



## INSTRUCTIONS

(Reference: Minnesota Statutes, Chapters [211A](#) and [211B](#))

This CAMPAIGN FINANCIAL REPORT is for use by candidates and committees for county, municipal, school district and special district office who receive contributions or make disbursements of more than \$750 in a calendar year; committees or corporations spending more than \$750 for or against a ballot question in a calendar year; and corporations spending more than \$200 on activities to encourage participation in precinct caucuses, voter registration or voting.

### Where to file this report:

Hospital Districts	The municipal (city or town) clerk – same place where filed affidavit of candidacy
Park Districts	The county auditor or municipal clerk – same place where filed affidavit of candidacy
School Districts	School district clerk
Townships	Town clerk
Cities	City clerk
Soil & Water Conservation Districts	County auditor
Counties	County auditor

**Candidate or committee report:** The initial report must be filed within 14 days after the candidate or committee receives contributions or makes disbursements of more than \$750 in a calendar year. Subsequent reports must be filed.

**During an Election Year** - An "election year" is any year in which the candidate's name or a question appears on the ballot.

In such a year (if an initial report has been filed) reports are required to be filed:

- 10 days before the primary or special primary
- 10 days before the general election or special election
- 30 days after a general election or special election
- By January 31 of each year following the year when the initial report was filed.

**During a non-election year** - By January 31 of each year following the year when the initial report was filed.

Once a final report\* is filed, no further subsequent reports are required to be filed.

**CONTRIBUTIONS:** Means anything of monetary value that is given or loaned to a candidate or committee for a political purpose. "Contribution" does not include a service provided without compensation by an individual. Each candidate or committee must list the total amount of cash-on-hand designated to be used for political purposes as of the close of the reporting period.

**CONTRIBUTION LIMITS:** Candidates or candidate's committees for county, municipal, school district offices may not accept aggregate contributions in excess of \$600 in an election year or in excess of \$250 in a non-election year made or delivered by an individual or committee. However, candidates seeking election from districts with a population in excess of 100,000 may not accept aggregate contributions in excess of \$1,000 in an election year and \$250 in a non-election year.

**BALLOT QUESTIONS:** Any political committee, association or corporation that makes a contribution or expenditure to promote or defeat a ballot question as defined in Minnesota Statutes, section [211A.01](#) shall file reports with the filing officer responsible for placing the question on the ballot. Reports must be filed within 14 days of receiving contributions or making disbursements of more than \$750 in one calendar year, using the same schedule as above.

**CONGRESSIONAL CANDIDATES:** Candidates for election to the United States House of Representatives and Senate and any committee raising funds exclusively on behalf of any one of those candidates may file copies of the reports required by federal law in lieu of those required by Minnesota Statutes Chapter [211A](#).

**CORPORATE ACTIVITIES TO ENCOURAGE PARTICIPATION:** Corporations may contribute to or conduct public media projects to encourage individuals to attend precinct caucuses, register or vote if the projects are not controlled by or operated for the advantage of a candidate, political party or committee. The total amount of expenditures or contributions for any one project greater than \$200, together with the date, purpose and the names and addresses of the persons receiving the contribution or expenditures must be reported. Reports must be filed with the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299, using the same schedule as above.

**\*FINAL REPORT:** A final report may be filed any time after the candidate, committee or corporation has settled all debts and disposed of all assets in excess of \$100 in the aggregate. Check final report under "type of report".

**PROHIBITED TRANSFERS:** Candidates for county, municipal, school district or special district offices may not accept contributions from the principal campaign committees of any candidate for legislative, judicial or state constitutional office. In addition, a candidate may not make contributions to the principal campaign committee of any candidate for legislative, judicial or state constitutional office unless the contributions are made from the candidate's personal funds.

**STATE CANDIDATES:** Candidates and committees for state constitutional offices, the state legislature, supreme court, court of appeals, district court and committees for state constitutional amendments are governed by Minnesota Statutes Chapter [10A](#). Contact the State [Campaign Finance and Public Disclosure Board](#) for further information at (651) 539-1180.

