aging park infrastructure prompted the 18-month long project to create the Park System Plan, which identifies and prioritizes recommendations for improvements, schedules, costs, and funding opportunities.

As part of the Park System Plan, preliminary concept plans and detailed cost estimates were created for each park in Oakdale. Using the concept plans and cost estimates, a phasing and prioritization matrix was developed that prioritizes improvements over the short-term, mid-term, and long-term. The matrix was then used to align short-term projects with the City's Capital Improvement Plan (CIP). In the adopted [2026-2030 CIP](#), select improvements at Tanners Lake Park, Tower Park, and Golfview Park will start in 2026. They include:

- Tanners Lake Park: Relocating and constructing a new playground with an accessible path, turfgrass restoration at the site of the old playground, pickleball and tennis court improvements, constructing a parking lot off Glenbrook Avenue N, and improving ballfield drainage.
- Tower Park: Replacing playground equipment, adding a small seating area, constructing an accessible paved trail to the playground, and completing turfgrass restoration on the hill.
- Golfview Park: Replacing and expanding the playground and adding a concrete plaza with seating.

The City is bringing on one consultant team to provide final design and construction administration services for the three parks (2026 Park Improvement Projects). Prior to final design, the selected firm will conduct additional engagement with the City Council, Parks and Recreation Commission, the public, stakeholders, and neighbors. These engagement efforts will build off previously completed Park System Plan engagement. Findings from the engagement will be brought to Council, whose direction will help the consultant refine the designs for the 2026 improvements at Tanners Lake Park, Tower Park, and Golfview Park. Council Members will then approve the final designs for all three parks as part of the bidding processes.

In addition to the base improvements detailed above, there is the potential for the selected firm to handle final design and construction administration for additional grant-funded improvements at Tanners Lake Park. The City applied for funding from the 3M PFAS Settlement Priority 2 Grant Program to cover the

costs for natural resource, habitat, and Tanners Lake shoreline improvements that were identified in the Park System Plan but were prioritized as mid- or long-term. Notices of award will be issued in Spring 2026. If Oakdale is awarded funding, City staff will return to a subsequent Council meeting for approval of a contract amendment with the selected firm for services to assist with these improvements.

Bidding will occur for Tower Park and Golfview Park first to ensure they are constructed in 2026. Because the scale of improvements at Tanners Lake Park is greater and more engagement is necessary, construction may not begin until 2027. This Tanners Lake Park schedule also better aligns with the 3M PFAS Settlement Priority 2 Grant Program timeline.

City staff initiated a Request for Proposals (RFP) solicitation process at the end of October 2025 to seek a qualified firm for final design and construction administration for the 2026 Park Improvement Projects. In the months following, staff reviewed the nine (9) proposals submitted in response to the RFP and selected four firms for interviews. Evaluation of the firms, their proposals, and the interviews were based on the following RFP criteria:

- Expressed understanding of proposal objectives
- Qualifications and experience of both firm and key staff
- Work plan, schedule, and approach to complete the project scope
- Cost detail

STAFF RECOMMENDATION

Staff recommends selection of LHB, Inc. for final design and construction administration services for the 2026 Park Improvement Projects based on the RFP criteria. The firm has relevant experience and skills to complete the projects. Additionally, the firm submitted a proposal that was most responsive to City needs.

FINANCIAL CONSIDERATIONS

LHB, Inc. proposed a cost estimate of \$264,000 plus \$10,000 in contingency for a total not-to-exceed amount of \$274,000 for the base 2026 Park Improvement Projects. The proposed budget falls in the middle of the nine proposals received for the RFP.

The total budget for the three park projects in the adopted 2026-2030 CIP is \$2,678,954 (\$2,117,619 for Tanners Lake Park, \$282,127 for Tower Park, and \$279,208 for Golfview Park).

The funded sources for Tanners Lake Park, Tower Park, and Golfview Park are identified below.

Park	Source	Amount
Tanners Lake Park (P2026-01)	Park Capital Fund	\$117,619
	Tanners Interfund Loan Repayment	\$2,000,000
Tower Park (P2026-02)	Park Capital Fund	\$282,127
Golfview Park (P2026-05)	Park Capital Fund	\$79,208
	Charitable Gambling Transfer	\$200,000
Total		\$2,678,954

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council authorize the Mayor and City Administrator to enter into an agreement for final design and construction administration services between the City of Oakdale and LHB, Inc. for an amount not to exceed \$274,000 for City Projects P2026-01 (Tanners Lake Park), P2026-02 (Tower Park), and P2026-05 (Golfview Park).

It is requested that the City Council authorize the City Administrator to approve amendments, such as term extensions, to the contract with LHB, Inc. for City Projects P2026-01 (Tanners Lake Park), P2026-

02 (Tower Park), and P2026-05 (Golfview Park), provided that they do not exceed the contract dollar amount.

It is requested that the City Council authorize the City Administrator to approve individual change orders and purchase orders up to \$100,000 for City Projects P2026-01 (Tanners Lake Park), P2026-02 (Tower Park), and P2026-05 (Golfview Park), provided that they are within the approved CIP budget.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: IS CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions j <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Amend City Policy FR-010: Public Improvement Project Financing		

BACKGROUND

Pursuant to Minnesota Statutes, Section 435.193 to 435.195 and City Policy FR-010: Public Improvement Project Financing, the City offers a hardship deferral for the payment of special assessments associated with the annual street improvement project.

At the September 23, 2025 City Council Workshop, the Council suggested amending City Policy FR-010. The proposed changes were reviewed at the November 10, 2025 Workshop. The changes were to preserve City Council project financing discretion and to remove assessments associated with maintenance projects due to recent case law, and legacy language which was applicable prior to completion of the City-wide street lighting system. The proposed changes to City Policy FR-010 are attached. Text shown with underlining is proposed for insertion, and text with ~~strikeout~~ is proposed for deletion.

FINANCIAL CONSIDERATION

The City historically has been waiving interest on special assessment deferrals and thus the City policy has been updated to start incurring interest 10 years after the original deferral. Additionally, to ensure the repayment of the amounts due, the City will now start recording liens against properties with special assessments.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council amend City Policy FR-010: Public Improvement Project Financing.

Attachments

City Policy FR-010: Public Improvement Project Financing, Proposed Changes with Tracked Changes
City Policy FR-010: Public Improvement Project Financing, Final

Standard Operating Policy City of Oakdale

Policy Number: FR-010

Pages: 7

Subject: Public Improvement Project Financing

Approved: Unknown

Amended: 2010, 2011, 2020, 2021, 01/2026

1.0 Introduction

- 1.1 It has been and will continue to be the policy of the City Council that when public improvements are made which are of special benefit to certain areas, special assessments will be levied for the benefits received. -The procedures used by the City are those specified by Minnesota Statutes, Chapter 429, which provide that all, or a part of the cost for the improvements, may be assessed against benefiting properties in accordance with the benefits received. -The statute, however, does not provide a guide as to how these benefits are measured or how the costs are to be apportioned. -The purpose of this general policy is to establish a consistent standard for the apportionment of special assessments, while improving the public participation process for reconstruction projects.
- 1.2 This policy shall provide a process for staff to follow regarding the Capital Improvement ~~Plan~~rogram (CIP). -The policy shall provide an outline of information that staff is to discuss and provide to property owners directly affected by the CIP projects, thereby reducing the City's financial risk resulting from special assessment appeals. -This policy shall also provide the City Council with flexibility in applying the policy.

2.0 Projects Initiated by City Council

- 2.1 The City Council shall initiate Capital Improvement Projects ~~-(CIP)~~ involving special assessments in September of the year preceding the year of construction. -A project can be initiated by a simple majority of the City Council.

~~2.2 Street lighting shall be included as part of the reconstruction and overlay projects.~~

3.0 Informing the Affected Property Owners

- 3.1 Pursuant to City Council initiation, the ~~Public Works Director~~/City Engineer shall mail notices to property owners abutting the proposed improvements. -The notice shall generally describe the need for the project and invite the property owners to attend a Neighborhood Meeting. The ~~Public Works Director~~/City Engineer shall conduct this Neighborhood Meeting to discuss the CIP proposed improvements, ~~e~~City policies, and the special assessment process.
- 3.2 The ~~Public Works Director~~/City Engineer shall ensure copies of information discussed at the ~~N~~neighborhood ~~M~~meeting are mailed to all abutting property owners in the event they were unable to attend.

~~3.3 The Public Works Director/City Engineer shall mail out sidewalk questionnaires in those areas where sidewalks are not in place along Municipal States Aid routes.~~

4.0 City Council Process

- 4.1 The City Council will verify the adequacy of the report, and if found adequate, accept the report and authorize the preparation of plans and specifications.

- 4.2 The City Council will review the construction plans, and if found adequate, approve the plans and specifications, authorize the advertisement for bids, and call for the public improvements and assessment hearing.
- 4.3 The City Council will conduct the Assessment Hearing and wait thirty (30) days before awarding a construction contract.
- 4.4 If less than 35% of the amount to be assessed is appealed to District Court, the City Council may order the project by 4/5's majority and award the contract.
- 4.5 If more than 35% of the amount to be assessed is appealed to District Court, the City Council may abandon the project and may consider issuing a "No Maintenance Decree". Maintenance on streets with such decrees shall be limited to snow removal and emergency repair of isolated water and sewer breaks. Patching, crack filling, seal coating, or overlaying can be authorized by a majority of the City Council.
- 4.6 Streets with "No Maintenance Decrees" can be reinitiated by petition five (5) years or more from the year the decree is issued.

5.0 — Street Light Financing

~~5.1 — Street lighting installed, as part of reconstruction projects, shall be financed out of the Street Utility Fund. Properties that have paid into the Street Light Utility Fund for less than five (5) years shall be assessed a prorated amount for street lighting.~~

~~5.2 — Street lighting installed as part of an overlay project shall be financed out of the Street Light Utility Fund. Properties that have paid into the Street Light Utility Fund for less than five (5) years shall be assessed a prorated amount for street lighting.~~

56.0 Types of Improvements

56.1 This policy shall relate to those public improvements allowable under Minnesota Statutes, Chapter 429. Generally, the improvements include: street and street lighting improvements; sanitary and water utility improvements; storm sewer and drainage improvements.

56.2 This policy outlines how new construction, and reconstruction, ~~and major maintenance~~ shall be financed under each type of project.

56.3 Project costs shall include the construction costs, engineering, testing, permitting, legal, administrative, land or easement acquisition, fiscal, capitalized interest, data processing, capitalized interest, and publication fees.

67.0 Special Assessment Methods

67.1 Benefiting properties generally are assessed by one or a combination of four (4) methods: adjusted front foot; area; unit; and benefit appraisal. ~~Generally, the nature of an improvement lends itself to a particular method. —The four (4) methods are described as follows:~~

7.1.1(a) *Adjusted Front Foot Rate:* Used for roadway and utility projects when there are a variety of land uses and lot sizes abutting or within the benefiting area. ~~—Frontage is measured at the building setback line. —Assessments are determined by multiplying the adjusted frontage by the City Council established assessment rate.~~

7.1.2(b) *Area Method:* Used for drainage and/or trunk utility improvements where there are a variety of land uses and parcel sizes within the benefiting

area. -Assessments are determined by multiplying the area change to times the gross area less wetland areas.

7.1.3(c) *Unit Appraisal*: Used when the abutting property or benefiting area is homogeneous. -Assessments are determined by multiplying the particular land use unit by the City Council established assessment rates.

7.1.4(d) *Benefit Appraisal*: Used when property owners within the benefiting area indicate none of the above noted methods appear appropriate.

67.2 Corner lots are included in the benefiting area with the exception of single/two family dwellings. -If the improvements are along the driveway access side of the single/two family dwelling, the parcel shall be included in the benefiting area. -If the driveway access is along the side lot line of the single/two family dwelling, the parcel frontage will be based on the minimum lot widths determined by zoningshort side frontage. -If the lot can be subdivided, it may have multiple assessments.

78.0 Improvements

78.1 Roadway, Signal Improvements

(a)8.1.1 New Construction

8.1.1.1(1) Petitions for roadway and street lighting projects shall be filed and accepted by the City Council prior to January 1 of the year of construction. -The City Council may authorize accepting a petition after January by special consent.

8.1.1.2(2) Projects are initiated by petition of 35% of the property owners measured in area and/or frontage or by a majority vote of the City Council for roadway improvements.

8.1.1.3(3) Projects initiated by a property owner shall require the property owner to allow assessment of all project costs or if City participation is appropriate, the City's share shall be outlined in a Developmenters Agreement.

8.1.1.4(4) The method of assessment can be by any method described in Section 67.0.

(b)8.1.2 Reconstruction

(1)8.1.2.1 Petitions for roadway projects shall be filed and accepted by the City Council prior to January 1 of the year of construction. - The City Council may authorize accepting a petition after January 1 by special consent.

8(2).1.2.2 The scope of project shall be determined by traffic volumes and reason for pavement deterioration.

(3)8.1.2.3 Abutting property owners shall participate based on land use. -The City Council will annually set the appropriate rates per land use.

(4)8.1.2.4 In any given year, the assessment rate within a land use category shall be equal throughout the community, independent of project scope.

(5)8.1.2.5 The City will assess properties along County roadways as if they were City streets.

(6)8.1.2.6 The City participation in projects will be the difference between the project cost and the amount to be assessed. -The City's share includes: Municipal State Aids (MSA) on MSA routes, gGrants, and Capital Improvements funds.

(7)8.1.2.7 Signals will be installed if warrants are satisfied as outlined in the Minnesota Manual on Uniformef Traffic Control Devices (MUTCD). -The project would be financed by assessing 50% of the costs to the commercial properties within 600 feet of the intersection. -The Street Light

Utility Fund will finance the remaining 50%, unless or any alternate funding source is identified by City Council.

~~(8)8.1.2.8~~ Assessment rates are, as established by the City Council on an annual basis, ~~are based on land use and are generally as follows:~~ single family \$40 per foot, multi-family \$55 per foot, and commercial/industrial \$75 per foot. Starting in 2011, assessment rates shall increase by \$1.00 per foot per year.

~~(9)8.1.2.9~~ If more than 35% of property owners oppose the reconstruction project, the City Council may cancel the project and issue a "No minimum Maintenance Decree" whereby City maintenance will be limited to snow removal and emergency repair of isolated water and sewer breaks.

~~8.1.3~~ Major Maintenance

~~8.1.3.1~~ Overlays to postpone the reconstruction of a roadway shall be assessed to the abutting property owners based on land use. The City Council will annually set the appropriate rates per land use.

~~8.1.3.2~~ Overlays done to assure a roadway reaches its design life shall not require abutting property participation.

~~8.1.3.3~~ Seal coating shall not require abutting property participation.

~~8.1.3.4~~ The City's share of project costs shall be determined by deducting the assessable costs from the project costs. The City's share shall be financed with MSA, Capital Improvement Funds, or Maintenance Funds.

~~8.1.3.4~~ Assessment rates, as established by the City Council, are based on land use and are generally as follows: single family \$25 per foot, multi-family \$32 per foot, and commercial/industrial \$36 per foot. Starting in 2011, assessment rates shall increase by \$1.00 per foot per year.

8.2 Bikeway/Pedway/Sidewalk Improvements

(a)8.2.1 New Construction-Installation

~~(1)8.2.1.1~~ The City will install bikeway/pedways and sidewalks according to the comprehensive Pedestrian and Bicycle Plan Comprehensive bikeway/pedway plan for the community. ~~The bikeway/pedways should be an eight (8) feet wide asphalt surface separated from the roadway surface a minimum of four (4) feet. Sidewalks shall be five feet wide concrete surface separated from the roadway surface a minimum of four (4) feet.~~

~~(2)8.2.1.2~~ The City will consider omitting sidewalks when 60% or more of the abutting property owners oppose the sidewalk improvements.

(b)8.2.2 Financing

~~(1)8.2.2.1~~ Bikeway/pedways can be financed as part of a roadway reconstruction assessment; ~~park dedication fees; Municipal State Aid funds; or Capital Improvement funds;~~ or by alternate funding identified by City Council.

~~(2)8.2.2.2~~ Sidewalks along Municipal State Aid streets shall be financed with Municipal State Aid Funds or Capital Improvement funds, or by alternate funding identified by City Council.

(c)8.2.3 Maintenance

~~(1)8.2.3.1~~ The City will repair cracked concrete sidewalk panels that have been determined to create a tripping hazard, patch, and crack fill bituminous trails, and remove snow from all bikeway/pedways. ~~Snow removals from sidewalks shall be the responsibility of abutting~~

~~non-residential property owners. The City will remove snow on sidewalks abutting residential properties.~~

89.0 Street Light Improvements Policy

89.1 Installation

- ~~9.1.1(a)~~ Streetlights shall be included as part of reconstruction and overlay projects.
~~(b)9.1.2~~ Streetlight petitioned projects should be accumulated and authorized as one (1) project. ~~The costs shall be uniformly spread to the benefiting properties.~~
~~9.1.3~~ ~~Street lights may be installed as part of a roadway reconstruction project unless there is overwhelming opposition from the affected neighborhood. The installation costs will be financed out of the Street Light Utility Fund or by alternate funding identified by City Council.~~

89.2 Financing

- ~~(a)9.2.1~~ Streetlights installed as part of reconstruction and overlay projects shall be financed out of the Street Light Utility Fund, or by alternate funding identified by City Council. ~~Properties, which have paid into the Street Light Utility Fund for less than five (5) years, shall be assessed a prorated amount for streetlights.~~
~~9.2.2~~ ~~Streetlights installed as part of an overlay project shall be financed out of the Street Light Utility Fund. Properties, which have paid into the Street Light Utility Fund for less than five (5) years shall be assessed a prorated amount for streetlights.~~

89.3 Utility Improvements

(a)9.3.1 New Construction

- ~~9.3.1.1(1)~~ Petitions for utility projects shall be filed and accepted by the City Council prior to April 1 or the year of construction. ~~The Council may authorize accepting a petition after April 1 by special consent.~~
~~9.3.1.2(2)~~ Projects are initiated by petition of 35% of the property owners measured in area and/or frontage or by a majority vote of the City Council.
~~9.3.1.3(3)~~ Projects initiated by property owners shall require a Developmenters Agreement outlining the method of assessment and the amount of City participation authorized by the Council.
~~9.3.1.4(4)~~ The City's share shall be financed with Water/Sewer Access Charge (WAC/SAC) funds, or by alternate funding identified by City Council.

(b)9.3.2 Reconstruction and Major Maintenance

- ~~9.3.2.1(1)~~ The replacement of watermain, sanitary sewer main, and service lines within the right-of-way, shall be financed out of the Utility System Replacement Fund, or by alternate funding identified by City Council.
~~9.3.2.2(2)~~ The replacement of services on private property shall be paid for by the property owner.
~~9.3.2.3(3)~~ Roadway reconstruction projects accelerated on account of utility replacement projects shall be financed through the Utility System Replacement Fund, or by alternate funding identified by City Council, in proportion to the remaining design life of the street. ~~For example, if a roadway is designed to last 20 years and in year 15 needs to be reconstructed on account of the utilities, 25% (5/20) of the roadway costs would be financed out of the Utility System Replacement Fund, or the alternate funding source identified by City Council, while the remaining~~

roadway costs would be paid as defined under “Roadway Reconstruction Projects”.

89.4 Storm Sewer Projects

9.4.1(a) New Construction

9.4.1.1(1) Petitions for storm sewer projects shall be filed and accepted by the City Council prior to April 1 of the year of construction. ~~The City Council may authorize accepting a petition after April 1 by special consent.~~

9.4.1.2(2) Projects are initiated by petition of thirty five percent (35%) of the property owners measured in area and/or frontage or by a majority vote of the City Council.

9.4.1.3(3) Projects are initiated by property owners shall have their participation determined by land use, contributing area, and rate of runoff.

(b)9.4.2 Reconstruction ~~and Major Maintenance~~

9.4.2.1(1) Shall be incorporated and considered as part of roadway reconstruction projects.

9.4.2.2(2) Shall be financed out of the Surface Water Management Fund, or by alternate funding identified by City Council.

910.0 Assessment Periods Determined ~~b~~By Type of Project

~~910.1~~ Reconstruction projects can be assessed over a ten (10) year period.

~~910.2~~ Trunk water and sewer facilities can be assessed over a twenty (20) year period.

~~10.3~~ ~~Overlay projects shall be assessed over a five (5) year period.~~

101.0 Hardship Deferrals for Special Assessments

101.1 The City Council will consider a deferment for the payment of special assessments on any homestead property, owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for which it would be a hardship to make the payments. For the purposes of this policy, “total disability” means a physical or mental condition that permanently prevents the individual from engaging in any substantial gainful employment, as determined by eligibility for disability benefits under the Social Security Administration, Veterans Affairs, or a comparable public disability program.

101.2 A hardship shall be deemed to exist when the annual ~~principle-principal~~ installment of all assessments levied against the property exceeds 2% of the adjusted gross income of the applicant as evidenced by the applicant’s most recent federal income tax return, and total assets (excluding the homesteaded property), do not exceed six times the adjusted gross income.

101.3 The City Council may also determine, on a case-by-case basis, the existence of a hardship on the basis of exceptional and unusual circumstances not covered by these standards and guidelines, if done in a non-discriminatory manner and without giving the applicant an unreasonable preference or advantage over other property owners.

101.4 All assessments will start bearing interest ten (10) years after the original deferral continue to bear interest on the unpaid ~~principle-principal~~ balance at the rate established on the original special assessment.

101.5 To ensure repayment at the end of the deferment period, a lien against the property will be recorded.

101.56 The deferment shall terminate and all ~~principle~~principal and interest become due and payable upon the occurrence of any of the following events.

- (a)- The death of the owners when there is no spouse who is eligible for deferment.
- (b)- The sale, transfer, or subdivision of the property or any part thereof.
- (c)- The property should lose its homestead status.
- (d)- The City Council should determine that the hardship no longer exists. As such, a reminder of the deferral balance will be mailed to the owner(s) on an annual basis; and staff will also conduct an annual review of homeownership and homestead status.

112.0 -Payment of Assessments

112.1 Interest rates are 2% above the City's rate on the bond sale (rounded to the nearest 0.25%). The increased rate covers administration and collection of the assessments over the life of the repayment period.

112.2 For projects where the City does not utilize general obligation bonds, the interest rate will be set at 2% over the most recent (within a ~~one-year~~one-year period) general obligation bond sale (rounded to the nearest 0.25%). If the City has not sold a general obligation bond within ~~a-one~~one year, the interest rate will be 2% over the current market rate for similarly rated municipal general obligation bonds (rounded to the nearest 0.25%).

112.3 Property owners may wish to make ~~a-payment~~payment to the City within 30 days of the adoption of the assessment rolle. Property owners may choose to make a full or partial payment. Any partial payments requires a minimum payment amount of \$500. All credit card payments are subject to an applicable convenience fee. No interest will be charged for payments received within 30 days of the adoption of the assessment rolle. After November 15, unpaid balances will be certified to Washington County for payment with property taxes beginning the year after the assessment rolle was adopted.

112.4 If only ~~a-partial~~partial payment is made before certification to the City of Oakdale, the assessment balance may be paid over the same period as noted in ~~S~~section ~~910.0~~.

123.0 Amortization of Assessments

123.1 The structure of special assessments follows a simple decreasing amortization type. Simple decreasing type refers to an equal annual principal amount while interest decreases each year.

123.2 City Council has authority to change the amortization type to a simple payment method. The simple payment method keeps the total annual payment consistent, with principal increasing and interest decreasing in equal amounts annually. Election of this method must be done with adoption of each assessment role.

Standard Operating Policy City of Oakdale

Policy Number: FR-010

Pages: 6

Subject: Public Improvement Project Financing

Approved: Unknown

Amended: 2010, 2011, 2020, 2021, 01/2026

1.0 Introduction

- 1.1 It has been and will continue to be the policy of the City Council that when public improvements are made which are of special benefit to certain areas, special assessments will be levied for the benefits received. The procedures used by the City are those specified by Minnesota Statutes, Chapter 429, which provide that all, or a part of the cost for the improvements, may be assessed against benefiting properties in accordance with the benefits received. The statute, however, does not provide a guide as to how these benefits are measured or how the costs are to be apportioned. The purpose of this general policy is to establish a consistent standard for the apportionment of special assessments, while improving the public participation process for reconstruction projects.
- 1.2 This policy shall provide a process for staff to follow regarding the Capital Improvement Plan (CIP). The policy shall provide an outline of information that staff is to discuss and provide to property owners directly affected by the CIP projects, thereby reducing the City's financial risk resulting from special assessment appeals. This policy shall also provide the City Council with flexibility in applying the policy.

2.0 Projects Initiated by City Council

- 2.1 The City Council shall initiate Capital Improvement Projects involving special assessments in September of the year preceding the year of construction. A project can be initiated by a simple majority of the City Council.

