

**REGULAR MEETING MINUTES
OAKDALE ECONOMIC DEVELOPMENT AUTHORITY
June 10, 2025**

CALL TO ORDER

A regular meeting of the Economic Development Authority of the City of Oakdale was held on Tuesday, June 10, 2025, at Oakdale City Hall, 1584 Hadley Avenue, Oakdale, Minnesota. The meeting was called to order by President Kevin Zabel at 7:32 PM.

CALL OF ROLL

On a call of roll, the following were present:

President Kevin Zabel

Commissioners: Kari Moore
 Andy Morcomb
 Gary Severson

Also Present: Christina Volkers, City Administrator
 Sara Ludwig, City Clerk
 Jim Thomson, City Attorney
 Jake Foster, Assistant City Administrator
 Andy Gitzlaff, Community Development Director
 Kristina Handt, Interim Finance Director
 Nick Newton, Police Chief
 Lori Pulkrabek, Communications Manager
 Cory Tietz, Public Works Director

APPROVAL OF THE AGENDA

A MOTION WAS MADE BY COMMISSIONER MOORE, SECONDED BY COMMISSIONER MORCOMB, TO APPROVE THE AGENDA, AS PRESENTED.

4 AYES

APPROVAL OF THE MINUTES: December 10, 2024

A MOTION WAS MADE BY COMMISSIONER MORCOMB, SECONDED BY COMMISSIONER MOORE, TO APPROVE THE MINUTES OF DECEMBER 10, 2024, AS PRESENTED.

3 AYES

1 ABSTENTION – SEVERSON

BUSINESS MATTERS

a) Annual Election of Officers

The Board agreed to fill the seats of Vice-President, Treasurer, and Secretary based on seniority of the Oakdale City Council members.

A MOTION WAS MADE BY PRESIDENT ZABEL, SECONDED BY COMMISSIONER MOORE, TO APPROVE OAKDALE ECONOMIC DEVELOPMENT OFFICERS AS FOLLOWS: KEVIN ZABEL AS PRESIDENT, ANDY MORCOMB AS VICE-PRESIDENT, KARI MOORE AS TREASURER, AND GARY SEVERSON AS SECRETARY.

4 AYES

b) Approval of the Second Amendment to Temporary Property Use Agreement with Ames Construction, Inc. relating to EDA-owned Property at Tanners Lake

Community Development Director Andy Gitzlaff explained that the temporary property use agreement with Ames was originally signed on November 16, 2022, and was amended on April 15, 2024 to extend the terms to November 23, 2024. A condition required Ames to complete sewer relocation work at their expense, but due to design changes in the Tanners Lake redevelopment project, the work was deemed unnecessary. Because of this, Mr. Gitzlaff noted that Ames agreed to pay the cost of materials only (\$27,500), a figure verified by the Consulting City Engineer, to be deposited into the Municipal Building Fund.

In response to President Zabel's question about why the funds will go into the Municipal Building Fund, City Administrator Chris Volkers stated that the City Council will have the most flexibility to transfer the funds later if they are in the Municipal Building Fund.

A MOTION WAS MADE BY COMMISSIONER SEVERSON, SECONDED BY COMMISSIONER MOORE, TO AUTHORIZE THE EDA PRESIDENT AND EXECUTIVE DIRECTOR TO SIGN THE SECOND AMENDMENT TO TEMPORARY PROPERTY USE AGREEMENT WITH AMES CONSTRUCTION, INC. ON BEHALF OF THE EDA.

4 AYES

ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER MORCOMB, SECONDED BY COMMISSIONER MOORE, TO ADJOURN THE EDA MEETING OF JUNE 10, 2025, AT 7:37 PM.

4 AYES

Respectfully submitted,

Sara Ludwig, City Clerk