**Note:** The filing officer must restrict public access to the address of any individual who has made a contribution that exceeds \$100 and who has filed with the filing officer a written statement signed by the individual that withholding the individual's address from the financial report is required for the safety of the individual or the individual's family.



Dean York  
 P: 651-638-3838 F: 651-638-3898 C: 651-341-6600  
 Email : dayork@pmgplus.com  
 Website : pmgplus.com

COLLEEN SWEDBERG  
 COMMITTEE TO ELECT COLLEEN SWEDBERG  
 6165 UPPER 44TH ST N  
 OAKDALE MN 55128

INVOICE	2MG2874201
INVOICE DATE	09/08/2022
PAGE	1 of 1
ACCOUNT#	503049048
EAIA Order #	2MGA1812
YOUR REF/PO#	Lawn Signs
ORDERED BY	Colleen Swedberg
Tax Exempt	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Tax Exempt #	

Colleen Swedberg  
 Committee To Elect Colleen Swe  
 6165 Upper 44th St N  
 OAKDALE, MN 55128  
 P: 651-779-4373

Line	Qty	Item	Description	Unit	Amount
1	25	CPN-555324917	24" x 18" Corrugated Sign - 1 Color, 2 Sides	11.08 EA	277.00
	0		Art Charge and Setup	0.00	0.00

Terms	Sub-Total	Freight	Sales Tax	Invoice Total	Payment	Due Date
Net 30	\$277.00	\$22.60	\$22.10	\$321.70	\$0.00	10/08/2022

PLEASE PAY  
 THIS AMOUNT →

Total Due

\$321.70

\*For proper credit to your account, checks must be made payable to "AIA Services, LLC" and INCLUDE THE INVOICE NUMBER ON YOUR REMITTANCE\*

Remit all payments to:

Standard Mail:	Courier Packages:
AIA SERVICES, LLC	AIA SERVICES, LLC
8148 SOLUTIONS CENTER	222 W. COLLEGE AVE., 9TH FLOOR
CHICAGO IL 60677-8001	APPLETON, WI 54911

Thank you for your order! We appreciate your business!

Pg 3 of 4



Dean York  
 P: 651-638-3838 F: 651-638-3898 C: 651-341-6600  
 Email : dayork@pmgplus.com  
 Website : pmgplus.com

COLLEEN SWEDBERG  
 COMMITTEE TO ELECT COLLEEN SWEDBERG  
 6165 UPPER 44TH ST N  
 OAKDALE MN 55128

INVOICE	2MG2890537
INVOICE DATE	10/21/2022
PAGE	1 of 1
ACCOUNT#	503049048
EAIA Order #	2MGA1836
YOUR REF/PO#	Postcards
ORDERED BY	Colleen Swedberg
Tax Exempt	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Tax Exempt #	

Colleen Swedberg  
 Committee To Elect Colleen Swe  
 6165 Upper 44th St N  
 OAKDALE, MN 55128  
 P: 651-779-4373

Shipping Address

Line	Qty	Item	Description	Unit	Amount
1	5,000	5404653-7818831	5.5 X 8.5 Standard Postcard	0.1140 EA	570.00
1			Discount Art & Art Revisions	-500.00	-500.00
5			* Art & revisions	100.00	500.00

Terms	Sub-Total	Freight	Sales Tax	Invoice Total	Payment	Due Date
Net 30	\$570.00	\$95.26	\$49.06	\$714.32	\$0.00	11/20/2022

PLEASE PAY  
 THIS AMOUNT →

Total Due

\$714.32

\*For proper credit to your account, checks must be made payable to "AIA Services, LLC" and INCLUDE THE INVOICE NUMBER ON YOUR REMITTANCE\*

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 8148 SOLUTIONS CENTER  
 CHICAGO IL 60677-8001

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 APPLETON, WI 54911

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pg 4 of 4