3.0 Informing the Affected Property Owners

- 3.1 Pursuant to City Council initiation, the City Engineer shall mail notices to property owners abutting the proposed improvements. The notice shall generally describe the need for the project and invite the property owners to attend a Neighborhood Meeting. The City Engineer shall conduct this Neighborhood Meeting to discuss the CIP proposed improvements, City policies, and the special assessment process.
- 3.2 The City Engineer shall ensure copies of information discussed at the Neighborhood Meeting are mailed to all abutting property owners in the event they were unable to attend.

4.0 City Council Process

- 4.1 The City Council will verify the adequacy of the report, and if found adequate, accept the report and authorize the preparation of plans and specifications.
- 4.2 The City Council will review the construction plans, and if found adequate, approve the plans and specifications, authorize the advertisement for bids, and call for the public improvements and assessment hearing.
- 4.3 The City Council will conduct the Assessment Hearing and wait thirty (30) days before awarding a construction contract.

- 4.4 If less than 35% of the amount to be assessed is appealed to District Court, the City Council may order the project by 4/5's majority and award the contract.
- 4.5 If more than 35% of the amount to be assessed is appealed to District Court, the City Council may abandon the project and may consider issuing a "No Maintenance Decree". Maintenance on streets with such decrees shall be limited to snow removal and emergency repair of isolated water and sewer breaks. Patching, crack filling, seal coating, or overlaying can be authorized by a majority of the City Council.
- 4.6 Streets with "No Maintenance Decrees" can be reinitiated by petition five (5) years or more from the year the decree is issued.

5.0 Types of Improvements

- 5.1 This policy shall relate to those public improvements allowable under Minnesota Statutes, Chapter 429. Generally, the improvements include street and street lighting improvements; sanitary and water utility improvements; storm sewer and drainage improvements.
- 5.2 This policy outlines how new construction and reconstruction shall be financed under each type of project.
- 5.3 Project costs shall include the construction costs, engineering, testing, permitting, legal, administrative, land or easement acquisition, fiscal, capitalized interest, data processing, capitalized interest, and publication fees.

6.0 Special Assessment Methods

- 6.1 Benefiting properties generally are assessed by one or a combination of four (4) methods: adjusted front foot; area; unit; and benefit appraisal. Generally, the nature of an improvement lends itself to a particular method. The four (4) methods are described as follows:
- (a) *Adjusted Front Foot Rate:* Used for roadway and utility projects when there are a variety of land uses and lot sizes abutting or within the benefiting area. Frontage is measured at the building setback line. Assessments are determined by multiplying the adjusted frontage by the City Council established assessment rate.
 - (b) *Area Method:* Used for drainage and/or trunk utility improvements where there are a variety of land uses and parcel sizes within the benefiting area. Assessments are determined by multiplying the area change to times the gross area less wetland areas.
 - (c) *Unit Appraisal:* Used when the abutting property or benefiting area is homogeneous. Assessments are determined by multiplying the particular land use unit by the City Council established assessment rates.
 - (d) *Benefit Appraisal:* Used when property owners within the benefiting area indicate none of the above noted methods appear appropriate.
- 6.2 Corner lots are included in the benefiting area with the exception of single/two family dwellings. If the improvements are along the driveway access side of the single/two family dwelling, the parcel shall be included in the benefiting area. If the driveway access is along the side lot line of the single/two family dwelling, the parcel frontage will be based on the short side frontage. If the lot can be subdivided, it may have multiple assessments.

7.0 Improvements

- 7.1 Roadway, Signal Improvements

(a) New Construction

- (1) Petitions for roadway and street lighting projects shall be filed and accepted by the City Council prior to January 1 of the year of construction. The City Council may authorize accepting a petition after January by special consent.
- (2) Projects are initiated by petition of 35% of the property owners measured in area and/or frontage or by a majority vote of the City Council for roadway improvements.
- (3) Projects initiated by a property owner shall require the property owner to allow assessment of all project costs or if City participation is appropriate, the City's share shall be outlined in a Development Agreement.
- (4) The method of assessment can be by any method described in Section 6.0.

(b) Reconstruction

- (1) Petitions for roadway projects shall be filed and accepted by the City Council prior to January 1 of the year of construction. The City Council may authorize accepting a petition after January 1 by special consent.
- (2) The scope of project shall be determined by traffic volumes and reason for pavement deterioration.
- (3) Abutting property owners shall participate based on land use. The City Council will annually set the appropriate rates per land use.
- (4) In any given year, the assessment rate within a land use category shall be equal throughout the community, independent of project scope.
- (5) The City will assess properties along County roadways as if they were City streets.
- (6) The City participation in projects will be the difference between the project cost and the amount to be assessed. The City's share includes: Municipal State Aids (MSA) on MSA routes, grants, and Capital Improvements funds.
- (7) Signals will be installed if warrants are satisfied as outlined in the Minnesota Manual on Uniform Traffic Control Devices (MUTCD). The project would be financed by assessing 50% of the costs to the commercial properties within 600 feet of the intersection. The Street Light Utility Fund will finance the remaining 50%, unless an alternate funding source is identified by City Council.
- (8) Assessment rates are established by the City Council on an annual basis.
- (9) If more than 35% of property owners oppose the reconstruction project, the City Council may cancel the project and issue a "No Maintenance Decree" whereby City maintenance will be limited to snow removal and emergency repair of isolated water and sewer breaks.

7.2 Bikeway/Pedway/Sidewalk Improvements

(a) New Construction-Installation

- (1) The City will install bikeway/pedways and sidewalks according to the comprehensive Pedestrian and Bicycle Plan for the community.
- (2) The City will consider omitting sidewalks when 60% or more of the abutting property owners oppose the sidewalk improvements.

(b) Financing

- (1) Bikeway/pedways can be financed as part of a roadway reconstruction assessment; park dedication fees; Municipal State Aid funds; Capital Improvement funds; or by alternate funding identified by City Council.
- (2) Sidewalks along Municipal State Aid streets shall be financed with Municipal State Aid Funds or Capital Improvement funds, or by alternate funding identified by City Council.

8.0 Street Light Improvements

8.1 Installation

- (a) Streetlights shall be included as part of reconstruction and overlay projects.
- (b) Streetlight petitioned projects should be accumulated and authorized as one (1) project. The costs shall be uniformly spread to the benefiting properties.

8.2 Financing

- (a) Streetlights installed as part of reconstruction and overlay projects shall be financed out of the Street Light Utility Fund, or by alternate funding identified by City Council.

8.3 Utility Improvements

(a) New Construction

- (1) Petitions for utility projects shall be filed and accepted by the City Council prior to April 1 or the year of construction. The Council may authorize accepting a petition after April 1 by special consent.
- (2) Projects are initiated by petition of 35% of the property owners measured in area and/or frontage or by a majority vote of the City Council.
- (3) Projects initiated by property owners shall require a Development Agreement outlining the method of assessment and the amount of City participation authorized by the Council.
- (4) The City's share shall be financed with Water/Sewer Access Charge (WAC/SAC) funds, or by alternate funding identified by City Council.

(b) Reconstruction

- (1) The replacement of watermain, sanitary sewer mains, and service lines within the right-of-way, shall be financed out of the Utility System Replacement Fund, or by alternate funding identified by City Council.
- (2) The replacement of services on private property shall be paid for by the property owner.
- (3) Roadway reconstruction projects accelerated on account of utility replacement projects shall be financed through the Utility System Replacement Fund, or by alternate funding identified by City Council, in proportion to the remaining design life of the street. For example, if a roadway is designed to last 20 years and in year 15 needs to be reconstructed on account of the utilities, 25% (5/20) of the roadway costs would be financed out of the Utility System Replacement Fund, or the alternate funding source identified by City Council, while the remaining roadway costs would be paid as defined under "Roadway Reconstruction Projects".

8.4 Storm Sewer Projects

(a) New Construction

- (1) Petitions for storm sewer projects shall be filed and accepted by the City Council prior to April 1 of the year of construction. The City Council may authorize accepting a petition after April 1 by special consent.
 - (2) Projects are initiated by petition of thirty five percent (35%) of the property owners measured in area and/or frontage or by a majority vote of the City Council.
 - (3) Projects are initiated by property owners shall have their participation determined by land use, contributing area, and rate of runoff.
- (b) Reconstruction
- (1) Shall be incorporated and considered as part of roadway reconstruction projects.
 - (2) Shall be financed out of the Surface Water Management Fund, or by alternate funding identified by City Council.

9.0 Assessment Periods Determined by Type of Project

- 9.1 Reconstruction projects can be assessed over a ten (10) year period.
- 9.2 Trunk water and sewer facilities can be assessed over a twenty (20) year period.

10.0 Hardship Deferrals for Special Assessments

- 10.1 The City Council will consider a deferment for the payment of special assessments on any homestead property, owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for which it would be a hardship to make the payments. For the purposes of this policy, "total disability" means a physical or mental condition that permanently prevents the individual from engaging in any substantial gainful employment, as determined by eligibility for disability benefits under the Social Security Administration, Veterans Affairs, or a comparable public disability program.
- 10.2 A hardship shall be deemed to exist when the annual principal installment of all assessments levied against the property exceeds 2% of the adjusted gross income of the applicant as evidenced by the applicant's most recent federal income tax return, and total assets (excluding the homesteaded property), do not exceed six times the adjusted gross income.
- 10.3 The City Council may also determine, on a case-by-case basis, the existence of a hardship on the basis of exceptional and unusual circumstances not covered by these standards and guidelines, if done in a non-discriminatory manner and without giving the applicant an unreasonable preference or advantage over other property owners.
- 10.4 All assessments will start bearing interest ten (10) years after the original deferral on the unpaid principal balance at the rate established on the original special assessment.
- 10.5 To ensure repayment at the end of the deferment period, a lien against the property will be recorded.
- 10.6 The deferment shall terminate and all principal and interest become due and payable upon the occurrence of any of the following events.
 - (a) The death of the owners when there is no spouse who is eligible for deferment.
 - (b) The sale, transfer, or subdivision of the property or any part thereof.
 - (c) The property should lose its homestead status.

- (d) The City Council should determine that the hardship no longer exists. As such, a reminder of the deferral balance will be mailed to the owner(s) on an annual basis; and staff will also conduct an annual review of homeownership and homestead status.

11.0 Payment of Assessments

- 11.1 Interest rates are 2% above the City's rate on the bond sale (rounded to the nearest 0.25%). The increased rate covers administration and collection of the assessments over the life of the repayment period.
- 11.2 For projects where the City does not utilize general obligation bonds, the interest rate will be set at 2% over the most recent (within a one-year period) general obligation bond sale (rounded to the nearest 0.25%). If the City has not sold a general obligation bond within one year, the interest rate will be 2% over the current market rate for similarly rated municipal general obligation bonds (rounded to the nearest 0.25%).
- 11.3 Property owners may wish to make payment to the City within 30 days of the adoption of the assessment roll. Property owners may choose to make a full or partial payment. Any partial payments require a minimum payment amount of \$500. All credit card payments are subject to an applicable convenience fee. No interest will be charged for payments received within 30 days of the adoption of the assessment roll. After November 15, unpaid balances will be certified to Washington County for payment with property taxes beginning the year after the assessment roll was adopted.
- 11.4 If only partial payment is made before certification to the City of Oakdale, the assessment balance may be paid over the same period as noted in Section 9.0.

12.0 Amortization of Assessments

- 12.1 The structure of special assessments follows a simple decreasing amortization type. Simple decreasing type refers to an equal annual principal amount while interest decreases each year.
- 12.2 City Council has authority to change the amortization type to a simple payment method. The simple payment method keeps the total annual payment consistent, with principal increasing and interest decreasing in equal amounts annually. Election of this method must be done with adoption of each assessment role.



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026

Requester: BB CA Approval: CV	Advisory Board/Commission	<input type="checkbox"/>	Open Forum	<input type="checkbox"/>
	Award of Bid	<input type="checkbox"/>	Other:	<input type="checkbox"/>
	Consensus Motions	k <input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
	Department:			<input type="checkbox"/>
Title: Resolution Requesting Municipal State Aid (MSA) Advance for City Projects R2026-01 (2026 Street Reconstruction) and R2026-02 (2026 Street Overlay)				

BACKGROUND

Pursuant to Council approval of the 2026-2030 Capital Improvement Plan, City Projects R2026-01 and R2026-02 have been initiated by City Council. These projects include Municipal State Aid (MSA) routes that are eligible for use of the City's share of the State gas tax. The street segments include:

STREET IMPROVEMENTS		
Greenway Avenue North	Hudson Boulevard	7 th Street North
OVERLAYS		
7 th Street North	Trunk Highway 120	Hadley Avenue North
Greenway Avenue North	7 th Street North	10 th Street North

FINANCIAL CONSIDERATIONS

The funding for these projects includes \$2,159,749 from the City's MSA account. Since the Hadley Ave/Highway 36 Interchange project in 2020, Oakdale has requested advances from this account to avoid having to bond or incur interest. It is recommended the City request an advance on the State Aid account as authorized by State Aid rules.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2026-05, Municipal State Aid (MSA) Advance Request.

Attachment

Resolution 2026-05

**City of Oakdale
RESOLUTION 2026-05**

MUNICIPAL STATE AID (MSA) ADVANCE REQUEST

At a meeting of the City Council of the City of Oakdale held on Tuesday, January 13, 2026, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich, and the following absent: none, the Oakdale City Council resolved:

WHEREAS, to maintain the overall condition of the City's streets, the City developed an annual improvement, reconstruction, and overlay program; and

WHEREAS, the Municipality of Oakdale is planning to implement Municipal State Aid Street Project(s) in 2026 which will require State Aid funds in excess of those available in its State Aid Construction Account; and

WHEREAS, said Municipality is prepared to proceed with the construction of said project(s) through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in its State Aid Construction Account; and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of 01/13/2026	\$(1,089,112)
Estimated 2026 Construction Allocation	\$1,194,938
Total Estimated 2026 SAP Expenses	\$(2,159,749)
Advance Amount (amount in excess of acct balance)	\$(2,053,923)

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subd. 10b; and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Commissioner of Transportation be and is hereby requested to approve this advance for financing-approved Municipal State Aid Street Project(s) of the Municipality of Oakdale in an amount up to \$2,053,923. We hereby authorize repayments from subsequent accruals to the Municipal State Aid Street Construction Account of said Municipality from future year allocations until fully repaid.

Voting in Favor: Mayor Zabel, Council Members Moore, Morcomb, Severson, and Wrich;

Voting Against: None.

Resolution duly seconded and passed this 13th day of January, 2026.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: IS CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions I <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Approve Interfund Transfer from Special Projects Fund to Special Projects Restricted Fund		

BACKGROUND

Tax Increment Financing (TIF) is a financing tool authorized by State law that allows an authority to capture and use most of the increased local property tax revenues from new development within a defined geographic area for a defined period of time. In general, tax increment revenues are used to pay for eligible project costs which encourage creation or retention of jobs, redevelop blighted areas or polluted sites, and construction of affordable housing. This revenue tool allows the City to address blight, contamination, housing, or redevelopment needs for the parcels in the TIF district for a specified period of time.

Under Minnesota Statutes § 469.174, Subdivision 14, the City is authorized to use up to ten percent (10%) of the tax increment revenues generated in each TIF District for eligible administrative costs. Allowable administrative costs include, among other items, employee time spent on activities directly related to the administration and compliance of TIF districts.

For efficiency, transparency, and improved financial tracking, staff proposes establishing a separate restricted fund to accumulate the administrative cost portion, up to the statutory ten percent, from each active TIF district. This fund would be restricted exclusively for TIF administrative purposes.

Establishing a dedicated administrative fund will allow staff to charge eligible employee time and related costs directly to a single fund, providing clearer documentation, consistent application of the statutory limit, and enhanced accountability over the use of TIF revenues for administrative purposes.

FINANCIAL CONSIDERATIONS

The requests under Resolution 2026-06 will create the Restricted TIF Fund (540) and authorize staff to transfer funds, of up to ten percent (10%) of tax increment revenues from each active TIF district into the new Restricted TIF Fund for eligible administrative costs, consistent with Minnesota Statutes § 469.174, Subdivision 14. Such transfers shall be made as part of normal financial operations and shall not require additional Council approval, provided they remain within statutory limits and the approved purpose.

Transfer from Fund #	Transfer from Fund Description	Transfer to Fund #	Transfer to Fund Description	Transfer Amount
537	Bergen Plaza	540	Restricted TIF Fund	\$ 117,838.08
538	Oakdale Mall*	540	Restricted TIF Fund	\$ 416,235.29
*Now known as Tartan Crossing.				\$ 534,073.37

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2026-06, Authorizing the Creation of Restricted TIF Fund (540) and Authorizing Ongoing Interfund Transfers between the Special Projects Funds and Special Projects Restricted TIF Fund.

Attachment
Resolution 2026-06

**City of Oakdale
RESOLUTION 2026-06**

**AUTHORIZING THE CREATION OF RESTRICTED TIF FUND (540) AND AUTHORIZING ONGOING
INTERFUND TRANSFERS BETWEEN THE SPECIAL PROJECTS FUNDS AND SPECIAL PROJECTS
RESTRICTED TIF FUND**

At a meeting of the City Council of the City of Oakdale held on Tuesday, January 13, 2026, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich; and the following absent: none, the Oakdale City Council resolved;

WHEREAS, the City of Oakdale (“City”) prudently manages its funds for the betterment of the community; and

WHEREAS, regular analysis of community needs may result in the need to transfer funds as opportunities arise; and

WHEREAS, as the City receives tax revenue from TIF districts which is deposited into the Special Projects Funds 537 (Bergen Plaza), 538 (Oakdale Mall), and 539 (Tanners Lake), and the City wishes to properly segregate those funds for authorized use of up to ten percent for administrative costs.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby approves the creation of the Restricted TIF Fund (540) and authorizes ongoing, interfund transfers of up to ten percent (10%) of tax increment revenues from each active TIF district into the new Restricted TIF Fund for eligible administrative costs, consistent with Minnesota Statutes § 469.174, Subdivision 14. Such transfers shall be made as part of normal financial operations and shall not require additional Council approval, provided they remain within statutory limits and the approved purpose.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Oakdale hereby approves the interfund transfer in the amount as shown in the table below for fiscal year 2026.

Transfer from Fund #	Transfer from Fund Description	Transfer to Fund #	Transfer to Fund Description	Transfer Amount
537	Bergen Plaza	540	Restricted TIF Fund	\$ 117,838.08
538	Oakdale Mall*	540	Restricted TIF Fund	\$ 416,235.29
				\$ 534,073.37

*Now known as Tartan Crossing.

Voting in Favor: Mayor Zabel, Council Members Moore, Morcomb, Severson, and Wrich;

Voting Against: None.

Resolution duly seconded and passed this 13th day of January 2026.

Attest:

Kevin Zabel, Mayor

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026

Requester: CV CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: Advisory Boards and Commissions a <input checked="" type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Acting Mayor Designation and Board and Commission Assignments for 2026		

BACKGROUND

Annually, the City Council selects from among its members those to serve as liaisons for the City's four advisory bodies. Council Liaisons serve as a source of communication between the City Council and the advisory body. When called upon at an advisory body meeting, the respective liaisons can provide an update on relevant actions and/or discussions from recent City Council meeting(s). At City Council meetings, liaisons may choose to provide a brief update on actions and/or discussions from the recent advisory body meeting.

At the December 9, 2025 Workshop, the City Council discussed the 2026 members to serve as liaisons on the City's respective boards and commissions for the upcoming year (see attached).

Also, City of Oakdale Code of Ordinances, Chapter 2, Article 3, Section 2-15 dictates that at the first regular City Council meeting of the year, the City Council shall designate one of its members to serve as Acting Mayor.

Aside from the Acting Mayor designation and Council Liaison assignments, there are various other commission and committee assignments that were also determined for 2026, as noted in the attached.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council affirm the 2026 appointments for Council Liaisons and other assignments, and designate Council Member Morcomb as Acting Mayor for 2026, as noted on the attached.

Attachment

Board/Commission Liaisons and Acting Mayor and Other Assignments Document

Oakdale City Council
BOARD/COMMISSION LIAISONS and ACTING MAYOR

Board and Commission	2025 Appointments	2026 Appointments
Economic Development Commission Liaison Meet 1 st Wednesday of months February, March, May, June, August, September, November, December. 5:15 PM	Severson (<i>until May 13, 2025 when all future meetings were cancelled and current Commissioner terms were vacated, per Resolution 2025-42</i>)	N/A
Environmental Management Commission Liaison Meet 3 rd Monday of months February, March, May, June, August, September, October, November. 7 PM	Zabel	Zabel
Parks and Recreation Commission Liaison Meet 3 rd Tuesday of months February, April, May, July, August, September, October, November. 7 PM	Morcomb	Morcomb
Planning Commission Liaison Meet 1 st Thursday of each month 7 PM	Willenbring (<i>until June 6, 2025</i>) Severson (<i>beginning July 8, 2025</i>)	Severson
Tree Board Liaison Meet 3 rd Tuesday in January, March, June, September. 5 PM	Moore	Moore
Acting Mayor	Morcomb	Morcomb

Oakdale

OTHER ASSIGNMENTS

Other	2025 Appointments	2026 Appointments
Cable Commission	Representative: Pulkrabek Alternate: Zabel	Representative: Pulkrabek Alternate: Zabel
Gold Line Corridor Management Commission Policy Advisory Technical Advisory	Policy: N/A Alternate: N/A Technical: Tietz City Engineer Alternate: Gitzlaff	<i>Sunset assignments due to completion of Gold Line</i>
Metro-Inet Board	Volkers	Volkers/City Administrator
Acorn Award Committee	Zabel, Moore, Morcomb, Severson, and Willenbring	<i>Sunset due to Council handling direct</i>
OACC	<u>EDA/Council Members:</u> Zabel, Moore, Morcomb, Severson, and Willenbring Volkers Wold Newton Gitzlaff Pulkrabek Foster	<u>EDA/Council Members:</u> Zabel, Moore, Morcomb, Severson, and Wrich Volkers/City Administrator Wold Newton Gitzlaff Pulkrabek Foster
3M Drinking Water Settlement Committee	Volkers Foster (backup)	Volkers/City Administrator City Engineer
Two Rivers Community Land Trust	Gitzlaff	Gitzlaff
Century Avenue Corridor Coalition	N/A	Zabel Volkers/City Administrator



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: CT CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: PUBLIC WORKS a <input checked="" type="checkbox"/>	
Title: Donation to the City – Recreation, from Oakdale Residents John and Cathy Spencer		

BACKGROUND

Oakdale residents John and Cathy Spencer contributed \$500 to fund giveaways for the 2025 Winter Wonderland event.

Pursuant to Minnesota State Statutes, provided below, the City must accept all donations by Resolution that can only be approved by 2/3's vote of the Council.

465.03 GIFTS TO MUNICIPALITIES. Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Resolution 2026-01, accepting a donation from John and Cathy Spencer, in the amount of \$500, to fund giveaways at the 2025 Winter Wonderland event. (Motion requires a 2/3's vote to pass)

Attachment

Resolution 2026-01

**CITY OF OAKDALE
RESOLUTION 2026-01**

**ACCEPTING A DONATION FROM JOHN AND CATHY SPENCER, IN THE AMOUNT OF \$500, TO FUND
GIVEAWAYS AT THE 2025 WINTER WONDERLAND EVENT**

At a meeting of the City Council of the City of Oakdale held on Tuesday, January 13, 2026, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Kevin Zabel, Council Members Kari Moore, Andy Morcomb, Gary Severson, and Katie Wrich; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, the City of Oakdale is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes, Section 465.03, et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following individuals have offered to make a donation to the City: Oakdale residents John and Cathy Spencer; and

WHEREAS, the donation terms and conditions are as follows: the funds shall be used to cover the cost of giveaways at the 2025 Winter Wonderland event; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby accepts the above described donation, and said donation shall be used to cover the cost of giveaways at the 2025 Winter Wonderland event, as allowed by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Oakdale hereby directs the City Clerk to issue a receipt to the donor acknowledging receipt of the donor's donation.

Voting in Favor: Mayor Zabel, Council Members Moore, Morcomb, Severson, and Wrich;

Voting Against: None.

Resolution duly seconded and passed this 13th day of January, 2026.

Kevin Zabel, Mayor

Attest:

Sara Ludwig, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: January 13, 2026		
Requester: CV CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: Administrator's Report a <input checked="" type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Updating the City's Unclaimed Property Governing Documents		

BACKGROUND

Over the course of many months, staff have been working with Legal counsel to review and update the City's unclaimed property governing documents. The proposed changes better outline the internal process related to unclaimed property and ensure the City is following State law.

Staff is proposing the following changes to the City's unclaimed property governing documents:

- Repeal and replace City of Oakdale Code of Ordinances, Chapter 2, Article 6 – Custody and Disposal of Unclaimed Property.
- Amend current City Policy FR-015: Unclaimed Property, and rename as FR-015: Unclaimed Property – Uncashed Checks.
- Create City Policy FR-015A: Unclaimed Property – All Others.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Ordinance No. 958, Amending the Code of Ordinances for the City of Oakdale, Chapter 2, Article 6 – “Custody and Disposal of Unclaimed Property”, to Follow the Process Outlined in State Law.

It is requested that the City Council amend City Policy FR-015: Unclaimed Property, and rename as FR-015: Unclaimed Property – Uncashed Checks.

It is requested that the City Council adopt new City Policy FR-015A: Unclaimed Property – All Others.

Attachments

Ordinance No. 958

City Policy FR-015: Unclaimed Property, Proposed Changes with Tracked Changes, including renaming as FR-015: Unclaimed Property – Uncashed Checks

City Policy FR-015: Unclaimed Property – Uncashed Checks, Final

New Proposed City Policy FR-015A: Unclaimed Property – All Others

CITY OF OAKDALE
ORDINANCE NO. 958

AMENDING THE CODE OF ORDINANCES FOR THE CITY OF OAKDALE, CHAPTER 2, ARTICLE 6 –
“CUSTODY AND DISPOSAL OF UNCLAIMED PROPERTY”, TO FOLLOW THE PROCESS OUTLINED IN
STATE LAW

The City Council of the City of Oakdale ordains:

Section 1. The City of Oakdale Code of Ordinances, Chapter 2, Article 6 is repealed in its entirety and replaced with the following:

Sec. 2-101 Unclaimed Property; Disposal. Unclaimed Property and the disposal thereof in the possession of City of Oakdale shall be governed by Minnesota Statutes Section 471.195, as it may be amended from time to time, related State Statutes governing the disposition of unclaimed property, and related policies adopted by the City. Such policies may include the sale of unclaimed property to the highest bidder at a public auction or by a private sale through a nonprofit organization, or any other sale or disposition authorized by law.

Sec. 2-102 Proceeds. Proceeds from the sale of unclaimed property shall be placed in a designated fund subject to the right of the former owner to the payment of the sale price from the fund upon application and satisfactory proof of ownership within six months of the sale.

Section 2. Incorporation. City staff is authorized and directed to update the table of contents, reformat this Ordinance, and to make such other non-substantive changes as are necessary to incorporate the amendments adopted by this Ordinance into the Oakdale City Code.

Section 3. Effective Date. This Ordinance shall take effect and be in full force from and after its adoption and publication, as provided by law.

Voting For: Mayor Zabel, Council Members Moore, Morcomb, Severson, and Wrich

Voting Against: None

Adopted this 13th day of January, 2026 by the Oakdale City Council.

Attest:

Kevin Zabel, Mayor

Sara Ludwig City Clerk

Posted: January 4, 2026

Published: January 16, 2026

Standard Operating Policy City of Oakdale

Policy Number: FR-015
Pages: 1 and 2 attachments
Subject: Unclaimed Property – Uncashed Checks
Approved: 2004 Amended: 01/2026

1.0 Policy

- 1.1 To provide guidelines for handling unclaimed property (i.e., uncashed checks) and to ensure that the City complies with Minnesota Statutes Chapter 345.31, as amended from time to time, which requires people, businesses, and organizations to file a report of any unclaimed property with the Commissioner of Commerce.

2.0 General Policy Procedure

~~2.1 Approximately every six months, the Accounting Supervisor will review all checks that have been outstanding for more than three months. A letter will be sent to the payee at his/her last known address to try and determine the status of the outstanding check. See Exhibit A for a sample of the letter. If the payee contacts the City and states that the check has been lost, a replacement check will be issued. If no response to the letter is received, the information will be kept on file until it qualifies as unclaimed property (property that has been abandoned for three years or more).~~

~~2.12 Once a year, in accordance with the Minnesota Department of Commerce Unclaimed Property Program Holder Report Guide Prior to August of each year, the Finance Director or designee Accounting Supervisor will compile a list of all qualifying unclaimed property. A letter will be sent to the presumed owner of any unclaimed property valued at \$100 or more at the owner's last known address. See Exhibit B for a sample of the letter. If the payee contacts the City and states that the check has been lost, a replacement check will be issued. If no response to the letter is received, the information will be kept on file until it qualifies as unclaimed property (property that has been abandoned for three years or more). All unclaimed property, regardless of amount, must be reported to the Department of Commerce. Minnesota does not have a minimum reportable amount.~~

~~2.2 City staff shall comply with all due diligence efforts as found in Minnesota Statutes Chapter 345.41, before reporting to the Commissioner of Commerce.~~

3.0 Reporting

~~3.12.3~~ A report and remittance of all qualifying unclaimed property, as of the preceding June 30, are due on November 1 ~~October 31~~ of each year. The Accounting Supervisor Finance Director or designee will submit both to the Department of Commerce.

3.2 The Department of Commerce requires a holder to file a report even if there is no unclaimed property to submit. The Finance Director or designee will file a report of zero property (negative report) when applicable.

4.0 Records Retention

4.1 Unclaimed property records are retained for six years.

5.0 Unclaimed Property Addendum

5.1 *Minnesota Department of Commerce Unclaimed Property Program Holder Report Guide*

Standard Operating Policy
City of Oakdale

Policy Number:	FR-015	
Pages:	1	
Subject:	Unclaimed Property – Uncashed Checks	
Approved:	2004	Amended: 01/2026

Amended: 01/2026

5.1 Minnesota Department of Commerce Unclaimed Property Program Holder Report Guide

Standard Operating Policy City of Oakdale

Policy Number: FR-015A
Pages: 4
Subject: Unclaimed Property – All Others
Approved: 01/2026

1.0 Procedure

- 1.1 The City will take custody of all personal property, including lost money, lawfully coming into the possession of the City and City employees in the course of municipal operations and remaining unclaimed by its owner. The City shall dispose of all unclaimed property in its possession as provided in this section which is adopted pursuant to City of Oakdale Code of Ordinances, Chapter 2, Article 6 and Minn. Stat. § 471.195, as they may be amended from time to time, and relevant State Statutes governing the disposition of unclaimed property. The City shall keep a record of all property coming into its possession, including its disposition, and shall file a report as required by Minnesota State Statutes

2.0 Storage

- 2.1 The applicable department of the City acquiring possession of the property shall arrange for its storage in a safe place for a period of 60 days, unless claimed by the true owner providing satisfactory proof of ownership. For the purpose of this section, the term "safe place" may mean depositing money with the City Finance Department, provided the money does not have value beyond its face value due to its age, rarity, or numismatic value. For purposes of this section, the term "safe place" may mean storing items centrally Citywide, in the City Police Department "lost and found". If City facilities are unavailable or inadequate for storage of the property, the City may arrange for storage at a privately-owned facility.

3.0 Claim by Owner

- 3.1 The owner of the property within the City's possession may claim the property by exhibiting satisfactory proof of ownership and payment to the City for any storage or maintenance costs incurred by the City during its possession of the property. A receipt for the property shall be obtained upon release to the owner.

4.0 Disposition of Property

- 4.1 Property held by the City and not claimed by the true owner within 60 days of collection may be deemed abandoned. The City may dispose of unclaimed property in one of the following ways:
- a. Sell the property at a public sale following ten days published notice in the City's official newspaper;
 - b. Return the property or funds to its finder;
 - c. Convert usable property to City use;
 - d. Donate the property to a tax-exempt, non-profit organization;

- e. Scrap unusable property or property of little or no value; or
- f. Depending on the property type, dispose of the property pursuant to applicable State Statutes.

The City will evaluate and conduct property disposal on a case-by-case basis.

- 4.2 Any property not purchased at a public sale may then be disposed of by the City in any reasonable manner.

5.0 Summary Disposal

- 5.1 The City may dispose of any unclaimed property without notice and in a summary manner when the City believes this to be in the public interest and if the City determines that the property:
- a. Is of a dangerous or perishable nature;
 - b. Is contraband;
 - c. Has no resale value; or
 - d. Cannot be legally or safely sold at a public sale. (For example, firearms, electronics, etc.)

This list is not exhaustive and does not limit the ability of the City to dispose of property with or without notice. Property disposed pursuant to this section shall be evaluated on a case-by-case basis pursuant to applicable Minnesota Statutes and other applicable rules and regulations.

6.0 Disposition of Proceeds

- 6.1 The proceeds from the sale of abandoned or unclaimed property after deduction of storage costs and any costs of sale incurred, if any, shall be deposited into a designated fund of the City as determined by the City Administrator. If the former owner makes application and furnishes satisfactory proof of ownership within six months of the sale, the former owner shall be paid the proceeds of the sale of the property less the costs of storage, the proportionate part of the cost of published notice, and other costs of the sale.

7.0 Property Storage and Recovery

- 7.1 City staff and members of the public can contact the Oakdale Police Department to turn in and locate unclaimed property. Generally, and unless otherwise noted elsewhere in this policy, the Police Department personnel will document and book items into a secure location within the Police Department to ensure proper storage and tracking.

8.0 Special Provisions

- 8.1 Money and other property lawfully seized by, or voluntarily surrendered to, the City at the scene of a crime or during an official police investigation must be retained by the Chief of Police in a safe place until a legal disposition is determined or the property is

deemed abandoned pursuant to State Statutes and Section 4.0. If not lawfully claimed by the true owner with satisfactory proof of ownership during the 60-day period outlined in Section 4.0 of this policy, non-monetary property may be disposed of pursuant to Sections 4.0 and 5.0 of this policy. Sale proceeds or seized money shall be deposited into the Police Department's forfeiture and seizure fund to be used only for law enforcement purposes or as otherwise specified by State law.

9.0 Disposal of Excess/Surplus City Property

9.1 Disposal of excess/surplus property shall be pursuant to City Policy MIS-020.

9.2 All receipts from sales of surplus property under this section and City Policy MIS-020 shall be placed in a designated fund as directed by the City Administrator.

10.0 Reporting

10.1 Once a year, the Finance Director or designee will compile a list of all qualifying unclaimed property pursuant to Minnesota Statutes Chapter 345, and in accordance with the Minnesota Department of Commerce Unclaimed Property Program Holder Report Guide. All unclaimed property, regardless of character or amount, must be reported to the Department of Commerce.

10.2 City staff shall comply with due diligence efforts as found in Minnesota Statutes Chapter 345 before reporting to the Commissioner of Commerce.

10.3 A report and remittance of all qualifying unclaimed property, as of the preceding June 30, are due on November 1 of each year. The Finance Director or designee will submit both to the Department of Commerce.

10.4 The Department of Commerce requires a holder to file a report even if there is no unclaimed property to submit. The Finance Director or designee will file a report of zero property (negative report) when applicable.

11.0 Records Retention

11.1 Unclaimed property records are retained for six years.

12.0 Unclaimed Property Addenda

12.1 Evidence Statutes – League of Minnesota Cities “Property & Evidence Room Management” Document

12.2 Law Enforcement Property Statutes

- a. Disposition of Forfeited Property – Minn. Stat. § 609.5315
- b. Summary Forfeitures – Minn. Stat. § 609.5316
- c. Property; Seizure, Keeping, and Disposal – Minn. Stat. § 626.04

- d. *Minnesota Department of Commerce Unclaimed Property Program Holder Report Guide*



Summary of Claims

City of Oakdale, Minnesota

12/10/2025 - 12/23/2025

Packet	Check No.	Amount
PYPKT01761	Direct Deposit	\$ 365,573.96
PYPKT01767	Direct Deposit	36,426.46
PYPKT01768	Direct Deposit	3,095.11
PYPKT01769	Direct Deposit	64,186.93
PYPKT01770	Direct Deposit	19,086.77
PYPKT01771	Direct Deposit	949.76
PYPKT01776	Direct Deposit	6.33
APPKT01196	Bank Draft	324,345.22
APPKT01197	104998 - 105004	5,726.04
APPKT01201	Bank Draft	880.38
APPKT01202	Bank Draft	41,290.20
APPKT01203	Bank Draft	61,717.82
APPKT01204	Bank Draft	3,687.97
APPKT01206	Bank Draft	99,946.23
APPKT01208	Bank Draft	5.87
Payroll Subtotal		<u>1,026,925.05</u>
Packet	Check No.	Amount
APPKT01194	Bank Draft	\$ 1,584.93
APPKT01195	Bank Draft	5,727.19
APPKT01198	Bank Draft	1,919.15
APPKT01200	Bank Draft	120.05
APPKT01205	Bank Draft	13,101.57
APPKT01209	105005 - 105135	3,203,471.01
AP Subtotal		<u>3,225,923.90</u>
Grand Total		<u><u>\$ 4,252,848.95</u></u>



Payroll Check Register Report Summary

Pay Period: 11/22/2025-12/5/2025

Packet: PYPKT01761 - PE120525
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	165	365,573.96
Total	165	365,573.96



Payroll Check Register Report Summary

Pay Period: 12/19/2025-12/19/2025

Packet: PYPKT01767 - 2025 PTO Buyouts
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	5	2,342.84
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	15	34,083.62
Total	20	36,426.46



Payroll Check Register Report Summary

Pay Period: 12/19/2025-12/19/2025

Packet: PYPKT01768 - 2025 Compensatory Buyout
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	19	3,095.11
Total	19	3,095.11



Payroll Check Register Report Summary

Pay Period: 12/19/2025-12/19/2025

Packet: PYPKT01769 - 2025 Holiday Buyout
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	33	64,186.93
Total	33	64,186.93



Payroll Check Register Report Summary

Pay Period: 12/19/2025-12/19/2025

Packet: PYPKT01770 - 12.19.2025 severance RH ML
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	1	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	2	19,086.77
Total	3	19,086.77



Payroll Check Register Report Summary

Pay Period: 12/19/2025-12/19/2025

Packet: PYPKT01771 - 12.19.2025 backpay KW
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	949.76
Total	1	949.76



Payroll Check Register Report Summary

Pay Period: 12/19/2025-12/19/2025

Packet: PYPKT01776 - 121925 buyout adjustment
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	1	6.33
Total	1	6.33



Payment Register

APPKT01196 - PYPKT01761 - PE120525

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name					Total Vendor Amount
FEDERA	FEDERAL PAYROLL TAXES					108,169.91
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005719			12/12/2025	30,951.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003270	SOCIAL SECURITY WITHHELD	12/12/2025	12/12/2025	0.00	30,951.32	
Bank Draft	DFT005720			12/12/2025	61,101.97	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003271	FEDERAL INCOME TAX WITHHELD	12/12/2025	12/12/2025	0.00	61,101.97	
Bank Draft	DFT005722			12/12/2025	16,116.62	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003273	MEDICARE WITHHELD	12/12/2025	12/12/2025	0.00	16,116.62	
Vendor Number	Vendor Name					Total Vendor Amount
MEDSUR	MEDSURETY					41,912.85
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005705			12/12/2025	16,912.85	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003250	HSA WITHHELD	12/12/2025	12/12/2025	0.00	16,912.85	
Bank Draft	DFT005718			12/12/2025	25,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003269	WELLNESS	12/12/2025	12/12/2025	0.00	25,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
MINDEF	MINNESOTA DEFERRED COMPENSATION					8,967.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005711			12/12/2025	3,620.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003261	457 DEFERRED COMPENSATION WITHHELD	12/12/2025	12/12/2025	0.00	3,620.00	
Bank Draft	DFT005714			12/12/2025	5,347.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003264	ROTH IRA WITHHELD	12/12/2025	12/12/2025	0.00	5,347.00	
Vendor Number	Vendor Name					Total Vendor Amount
MINSTRE	MINNESOTA STATE RETIREMENT SYSTEM.					3,951.56
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005712			12/12/2025	1,893.13	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003262	HCSP WITHHELD	12/12/2025	12/12/2025	0.00	1,893.13	
Bank Draft	DFT005713			12/12/2025	2,058.43	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003263	HCSP WITHHELD	12/12/2025	12/12/2025	0.00	2,058.43	
Vendor Number	Vendor Name					Total Vendor Amount
MSQUA1	MISSION SQUARE - 401					722.32
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005709			12/12/2025	722.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003259	401a DEFERRED COMPENSATION WITHHELD	12/12/2025	12/12/2025	0.00	722.32	

Payment Register
APPKT01196 - PYPKT01761 - PE120525

Vendor Number	Vendor Name					Total Vendor Amount
MSQUA2	MISSION SQUARE - 457					250.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005707	12/12/2025	250.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003257	ROTH IRA WITHHELD	12/12/2025	12/12/2025	0.00	250.00	

Vendor Number	Vendor Name					Total Vendor Amount
MSQUA3	MISSION SQUARE - 457					4,632.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005706	12/12/2025	800.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003256	ROTH IRA WITHHELD	12/12/2025	12/12/2025	0.00	800.00	
Bank Draft	DFT005708	12/12/2025	3,365.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003258	457 DEFERRED COMPENSATION WITHHELD	12/12/2025	12/12/2025	0.00	3,365.00	
Bank Draft	DFT005710	12/12/2025	467.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003260	457-300679 DEFERRED COMP LOAN WITHHELD	12/12/2025	12/12/2025	0.00	467.00	

Vendor Number	Vendor Name					Total Vendor Amount
PERA	P.E.R.A.					129,611.93
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005715	12/12/2025	36,976.43			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003266	PERA COORDINATED PAYABLE	12/12/2025	12/12/2025	0.00	36,976.43	
Bank Draft	DFT005716	12/12/2025	420.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003267	PERA DEFINED PAYABLE	12/12/2025	12/12/2025	0.00	420.00	
Bank Draft	DFT005717	12/12/2025	92,215.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003268	PERA POLICE & FIRE PAYABLE	12/12/2025	12/12/2025	0.00	92,215.50	

Vendor Number	Vendor Name					Total Vendor Amount
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE					26,127.65
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005721	12/12/2025	26,127.65			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003272	STATE INCOME TAX WITHHELD	12/12/2025	12/12/2025	0.00	26,127.65	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	18	18	0.00	324,345.22
Packet Totals:		18	18	0.00	324,345.22

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-324,345.22
Packet Totals:		-324,345.22



Payment Register

APPKT01197 - APPKT01196 - PYPKT01761 - PAYROLL AP

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
NCPERS	668000-MN NCPERS LIFE INSURANCE	72.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	104998	12/12/2025	72.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003265	LIFE INSURANCE WITHHELD	12/12/2025	12/12/2025	0.00	72.00

Vendor Number	Vendor Name	Total Vendor Amount			
CENPEN	CENTRAL PENSION FUND	2,956.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	104999	12/12/2025	2,956.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003248	CENTRAL PENSION FUND	12/12/2025	12/12/2025	0.00	2,956.00

Vendor Number	Vendor Name	Total Vendor Amount			
COLLIF	COLONIAL LIFE	9.54			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105000	12/12/2025	9.54		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003249	DISABILITY INSURANCE WITHHELD	12/12/2025	12/12/2025	0.00	9.54

Vendor Number	Vendor Name	Total Vendor Amount			
IBEW	IBEW LOCAL 110	62.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105001	12/12/2025	62.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003252	UNION DUES WITHHELD	12/12/2025	12/12/2025	0.00	62.00

Vendor Number	Vendor Name	Total Vendor Amount			
INTUNI	INTL UNION OF OPERATING ENGINEERS	367.50			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105002	12/12/2025	367.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003253	UNION DUES WITHHELD	12/12/2025	12/12/2025	0.00	367.50

Vendor Number	Vendor Name	Total Vendor Amount			
LAWENF	LAW ENFORCEMENT LABOR SERVICES INC	1,314.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105003	12/12/2025	1,314.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003254	UNION DUES WITHHELD	12/12/2025	12/12/2025	0.00	1,058.50
INV0003255	UNION DUES WITHHELD	12/12/2025	12/12/2025	0.00	255.50

Vendor Number	Vendor Name	Total Vendor Amount			
OAKPRO	OAKDALE PROFESSIONAL FIRE FIGHTERS	945.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105004	12/12/2025	945.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003251	UNION DUES WITHHELD	12/12/2025	12/12/2025	0.00	945.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Check	8	7	0.00	5,726.04
Packet Totals:		8	7	0.00	5,726.04

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-5,726.04
Packet Totals:		-5,726.04



Payment Register

APPKT01201 - PYPKT01771 - 12.19.2025 backpay KW
01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
FEDERA	FEDERAL PAYROLL TAXES	342.59			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005730	12/19/2025	298.05		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003275	FEDERAL INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	298.05
Bank Draft	DFT005732	12/19/2025	44.54		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003277	MEDICARE WITHHELD	12/19/2025	12/19/2025	0.00	44.54

Vendor Number	Vendor Name	Total Vendor Amount			
PERA	P.E.R.A.	453.12			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005729	12/19/2025	453.12		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003274	PERA POLICE & FIRE PAYABLE	12/19/2025	12/19/2025	0.00	453.12

Vendor Number	Vendor Name	Total Vendor Amount			
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE	84.67			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005731	12/19/2025	84.67		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003276	STATE INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	84.67

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	4	4	0.00	880.38
Packet Totals:		4	4	0.00	880.38

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-880.38
Packet Totals:		-880.38



Payment Register

APPKT01202 - PYPKT01767 - 2025 PTO Buyouts

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name					Total Vendor Amount	
FEDERA	FEDERAL PAYROLL TAXES					18,092.92	
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	DFT005738					12/19/2025	3,781.06
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003283	SOCIAL SECURITY WITHHELD	12/19/2025	12/19/2025	0.00	3,781.06		
Bank Draft	DFT005739					12/19/2025	12,522.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003284	FEDERAL INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	12,522.16		
Bank Draft	DFT005741					12/19/2025	1,789.70
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003286	MEDICARE WITHHELD	12/19/2025	12/19/2025	0.00	1,789.70		
Vendor Number	Vendor Name					Total Vendor Amount	
MEDSUR	MEDSURETY					13,785.37	
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	DFT005734					12/19/2025	13,785.37
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003279	HSA WITHHELD	12/19/2025	12/19/2025	0.00	13,785.37		
Vendor Number	Vendor Name					Total Vendor Amount	
MINDEF	MINNESOTA DEFERRED COMPENSATION					1,564.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	DFT005737					12/19/2025	1,564.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003282	457 DEFERRED COMPENSATION WITHHELD	12/19/2025	12/19/2025	0.00	1,564.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MSQUA1	MISSION SQUARE - 401					1,744.65	
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	DFT005736					12/19/2025	1,744.65
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003281	401a DEFERRED COMPENSATION WITHHELD	12/19/2025	12/19/2025	0.00	1,744.65		
Vendor Number	Vendor Name					Total Vendor Amount	
MSQUA3	MISSION SQUARE - 457					2,653.78	
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	DFT005735					12/19/2025	2,653.78
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003280	457 DEFERRED COMPENSATION WITHHELD	12/19/2025	12/19/2025	0.00	2,653.78		
Vendor Number	Vendor Name					Total Vendor Amount	
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE					3,449.48	
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	DFT005740					12/19/2025	3,449.48
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0003285	STATE INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	3,449.48		

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	8	8	0.00	41,290.20
Packet Totals:		8	8	0.00	41,290.20

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-41,290.20
Packet Totals:		-41,290.20



Payment Register

APPKT01203 - PYPKT01769 - 2025 Holiday Buyout
01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
FEDERA	FEDERAL PAYROLL TAXES	24,568.43			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005743	12/19/2025	21,504.03		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003288	FEDERAL INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	21,504.03
Bank Draft	DFT005745	12/19/2025	3,064.40		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003290	MEDICARE WITHHELD	12/19/2025	12/19/2025	0.00	3,064.40

Vendor Number	Vendor Name	Total Vendor Amount			
PERA	P.E.R.A.	31,172.36			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005742	12/19/2025	31,172.36		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003287	PERA POLICE & FIRE PAYABLE	12/19/2025	12/19/2025	0.00	31,172.36

Vendor Number	Vendor Name	Total Vendor Amount			
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE	5,977.03			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005744	12/19/2025	5,977.03		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003289	STATE INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	5,977.03

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	4	4	0.00	61,717.82
Packet Totals:		4	4	0.00	61,717.82

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-61,717.82
Packet Totals:		-61,717.82



Payment Register

APPKT01204 - PYPKT01768 - 2025 Compensatory Buyout

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
FEDERA	FEDERAL PAYROLL TAXES	1,644.73			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005747	12/19/2025	1,479.65		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003292	FEDERAL INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	1,479.65
Bank Draft	DFT005749	12/19/2025	165.08		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003294	MEDICARE WITHHELD	12/19/2025	12/19/2025	0.00	165.08

Vendor Number	Vendor Name	Total Vendor Amount			
PERA	P.E.R.A.	1,679.41			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005746	12/19/2025	1,679.41		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003291	PERA POLICE & FIRE PAYABLE	12/19/2025	12/19/2025	0.00	1,679.41

Vendor Number	Vendor Name	Total Vendor Amount			
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE	363.83			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005748	12/19/2025	363.83		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003293	STATE INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	363.83

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	4	4	0.00	3,687.97
Packet Totals:		4	4	0.00	3,687.97

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-3,687.97
Packet Totals:		-3,687.97



Payment Register

APPKT01206 - PYPKT01770 - 12.19.2025 severance RH ML

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name					Total Vendor Amount
FEDERA	FEDERAL PAYROLL TAXES					17,772.10
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005757			12/19/2025	8,350.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003298	SOCIAL SECURITY WITHHELD	12/19/2025	12/19/2025	0.00	8,350.96	
Bank Draft	DFT005758			12/19/2025	7,458.66	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003299	FEDERAL INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	7,458.66	
Bank Draft	DFT005760			12/19/2025	1,962.48	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003301	MEDICARE WITHHELD	12/19/2025	12/19/2025	0.00	1,962.48	
Vendor Number	Vendor Name					Total Vendor Amount
MNSTRE	MINNESOTA STATE RETIREMENT SYSTEM.					45,807.70
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005755			12/19/2025	45,807.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003296	HCSP WITHHELD	12/19/2025	12/19/2025	0.00	45,807.70	
Vendor Number	Vendor Name					Total Vendor Amount
MSQUA3	MISSION SQUARE - 457					33,450.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005754			12/19/2025	33,450.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003295	457 DEFERRED COMPENSATION WITHHELD	12/19/2025	12/19/2025	0.00	33,450.00	
Vendor Number	Vendor Name					Total Vendor Amount
PERA	P.E.R.A.					797.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005756			12/19/2025	797.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003297	PERA POLICE & FIRE PAYABLE	12/19/2025	12/19/2025	0.00	797.49	
Vendor Number	Vendor Name					Total Vendor Amount
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE					2,118.94
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	DFT005759			12/19/2025	2,118.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003300	STATE INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	2,118.94	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	7	7	0.00	99,946.23
Packet Totals:		7	7	0.00	99,946.23

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-99,946.23
Packet Totals:		-99,946.23



Payment Register

APPKT01208 - PYPKT01776 - 121925 buyout adjustment
01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
FEDERA	FEDERAL PAYROLL TAXES	2.29			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005767	12/19/2025	1.99		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003303	FEDERAL INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	1.99
Bank Draft	DFT005769	12/19/2025	0.30		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003305	MEDICARE WITHHELD	12/19/2025	12/19/2025	0.00	0.30

Vendor Number	Vendor Name	Total Vendor Amount			
PERA	P.E.R.A.	3.02			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005766	12/19/2025	3.02		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003302	PERA POLICE & FIRE PAYABLE	12/19/2025	12/19/2025	0.00	3.02

Vendor Number	Vendor Name	Total Vendor Amount			
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE	0.56			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005768	12/19/2025	0.56		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003304	STATE INCOME TAX WITHHELD	12/19/2025	12/19/2025	0.00	0.56

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	4	4	0.00	5.87
Packet Totals:		4	4	0.00	5.87

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-5.87
Packet Totals:		-5.87



Payment Register

APPKT01194 - MEDSURETY CLAIMS MW

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount			
MEDSUR	MEDSURETY	1,584.93			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005703	11/21/2025	620.93		
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount
	46546	11/21/2025	11/21/2025	0.00	620.93
	Description				
	OPEN ENROLLMENT PACKET FULFILLMENT				
Bank Draft	DFT005704	11/05/2025	964.00		
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount
	45828	11/05/2025	11/05/2025	0.00	964.00
	Description				
	NOV 2025 ADMIN FEES				

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	2	2	0.00	1,584.93
Packet Totals:		2	2	0.00	1,584.93

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-1,584.93
Packet Totals:		-1,584.93



Payment Register

APPKT01195 - 12/23/2025 CLAIMS 1 YO

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name						Total Vendor Amount	
MEDSUR	MEDSURETY						1,625.30	
Payment Type	Payment Number						Payment Date	Payment Amount
Bank Draft	DFT005724						11/28/2025	1,208.64
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
20251126	11/26/2025 LPFSA CLAIMS/DEPENDENT CARE CLAIMS	11/26/2025	12/23/2025	0.00	1,208.64			
Bank Draft	DFT005725						12/05/2025	416.66
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
20251203	12/03/2025 DEPENDENT CARE CLAIMS	12/03/2025	12/23/2025	0.00	416.66			
Vendor Number	Vendor Name						Total Vendor Amount	
MNDP14	MINNESOTA DEPARTMENT OF REVENUE						3,678.00	
Payment Type	Payment Number						Payment Date	Payment Amount
Bank Draft	DFT005726						12/09/2025	3,678.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
NOV 2025	NOV 2025 SALES TAX	11/30/2025	12/23/2025	0.00	3,678.00			
Vendor Number	Vendor Name						Total Vendor Amount	
MNDP16	MINNESOTA DEPARTMENT OF REVENUE						423.89	
Payment Type	Payment Number						Payment Date	Payment Amount
Bank Draft	DFT005723						12/09/2025	423.89
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
NOV 2025	NOV 2025 FUEL TAX	11/30/2025	12/23/2025	0.00	423.89			

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	4	4	0.00	5,727.19
Packet Totals:		4	4	0.00	5,727.19

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-5,727.19
Packet Totals:		-5,727.19



Payment Register

APPKT01198 - 12/23/2025 CLAIMS 2 YO

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name							Total Vendor Amount
CENLIN	CENTURY LINK							806.63
Payment Type	Payment Number			Payment Date			Payment Amount	
Bank Draft	DFT005750			12/17/2025			138.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount			Payable Amount	
333867705-11/25	NOV 2025 SERVICE/FIRE DEPARTMENT	11/19/2025	12/23/2025	0.00			138.96	
Bank Draft	DFT005751			12/17/2025			184.99	
Payable Number	Description	Payable Date	Due Date	Discount Amount			Payable Amount	
334036299-11/25	NOV 2025 SERVICE/TANNERS	11/16/2025	12/23/2025	0.00			184.99	
Bank Draft	DFT005752			12/17/2025			196.20	
Payable Number	Description	Payable Date	Due Date	Discount Amount			Payable Amount	
333616028-11/25	NOV 2025 SERVICE/DISCOVERY CENTER	11/16/2025	12/23/2025	0.00			196.20	
Bank Draft	DFT005753			12/17/2025			286.48	
Payable Number	Description	Payable Date	Due Date	Discount Amount			Payable Amount	
333951068-11/25	NOV 2025 SERVICE/FIRE DEPARTMENT	11/10/2025	12/23/2025	0.00			286.48	

Vendor Number	Vendor Name							Total Vendor Amount
NORCIT	CITY OF NORTH ST PAUL							1,112.52
Payment Type	Payment Number			Payment Date			Payment Amount	
Bank Draft	DFT005727			12/08/2025			1,041.31	
Payable Number	Description	Payable Date	Due Date	Discount Amount			Payable Amount	
5009100000-11/25	NOV 2025 SECURITY LIGHT	11/07/2025	12/23/2025	0.00			1,041.31	
Bank Draft	DFT005728			12/08/2025			71.21	
Payable Number	Description	Payable Date	Due Date	Discount Amount			Payable Amount	
5002060000-11/25	NOV 2025 ELECTRIC	11/07/2025	12/23/2025	0.00			71.21	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	6	6	0.00	1,919.15
Packet Totals:		6	6	0.00	1,919.15

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-1,919.15
Packet Totals:		-1,919.15



Payment Register

APPKT01200 - 12/23/2025 CLAIMS 3 YO
01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount	
VERWIR	VERIZON WIRELESS	120.05	
Payment Type	Payment Number	Payment Date	Payment Amount
Bank Draft	DFT005733	12/17/2025	120.05
Payable Number	Description	Payable Date	Due Date
6130180452	NOV 2025 DATA PLAN/PUBLIC WORKS	11/30/2025	12/23/2025
		Discount Amount	Payable Amount
		0.00	120.05

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	1	1	0.00	120.05
Packet Totals:		1	1	0.00	120.05

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-120.05
Packet Totals:		-120.05



Payment Register

APPKT01205 - 12/23/2025 CLAIMS 4 YO

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name						Total Vendor Amount
XCEL	XCEL						13,101.57
Payment Type	Payment Number				Payment Date	Payment Amount	
Bank Draft	DFT005761				12/18/2025	338.90	
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
	954565414	NOV 2025 ELECTRIC/51-6583740-5	11/25/2025	12/23/2025	0.00	338.90	
Bank Draft	DFT005762				12/18/2025	8,824.17	
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
	955378830	DEC 2025 ELECTRIC/51-5984341-1	12/03/2025	12/23/2025	0.00	8,824.17	
Bank Draft	DFT005763				12/18/2025	1,078.94	
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
	954842758	NOV 2025 ELECTRIC/51-0014850581-0	11/26/2025	12/23/2025	0.00	1,078.94	
Bank Draft	DFT005764				12/18/2025	2,687.52	
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
	954745362	NOV 2025 ELECTRIC/51-4343562-9	11/26/2025	12/23/2025	0.00	2,687.52	
Bank Draft	DFT005765				12/18/2025	172.04	
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
	954529837	NOV 2025 ELECTRIC/51-6295632-3	11/25/2025	12/23/2025	0.00	172.04	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	5	5	0.00	13,101.57
Packet Totals:		5	5	0.00	13,101.57

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-13,101.57
Packet Totals:		-13,101.57



Payment Register

APPKT01209 - 12/23/2025 CLAIMS YO

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount	
	Void	0.00	
Payment Type	Payment Number	Payment Date	Payment Amount
**Void Check	105012	12/23/2025	0.00
**Void Check	105023	12/23/2025	0.00
**Void Check	105075	12/23/2025	0.00
**Void Check	105080	12/23/2025	0.00

Vendor Number	Vendor Name	Total Vendor Amount	
ABMEQU	ABM EQUIPMENT & SUPPLY INC	47,171.00	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	105005	12/23/2025	47,171.00
Payable Number	Description	Payable Date	Due Date
0183952-IN	V2024-07 FURNISH AND INSTALL TOMMY GATE	07/31/2025	12/23/2025
Discount Amount	Payable Amount		
0.00	47,171.00		

Vendor Number	Vendor Name	Total Vendor Amount	
ALAINC	ALADTEC, INC.	3,532.90	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	105006	12/23/2025	3,532.90
Payable Number	Description	Payable Date	Due Date
INV00455885	01/19/2026 - 01/18/2027 SCHEDULING SUBSCRIPTION	12/05/2025	12/23/2025
Discount Amount	Payable Amount		
0.00	3,532.90		

Vendor Number	Vendor Name	Total Vendor Amount	
AMACAP	AMAZON CAPITAL SERVICES	591.63	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	105007	12/23/2025	591.63
Payable Number	Description	Payable Date	Due Date
1K3D-TJDW-39DQ	PHONE/FRONT DESK/CITY HALL	12/08/2025	12/23/2025
1KH6-KXQT-TMWF	CANDY BRACELETS/WINTER WONDERLAND	12/10/2025	12/23/2025
1R7L-1VGC-PFH1	TABLE CLOTHS	12/08/2025	12/23/2025
1W7Q-GTXV-CR6F	RUBBER DUCKS/WINTER WONDERLAND GIVEAWAY	11/21/2025	12/23/2025
1XRM-WYTQ-YVLY	TABLE CLOTHS/WINTER WONDERLAND/RECREATION	11/21/2025	12/23/2025
Discount Amount	Payable Amount		
0.00	79.10		
0.00	194.24		
0.00	67.96		
0.00	179.97		
0.00	70.36		

Vendor Number	Vendor Name	Total Vendor Amount	
AMBIAE	AMBIA ENERGY LLC	124.80	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	105008	12/23/2025	124.80
Payable Number	Description	Payable Date	Due Date
RFND-25-14	REFUND PERMIT ELEC-25-387	12/23/2025	12/23/2025
Discount Amount	Payable Amount		
0.00	124.80		

Vendor Number	Vendor Name	Total Vendor Amount	
AMETES	AMERICAN TEST CENTER	1,293.00	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	105009	12/23/2025	1,293.00
Payable Number	Description	Payable Date	Due Date
2252547	2025 ANNUAL SAFETY INSPECTION/LADDER #1	11/21/2025	12/23/2025
Discount Amount	Payable Amount		
0.00	1,293.00		

Payment Register

APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
GITZLAF	ANDREW GITZLAFF					321.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105010			12/23/2025	321.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
20251029	10/25/2025 - 10/29/2025 PER DIEM	10/29/2025	12/23/2025	0.00	321.00		

Vendor Number	Vendor Name					Total Vendor Amount	
ASPMIL	ASPEN MILLS					9,322.69	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105011			12/23/2025	9,322.69		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
365702	UNIFORMS/STREFF	11/24/2025	12/23/2025	0.00	305.38		
365892	UNIFORMS/WYDRA	11/26/2025	12/23/2025	0.00	378.72		
365961	UNIFORMS/TIFFANY	12/01/2025	12/23/2025	0.00	709.85		
366049	HAT PATCHES/FIRE DEPARTMENT	12/02/2025	12/23/2025	0.00	19.40		
366053	UNIFORMS/BELISLE	12/02/2025	12/23/2025	0.00	442.08		
366080	UNIFORMS/DANIEL	12/02/2025	12/23/2025	0.00	558.98		
366089	UNIFORMS/GRISER	12/02/2025	12/23/2025	0.00	453.10		
366090	UNIFORMS/MEHLHORN	12/02/2025	12/23/2025	0.00	185.70		
366379	UNIFORMS/STUDINER	12/05/2025	12/23/2025	0.00	29.70		
366484	UNIFORMS/KURPIS	12/08/2025	12/23/2025	0.00	521.35		
366507	UNIFORMS/RITCHIE	12/08/2025	12/23/2025	0.00	168.62		
366584	UNIFORMS/O'NEILL	12/09/2025	12/23/2025	0.00	754.94		
366585	UNIFORMS/ELVERUM	12/09/2025	12/23/2025	0.00	602.20		
366614	UNIFORMS/STUDINER	12/09/2025	12/23/2025	0.00	136.60		
366623	UNIFORMS/KURPIS	12/09/2025	12/23/2025	0.00	267.08		
366687	UNIFORMS/BLEICK-OLSON	12/10/2025	12/23/2025	0.00	539.11		
366797	UNIFORMS/MEHLHORN	12/11/2025	12/23/2025	0.00	125.60		
366864	UNIFORMS/BELISLE	12/12/2025	12/23/2025	0.00	144.95		
366911	NEW PATCH PROJECT/FIRE DEPARTMENT	12/12/2025	12/23/2025	0.00	1,969.00		
367036	UNIFORMS/MACKIE	12/16/2025	12/23/2025	0.00	878.43		
367051	UNIFORMS/STUDINER	12/16/2025	12/23/2025	0.00	131.90		

Vendor Number	Vendor Name					Total Vendor Amount	
BARCOM	BARNETT COMPANIES, INC					539.20	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105013			12/23/2025	539.20		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
5045026	TAIL LAMP/UNIT #2597	12/12/2025	12/23/2025	0.00	539.20		

Vendor Number	Vendor Name					Total Vendor Amount	
BELAIR	BELAIR BUILDERS, INC					150,000.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105014			12/23/2025	150,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
25133	P2023-05 WILLOWBROOKE TOWNHOME/EAST TRAIL	11/13/2025	12/23/2025	0.00	150,000.00		

Vendor Number	Vendor Name					Total Vendor Amount	
BOLMEN	BOLTON & MENK, INC.					48,561.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105015			12/23/2025	48,561.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0380745	W2024-04 OCT 2025 WATER SYSTEM STUDY	10/31/2025	12/23/2025	0.00	2,547.50		
0380747	W2026-05 NOV 2025 ENGINEERING	11/07/2025	12/23/2025	0.00	869.00		
0382044	NOV 2025 ENGINEERING/4FRONT COMMERCIAL DEVELOI	11/07/2025	12/23/2025	0.00	76.00		
0382049	NOV 2025 GENERAL ENGINEERING	11/21/2025	12/23/2025	0.00	26,328.00		
0382051	NOV 2025 ENGINEERING/WILLOWBROOKE	11/17/2025	12/23/2025	0.00	608.00		
0382052	NOV 2025 ENGINEERING/ENCLAVE	11/21/2025	12/23/2025	0.00	10,260.00		
0382053	NOV 2025 ENGINEERING/OAKDALE/ESTORIA DEVELOPME	11/21/2025	12/23/2025	0.00	836.00		
0382054	NOV 2025 ENGINEERING/WILLOWBROOKE 10TH ADDITIO	10/27/2025	12/23/2025	0.00	76.00		
0382056	NOV 2025 ENGINEERING/WILLOWBROOKE 11TH ADDITIO	11/21/2025	12/23/2025	0.00	1,247.50		

Payment Register

APPKT01209 - 12/23/2025 CLAIMS YO

0382058	NOV 2025 ENGINEERING/WILLOWBROOKE 12TH ADDITIO	11/20/2025	12/23/2025	0.00	4,497.00
0382059	NOV 2025 ENGINNERING/WILLOWBROOKE 8TH ADDITIOI	11/21/2025	12/23/2025	0.00	912.00
0382061	NOV 2025 ENGINEERING/WILLOWBROOKE 9TH ADDTION	11/03/2025	12/23/2025	0.00	304.00
Vendor Number	Vendor Name	Total Vendor Amount			
BOUTRE	BOUND TREE MEDICAL, LLC	2,039.88			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105016	12/23/2025	2,039.88		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
85989806	BANDAGES/ELECTRODES/ECG PADS/SUCTION CUPS/CUR/	11/11/2025	12/23/2025	0.00	1,451.77
85995549	LUBE STRAP/ECG PADS/CURAPLEX/PELVIC SLING/CATHET	11/17/2025	12/23/2025	0.00	296.85
86005509	LUBE STRAP/CURAPLEX DART/ECG PADS/NEEDLE	11/25/2025	12/23/2025	0.00	291.26
Vendor Number	Vendor Name	Total Vendor Amount			
BOYTRU	BOYER FORD TRUCKS INC	136.11			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105017	12/23/2025	136.11		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
091P16109	MIRROR/UNIT #2002	12/02/2025	12/23/2025	0.00	136.11
Vendor Number	Vendor Name	Total Vendor Amount			
BRETTB	BRETT BERFELDT	30.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105018	12/23/2025	30.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	30.00
Vendor Number	Vendor Name	Total Vendor Amount			
CANONF	CANON FINANCIAL SERVICES, INC	919.76			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105019	12/23/2025	919.76		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
42307422	DEC 2025 CANON COPIER LEASE/SHARED	12/01/2025	12/23/2025	0.00	777.80
42307423	DEC 2025 CANON COPIER LEASE/POLICE DEPARTMENT	12/01/2025	12/23/2025	0.00	141.96
Vendor Number	Vendor Name	Total Vendor Amount			
CERLAB	CERTIFIED LABORATORIES	509.40			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105020	12/23/2025	509.40		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
9429084	AEROSOL/SHOP STOCK	12/15/2025	12/23/2025	0.00	509.40
Vendor Number	Vendor Name	Total Vendor Amount			
VOLCHR	CHRISTINA VOLKERS	945.36			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105021	12/23/2025	945.36		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
20251028	10/24/2025 - 10/28/2025 ICMA ANNUAL CONFERENCE	10/28/2025	12/23/2025	0.00	945.36
Vendor Number	Vendor Name	Total Vendor Amount			
CINCOR	CINTAS CORPORATION	4,376.29			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105022	12/23/2025	4,376.29		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
42151798161	LAUNDRY SERVICES/PUBLIC WORKS	12/03/2025	12/23/2025	0.00	2,479.90
4251268383	LAUNDRY SERVICES/PUBLIC WORKS	11/26/2025	12/23/2025	0.00	797.07
4251799000	MATS/FIRE DEPARTMENT	12/03/2025	12/23/2025	0.00	74.20
4251799009	MATS/DISCOVERY CENTER	12/03/2025	12/23/2025	0.00	101.92
4252580851	MATS/POLICE DEPARTMENT	12/10/2025	12/23/2025	0.00	44.53
4252581079	LAUNDRY SERVICES/PUBLIC WORKS	12/10/2025	12/23/2025	0.00	776.75
4252584439	MATS/DISCOVERY CENTER	12/10/2025	12/23/2025	0.00	101.92

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
CINNO2	CINTAS CORPORATION NO. 2					109.11	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105024					12/23/2025	109.11
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
5304665502	MEDICINE CABINET RE-STOCK/PUBLIC WORKS	11/24/2025	12/23/2025	0.00	109.11		
Vendor Number	Vendor Name					Total Vendor Amount	
CLAPRO	CLASSIC PROTECTION COATING INC					18,027.50	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105025					12/23/2025	18,027.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
U2024-01-7	U2024-01 WATER TOWER #3 RECONDITIONING	11/07/2025	12/23/2025	0.00	18,027.50		
Vendor Number	Vendor Name					Total Vendor Amount	
COMCAS	COMCAST					90.20	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105026					12/23/2025	53.61
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0028328-11/25	NOV 2025 HD SERVICES/CITY HALL	11/27/2025	12/23/2025	0.00	53.61		
Check	105027					12/23/2025	31.17
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0140842-11/25	NOV 2025 HD SERVICES/5000 HADLEY/FIRE DEPARTMENT	11/23/2025	12/23/2025	0.00	31.17		
Check	105028					12/23/2025	5.42
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0223150-12/25	DEC 2025 HD SERVICES/PUBLIC WORKS	12/02/2025	12/23/2025	0.00	5.42		
Vendor Number	Vendor Name					Total Vendor Amount	
CORPOR	CORPORATE MARK INC					2,890.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105029					12/23/2025	2,890.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
431347	UNIFORMS/FIRE DEPARTMENT	12/15/2025	12/23/2025	0.00	2,890.00		
Vendor Number	Vendor Name					Total Vendor Amount	
CUMNPO	CUMMINS SALES AND SERVICE					703.13	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105030					12/23/2025	703.13
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
E4-251150361	INJECTOR/UNIT #213	11/25/2025	12/23/2025	0.00	703.13		
Vendor Number	Vendor Name					Total Vendor Amount	
DALCO	DALCO					793.77	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105031					12/23/2025	793.77
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
4454157	HAND TOWEL ROLL	12/01/2025	12/23/2025	0.00	170.60		
4455474	CAN LINERS/SOAP/MOP/DISINFECTANT	12/03/2025	12/23/2025	0.00	509.52		
4457195	SOAP DISPENSER/SOAP/URINAL BLOCKS	12/08/2025	12/23/2025	0.00	63.36		
4460004	URINAL BLOCKS	12/15/2025	12/23/2025	0.00	50.29		
Vendor Number	Vendor Name					Total Vendor Amount	
DATPRI	DATAPRINT SERVICES, LLC					2,724.30	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105032					12/23/2025	2,724.30
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
105323	NOV 2025 CYCLE 2 STATEMENTS	11/24/2025	12/23/2025	0.00	2,217.09		
105397	DEC 2025 CYCLE 4 LATE NOTICES	12/02/2025	12/23/2025	0.00	507.21		

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
DELMAR	DELL MARKETING LP					70.99
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105033			12/23/2025	70.99	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10850247253	DELL ADAPTER/POWER CORD	11/25/2025	12/23/2025	0.00	70.99	
Vendor Number	Vendor Name					Total Vendor Amount
DUOSAF	DUO-SAFETY LADDER CORPORATION					87.09
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105034			12/23/2025	87.09	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
498613-000	PRONG FEET/RIVET	12/08/2025	12/23/2025	0.00	87.09	
Vendor Number	Vendor Name					Total Vendor Amount
ECKBER	ECKBERG LAMMERS, P.C.					525.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105035			12/23/2025	525.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
49673	NOV 2025 LEGAL SERVICES	11/30/2025	12/23/2025	0.00	525.00	
Vendor Number	Vendor Name					Total Vendor Amount
FACMOT	FACTORY MOTOR PARTS COMPANY					891.53
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105036			12/23/2025	891.53	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1-11299970	HYDRAULIC FITTINGS/SHOP STOCK	12/01/2025	12/23/2025	0.00	290.95	
1-11304171	HYDRAULIC FILTERS/UNIT #3011	12/02/2025	12/23/2025	0.00	86.98	
1-11309611	BREAK PEDAL COVER/UNIT #1831	12/04/2025	12/23/2025	0.00	4.64	
1-11322033	HYDRAULIC FITTINGS/SHOP STOCK	12/10/2025	12/23/2025	0.00	193.44	
19-975565	BATTERY/UNIT #3016	12/02/2025	12/23/2025	0.00	155.56	
19-976138	BATTERY/UNIT #2440	12/08/2025	12/23/2025	0.00	159.96	
Vendor Number	Vendor Name					Total Vendor Amount
FAUPSY	FAUL PSYCHOLOGICAL					3,930.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105037			12/23/2025	3,930.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2581	PREEMPLOYMENT EVALUATION/BAILEY/O'ROURKE/JACO	11/24/2025	12/23/2025	0.00	3,930.00	
Vendor Number	Vendor Name					Total Vendor Amount
FLAHOO	FLAHERTY & HOOD, P. A.					7,375.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105038			12/23/2025	7,375.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
24181	NOV 2025 LABOR LEGAL SERVICES	11/30/2025	12/23/2025	0.00	7,375.00	
Vendor Number	Vendor Name					Total Vendor Amount
FLEPIP	FLEXIBLE PIPE TOOL CO					1,426.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105039			12/23/2025	1,426.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
32160	HOSE REEL DRIVE MOTOR/UNIT #1010	11/26/2025	12/23/2025	0.00	1,426.00	
Vendor Number	Vendor Name					Total Vendor Amount
FORAME	FORCE AMERICA INC					784.10
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105040			12/23/2025	784.10	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN001-2118265	KIT/UNIT #2002	12/03/2025	12/23/2025	0.00	784.10	

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
FRAHAR	FRATTALLONE'S HARDWARE - WOODBURY, INC.					25.90	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105041					12/23/2025	25.90
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
63186/I	KEY/WELL #6	11/25/2025	12/23/2025	0.00	25.90		
Vendor Number	Vendor Name					Total Vendor Amount	
GLENBE	GLEN BEARTH					15.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105042					12/23/2025	15.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	15.00		
Vendor Number	Vendor Name					Total Vendor Amount	
GIAGLE	GLEN GIACOLETTO					30.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105043					12/23/2025	30.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	30.00		
Vendor Number	Vendor Name					Total Vendor Amount	
GOPSTA	GOPHER STATE ONE CALL					662.85	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105044					12/23/2025	662.85
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
5110656	NOV 2025 LOCATES	11/30/2025	12/23/2025	0.00	662.85		
Vendor Number	Vendor Name					Total Vendor Amount	
GRASHO	GRAFIX SHOPPE					165.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105045					12/23/2025	165.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
168315	GRAPHICS/UNIT #3502	12/11/2025	12/23/2025	0.00	165.00		
Vendor Number	Vendor Name					Total Vendor Amount	
GRAING	GRAINGER INC					83.12	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105046					12/23/2025	83.12
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9728202988	FAN SWITCH/CITY HALL	12/02/2025	12/23/2025	0.00	83.12		
Vendor Number	Vendor Name					Total Vendor Amount	
GRUPOW	GRUBERS POWER EQUIPMENT					37.94	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105047					12/23/2025	37.94
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
01-50267	SNOW BLOWER/PARKS	12/08/2025	12/23/2025	0.00	37.94		
Vendor Number	Vendor Name					Total Vendor Amount	
GUASUP	GUARDIAN SUPPLY					9,355.15	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105048					12/23/2025	9,355.15
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
22876	UNIFORMS/JACOBSON	12/08/2025	12/23/2025	0.00	3,253.58		
22877	SP2025-03 BODY ARMOR/JACOBSON	12/08/2025	12/23/2025	0.00	1,803.99		
22880	UNIFORMS/MARTINEZ-AYALA	12/08/2025	12/23/2025	0.00	2,505.59		
22881	SP2025-03 BODY ARMOR/MARTINEZ-AYALA	12/08/2025	12/23/2025	0.00	1,791.99		

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
HAWINC	HAWKINS, INC					2,606.40
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105049				12/23/2025	2,606.40
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7275668	WATER TREATMENT CHEMICALS	12/08/2025	12/23/2025	0.00	2,476.40	
7280808	WATER TREATMENT CHEMICALS	12/15/2025	12/23/2025	0.00	120.00	
7281189	WATER TREATMENT CHEMICALS	12/15/2025	12/23/2025	0.00	10.00	
Vendor Number	Vendor Name					Total Vendor Amount
HESSEI	HESSE INC.					1,036.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105050				12/23/2025	1,036.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2047	TURBO MELT LIQUID	12/03/2025	12/23/2025	0.00	1,036.00	
Vendor Number	Vendor Name					Total Vendor Amount
INSTYP	INSTY-PRINTS OF ST PAUL, INC					7,518.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105051				12/23/2025	7,518.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
176249	B2024-01 WALL DESIGN	11/20/2025	12/23/2025	0.00	7,518.00	
Vendor Number	Vendor Name					Total Vendor Amount
IVANST	IVAN STEPANOV					885.69
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105052				12/23/2025	885.69
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20250926	09/23/2025 -09/26/2025 MNGFOA ANNUAL CONFERENCE	09/26/2025	12/23/2025	0.00	795.69	
20251223	GFOA MEMBERSHIP/COURSE	12/23/2025	12/23/2025	0.00	90.00	
Vendor Number	Vendor Name					Total Vendor Amount
CUNJAN	JANET CUNNINGHAM					30.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105053				12/23/2025	30.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	30.00	
Vendor Number	Vendor Name					Total Vendor Amount
JENSCH	JEN SCHORR					34.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105054				12/23/2025	34.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	34.00	
Vendor Number	Vendor Name					Total Vendor Amount
JENNIF	JENNIFER VAIL					2,728.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105055				12/23/2025	2,728.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
00021	10/30/2025 - 12/23/2025 YOGA INSTRUCTION	12/23/2025	12/23/2025	0.00	2,728.00	
Vendor Number	Vendor Name					Total Vendor Amount
JOECAR	JOE CARPENTIER					1,020.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105056				12/23/2025	1,020.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20251125	10/01/2025 - 11/25/2025 TUITION REIMBURSEMENT	11/25/2025	12/23/2025	0.00	1,020.00	

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number WILJUL	Vendor Name JULIE WILLIAMS					Total Vendor Amount 41.25	
Payment Type Check	Payment Number 105057					Payment Date 12/23/2025	Payment Amount 41.25
	Payable Number NOV 2025	Description NOV 2025 MILEAGE	Payable Date 11/25/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 41.25	
Vendor Number KALJHI	Vendor Name KALI HIGGINS					Total Vendor Amount 186.00	
Payment Type Check	Payment Number 105058					Payment Date 12/23/2025	Payment Amount 186.00
	Payable Number 102COO	Description 12/04/2025 SOUND HEALING INSTRUCTOR	Payable Date 12/04/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 186.00	
Vendor Number KAMCOM	Vendor Name KAMCO MANUFACTURING					Total Vendor Amount 3,200.00	
Payment Type Check	Payment Number 105059					Payment Date 12/23/2025	Payment Amount 3,200.00
	Payable Number 5388	Description STUMP REMOVALS	Payable Date 10/22/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 3,200.00	
Vendor Number KENGRA	Vendor Name KENNEDY & GRAVEN CHARTERED					Total Vendor Amount 12,610.90	
Payment Type Check	Payment Number 105060					Payment Date 12/23/2025	Payment Amount 12,610.90
	Payable Number 191182	Description NOV 2025 LEGAL SERVICES	Payable Date 11/30/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 12,610.90	
Vendor Number ZABKEV	Vendor Name KEVIN ZABEL					Total Vendor Amount 1,470.73	
Payment Type Check	Payment Number 105061					Payment Date 12/23/2025	Payment Amount 1,470.73
	Payable Number 20251123	Description 11/19/2025 - 11/23/2025 TRAVEL	Payable Date 11/23/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 1,470.73	
Vendor Number KIEPOL	Vendor Name KIESLER POLICE SUPPLY					Total Vendor Amount 16,174.72	
Payment Type Check	Payment Number 105062					Payment Date 12/23/2025	Payment Amount 16,174.72
	Payable Number S1106203	Description FIREARMS/POLICE DEPARTMENT	Payable Date 12/04/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 16,174.72	
Vendor Number KILELE	Vendor Name KILLMER ELECTRIC CO INC					Total Vendor Amount 4,860.63	
Payment Type Check	Payment Number 105063					Payment Date 12/23/2025	Payment Amount 4,860.63
	Payable Number W26034	Description STREET LIGHT REPAIR/GRANADA AVE NORTH DRIVEWAY	Payable Date 11/25/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 2,688.83	
	W26081	STREET LIGHT REPAIR/HADLEY AVE N & 13TH ST N	12/01/2025	12/23/2025	0.00	420.00	
	W26090	STREET LIGHT REPAIR/50TH ST N & HELENA RD N	12/03/2025	12/23/2025	0.00	1,751.80	
Vendor Number KLMENG	Vendor Name KLM ENGINEERING, INC					Total Vendor Amount 18,543.50	
Payment Type Check	Payment Number 105064					Payment Date 12/23/2025	Payment Amount 18,543.50
	Payable Number 11178	Description U2024-01 DESIGN SERVICES	Payable Date 12/03/2025	Due Date 12/23/2025	Discount Amount 0.00	Payable Amount 12,000.00	
	11223	U2024-01 DESIGN SERVICES	12/02/2025	12/23/2025	0.00	6,543.50	

Payment Register

APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
KONINC	KONE INC					210.16
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105065			12/23/2025	210.16	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
871867250	DEC 2025 MAINTENANCE/CITY HALL ELEVATOR	12/01/2025	12/23/2025	0.00	210.16	
Vendor Number	Vendor Name					Total Vendor Amount
KRAUSC	KRAUS-ANDERSON CONSTRUCTION COMPANY					2,306,452.95
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105066			12/23/2025	2,306,452.95	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
NO. 15 GMP 74519	B2024-01 NOV 2025 CONSTRUCTION GMP	11/30/2025	12/23/2025	0.00	2,306,452.95	
Vendor Number	Vendor Name					Total Vendor Amount
KUTAKR	KUTAK ROCK LLP					2,344.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105067			12/23/2025	2,344.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3668983	LEGAL SERVICES/TIF SPENDING PLAN	11/25/2025	12/23/2025	0.00	1,978.00	
3668984	LEGAL SERVICES/TIF MATTERS	11/17/2025	12/23/2025	0.00	366.00	
Vendor Number	Vendor Name					Total Vendor Amount
KWITRI	KWIK TRIP INC.					295.51
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105068			12/23/2025	295.51	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
NOV 2025	NOV 2025 FUEL PURCHASES	11/30/2025	12/23/2025	0.00	295.51	
Vendor Number	Vendor Name					Total Vendor Amount
LAKHOS	LAKEVIEW HOSPITAL					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105069			12/23/2025	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20251130	NOV 2025 BLOOD DRAWS	11/30/2025	12/23/2025	0.00	50.00	
Vendor Number	Vendor Name					Total Vendor Amount
LEAMIN	LEAGUE OF MINNESOTA CITIES INS TRUST					7.92
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105070			12/23/2025	7.92	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
25514	00524473/SEVERSON	12/01/2025	12/23/2025	0.00	7.92	
Vendor Number	Vendor Name					Total Vendor Amount
LEXNEX	LEXISNEXIS RISK SOLUTIONS					200.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105071			12/23/2025	200.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1100234161	NOV 2025 SEARCHES	11/30/2025	12/23/2025	0.00	200.00	
Vendor Number	Vendor Name					Total Vendor Amount
LIFLIN	LIFE LINE BILLING SYSTEMS, LLC					8,901.21
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105072			12/23/2025	8,901.21	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
LQ-009326	OCT 2025 AMBULANCE BILLING - LIFE LINE COLLECTIONS	10/31/2025	12/23/2025	0.00	1,567.60	
LQ-009506	OCT 2025 AMBULANCE BILLING - EMSMC	10/31/2025	12/23/2025	0.00	2,642.22	
LQ-009741	NOV 2025 AMBULANCE BILLING - LIFE LINE COLLECTIONS	11/30/2025	12/23/2025	0.00	472.35	
LQ-009921	NOV 2025 AMBULANCE BILLING - EMSMC	11/30/2025	12/23/2025	0.00	4,219.04	

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name	Total Vendor Amount				
LOFCOM	LOFFLER COMPANIES - 131511	603.24				
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105073			12/23/2025	603.24	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5197543	NOV 2025 COPIER/FINANCE	11/30/2025	12/23/2025	0.00	115.17	
5197544	NOV 2025 COPIER/SHARED	11/30/2025	12/23/2025	0.00	488.07	
Vendor Number	Vendor Name	Total Vendor Amount				
MANOIL	MANSFIELD OIL COMPANY	12,636.94				
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105074			12/23/2025	12,636.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
27242612	1450.00 GALLONS DIESEL FUEL	11/28/2025	12/23/2025	0.00	3,688.33	
27242613	100.00 GALLONS DIESEL FUEL	11/28/2025	12/23/2025	0.00	277.17	
27293350	196.00 GALLONS DIESEL FUEL	12/08/2025	12/23/2025	0.00	490.66	
27293351	1000.00 GALLONS DIESEL FUEL	12/08/2025	12/23/2025	0.00	2,664.58	
27293354	2000.00 GALLONS UNLEADED FUEL	12/08/2025	12/23/2025	0.00	4,911.95	
27293355	301.00 GALLONS UNLEADED FUEL	12/08/2025	12/23/2025	0.00	604.25	
Vendor Number	Vendor Name	Total Vendor Amount				
GIAMAR	MARK GIANNINI	30.00				
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105076			12/23/2025	30.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	30.00	
Vendor Number	Vendor Name	Total Vendor Amount				
MATHES	MATHESON TRI-GAS, INC	116.96				
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105077			12/23/2025	116.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0032417660	OXYGEN CYLINDER RENTAL/FIRE DEPARTMENT	11/21/2025	12/23/2025	0.00	116.96	
Vendor Number	Vendor Name	Total Vendor Amount				
MEDPAC	MED PACKS LLC	510.00				
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105078			12/23/2025	510.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
37007	2026 NARCTRAK PRO SUPSCRIPTION	12/13/2025	12/23/2025	0.00	510.00	
Vendor Number	Vendor Name	Total Vendor Amount				
MENARD	MENARDS	1,925.15				
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105079			12/23/2025	1,925.15	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
17000	BOLTS/LOCKNUTS	12/01/2025	12/23/2025	0.00	26.73	
17004	BOLTS/LIGHT TORCH/SALT	12/01/2025	12/23/2025	0.00	135.29	
17029	HOOKS	12/01/2025	12/23/2025	0.00	28.93	
17087	CABLE/WIRE CONNECTOR	12/02/2025	12/23/2025	0.00	31.08	
17096	BAKING SODA/PUBLIC WORKS	12/02/2025	12/23/2025	0.00	4.99	
17133	BATTERIES/POLICE DEPARTMENT	12/03/2025	12/23/2025	0.00	14.58	
17142	BRUSH/TAPE/PAINTS/SCREW/PLYWOODS/LUMBERS/STRI	12/03/2025	12/23/2025	0.00	577.33	
17145	BATTERY/POLICE DEPARTMENT	12/03/2025	12/23/2025	0.00	19.84	
17148	EXTERIOR TIMER/CITY HALL LIGHTING	12/03/2025	12/23/2025	0.00	23.96	
17150	POWER DRIVE BIT/SCREW/CITY HALL LIGHTING	12/03/2025	12/23/2025	0.00	17.95	
17162	SCREWS/PAINTS/ROLLER COVER/CITY HALL LIGHTING	12/03/2025	12/23/2025	0.00	70.81	
17178	LIGHTS/CITY HALL LIGHTING	12/03/2025	12/23/2025	0.00	59.99	
17198	BOWS/TREE TOPPER/PAINT/TAPE/CITY HALL LIGHTING	12/04/2025	12/23/2025	0.00	99.76	
17200	CREDIT LIGHTS/CITY HALL	12/04/2025	12/23/2025	0.00	-59.99	
17201	LIGHTING/CITY HALL	12/04/2025	12/23/2025	0.00	15.98	
17255	FRAME JACK/UNIT #359	12/05/2025	12/23/2025	0.00	38.99	

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

17268	LIGHT BULBS/WELL #6	12/05/2025	12/23/2025	0.00	35.96
17328	DETERGENTS/BATTERY/FIRE DEPARTMENT	12/06/2025	12/23/2025	0.00	58.10
17502	WINDOW INDOOR FILM INSULATION/HEAT GUN	12/09/2025	12/23/2025	0.00	64.98
17514	MAIL BOX/LUMBER/MAILBOX REPAIR	12/09/2025	12/23/2025	0.00	52.24
17557	HEAT GUN/SAW	12/10/2025	12/23/2025	0.00	105.00
17621	KNIFE BLADE/TRIM/PAIL/SCREW/SPONGE/TAPE/DROP CL	12/11/2025	12/23/2025	0.00	117.13
17634	LIGHT BULB	12/11/2025	12/23/2025	0.00	23.98
17676	CHAIN HOOK/FORESTRY SMALL TOOLS/MAINTENANCE	12/12/2025	12/23/2025	0.00	7.49
17806	BATTERY/POLICE DEPARTMENT	12/15/2025	12/23/2025	0.00	18.64
17809	CUTTING BOARD/CORDS/PHONE LINE/STRAPS	12/15/2025	12/23/2025	0.00	335.41
Vendor Number	Vendor Name	Total Vendor Amount			
MERCHE	MERIT CHEVROLET	167.95			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105081	12/23/2025	167.95		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
866800	LENS/TURN SIGNALS/UNIT #1012	09/17/2025	12/23/2025	0.00	167.95
Vendor Number	Vendor Name	Total Vendor Amount			
METROC	METRO CHIEF FIRE OFFICERS ASSOCIATION	100.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105082	12/23/2025	100.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
2026	2026 DUES/WOLD	12/23/2025	12/23/2025	0.00	100.00
Vendor Number	Vendor Name	Total Vendor Amount			
METPR1	METRO PRODUCTS INC.	476.74			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105083	12/23/2025	476.74		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
189430	NUTS/NYLOCK/BOLTS/SHOP STOCK	12/02/2025	12/23/2025	0.00	199.98
189543	BOLTS/NYLOCK/FLATWASHER/PARKS	12/09/2025	12/23/2025	0.00	82.76
189610	BOLTS/STREETS	12/12/2025	12/23/2025	0.00	194.00
Vendor Number	Vendor Name	Total Vendor Amount			
ROSEVI	METRO-INET	35,691.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105084	12/23/2025	35,691.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
2931	EMAIL SUPPORT	08/11/2025	12/23/2025	0.00	361.00
3062	CREDIT MOBILE CAM TRAILER LICENSE/POLICE DEPARTMI	06/18/2025	12/23/2025	0.00	-84.00
3109	DEC 2025 JOINT POWERS AGREEMENT	12/01/2025	12/23/2025	0.00	35,103.00
3155	MICROSOFT OFFICE 365 LICENSE/COMER	12/01/2025	12/23/2025	0.00	311.00
Vendor Number	Vendor Name	Total Vendor Amount			
METCO2	METROPOLITAN COUNCIL ENV SVC	245,246.11			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105085	12/23/2025	245,246.11		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
0001197851	JAN 2025 WASTE WATER SERVICES	12/02/2025	12/23/2025	0.00	245,246.11
Vendor Number	Vendor Name	Total Vendor Amount			
METMEC	METROPOLITAN MECHANICAL CONTRACTORS, INC.	923.40			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105086	12/23/2025	923.40		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
10031085	REDUCE PRESSURE ZONE TESTING	10/29/2025	12/23/2025	0.00	923.40

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
MIDWAY	MIDWAY FORD COMPANY					185.33	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105087					12/23/2025	185.33
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
914542	SENSOR/HOSE/TANK ASSEMBLE/UNIT #110	11/25/2025	12/23/2025	0.00	239.89		
CM914542	CREDIT HOSE/UNIT #110	12/12/2025	12/12/2025	0.00	-54.56		
Vendor Number	Vendor Name					Total Vendor Amount	
MCPMIK	MIKE MCPHILLIPS, INC					7,800.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105088					12/23/2025	7,800.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
58105	STREET SWEEPER RENTAL	11/30/2025	12/23/2025	0.00	7,800.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MIKEPR	MIKE PROSSER					30.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105089					12/23/2025	30.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
OCT - NOV 2025	OCT - NOV 2025 PARKS & RECREATION MEETINGS	11/18/2025	12/23/2025	0.00	30.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MILEXC	MILLER EXCAVATING, INC.					17.80	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105090					12/23/2025	17.80
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
37126	ASPHALT & CLEAN CONCRETE W/O REBAR	11/24/2025	12/23/2025	0.00	17.80		
Vendor Number	Vendor Name					Total Vendor Amount	
MNBURE	MINNESOTA BUREAU OF CRIMINAL APPREHENSION					1,560.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105091					12/23/2025	1,560.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
00000892294	07/01/2025 - 06/30/2026 STATE GF/BCA ACCESS FEES	09/30/2025	12/23/2025	0.00	1,560.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MNDEP6	MINNESOTA DEPARTMENT OF HEALTH					22,944.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105092					12/23/2025	22,944.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
2025 4TH QTR	4TH QTR 2025 WATER SUPPLY SERVICE CONNECTION FEE	12/23/2025	12/23/2025	0.00	22,944.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MNDEP5	MINNESOTA DEPARTMENT OF LABOR & INDUSTRY					145.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105093					12/23/2025	145.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
ALR0184402X	2026 ELEVATOR LICENSE/CITY HALL	11/29/2025	12/23/2025	0.00	145.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MINOCC	MINNESOTA OCCUPATIONAL HEALTH					2,314.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105094					12/23/2025	2,314.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
510569	PRE-EMPLOYMENT EXAM/JACOBSON/MARTINEZ	11/21/2025	12/23/2025	0.00	1,448.00		
510839	NOV 2025 EMPLOYEE DRUG/ALCOHOL SCREENINGS	11/14/2025	12/23/2025	0.00	358.00		
511161	RETURN TO WORK EXAM/KOESLING	10/31/2025	12/23/2025	0.00	508.00		

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name						Total Vendor Amount	
MINNST	MINNESOTA STATE FIRE CHIEFS ASSOCIATION						527.00	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105095						12/23/2025	527.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
10289	2026 MEMBERSHIP RENEWAL/ANDERSON/CARPENTIER/\	11/05/2025	12/23/2025	0.00	242.00			
10488	2026 ANNUAL CONFERENCE REGISTRATION/ATWATER	12/09/2025	12/23/2025	0.00	285.00			
Vendor Number	Vendor Name						Total Vendor Amount	
MNIAAI	MNIAAI						50.00	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105096						12/23/2025	50.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
2942	2026 MEMBERSHIP RENEWAL/CARPENTIER	12/16/2025	12/23/2025	0.00	50.00			
Vendor Number	Vendor Name						Total Vendor Amount	
MEDLIN	MOZART HOLDINGS LP						166.99	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105097						12/23/2025	166.99
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
2400048809	GLOVES/PADS/TOURNIQUET/FIRE DEPARTMENT	11/26/2025	12/23/2025	0.00	166.99			
Vendor Number	Vendor Name						Total Vendor Amount	
TIMNAT	NATHAN TIMMONS						224.72	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105098						12/23/2025	224.72
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
20251214	REIMBURSEMENT/SUNDAE BINGO SUPPLIES/RECREATION	12/14/2025	12/23/2025	0.00	224.72			
Vendor Number	Vendor Name						Total Vendor Amount	
OAKREN	OAKDALE RENTAL CENTER						18.28	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105099						12/23/2025	18.28
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
209570	PROPANE RENTAL/PUBLIC WORKS	12/12/2025	12/23/2025	0.00	18.28			
Vendor Number	Vendor Name						Total Vendor Amount	
OFFENT	OFFICE OF MN IT SERVICES						1,096.20	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105100						12/23/2025	1,096.20
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
W25050659	MAY 2025 INTERPRETING	05/31/2025	12/23/2025	0.00	253.05			
W25060684	JUN 2025 INTERPRETING	06/30/2025	12/23/2025	0.00	88.20			
W25070678	JUL 2025 INTERPRETING	07/31/2025	12/23/2025	0.00	189.00			
W25080681	AUG 2025 INTERPRETING	08/31/2025	12/23/2025	0.00	171.15			
W25090671	SEP 2025 INTERPRETING	09/30/2025	12/23/2025	0.00	128.10			
W25100666	OCT 2025 INTERPRETING	10/31/2025	12/23/2025	0.00	266.70			
Vendor Number	Vendor Name						Total Vendor Amount	
ONSITS	ON SITE SANITATION						27.86	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105101						12/23/2025	27.86
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
0002002166	12/08 - 12/19/2025 RENTALS/WALTON HOCKEY	12/19/2025	12/23/2025	0.00	27.86			
Vendor Number	Vendor Name						Total Vendor Amount	
OREAUT	O'REILLY AUTO PARTS						107.79	
Payment Type	Payment Number						Payment Date	Payment Amount
Check	105102						12/23/2025	107.79
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount			
3256-148152	BATTERY/CORE CHARGE/UNIT #3344	12/08/2025	12/23/2025	0.00	98.81			
3256-148265	CREDIT CORE RETURN	12/09/2025	12/23/2025	0.00	-10.00			

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

3256-148356	ABSORBENT/SHOP STOCK	12/10/2025	12/23/2025	0.00	9.99
3256-148619	STABILIZER/UNIT #3507	12/12/2025	12/23/2025	0.00	8.99
Vendor Number	Vendor Name	Total Vendor Amount			
POWERD	POWERDMS, INC	23,489.62			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105103	12/23/2025	23,489.62		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV-146584	2026 GOVERNMENT JOBS/INSIGHT/ONBOARD SUBSCRIPT	10/15/2025	12/23/2025	0.00	23,489.62
Vendor Number	Vendor Name	Total Vendor Amount			
RAITRE	RAINBOW TREECARE	19,732.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105104	12/23/2025	19,732.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
536006	ASH TREE REMOVAL/16TH ST N/HILTON TRL/HILO AVE	12/05/2025	12/23/2025	0.00	19,732.00
Vendor Number	Vendor Name	Total Vendor Amount			
RESOUR	RESOURCE ENVIRONMENTAL SOLUTIONS LLC	25,718.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105105	12/23/2025	25,718.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
IN59533	P2023-06 NOV 2025 WILLOWBROOKE OPEN SPACE RESTC	11/30/2025	12/23/2025	0.00	25,718.00
Vendor Number	Vendor Name	Total Vendor Amount			
RIEFAR	RIES FARMS LLC	538.24			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105106	12/23/2025	538.24		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
33834	67.28 YARD WASTE/COMPOST DISPOSAL	11/25/2025	12/23/2025	0.00	538.24
Vendor Number	Vendor Name	Total Vendor Amount			
ROAANI	ROADKILL ANIMAL CONTROL	189.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105107	12/23/2025	189.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
NOV 2025	NOV 2025 ANIMAL CONTROL	11/15/2025	12/23/2025	0.00	189.00
Vendor Number	Vendor Name	Total Vendor Amount			
SADIEJ	SADIE JELINEK	550.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105108	12/23/2025	550.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
#3	11/18/2025 - 12/23/2025 ZUMBA IN THE PARK/RECREATI	12/23/2025	12/23/2025	0.00	550.00
Vendor Number	Vendor Name	Total Vendor Amount			
SANSIO	SANSIO, INC	32.10			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105109	12/23/2025	32.10		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0000011718	OCT 2025 SANFAX	10/30/2025	12/23/2025	0.00	32.10
Vendor Number	Vendor Name	Total Vendor Amount			
SAVATR	SAVATREE	3,714.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105110	12/23/2025	3,714.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
1525944	TREE REMOVALS	11/07/2025	12/23/2025	0.00	3,714.00

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
SCHSER	SCHLOMKA SERVICES INC					754.65
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105111			12/23/2025	754.65	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
35891	PUMP AND CLEAN FLAMS/WASH BAY GUTTER	12/08/2025	12/23/2025	0.00	754.65	
Vendor Number	Vendor Name					Total Vendor Amount
SCIENC	SCIENCE MUSEUN OF MINNESOTA					600.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105112			12/23/2025	600.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV1363	PUMPKIN HUNT ENTERTAINMENT/RECREATION	11/25/2025	12/23/2025	0.00	600.00	
Vendor Number	Vendor Name					Total Vendor Amount
SEH	SEH					38,020.39
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105113			12/23/2025	38,020.39	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
499746	R2024-01 NOV 2025 ENGINEERING	11/29/2025	12/23/2025	0.00	67.08	
499748	R2025-01 NOV 2025 ENGINEERING	11/29/2025	12/23/2025	0.00	3,964.86	
499749	R2025-02 NOV 2025 ENGINEERING	11/29/2025	12/23/2025	0.00	2,551.23	
499752	R2026-01 NOV 2025 ENGINEERING	11/29/2025	12/23/2025	0.00	31,437.22	
Vendor Number	Vendor Name					Total Vendor Amount
SKBENV	SKB ENVIRONMENTAL INC					9,312.12
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105114			12/23/2025	9,312.12	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
108179C063	B2024-01 EXCESS SOIL REMOVAL	11/21/2025	12/23/2025	0.00	9,312.12	
Vendor Number	Vendor Name					Total Vendor Amount
SRFCON	SRF CONSULTING GROUP, INC.					2,067.41
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105115			12/23/2025	2,067.41	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
16312.00-30	P2023-04 NOV 2025 CONSULTING SERVICES/COMMONS I	11/30/2025	12/23/2025	0.00	1,028.06	
18395.00-14	P2025-02 NOV 2025 WILLOWBROOKE PARKS	11/30/2025	12/23/2025	0.00	1,039.35	
Vendor Number	Vendor Name					Total Vendor Amount
STAADV	STAPLES BUSINESS ADVANTAGE					936.26
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105116			12/23/2025	936.26	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6048716218	TONER CARTRIDGES	11/07/2025	12/23/2025	0.00	372.78	
6048716219	PAPER/MOUSE AND KEYBOARD	11/06/2025	12/23/2025	0.00	97.54	
6048716221	SCISSORS	11/14/2025	12/23/2025	0.00	6.39	
6048716222	EXPANDABLE FOLDERS	11/24/2025	12/23/2025	0.00	65.42	
6048716223	FOLDERS/DISINFECTANT WIPES/FACIAL TISSUE	11/24/2025	12/23/2025	0.00	104.50	
6048716224	PAPER/BINDER CLIPS	10/30/2025	12/23/2025	0.00	114.40	
6048716225	RUBBER BANDS/BOWLS/CUPS/COFFEE CREAMER	11/14/2025	12/23/2025	0.00	139.83	
6048716226	RING BOOK/WHITE CARDS/HOLE PUNCH/FIRE DEPARTME	11/18/2025	12/23/2025	0.00	35.40	
Vendor Number	Vendor Name					Total Vendor Amount
STERLI	STERLING TROPHY, INC					95.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105117			12/23/2025	95.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
36206	2025 VOLUNTEER OF THE YEAR TROPHY	12/03/2025	12/23/2025	0.00	95.00	

Payment Register
APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
TAPTRA	TAPCO TRAFFIC & PARKING CONTROL CO., INC.					1,130.67	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105118			12/23/2025	1,130.67		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1812557	ADAPTER TUBE/BOLT/V-LOC WEDGE/V-LOCK WEDGE	10/30/2025	12/23/2025	0.00	1,130.67		
Vendor Number	Vendor Name					Total Vendor Amount	
TENROL	TENNIS SANITATION, L.L.C.					541.32	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105119			12/23/2025	541.32		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
4534072	NOV 2025 TRASH REMOVAL/DISCOVERY CENTER	11/26/2025	12/23/2025	0.00	67.75		
4534073	NOV 2025 TRASH REMOVAL/TANNERS PARK	11/26/2025	12/23/2025	0.00	49.45		
4534074	NOV 2025 TRASH REMOVAL/PUBLIC WORKS	11/30/2025	12/23/2025	0.00	166.97		
4534075	NOV 2025 TRASH REMOVAL/CITY HALL	11/30/2025	12/23/2025	0.00	68.56		
4534076	NOV 2025 TRASH REMOVAL/6633 15TH/FIRE DEPARTME	11/30/2025	12/23/2025	0.00	69.57		
4534077	NOV 2025 TRASH REMOVAL/5000 HADLEY/FIRE DEPARTN	11/30/2025	12/23/2025	0.00	69.57		
4534078	NOV 2025 TRASH REMOVAL/WALTON PARK	11/30/2025	12/23/2025	0.00	49.45		
Vendor Number	Vendor Name					Total Vendor Amount	
TESSEE	TESSMAN SEED CO					498.50	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105120			12/23/2025	498.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
S426950-IN	SIDEWALK SALT/PUBLIC WORKS	12/09/2025	12/23/2025	0.00	498.50		
Vendor Number	Vendor Name					Total Vendor Amount	
TMOBIL	T-MOBILE US, INC.					3,337.14	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105121			12/23/2025	2,613.60		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
995998188-11/25	NOV 2025 CELL PHONE/POLICE DEPARTMENT	11/21/2025	12/23/2025	0.00	2,613.60		
Check	105122			12/23/2025	673.54		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
998657760-11/25	NOV 2025 CELL PHONE/FIRE DEPARTMENT	11/21/2025	12/23/2025	0.00	673.54		
Check	105123			12/23/2025	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
L2512070109	OD25014088 DATA PULL	12/07/2025	12/23/2025	0.00	50.00		
Vendor Number	Vendor Name					Total Vendor Amount	
TRISTA	TRI STATE BOBCAT INC					1,111.93	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105124			12/23/2025	1,111.93		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
A56885	WHEELS/UNIT #3019/#3021	11/21/2025	12/23/2025	0.00	950.97		
A57328	COUPLERS/UNIT #3012	12/03/2025	12/23/2025	0.00	99.80		
A57337	COUPLERS/UNIT #3012	12/03/2025	12/23/2025	0.00	61.16		
Vendor Number	Vendor Name					Total Vendor Amount	
TRUENO	TRUE NORTH CONTROLS					1,350.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105125			12/23/2025	1,350.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
3284	2026 WIN-911 CUSTOMER CARE PLAN	12/12/2025	12/23/2025	0.00	1,350.00		

Payment Register

APPKT01209 - 12/23/2025 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
STPAPI	TWIN CITIES PIONEER PRESS					152.75
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105126			12/23/2025	152.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
11394	NOV 2025 PUBLIC NOTICES	11/30/2025	12/23/2025	0.00	152.75	
Vendor Number	Vendor Name					Total Vendor Amount
TWICIT	TWIN CITIES TRANSPORT & RECOVERY					420.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105127			12/23/2025	420.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
25-0812-251090	TOW CHARGE/FIRE DEPARTMENT	09/02/2025	12/23/2025	0.00	125.00	
25-0812-251091	TOW CHARGE/FIRE DEPARTMENT	09/09/2025	12/23/2025	0.00	125.00	
25-1124-264136	TOW CHARGE/UNIT #1776	11/24/2025	12/23/2025	0.00	170.00	
Vendor Number	Vendor Name					Total Vendor Amount
TCWATE	TWIN CITY WATER CLINIC, INC					480.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105128			12/23/2025	480.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
24025	NOV 2025 WATER TESTING	11/30/2025	12/23/2025	0.00	480.00	
Vendor Number	Vendor Name					Total Vendor Amount
USBANK	U.S. BANK					1,050.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105129			12/23/2025	1,050.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7974783	2023A PAYING AGENT FEE	11/25/2025	12/23/2025	0.00	550.00	
7975400	2024A PAYING AGENT FEE	11/25/2025	12/23/2025	0.00	500.00	
Vendor Number	Vendor Name					Total Vendor Amount
VARIND	VARITECH INDUSTRIES INC.					1,514.43
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105130			12/23/2025	1,514.43	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN060-2004891	BULK BRINE PUMP	12/08/2025	12/23/2025	0.00	1,514.43	
Vendor Number	Vendor Name					Total Vendor Amount
WAS PUB	WASHINGTON COUNTY PUBLIC WORKS					7,574.86
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105131			12/23/2025	7,574.86	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
232652	GOLD LINE TRAFFIC SIGNAL MAINTENANCE	10/01/2025	12/23/2025	0.00	1,420.23	
232654	GOLD LINE TRAFFIC SIGNAL MAINTENANCE	10/01/2025	12/23/2025	0.00	6,154.63	
Vendor Number	Vendor Name					Total Vendor Amount
WASSHE	WASHINGTON COUNTY SHERIFFS DEPARTMENT					450.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105132			12/23/2025	450.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
233566	NOV 2025 INTOX	11/30/2025	12/23/2025	0.00	450.00	
Vendor Number	Vendor Name					Total Vendor Amount
WAYVAL	WAYNE-VAL AUTO BODY					9,289.84
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105133			12/23/2025	9,289.84	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1113	REPAIR/UNIT #3502	12/05/2025	12/23/2025	0.00	6,656.64	
1114	REPAIR/UNIT #2006	12/05/2025	12/23/2025	0.00	2,633.20	

Payment Register**APPKT01209 - 12/23/2025 CLAIMS YO**

Vendor Number	Vendor Name					Total Vendor Amount
WESTER	WESTERN OILFIELDS SUPPLY COMPANY					483.83
Payment Type	Payment Number					Payment Date Payment Amount
Check	105134					12/23/2025 483.83
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2210034	CARBON EXCHANGE BACKFLUSH TANK RENTAL/TREATME	11/11/2025	12/23/2025	0.00	483.83	
Vendor Number	Vendor Name					Total Vendor Amount
XCEL	XCEL					70.22
Payment Type	Payment Number					Payment Date Payment Amount
Check	105135					12/23/2025 70.22
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
953530023	NOV 2025 ELECTRIC/51-0015593212-9	11/17/2025	12/23/2025	0.00	34.84	
953889107	NOV 2025 ELECTRIC/51-0015593206-1	11/19/2025	12/23/2025	0.00	35.38	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Check	53	34	0.00	545,372.99
AP	Voided **Void Check	0	2	0.00	0.00
AP	Check	68	28	0.00	54,349.11
AP	Voided **Void Check	0	1	0.00	0.00
AP	Check	145	65	0.00	2,603,748.91
AP	Voided **Void Check	0	1	0.00	0.00
Packet Totals:		266	131	0.00	3,203,471.01

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-3,203,471.01
Packet Totals:		-3,203,471.01



Summary of Claims

City of Oakdale, Minnesota

12/24/2025 - 01/13/2026

Packet	Check No.	Amount
PYPKT01780	Direct Deposit	\$ 355,892.55
PYPKT01804	Direct Deposit	369,533.09
PYPKT01811	Direct Deposit	19,762.02
APPKT01210	Bank Draft	283,039.29
APPKT01211	105136 - 105142	5,963.04
Payroll Subtotal		<u>1,034,189.99</u>
Packet	Check No.	Amount
APPKT01212	Bank Draft	\$ 177,594.80
APPKT01213	Bank Draft	1,249.98
APPKT01215	105143	2,177.75
APPKT01216	Bank Draft	4,227,609.61
APPKT01219	105144 - 105273	1,350,250.67
AP Subtotal		<u>5,758,882.81</u>
Grand Total		<u><u>\$ 6,793,072.80</u></u>



My Payroll Check Register

Report Summary

Pay Period: 12/6/2025-12/19/2025

Packet: PYPKT01780 - PE121925
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	161	355,892.55
Total	161	355,892.55



My Payroll Check Register

Report Summary

Pay Period: 12/20/2025-1/2/2026

Packet: PYPKT01804 - PE010226
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	168	369,533.09
Total	168	369,533.09



My Payroll Check Register

Report Summary

Pay Period: 1/16/2026-1/16/2026

Packet: PYPKT01811 - 011626 severance CM
Payroll Set: City of Oakdale - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	2	19,762.02
Total	2	19,762.02



Payment Register

APPKT01210 - PYPKT01780 - PE121925

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
FEDERA	FEDERAL PAYROLL TAXES	100,452.32			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005783	12/26/2025	29,336.44		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003326	SOCIAL SECURITY WITHHELD	12/26/2025	12/26/2025	0.00	29,336.44
Bank Draft	DFT005784	12/26/2025	55,788.47		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003327	FEDERAL INCOME TAX WITHHELD	12/26/2025	12/26/2025	0.00	55,788.47
Bank Draft	DFT005786	12/26/2025	15,327.41		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003329	MEDICARE WITHHELD	12/26/2025	12/26/2025	0.00	15,327.41

Vendor Number	Vendor Name	Total Vendor Amount			
MEDSUR	MEDSURETY	16,672.85			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005770	12/26/2025	16,672.85		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003308	HSA WITHHELD	12/26/2025	12/26/2025	0.00	16,672.85

Vendor Number	Vendor Name	Total Vendor Amount			
MINDEF	MINNESOTA DEFERRED COMPENSATION	8,967.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005776	12/26/2025	3,620.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003318	457 DEFERRED COMPENSATION WITHHELD	12/26/2025	12/26/2025	0.00	3,620.00
Bank Draft	DFT005779	12/26/2025	5,347.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003321	ROTH IRA WITHHELD	12/26/2025	12/26/2025	0.00	5,347.00

Vendor Number	Vendor Name	Total Vendor Amount			
MSQUA1	MINNESOTA STATE RETIREMENT SYSTEM.	3,985.80			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005777	12/26/2025	1,927.37		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003319	HCSP WITHHELD	12/26/2025	12/26/2025	0.00	1,927.37
Bank Draft	DFT005778	12/26/2025	2,058.43		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003320	HCSP WITHHELD	12/26/2025	12/26/2025	0.00	2,058.43

Vendor Number	Vendor Name	Total Vendor Amount			
MSQUA1	MISSION SQUARE - 401	500.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005774	12/26/2025	500.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003316	401a DEFERRED COMPENSATION WITHHELD	12/26/2025	12/26/2025	0.00	500.00

Payment Register
APPKT01210 - PYPKT01780 - PE121925

Vendor Number	Vendor Name					Total Vendor Amount
MSQUA2	MISSION SQUARE - 457					-250.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005772	12/26/2025	-250.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CM0000507	ROTH IRA WITHHELD	12/26/2025	12/26/2025	0.00	-250.00	
Vendor Number	Vendor Name					Total Vendor Amount
MSQUA3	MISSION SQUARE - 457					4,532.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005771	12/26/2025	800.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003314	ROTH IRA WITHHELD	12/26/2025	12/26/2025	0.00	800.00	
Bank Draft	DFT005773	12/26/2025	3,265.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003315	457 DEFERRED COMPENSATION WITHHELD	12/26/2025	12/26/2025	0.00	3,265.00	
Bank Draft	DFT005775	12/26/2025	467.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003317	457-300679 DEFERRED COMP LOAN WITHHELD	12/26/2025	12/26/2025	0.00	467.00	
Vendor Number	Vendor Name					Total Vendor Amount
PERA	P.E.R.A.					123,857.24
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005780	12/26/2025	35,715.46			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003323	PERA COORDINATED PAYABLE	12/26/2025	12/26/2025	0.00	35,715.46	
Bank Draft	DFT005781	12/26/2025	80.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003324	PERA DEFINED PAYABLE	12/26/2025	12/26/2025	0.00	80.00	
Bank Draft	DFT005782	12/26/2025	88,061.78			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003325	PERA POLICE & FIRE PAYABLE	12/26/2025	12/26/2025	0.00	88,061.78	
Vendor Number	Vendor Name					Total Vendor Amount
MNSTOF	STATE OF MINNESOTA/DEPT OF FINANCE					24,322.08
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT005785	12/26/2025	24,322.08			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0003328	STATE INCOME TAX WITHHELD	12/26/2025	12/26/2025	0.00	24,322.08	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Manual Bank Draft	17	17	0.00	283,039.29
Packet Totals:		17	17	0.00	283,039.29

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-283,039.29
Packet Totals:		-283,039.29



Payment Register

APPKT01211 - APPKT01210 - PYPKT01780 - PAYROLL AP

01 - City of Oakdale

Bank: PY - PAYROLL LIABILITIES

Vendor Number	Vendor Name	Total Vendor Amount			
NCPERS	668000-MN NCPERS LIFE INSURANCE	72.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105136	12/23/2025	72.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003322	LIFE INSURANCE WITHHELD	12/26/2025	12/26/2025	0.00	72.00

Vendor Number	Vendor Name	Total Vendor Amount			
CENPEN	CENTRAL PENSION FUND	3,120.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105137	12/23/2025	3,120.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003306	CENTRAL PENSION FUND	12/26/2025	12/26/2025	0.00	3,120.00

Vendor Number	Vendor Name	Total Vendor Amount			
COLLIF	COLONIAL LIFE	9.54			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105138	12/23/2025	9.54		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003307	DISABILITY INSURANCE WITHHELD	12/26/2025	12/26/2025	0.00	9.54

Vendor Number	Vendor Name	Total Vendor Amount			
IBEW	IBEW LOCAL 110	62.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105139	12/23/2025	62.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003310	UNION DUES WITHHELD	12/26/2025	12/26/2025	0.00	62.00

Vendor Number	Vendor Name	Total Vendor Amount			
INTUNI	INTL UNION OF OPERATING ENGINEERS	367.50			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105140	12/23/2025	367.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003311	UNION DUES WITHHELD	12/26/2025	12/26/2025	0.00	367.50

Vendor Number	Vendor Name	Total Vendor Amount			
LAWENF	LAW ENFORCEMENT LABOR SERVICES INC	1,387.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105141	12/23/2025	1,387.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003312	UNION DUES WITHHELD	12/26/2025	12/26/2025	0.00	1,131.50
INV0003313	UNION DUES WITHHELD	12/26/2025	12/26/2025	0.00	255.50

Vendor Number	Vendor Name	Total Vendor Amount			
OAKPRO	OAKDALE PROFESSIONAL FIRE FIGHTERS	945.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check	105142	12/23/2025	945.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0003309	UNION DUES WITHHELD	12/26/2025	12/26/2025	0.00	945.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
PY	Check	8	7	0.00	5,963.04
Packet Totals:		8	7	0.00	5,963.04

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-5,963.04
Packet Totals:		-5,963.04



Payment Register

APPKT01212 - 01/13/2026 CLAIMS 1 YO

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount			
MEDSUR	MEDSURETY	969.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005787	12/02/2025	969.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
46704	DEC 2025 ADMIN FEES	12/01/2025	01/13/2026	0.00	969.00

Vendor Number	Vendor Name	Total Vendor Amount			
SWWC	SWWC-MINNESOTA HEALTH CARE CONSORTIUM	176,625.80			
Payment Type	Payment Number	Payment Date	Payment Amount		
Bank Draft	DFT005788	12/01/2025	176,625.80		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
DEC 2025	DEC 2025 MEDICAL COVERAGE	12/01/2025	01/13/2026	0.00	176,625.80

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	2	2	0.00	177,594.80
Packet Totals:		2	2	0.00	177,594.80

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-177,594.80
Packet Totals:		-177,594.80



Payment Register

APPKT01213 - 01/13/2026 CLAIMS 2 YO
01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount	
MEDSUR	MEDSURETY	1,249.98	
Payment Type	Payment Number	Payment Date	Payment Amount
Bank Draft	DFT005789	12/19/2025	1,249.98
Payable Number	Description	Payable Date	Due Date
20251217	12/17/2025 DEPENDENT CARE CLAIMS	12/17/2025	01/13/2026
		Discount Amount	Payable Amount
		0.00	1,249.98

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	1	1	0.00	1,249.98
Packet Totals:		1	1	0.00	1,249.98

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-1,249.98
Packet Totals:		-1,249.98



Payment Register

APPKT01215 - 12/31/2025 CLAIMS YO
01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount	
DVSSER	DVS SERVICES	2,177.75	
Payment Type	Payment Number	Payment Date	Payment Amount
Check	105143	12/31/2025	2,177.75
Payable Number	Description	Payable Date	Due Date
20251230	SALES TAX REGISTRATION/POLICE DEPARTMENT	12/30/2025	12/30/2025
		Discount Amount	Payable Amount
		0.00	2,177.75

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Check	1	1	0.00	2,177.75
Packet Totals:		1	1	0.00	2,177.75

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-2,177.75
Packet Totals:		-2,177.75



Payment Register

APPKT01216 - 01/13/2026 CLAIMS 3 YO

01 - City of Oakdale

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name					Total Vendor Amount
CENLIN	CENTURY LINK					1,098.01
Payment Type	Payment Number					Payment Date Payment Amount
Bank Draft	DFT005790					12/17/2025 286.48
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
333951068-10/25	OCT 2025 SERVICE/FIRE DEPARTMENT	10/10/2025	01/13/2026	0.00	286.48	
Bank Draft	DFT005791					01/05/2026 138.96
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
333867705-12/25	DEC 2025 SERVICE/FIRE DEPARTMENT	12/19/2025	01/13/2026	0.00	138.96	
Bank Draft	DFT005792					01/05/2026 196.20
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
333616028-12/25	DEC 2025 SERVICE/DISCOVERY CENTER	12/16/2025	01/13/2026	0.00	196.20	
Bank Draft	DFT005793					01/05/2026 291.38
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
333951068-12/25	DEC 2025 SERVICE/FIRE DEPARTMENT	12/10/2025	01/13/2026	0.00	291.38	
Bank Draft	DFT005794					01/05/2026 184.99
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
334036299-12/25	DEC 2025 SERVICE/TANNERS	12/16/2025	12/16/2026	0.00	184.99	
Vendor Number	Vendor Name					Total Vendor Amount
USBANK	U.S. BANK					4,226,336.25
Payment Type	Payment Number					Payment Date Payment Amount
Bank Draft	DFT005796					01/28/2025 4,226,336.25
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
FEB 2026	FEB 2026 DEBT SERVICE	01/13/2026	01/13/2026	0.00	4,226,336.25	
Vendor Number	Vendor Name					Total Vendor Amount
VERWIR	VERIZON WIRELESS					175.35
Payment Type	Payment Number					Payment Date Payment Amount
Bank Draft	DFT005795					01/07/2026 175.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6130837941	DEC 2025 DATA PLAN/WATER METER GATEWAY	12/12/2025	01/13/2026	0.00	175.35	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	7	7	0.00	4,227,609.61
Packet Totals:		7	7	0.00	4,227,609.61

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-4,227,609.61
Packet Totals:		-4,227,609.61



Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Bank: AP - ACCOUNTS PAYABLE GENERAL

Vendor Number	Vendor Name	Total Vendor Amount
	Void	0.00
Payment Type	Payment Number	Payment Date
**Void Check	105147	01/13/2026

Vendor Number	Vendor Name					Total Vendor Amount
DUPADR	ADRIAN DUPRE					1,820.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105144				01/13/2026	1,820.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1067	12/12/2025 - 12/25/2025 CLEAN RESTROOMS	12/25/2025	01/13/2026	0.00	220.00	
2039	DEC 2025 CLEANING/PUBLIC WORKS BUILDING	12/31/2025	01/13/2026	0.00	1,600.00	

Vendor Number	Vendor Name					Total Vendor Amount
ALTUSP	ALTUS POWER LLC					1,628.39
Payment Type	Payment Number	Payment Date				Payment Amount
Check	105145	01/13/2026				1,628.39
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2512-8020C	NOV 2025 SOLAR GARDEN	11/30/2025	01/13/2026	0.00	1,628.39	

Vendor Number	Vendor Name					Total Vendor Amount
AMACAP	AMAZON CAPITAL SERVICES					3,777.35
Payment Type	Payment Number	Payment Date				Payment Amount
Check	105146	01/13/2026				3,777.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
141L-VTFN-DKVT	AIR FRESHENER/DISCOVERY CENTER	12/23/2025	01/13/2026	0.00	34.00	
16GC-RX4H-GVFM	BATTERIES/BINDER	12/15/2025	01/13/2026	0.00	37.29	
1CKX-PLNK-4FHR	CHAIR DOLLIES/TABLE CLOTHS	12/12/2025	01/13/2026	0.00	410.17	
1JJG-67NX-KL4W	GLUE STICKS/ART TRAYS/GLITTERS/ROPES/FLASHLIGHTS	12/12/2025	01/13/2026	0.00	465.51	
1JVH-LFN3-NGKX	MARKERS/SWITCH/RECREATION	12/16/2025	01/13/2026	0.00	547.29	
1KRJ-VYW3-1J79	GAME CARD/RECREATION	12/16/2025	01/13/2026	0.00	69.00	
1LCV-TGHG-3HVQ	SD CARD/CONTROLLER/RECREATION	12/23/2025	01/13/2026	0.00	237.00	
1M3C-JMFT-QV6M	INFLATABLE SNOW SLEDS/RECREATION	12/16/2025	01/13/2026	0.00	329.87	
1M7L-DXMH-J6M7	FOLDERS	12/17/2025	01/13/2026	0.00	61.64	
1QD6-M4GH-KGR7	DRY ERASE BOARDS/DISCOVERY CENTER	12/11/2025	01/13/2026	0.00	138.99	
1QDF-DHQM-KDPN	SWITCH FOR MOWER/TAPE FOR LABEL MAKER	12/12/2025	01/13/2026	0.00	52.26	
1T3X-W7RF-PMXL	PATIO CHAIRS/DISCOVERY CENTER	12/16/2025	01/13/2026	0.00	996.00	
1VRN-QH4W-CTW1	PAPER TRIMMER/HOLE PUNCH/RECREATION	12/16/2025	01/13/2026	0.00	164.38	
1VXQ-3K7H-KVKE	HEADPHONE/USB DRIVE/STAND	12/18/2025	01/13/2026	0.00	43.98	
1XQM-FH74-QN93	PAPER/POLICE DEPARTMENT	12/12/2025	01/13/2026	0.00	70.50	
1YDD-4R9T-YQVP	CAMERA GRIP/CASE/MEMORY CARD/FLASH DRIVE/ORGA	12/19/2025	01/13/2026	0.00	119.47	

Vendor Number	Vendor Name					Total Vendor Amount
AMERIE	AMERICAN FENCE COMPANY OF MINNESOTA LLC					102,811.39
Payment Type	Payment Number				Payment Date	Payment Amount
Check	105148				01/13/2026	102,811.39
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
NO. 3 - WS32-D	B2024-01 NOV 2025 CONSTRUCTION	11/30/2025	01/13/2026	0.00	102,811.39	

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
AQUPRO	AQUARIUM PROS, INC.					135.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105149	01/13/2026	135.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
120125-01	DEC 2025 AQUARIUM MAINTENANCE/DISCOVERY CENTE	12/01/2025	01/13/2026	0.00	135.00	
Vendor Number	Vendor Name					Total Vendor Amount
ASPMIL	ASPEN MILLS					5,001.05
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105150	01/13/2026	5,001.05			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
367337	UNIFORMS/TIFFANY	12/18/2025	01/13/2026	0.00	153.95	
367338	CAPS/FIRE DEPARTMENT	12/18/2025	01/13/2026	0.00	713.25	
367414	UNIFORMS/CARPENTIER	12/19/2025	01/13/2026	0.00	1,150.64	
367415	UNIFORMS/WOLD	12/19/2025	01/13/2026	0.00	1,140.08	
367508	UNIFORMS/DANLEY	12/22/2025	01/13/2026	0.00	1,188.83	
367526	UNIFORMS/ATWATER	12/22/2025	01/13/2026	0.00	151.70	
367832	UNIFORMS/WOLD	12/29/2025	01/13/2026	0.00	78.60	
367895	UNIFORMS/HORNICKLE	12/30/2025	01/13/2026	0.00	424.00	
Vendor Number	Vendor Name					Total Vendor Amount
BADFLE	BADGER FLEET SOLUTIONS					3,135.36
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105151	01/13/2026	3,135.36			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
47880	2026 GEOTAB GPS TRACKING/POLICE DEPARTMENT	01/01/2026	01/13/2026	0.00	3,135.36	
Vendor Number	Vendor Name					Total Vendor Amount
BEAUWI	BEAU WILSON					60.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105152	01/13/2026	60.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUL - DEC 2025	JUL - DEC 2025 PLANNING MEETINGS	12/04/2025	01/13/2026	0.00	60.00	
Vendor Number	Vendor Name					Total Vendor Amount
BOARMA	BOARMAN KROOS VOGEL GROUP INC					92,611.36
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105153	01/13/2026	92,611.36			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
67317	B2025-01 POLICE DEPARTMENT/B2026-01 CITY HALL EXP,	12/15/2025	01/13/2026	0.00	92,611.36	
Vendor Number	Vendor Name					Total Vendor Amount
BOLMEN	BOLTON & MENK, INC.					23,646.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105154	01/13/2026	23,646.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0383424	W2024-04 NOV 2025 WATER SYSTEM STUDY	11/13/2025	01/13/2026	0.00	413.50	
0383431	W2026-05 NOV 2025 ENGINEERING	11/30/2025	01/13/2026	0.00	23,232.50	
Vendor Number	Vendor Name					Total Vendor Amount
BONFES	BONFES PLUMBING HEATING & AIR SERVICES, INC					112.15
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105155	01/13/2026	112.15			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
RFND-25-15	REFUND BUILDING PERMIT PLUB-25-528/DUPLICATE APP	12/09/2025	01/13/2026	0.00	112.15	

Payment Register
APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
BOSCHB	BOSCH BUILDING TECHNOLOGIES LLC					37,750.90
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105156	01/13/2026	37,750.90			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
ARIVU000048028-100	CARD READER SYSTEM/FIRE DEPARTMENT	10/20/2025	01/13/2026	0.00	35,133.62	
ARIVU000051777-100	CARD READER SYSTEM/FIRE DEPARTMENT	10/21/2025	01/13/2026	0.00	2,617.28	
Vendor Number	Vendor Name					Total Vendor Amount
BOUTRE	BOUND TREE MEDICAL, LLC					207.40
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105157	01/13/2026	207.40			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
86028367	BATTERIES/FIRE DEPARTMENT	12/16/2025	01/13/2026	0.00	207.40	
Vendor Number	Vendor Name					Total Vendor Amount
BOYTRU	BOYER FORD TRUCKS INC					6,018.63
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105158	01/13/2026	6,018.63			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
091S109930	REPAIR COMPRESSOR HEAD/FIRE DEPARTMENT/ENGINE	12/22/2025	01/13/2026	0.00	6,018.63	
Vendor Number	Vendor Name					Total Vendor Amount
BRITTE	BRITTEN INC					1,360.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105159	01/13/2026	1,360.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
25430989.01	BANNERSAVER BRACKETS ON STREETLIGHT POLES	12/17/2025	01/13/2026	0.00	1,360.00	
Vendor Number	Vendor Name					Total Vendor Amount
CENPOW	CENTURY POWER EQUIPMENT					50.36
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105160	01/13/2026	50.36			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
939620	WEDGES FOR TREE REMOVALS	12/16/2025	01/13/2026	0.00	50.36	
Vendor Number	Vendor Name					Total Vendor Amount
CHENAY	CHENAYI SHAVA					45.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105161	01/13/2026	45.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUL - DEC 2025	JUL - DEC 2025 PLANNING MEETINGS	12/04/2025	01/13/2026	0.00	45.00	
Vendor Number	Vendor Name					Total Vendor Amount
CAMCH1	CHRISTOPHER CAMPBELL					45.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105162	01/13/2026	45.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUL - DEC 2025	JUL - DEC 2025 PLANNING MEETINGS	12/04/2025	01/13/2026	0.00	45.00	
Vendor Number	Vendor Name					Total Vendor Amount
CINCOR	CINTAS CORPORATION					491.57
Payment Type	Payment Number	Payment Date	Payment Amount			
Check	105163	01/13/2026	491.57			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4253365790	MATS/FIRE DEPARTMENT	12/17/2025	01/13/2026	0.00	46.52	
4253369259	MATS/DISCOVERY CENTER	12/17/2025	01/13/2026	0.00	101.92	
4254140465	MATS/DISCOVERY CENTER	12/23/2025	01/13/2026	0.00	101.92	
4254679709	MATS/DISCOVERY CENTER	12/30/2025	01/13/2026	0.00	101.92	
4254679847	MATS/FIRE DEPARTMENT	12/30/2025	01/13/2026	0.00	139.29	

Payment Register
APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number CINNO2	Vendor Name CINTAS CORPORATION NO. 2					Total Vendor Amount 128.04
Payment Type Check	Payment Number 105164					Payment Date 01/13/2026
Payable Number 5309881702	Description MEDICINE CABINET RE-STOCK/PUBLIC WORKS	Payable Date 12/26/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 128.04	
Vendor Number EDENPR	Vendor Name CITY OF EDEN PRAIRIE					Total Vendor Amount 5,989.00
Payment Type Check	Payment Number 105165					Payment Date 01/13/2026
Payable Number AR-0000005460	Description 2026 ANNUAL FENCING CONSORTIUM FEE	Payable Date 01/02/2026	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 5,989.00	
Vendor Number WAITEP	Vendor Name CITY OF WAITE PARK					Total Vendor Amount 1,682.98
Payment Type Check	Payment Number 105166					Payment Date 01/13/2026
Payable Number 65584	Description 2025 ICMA CONFERENCE LODGING	Payable Date 12/18/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 1,682.98	
Vendor Number CIVPLU	Vendor Name CIVICPLUS					Total Vendor Amount 2,179.62
Payment Type Check	Payment Number 105167					Payment Date 01/13/2026
Payable Number 360824	Description 12/31/2025 - 12/18/2026 AUDIOEYE WEBSITE	Payable Date 12/31/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 2,179.62	
Vendor Number CLEANI	Vendor Name CLEANING SOLUTIONS SERVICES LLC					Total Vendor Amount 4,750.19
Payment Type Check	Payment Number 105168					Payment Date 01/13/2026
Payable Number 1668	Description DEC 2025 CLEANING/DISCOVERY CENTER	Payable Date 12/31/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 973.35	
Payable Number 1669	Description DEC 2025 CLEANING/CITY HALL/POLICE DEPARTMENT	Payable Date 12/31/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 3,233.00	
Payable Number 1670	Description DEC 2025 CLEANING/FIRE STATION/NORTH & SOUTH	Payable Date 12/31/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 543.84	
Vendor Number COMANI	Vendor Name COMPANION ANIMAL CONTROL					Total Vendor Amount 630.00
Payment Type Check	Payment Number 105169					Payment Date 01/13/2026
Payable Number NOV 2025	Description NOV 2025 ANIMAL CONTROL	Payable Date 11/27/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 630.00	
Vendor Number COMPAS	Vendor Name COMPASS PEER GROUPS LLC					Total Vendor Amount 1,800.00
Payment Type Check	Payment Number 105170					Payment Date 01/13/2026
Payable Number CPG215	Description 2026 ANNUAL COMPASS PEER MEMBERSHIP/FOSTER	Payable Date 01/01/2026	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 1,800.00	
Vendor Number CONRES	Vendor Name CONTINENTAL RESEARCH CORP					Total Vendor Amount 11,720.00
Payment Type Check	Payment Number 105171					Payment Date 01/13/2026
Payable Number 0068554	Description BACTO DOSE/BAGS/LIFT STATIONS	Payable Date 12/22/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 8,000.00	
Payable Number 0068561	Description DEGREASER/LIFT STATIONS	Payable Date 12/23/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 3,720.00	

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
DALCO	DALCO					1,813.59	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105172			01/13/2026	1,813.59		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
4466418	HAND TOWELS/CAN LINERS/TOISSUES/GLOVES/URINAL BL	01/02/2026	01/13/2026	0.00	1,813.59		
Vendor Number	Vendor Name					Total Vendor Amount	
PIEDAL	DALLAS K PIERSON					83.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105173			01/13/2026	83.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
20250916	JUL - SEP 2025 TREE BOARD MEETINGS	09/16/2025	01/13/2026	0.00	15.00		
JUL - DEC 2025	JUL - DEC 2025 PLANNING MEETINGS	12/04/2025	01/13/2026	0.00	68.00		
Vendor Number	Vendor Name					Total Vendor Amount	
DATPRI	DATAPRINT SERVICES, LLC					2,510.72	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105174			01/13/2026	2,510.72		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
105427	DEC 2025 CYCLE 1 STATEMENTS	12/10/2025	01/13/2026	0.00	286.21		
105508	DEC 2025 CYCLE 3 STATEMENTS	12/24/2025	01/13/2026	0.00	2,224.51		
Vendor Number	Vendor Name					Total Vendor Amount	
DEANSH	DEANS HOME SERVICES					89.60	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105175			01/13/2026	89.60		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
RFND-25-17	REFUND BUILDING PERMIT MECH-25-555	12/09/2025	01/13/2026	0.00	44.80		
RFND-25-18	REFUND BUILDING PERMITS ELEC-25-641	12/09/2025	01/13/2026	0.00	44.80		
Vendor Number	Vendor Name					Total Vendor Amount	
DENNIM	DENNIS MEHLHORN					40.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105176			01/13/2026	40.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
ODF2501053	AMBULANCE BILLING REFUND - OVERPAYMENT	12/12/2025	01/13/2026	0.00	40.00		
Vendor Number	Vendor Name					Total Vendor Amount	
DINGES	DINGES PARTNERS GROUP LLC					1,321.03	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105177			01/13/2026	1,321.03		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
75634	HELMET/FIRE DEPARTMENT	09/03/2025	01/13/2026	0.00	1,321.03		
Vendor Number	Vendor Name					Total Vendor Amount	
DONALD	DONALD THEISEN					30,000.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105178			01/13/2026	30,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
2025-11	B2024-01 NOV 2025 OWNER REPRESENTATIVE SERVICES	11/30/2025	01/13/2026	0.00	7,500.00		
2025-12	B2024-01 DEC 2025 OWNER REPRESENTATIVE SERVICES	12/31/2025	01/13/2026	0.00	7,500.00		
PD 2025-6	B2025-01/B2026-01 NOV 2025 OWNER REPRESENTATIVE	11/30/2025	01/13/2026	0.00	7,500.00		
PD 2025-7	B2025-01/B2026-01 DEC 2025 OWNER REPRESENTATIVE	12/31/2025	01/13/2026	0.00	7,500.00		
Vendor Number	Vendor Name					Total Vendor Amount	
DUNNTR	DUNN TRAVIS					5,148.00	
Payment Type	Payment Number			Payment Date	Payment Amount		
Check	105179			01/13/2026	5,148.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
13080	12/03/2025 - 12/31/2025 INSPECTIONS	12/31/2025	01/13/2026	0.00	5,148.00		

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
EAGLEE	EAGLE ENGRAVING INC					1,087.05	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105180					01/13/2026	1,087.05
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
2025-10141	ENGRAVED COMMENDATION BARS/FIRE DEPARTMENT	12/19/2025	01/13/2026	0.00	76.05		
2025-9837	ENGRAVED COMMENDATION BARS/FIRE DEPARTMENT	12/11/2025	01/13/2026	0.00	1,011.00		
Vendor Number	Vendor Name					Total Vendor Amount	
EBERTI	EBERT, INC					321,298.15	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105181					01/13/2026	321,298.15
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
NO. 1	ROOFING INSURANCE CLAIM	10/30/2025	01/13/2026	0.00	111,018.23		
NO. 2	ROOFING INSURANCE CLAIM	11/20/2025	01/13/2026	0.00	147,900.27		
NO. 3	ROOFING INSURANCE CLAIM	12/22/2025	01/13/2026	0.00	62,379.65		
Vendor Number	Vendor Name					Total Vendor Amount	
EMERGE	EMERGENCY APPARATUS MAINTENANCE INC.					5,042.80	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105182					01/13/2026	5,042.80
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
138215	CABLE/HANDLES/CONNECTOR/O-RING	12/19/2025	01/13/2026	0.00	1,979.96		
138307	CABLE/HYDRAULIC O-RING/LABOR	12/19/2025	01/13/2026	0.00	3,062.84		
Vendor Number	Vendor Name					Total Vendor Amount	
ESSBRO	ESS BROTHERS & SONS INC					516.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105183					01/13/2026	516.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
FF10973	MANHOLE PROTECTION RINGS/STREETS	12/03/2025	01/13/2026	0.00	516.00		
Vendor Number	Vendor Name					Total Vendor Amount	
FACMOT	FACTORY MOTOR PARTS COMPANY					951.22	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105184					01/13/2026	951.22
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1-11364610	DIESEL EXHAUST FLUID/SHOP STOCK	12/31/2025	01/13/2026	0.00	532.50		
19-976796	HEATED OXYGEN/UNIT #1760	12/15/2025	01/13/2026	0.00	58.31		
19-977535	BATTERY/UNIT #5000	12/22/2025	01/13/2026	0.00	91.25		
19-977741	BATTERY/UNIT #2025	12/26/2025	01/13/2026	0.00	183.96		
19-977989	DIESEL EXHAUST FLUID/SHOP STOCK	12/30/2025	01/13/2026	0.00	85.20		
Vendor Number	Vendor Name					Total Vendor Amount	
FAELSE	FAE LSE 6, LLC					14,897.41	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105185					01/13/2026	14,897.41
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
3860	NOV 2025 SOLAR GARDEN	11/30/2025	01/13/2026	0.00	14,897.41		
Vendor Number	Vendor Name					Total Vendor Amount	
FERWAT	FERGUSON WATERWORKS #2518					15,977.85	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105186					01/13/2026	15,977.85
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0548362	WATER METER CONNECTOR GASKETS	06/02/2025	01/13/2026	0.00	138.00		
0555982	B2024-01 WATER METER	12/18/2025	01/13/2026	0.00	5,126.00		
0559955	DRIVEWAY COVERS	12/17/2025	01/13/2026	0.00	2,629.00		
0560133	B2024-01 WATER METER	12/30/2025	01/13/2026	0.00	7,300.00		
0560216	B2024-01 METER FLANGE KIT	12/30/2025	01/13/2026	0.00	784.85		

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
FINELI	FINE LINE ELECTRIC, INC					44.80
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105187			01/13/2026	44.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
RFND-25-16	REFUND BUILDING PERMITS ELECT-25-537	12/09/2025	01/13/2026	0.00	44.80	
Vendor Number	Vendor Name					Total Vendor Amount
FLEPIP	FLEXIBLE PIPE TOOL CO					1,529.65
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105188			01/13/2026	1,529.65	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
32250	ROPE/FIBERGLASS POLES/TOOLS FOR SEWER JETTER	12/31/2025	01/13/2026	0.00	1,529.65	
Vendor Number	Vendor Name					Total Vendor Amount
GLANGO	GLASS-N-GO LLC					672.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105189			01/13/2026	672.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6777	WINDSHELID/UNIT #2440	12/22/2025	01/13/2026	0.00	672.00	
Vendor Number	Vendor Name					Total Vendor Amount
GRAING	GRAINGER INC					460.18
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105190			01/13/2026	460.18	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
9750065337	VOLTAGE DETECTOR/CLAMP METER/DRIVE TEST	12/19/2025	01/13/2026	0.00	460.18	
Vendor Number	Vendor Name					Total Vendor Amount
GRUPOW	GRUBERS POWER EQUIPMENT					281.04
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105191			01/13/2026	281.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
01-50570	REPLACED KEY FOR SNOWBLOWER/PARKS	12/18/2025	01/13/2026	0.00	4.99	
01-50571	SHAFT GEAR DRIVE/LUBRICANT/SCREW/PUBLIC WORKS	12/18/2025	01/13/2026	0.00	276.05	
Vendor Number	Vendor Name					Total Vendor Amount
GUARDI	GUARDIAN ALLIANCE TECHNOLOGIES INC					560.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105192			01/13/2026	560.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
32170	DEC 2025 HIRING SOFTWARE/POLICE DEPARTMENT	12/31/2025	01/13/2026	0.00	560.00	
Vendor Number	Vendor Name					Total Vendor Amount
GUASUP	GUARDIAN SUPPLY					3,439.02
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105193			01/13/2026	3,439.02	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
22941	UNIFORMS/PUDIL	12/16/2025	01/13/2026	0.00	375.99	
23062	UNIFORMS/STUART	12/30/2025	01/13/2026	0.00	1,275.04	
23091	SP2025-04 BODY ARMOR/POMEROY	07/30/2025	01/13/2026	0.00	1,787.99	
Vendor Number	Vendor Name					Total Vendor Amount
HAGCHR	HAGEN, CHRISTENSEN & MCILWAIN ARCHITECTS					62,710.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105194			01/13/2026	62,710.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2314-35	B2024-01 NOV 2025 ARCHITECTURAL SERVICES	11/30/2025	01/13/2026	0.00	62,710.00	

Payment Register
APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number HAWINC	Vendor Name HAWKINS, INC					Total Vendor Amount 2,090.16
Payment Type Check	Payment Number 105195				Payment Date 01/13/2026	Payment Amount 2,090.16
Payable Number 7296330	Description WATER TREATMENT CHEMICALS	Payable Date 12/31/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 2,090.16	
Vendor Number IMPSIG	Vendor Name IMPRESSION SIGNS AND GRAPHICS					Total Vendor Amount 2,064.00
Payment Type Check	Payment Number 105196				Payment Date 01/13/2026	Payment Amount 2,064.00
Payable Number 21546	Description STREET POLE BANNERS/SNOWFLAKE	Payable Date 12/23/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 2,064.00	
Vendor Number JACKWI	Vendor Name JACK WILLIS					Total Vendor Amount 10.00
Payment Type Check	Payment Number 105197				Payment Date 01/13/2026	Payment Amount 10.00
Payable Number 20251205	Description REIMBURSEMENT FOR FINGERPRINTING/WILLIS	Payable Date 12/05/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 10.00	
Vendor Number JAREDN	Vendor Name JARED NIXON					Total Vendor Amount 195.00
Payment Type Check	Payment Number 105198				Payment Date 01/13/2026	Payment Amount 195.00
Payable Number 1398	Description 01/15/2026 WARRANTS AND AFFIDAVIT WRITING	Payable Date 01/01/2026	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 195.00	
Vendor Number JODYAN	Vendor Name JODY ANGELO					Total Vendor Amount 3,002.80
Payment Type Check	Payment Number 105199				Payment Date 01/13/2026	Payment Amount 3,002.80
Payable Number ODF2401148	Description AMBULANCE BILLING REFUND - OVERPAYMENT	Payable Date 12/23/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 3,002.80	
Vendor Number JOSEPH	Vendor Name JOSEPH SCHMIDT					Total Vendor Amount 15.00
Payment Type Check	Payment Number 105200				Payment Date 01/13/2026	Payment Amount 15.00
Payable Number 20251203	Description REIMBURSEMENT FOR FINGERPRINTING/SCHMIDT	Payable Date 12/03/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 15.00	
Vendor Number WILJUL	Vendor Name JULIE WILLIAMS					Total Vendor Amount 77.00
Payment Type Check	Payment Number 105201				Payment Date 01/13/2026	Payment Amount 77.00
Payable Number DEC 2025	Description DEC 2025 MILEAGE	Payable Date 12/23/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 77.00	
Vendor Number KILELE	Vendor Name KILLMER ELECTRIC CO INC					Total Vendor Amount 2,021.48
Payment Type Check	Payment Number 105202				Payment Date 01/13/2026	Payment Amount 2,021.48
Payable Number W26125	Description STREET LIGHT REPAIR/8061 9TH STREET WAY N	Payable Date 12/11/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 304.00	
Payable Number W26126	Description STREET LIGHT REPAIR/7087 43RD STREET N	Payable Date 12/12/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 222.00	
Payable Number W26141	Description STREET LIGHT REPAIR/3105 GRANADA AVE & S. DRIVEWA	Payable Date 11/13/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 780.00	
Payable Number W26157	Description STREET LIGHT REPAIR/6884 24TH STREET N	Payable Date 12/16/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 435.48	
Payable Number W26190	Description STREET LIGHT REPAIR/7108 41ST STREET	Payable Date 12/23/2025	Due Date 01/13/2026	Discount Amount 0.00	Payable Amount 280.00	

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
KIRFIR	KIRVIDA FIRE, INC.					1,262.42	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105203					01/13/2026	1,262.42
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
13850	REPLACED FUSE/LADDER #1	12/10/2025	01/13/2026	0.00	362.98		
13880	REPLACE DOOR SWITCH/REPLACE FOOT SWITCH FOR Q SI	12/24/2025	01/13/2026	0.00	899.44		
Vendor Number	Vendor Name					Total Vendor Amount	
KONINC	KONE INC					210.16	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105204					01/13/2026	210.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
871896204	JAN 2026 MAINTENANCE/CITY HALL ELEVATOR	01/01/2026	01/13/2026	0.00	210.16		
Vendor Number	Vendor Name					Total Vendor Amount	
KRAUSA	KRAUS-ANDERSON INSURANCE AGENCY INC					4,023.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105205					01/13/2026	4,023.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
56092	B2024-01 BUILDERS RISK INSURANCE	12/01/2025	01/13/2026	0.00	4,023.00		
Vendor Number	Vendor Name					Total Vendor Amount	
LEAONL	LEADS ONLINE					3,085.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105206					01/13/2026	3,085.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
421104	12/15/2025 - 12/14/2026 CELLHAWK	01/01/2026	01/13/2026	0.00	3,085.00		
Vendor Number	Vendor Name					Total Vendor Amount	
LEAMI1	LEAGUE OF MINNESOTA CITIES					26,030.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105207					01/13/2026	26,030.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
441884	2026 MEMBERSHIP DUES	01/01/2026	01/13/2026	0.00	26,030.00		
Vendor Number	Vendor Name					Total Vendor Amount	
LEGACY	LEGACY SORBENTS, LLC					270.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105208					01/13/2026	270.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
13852	PREMIUM GRANULATED ABSORBENT FOR FLOOR	12/31/2025	01/13/2026	0.00	270.00		
Vendor Number	Vendor Name					Total Vendor Amount	
LEXNEX	LEXISNEXIS RISK SOLUTIONS					200.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105209					01/13/2026	200.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1100251040	DEC 2025 SEARCHES	12/31/2025	01/13/2026	0.00	200.00		
Vendor Number	Vendor Name					Total Vendor Amount	
LOFCOM	LOFFLER COMPANIES - 131511					453.27	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105210					01/13/2026	453.27
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
5220742	DEC 2025 COPIER/FIRE DEPARTMENT	12/31/2025	01/13/2026	0.00	16.35		
5227116	DEC 2025 COPIER/FINANCE	12/31/2025	01/13/2026	0.00	125.92		
5227117	DEC 2025 COPIER/SHARED	12/31/2025	01/13/2026	0.00	311.00		

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
LUKASI	LUKAS LEE					15.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105211			01/13/2026	15.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
992882	REIMBURSEMENT FOR FINGERPRINTING/LEE	12/18/2025	01/13/2026	0.00	15.00	
Vendor Number	Vendor Name					Total Vendor Amount
MACEQU	MACQUEEN EQUIPMENT INC					611.30
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105212			01/13/2026	611.30	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
P69344	CYLINDER/UNIT #3011	12/23/2025	01/13/2026	0.00	611.30	
Vendor Number	Vendor Name					Total Vendor Amount
MANOIL	MANSFIELD OIL COMPANY					6,120.34
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105213			01/13/2026	6,120.34	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
27311535	1200.00 GALLONS DIESEL FUEL	12/15/2025	01/13/2026	0.00	2,999.85	
27360801	1300.00 GALLONS DIESEL FUEL	12/30/2025	01/13/2026	0.00	3,120.49	
Vendor Number	Vendor Name					Total Vendor Amount
MARGES	MARGE SAGSTETTER					15.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105214			01/13/2026	15.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20250916	JUL - SEP 2025 TREE BOARD MEETINGS	09/16/2025	01/13/2026	0.00	15.00	
Vendor Number	Vendor Name					Total Vendor Amount
MARLUT	MARTIN LUTZ					28.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105215			01/13/2026	28.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20251216	REIMBURSEMENT FOR FINGERPRINTING/LUTZ	12/16/2025	01/13/2026	0.00	28.00	
Vendor Number	Vendor Name					Total Vendor Amount
MATHES	MATHESON TRI-GAS, INC					188.37
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105216			01/13/2026	188.37	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0032555810	OXYGEN CYLINDER RENTAL/FIRE DEPARTMENT	12/21/2025	01/13/2026	0.00	188.37	
Vendor Number	Vendor Name					Total Vendor Amount
MENARD	MENARDS					586.85
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105217			01/13/2026	586.85	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
17889	DRILL BITS/WRENCH	12/16/2025	01/13/2026	0.00	22.03	
17934	AIR FILTERS/FOLDING HEX KEY SET	12/17/2025	01/13/2026	0.00	114.48	
17943	SNOW BLOWER KEY SET/BOLTS/PARKS	12/17/2025	01/13/2026	0.00	33.44	
17957	SURGE PROTECTOR/BULBS	12/17/2025	01/13/2026	0.00	36.47	
17981	SCREWS/REPAIR MEMORIAL BENCH	12/18/2025	01/13/2026	0.00	38.91	
18243	POLY FILMS/MAILBOXES/MAIL POST/MAILBOX REPAIR	12/23/2025	01/13/2026	0.00	252.11	
18409	BLADE/HOSE NOZZLE/HOSE/FIRE DEPARTMENT	12/27/2025	01/13/2026	0.00	79.97	
18539	BUTCHER BLOCK CONDITIONER	12/30/2025	01/13/2026	0.00	9.44	

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
ROSEVI	METRO-INET					560.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105218					01/13/2026	560.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
3183	MICROSOFT OFFICE 365 LICENSE/JACOBSON	12/30/2025	01/13/2026	0.00	280.00		
3184	MICROSOFT OFFICE 365 LICENSE/MARTINES-AYALA	12/30/2025	01/13/2026	0.00	280.00		
Vendor Number	Vendor Name					Total Vendor Amount	
METCO1	METROPOLITAN COUNCIL ENV SVC					12,300.75	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105219					01/13/2026	12,300.75
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
DEC 2025	DEC 2025 SEWER AVAILABILITY CHARGE	12/31/2025	01/13/2026	0.00	12,300.75		
Vendor Number	Vendor Name					Total Vendor Amount	
METCO2	METROPOLITAN COUNCIL ENV SVC					245,246.11	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105220					01/13/2026	245,246.11
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0001199395	FEB 2025 WASTE WATER SERVICES	01/05/2026	01/13/2026	0.00	245,246.11		
Vendor Number	Vendor Name					Total Vendor Amount	
METMEC	METROPOLITAN MECHANICAL CONTRACTORS, INC.					24,020.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105221					01/13/2026	24,020.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
10032441	REMOTE TERMINAL UNIT REPLACEMENT	12/29/2025	01/13/2026	0.00	18,010.00		
10032883	REPLACE HOT WATER PUMP/CITY HALL	12/18/2025	01/13/2026	0.00	6,010.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MICBEN	MICHAEL BENDER					15.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105222					01/13/2026	15.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
20250916	JUL - SEP 2025 TREE BOARD MEETINGS	09/16/2025	01/13/2026	0.00	15.00		
Vendor Number	Vendor Name					Total Vendor Amount	
MIDWAY	MIDWAY FORD COMPANY					270.05	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105223					01/13/2026	270.05
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
638825	UPDATE MODULE/UNIT #2026	06/05/2025	01/13/2026	0.00	125.00		
639854	PROGRAMMED REPLACEMENT/UNIT #2079	06/26/2025	01/13/2026	0.00	125.00		
642293	REPROGRAMMING/UNIT #2025	08/15/2025	01/13/2026	0.00	125.00		
880480	BRACKET/UNIT #336	04/16/2025	01/13/2026	0.00	79.20		
913732	SEAL BELT/UNIT #3502	11/19/2025	01/13/2026	0.00	70.09		
CM883283	CREDIT BOLTS/UNIT #110	05/12/2025	05/12/2025	0.00	-41.28		
CM883283A	CREDIT SCREW/UNIT #110	05/12/2025	05/12/2025	0.00	-8.54		
CM883336	CREDIT GASKET/SEAL/UNIT #110	05/12/2025	05/12/2025	0.00	-122.28		
CM883406	CREDIT PLATES/BOLTS/SCREWS/UNIT #110	05/12/2025	05/12/2025	0.00	-82.14		
Vendor Number	Vendor Name					Total Vendor Amount	
MCCMIK	MIKE MCCAULEY					45.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105224					01/13/2026	45.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
JUL - DEC 2025	JUL - DEC 2025 PLANNING MEETINGS	12/04/2025	01/13/2026	0.00	45.00		

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
SAAMIK	MIKE SAARELA					15.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105225			01/13/2026	15.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20250916	JUL - SEP 2025 TREE BOARD MEETINGS	09/16/2025	01/13/2026	0.00	15.00	
Vendor Number	Vendor Name					Total Vendor Amount
MILEXC	MILLER EXCAVATING, INC.					9,627.67
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105226			01/13/2026	9,627.67	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
46549	WATERMAIN REPAIR/763 GENEVA AVE	11/28/2025	01/13/2026	0.00	9,627.67	
Vendor Number	Vendor Name					Total Vendor Amount
MAPETT	MINNESOTA ASSOCIATION OF PROPERTY AND EVIDENC					35.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105227			01/13/2026	35.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
01058	2026 MAPET MEMBERSHIP/HUMMEL	01/02/2026	01/13/2026	0.00	35.00	
Vendor Number	Vendor Name					Total Vendor Amount
MNDP20	MINNESOTA DEPARTMENT OF TRANSPORTATION					196.68
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105228			01/13/2026	196.68	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
P00020751	R2025-02 OCT 2025 INSPECTIONS	10/07/2025	01/13/2026	0.00	196.68	
Vendor Number	Vendor Name					Total Vendor Amount
MWPREC	MINNESOTA PLAYGROUND INC					9,999.67
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105229			01/13/2026	9,999.67	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2025604	TRASH CANS/DOME LIDS/PARKS	12/18/2025	01/13/2026	0.00	9,999.67	
Vendor Number	Vendor Name					Total Vendor Amount
MINSHE	MINNESOTA SHERIFFS' ASSOCIATION					350.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105230			01/13/2026	350.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4349	ADVANCE CRIMINAL EXPUNGEMENTS TRAINING/KORAN	01/06/2026	01/13/2026	0.00	175.00	
4350	ADVANCE CRIMINAL EXPUNGEMENTS TRAINING/ROTH	01/06/2026	01/13/2026	0.00	175.00	
Vendor Number	Vendor Name					Total Vendor Amount
MINST3	MINNESOTA STATE TREASURER					3,772.68
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105231			01/13/2026	3,772.68	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
DEC 2025	DEC 2025 BUILDING PERMIT SURCHARGE REPORT	12/31/2025	01/13/2026	0.00	3,772.68	
Vendor Number	Vendor Name					Total Vendor Amount
MINUTE	MINUTEMAN PRESS					58.13
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105232			01/13/2026	58.13	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
35836	PATCH/FIRE DEPARTMENT	12/19/2025	01/13/2026	0.00	58.13	

Payment Register
APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number MUTUAL	Vendor Name MUTUAL OF OMAHA INSURANCE COMPANY					Total Vendor Amount 20,548.94
Payment Type Check	Payment Number 105233	Payable Number 001973403276	Description NOV 2025 INSURANCE	Payable Date 11/01/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 20,548.94 Discount Amount 0.00 Payable Amount 20,548.94
Vendor Number NANCYA	Vendor Name NANCY ANN REAM					Total Vendor Amount 50.00
Payment Type Check	Payment Number 105234	Payable Number ODF2403110	Description AMBULANCE BILLING REFUND - OVERPAYMENT	Payable Date 12/18/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 50.00 Discount Amount 0.00 Payable Amount 50.00
Vendor Number KANNIC	Vendor Name NICK KANTOLA					Total Vendor Amount 17.00
Payment Type Check	Payment Number 105235	Payable Number 20250916	Description JUL - SEP 2025 TREE BOARD MEETINGS	Payable Date 09/16/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 17.00 Discount Amount 0.00 Payable Amount 17.00
Vendor Number XCEENE	Vendor Name NICOLLET PROJECTS I LLC					Total Vendor Amount 7,635.83
Payment Type Check	Payment Number 105236	Payable Number 004233	Description NOV 2025 SOLAR GARDEN	Payable Date 11/30/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 6,727.00 Discount Amount 0.00 Payable Amount 6,727.00
	Payment Number 105237	Payable Number 004206	Description NOV 2025 SOLAR GARDEN/5000 HADLEY	Payable Date 11/30/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 908.83 Discount Amount 0.00 Payable Amount 908.83
Vendor Number NORPO1	Vendor Name NORTHWESTERN POWER EQUIPMENT CO., INC.					Total Vendor Amount 2,330.18
Payment Type Check	Payment Number 105238	Payable Number 250446DJ	Description REPAIR KIT/OPERATING VALVE/WELL #5	Payable Date 12/15/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 2,330.18 Discount Amount 0.00 Payable Amount 2,330.18
Vendor Number OFFDEP	Vendor Name OFFICE DEPOT INC					Total Vendor Amount 73.85
Payment Type Check	Payment Number 105239	Payable Number 451227371001	Description SIGN HOLDERS/KLEENEX/SANITIZER	Payable Date 12/10/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 73.85 Discount Amount 0.00 Payable Amount 73.85
Vendor Number OFFENT	Vendor Name OFFICE OF MN IT SERVICES					Total Vendor Amount 182.70
Payment Type Check	Payment Number 105240	Payable Number W25110656	Description NOV 2025 INTERPRETING	Payable Date 11/30/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 182.70 Discount Amount 0.00 Payable Amount 182.70
Vendor Number ONSITS	Vendor Name ON SITE SANITATION					Total Vendor Amount 397.00
Payment Type Check	Payment Number 105241	Payable Number 0002005257	Description 12/20 - 01/16/2026 RENTALS	Payable Date 12/20/2025	Due Date 01/13/2026	Payment Date 01/13/2026 Payment Amount 397.00 Discount Amount 0.00 Payable Amount 397.00

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
PARSON	PEC SOLUTIONS LLC					1,361.01	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105242					01/13/2026	1,361.01
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
S0013468986	ELECTRICAL CONNECTION/WALTON WARMING HOUSE	12/17/2025	01/13/2026	0.00	781.01		
S0013468993	ELECTRICAL CONNECTION/EASTSIDE WARMING HOUSE	12/17/2025	01/13/2026	0.00	580.00		
Vendor Number	Vendor Name					Total Vendor Amount	
HANDTE	PEDIATRIC EMERGENCY STANDARDS, INC.					4,750.90	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105243					01/13/2026	4,750.90
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV-13201	02/01/2026 - 01/31/2027 MEDICATION MANAGEMENT SI	01/01/2026	01/13/2026	0.00	4,750.90		
Vendor Number	Vendor Name					Total Vendor Amount	
POLREC	POLICE RECORDS AND INFORMATION MANAGEMENT C					189.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105244					01/13/2026	189.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
35684	BWC VIDEO RELEASE AND REDACTION/GOEKEN	01/06/2026	01/13/2026	0.00	189.00		
Vendor Number	Vendor Name					Total Vendor Amount	
PREMOB	PRECISE MOBILE RESOURCE MANAGEMENT					330.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105245					01/13/2026	330.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
IN200-2009871	NOV 2025 DATA PLAN/PUBLIC WORKS	11/30/2025	01/13/2026	0.00	330.00		
Vendor Number	Vendor Name					Total Vendor Amount	
PREVOL	PREVOLV INC					107,936.66	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105246					01/13/2026	107,936.66
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
561380	B2024-01 OFFICE FURNITURE/PUBLIC WORKS	12/22/2025	01/13/2026	0.00	107,936.66		
Vendor Number	Vendor Name					Total Vendor Amount	
PROTEC	PRO-TEC DESIGN INC					2,156.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105247					01/13/2026	2,156.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
121985	ACCESS CONTROL SYSTEM SERVER MIGRATION	12/31/2025	01/13/2026	0.00	2,156.00		
Vendor Number	Vendor Name					Total Vendor Amount	
RDOEQU	RDO EQUIPMENT COMPANY					117.10	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105248					01/13/2026	117.10
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
P8006801	LATCH/LAMP/INTERIOR CAB CONTROLS/UNIT #225	12/22/2025	01/13/2026	0.00	117.10		
Vendor Number	Vendor Name					Total Vendor Amount	
RIEFAR	RIES FARMS LLC					719.36	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105249					01/13/2026	719.36
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
33870	89.92 YARD WASTE/COMPOST DISPOSAL	12/04/2025	01/13/2026	0.00	719.36		

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount	
SAFSIG	SAFETY SIGNS					16,504.88	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105250					01/13/2026	16,504.88
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0158205	STREET SIGNS	12/22/2025	01/13/2026	0.00	16,504.88		
Vendor Number	Vendor Name					Total Vendor Amount	
SANSIO	SANSIO, INC					32.70	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105251					01/13/2026	32.70
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV0000011867	NOV 2025 SANFAX	11/30/2025	01/13/2026	0.00	32.70		
Vendor Number	Vendor Name					Total Vendor Amount	
SHEAMU	SHEAMUS GIBBONS					15.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105252					01/13/2026	15.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
20251222	REIMBURSEMENT FOR FINGERPRINTING/GIBBONS	12/22/2025	01/13/2026	0.00	15.00		
Vendor Number	Vendor Name					Total Vendor Amount	
SHRRIG	SHRED RIGHT OR ROHN INDUSTRIES, INC.					35.80	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105253					01/13/2026	35.80
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
0062170	12/05/2025 DOCUMENT DESTRUCTION	12/05/2025	01/13/2026	0.00	35.80		
Vendor Number	Vendor Name					Total Vendor Amount	
SKBENV	SKB ENVIRONMENTAL INC					2,469.16	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105254					01/13/2026	2,469.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
108422C063	B2024-01 EXCESS SOIL REMOVAL	12/01/2025	01/13/2026	0.00	2,469.16		
Vendor Number	Vendor Name					Total Vendor Amount	
STAMAR	STA-MAR SERVICES LLC					1,840.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105255					01/13/2026	1,840.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
NO. 3 DEC 2025	DEC 2025 INSPECTION	12/31/2025	01/13/2026	0.00	1,840.00		
Vendor Number	Vendor Name					Total Vendor Amount	
STAADV	STAPLES BUSINESS ADVANTAGE					680.44	
Payment Type	Payment Number					Payment Date	Payment Amount
Check	105256					01/13/2026	680.44
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
6051217284	FOLDERS	11/25/2025	01/13/2026	0.00	105.26		
6051217287	CORRUGATED BOXES	12/15/2025	01/13/2026	0.00	25.69		
6051217289	STORAGE BOXES/POLICE DEPARTMENT	12/05/2025	01/13/2026	0.00	183.44		
6051217291	LABELS/FOLDERS	12/08/2025	01/13/2026	0.00	49.27		
6051217293	POST IT	12/08/2025	01/13/2026	0.00	88.24		
6051217295	SPOONS/FORKS/POST IT/BINDER	12/15/2025	01/13/2026	0.00	83.75		
6051217298	PAPER/POLICE DEPARTMENT	12/01/2025	01/13/2026	0.00	105.02		
6051217300	NOTEBOOK/TAPE/FIRE DEPARTMENT	12/16/2025	01/13/2026	0.00	18.39		
6051217302	FILE FOLDERS	12/17/2025	01/13/2026	0.00	21.38		

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
TERSUP	TERMINAL SUPPLY COMPANY					188.05
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105257			01/13/2026	188.05	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
78740-00	CONNECTORS/SOCKETS/PINS/CABLE TIES	12/22/2025	01/13/2026	0.00	188.05	
Vendor Number	Vendor Name					Total Vendor Amount
TESSEE	TESSMAN SEED CO					625.08
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105258			01/13/2026	625.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S427196-IN	CHEMICAL/FORESTRY	12/18/2025	01/13/2026	0.00	625.08	
Vendor Number	Vendor Name					Total Vendor Amount
WILTOM	TOM WILLENBRING					60.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105259			01/13/2026	60.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUL - DEC 2025	JUL - DEC 2025 PLANNING MEETINGS	12/04/2025	01/13/2026	0.00	60.00	
Vendor Number	Vendor Name					Total Vendor Amount
TOWMAS	TOWMASTER					1,488.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105260			01/13/2026	1,488.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
90004109	CURB RUNNER FOR SNOW PLOWS	12/29/2025	01/13/2026	0.00	1,488.00	
Vendor Number	Vendor Name					Total Vendor Amount
TRESIN	TRES INC - NORTH COUNTRY					31,100.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105261			01/13/2026	31,100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
OAKDALEPD25-101	2026 CHEVROLET EQUINOX/POLICE DEPARTMENT	12/30/2025	01/13/2026	0.00	31,100.00	
Vendor Number	Vendor Name					Total Vendor Amount
TRISTA	TRI STATE BOBCAT INC					1,734.24
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105262			01/13/2026	1,734.24	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
A58143	PARKS BROOMS/TOOLCAT	12/16/2025	01/13/2026	0.00	867.12	
A58447	PARKS BROOMS/BOBCAT	12/22/2025	01/13/2026	0.00	867.12	
Vendor Number	Vendor Name					Total Vendor Amount
TRICOU	TRI-COUNTY LAW ENFORCEMENT ASSOCIATION					90.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105263			01/13/2026	90.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
00184	2026 MEMBERSHIP RENEWAL/KISSNER	01/01/2026	01/13/2026	0.00	90.00	
Vendor Number	Vendor Name					Total Vendor Amount
TCWATE	TWIN CITY WATER CLINIC, INC					800.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105264			01/13/2026	800.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
24138	WATER TESTING/TREATMENT #1	12/23/2025	01/13/2026	0.00	800.00	

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number	Vendor Name					Total Vendor Amount
TYLWOR	TYLER TECHNOLOGIES, INC.					6.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105265			01/13/2026	6.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025-539201	TRANSACTION FEES	12/31/2025	01/13/2026	0.00	6.25	
Vendor Number	Vendor Name					Total Vendor Amount
USBANK	U.S. BANK					550.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105266			01/13/2026	550.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8008680	2014B PAYING AGENT FEE	12/24/2025	01/13/2026	0.00	550.00	
Vendor Number	Vendor Name					Total Vendor Amount
VIKAUT	VIKING AUTOMATIC SPRINKLER COMPANY					1,010.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105267			01/13/2026	1,010.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1025-F459461	ANNUAL FIRE SPRINKLER INSPECTION/STATION #2	12/16/2025	01/13/2026	0.00	505.00	
1025-FA59462	ANNUAL FIRE SPRINKLER INSPECTION/STATION #1	12/16/2025	01/13/2026	0.00	505.00	
Vendor Number	Vendor Name					Total Vendor Amount
WASPUB	WASHINGTON COUNTY PUBLIC WORKS					264.69
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105268			01/13/2026	264.69	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
233671	TRAFFIC SIGNAL LOCATES/15TH & HELMO	11/12/2025	01/13/2026	0.00	83.12	
233677	STREET LIGHT REPAIR/15TH & HADLEY	12/23/2025	01/13/2026	0.00	181.57	
Vendor Number	Vendor Name					Total Vendor Amount
WASSHE	WASHINGTON COUNTY SHERIFFS DEPARTMENT					900.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105269			01/13/2026	900.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
234037	DEC 2025 INTOX	12/31/2025	01/13/2026	0.00	900.00	
Vendor Number	Vendor Name					Total Vendor Amount
WEAWAT	WEATHER WATCH, INC.					352.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105270			01/13/2026	352.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
12740	NOV 2025 - DEC 2025 WEATHER SERVICES/PUBLIC WORK	12/31/2025	01/13/2026	0.00	352.00	
Vendor Number	Vendor Name					Total Vendor Amount
WSBASS	WSB & ASSOCIATES, INC.					1,462.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105271			01/13/2026	1,462.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
R-026592-000-7	NOV 2025 GIS CONSULTING SERVICES	11/30/2025	01/13/2026	0.00	1,462.50	
Vendor Number	Vendor Name					Total Vendor Amount
XCEL	XCEL					70.61
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	105272			01/13/2026	70.61	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
957386521	DEC 2025 ELECTRIC/51-0015593212-9	12/16/2025	01/13/2026	0.00	70.61	

Payment Register

APPKT01219 - 01/13/2026 CLAIMS YO

Vendor Number		Vendor Name		Total Vendor Amount	
DIAYAY		YAYA DIATTA		30.00	
Payment Type		Payment Number		Payment Date	Payment Amount
Check		105273		01/13/2026	30.00
Payable Number		Description		Payable Date	Due Date
JUL - DEC 2025		JUL - DEC 2025 PLANNING MEETINGS		12/04/2025	01/13/2026
				Discount Amount	Payable Amount
				0.00	30.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Check	220	129	0.00	1,350,250.67
AP	Voided **Void Check	0	1	0.00	0.00
Packet Totals:		220	130	0.00	1,350,250.67

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-1,350,250.67
Packet Totals:		-1,350,250.67