



2022

BUDGET

City of Oakdale, MN



Table of Contents

| | |
|--|-----------|
| 2022 Budget Message | 1 |
| General Fund Revenue Summary | 8 |
| 2022 Property Tax Levy | 9 |
| General Fund Revenue by Category | 10 |
| Taxes | 10 |
| Licenses and Permits | 10 |
| Intergovernmental Revenue | 11 |
| Charges for Services | 11 |
| Fines and Fees | 12 |
| Miscellaneous Revenue | 12 |
| Transfers/Fund Balance | 13 |
| Fund Balance Policy | 13 |
| General Fund Expenditure Summary | 15 |
| General Governmental Departments | 16 |
| Administration and Administrative Services | 16 |
| Building Inspections | 25 |
| Community Development | 27 |
| Council and Commissions | 29 |
| Fire | 30 |
| Police | 31 |
| Public Works | 34 |
| Recreation | 59 |
| Enterprise Funds | 62 |
| Ambulance Fund | 62 |
| Street Light Utility | 63 |
| Water and Sewer Utility | 66 |
| Special Revenue Funds | 79 |
| Charitable Gambling | 79 |
| Communications and Broadcasting | 80 |
| Community & Economic Development | 81 |
| Forfeited Proceeds & Restitution Services | 82 |
| Neighborhood & Strategic Initiatives Fund | 83 |
| Recreation Activities | 84 |
| Summerfest | 85 |
| Surface Water Management | 86 |
| Veterans Memorial Fund | 91 |
| Appendix | 92 |
| Retired Budgets | 92 |

2022 Budget Message

Honorable Mayor Reinke, Members of the Oakdale City Council, and Oakdale Residents,

Each year the city prepares a budget and property tax levy for the following year. Staff continues to analyze revenues, monitor expenditure information and outline initiatives to prepare a budget and levy for your consideration. This budget, along with the Capital Improvement Plan (CIP), reflects a collaborative effort between the City Council and City staff both working to thoughtfully and responsibly provide quality municipal services while planning for the future of Oakdale.

The City of Oakdale strive to provide fun recreation programs and beautiful parks, ensure safe neighborhoods, and provide high-quality services that enhance and protect people's lives. Responsible fiscal management also builds the foundation for the City to run smoothly and provide effective, innovative programs and services while keeping in mind ways to evolve to meet future expectations and demands. Decisions are made with the future in mind to ensure our ongoing ability to provide quality services at a reasonable price.

Staff has proposed budgets with minimal impact to residents in recent years, and this continues to be a key focus during budgetary discussions. However, the city is experiencing budget pressures, most notably from increasing infrastructure construction and maintenance costs, as well as general personnel costs, neither of which are unique to Oakdale, nor to other local governments. Additionally, with many significant commercial and residential development projects on the horizon, consideration must be given to proper staffing to support a community that's population is anticipated to increase at least 20% in the next three to five years. This includes the additional positions in police and fire to ensure that the City of Oakdale maintains its reputation for excellence in public safety. New development also tasks our reliable and tireless Public Works department with additional streets to be maintained, parks to be created, and underground utilities to be monitored. Further, our Building division must respond to permits, inspections, and code enforcement needs and thus an additional position is necessary there.

When discussing the needs of a growing and diverse community, along with the rest of our budgetary responsibilities, we rely on the following core financial principals:

- Budget decisions to consider and acknowledge both the short and long-term impacts
- Stabilize revenues and expenditures, and eliminate unanticipated variances
- Fund operations at a level to provide quality services at a reasonable cost
- Maintain structural balance and appropriate fund balance levels
- Consider additional investments when they help achieve City goals and provide a significant return to the community
- Seek to make a connection between resources and results

There are a few items that will remain a top priority for future budget cycles. Service levels must be sufficient to meet the demands of an increasingly diverse population, provide a safe and healthy living environment, and to address citizen concerns and City Council directives. The tax levy and budget are vitally important tools to address the long-range needs of the city, and provide an investment in quality of life assets such as parks, neighborhoods, public safety, and infrastructure.

The budget document before you outlines the investments we intend to make in 2022 to remain a highly desirable and fiscally strong community.

2022 Budget Message (Continued)

Budget Process/Timeline

The preparation of the City's 2022 budget follows a timeline established by the State of Minnesota. The first deadline of the budget process was September 30, 2021, the date by which the City must adopt its 2022 preliminary property tax levy and preliminary budget. The adoption of the preliminary property tax levy sets the maximum amount permissible. After September 30, the amount may be decreased, but not increased, when the final certified 2022 levy is adopted in December 2021.

State law requires that we also, by September 30, announce the time and place of a future City Council meeting at which the budget and levy will be discussed and public input allowed, prior to final budget adoption and levy determination. By State law, this public input meeting must occur after November 24 and must not start before 6:00 p.m.

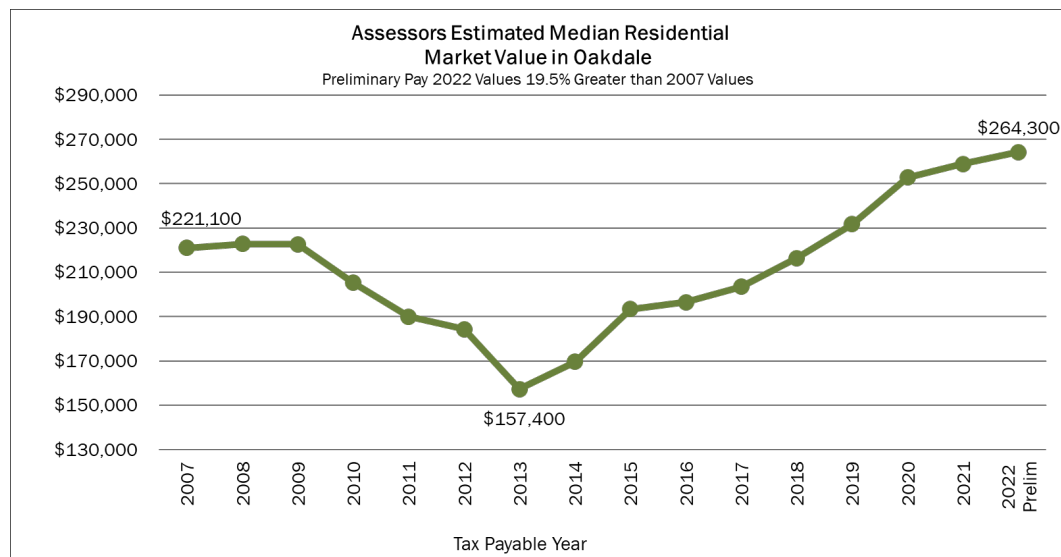
By that same September 30 date, the City must provide the County Auditor with the above information, plus a phone number and address where comments and questions about the City's budget can be directed.

City Council adopted the preliminary levy on September 14, 2021. Staff then submitted the City's adopted preliminary levy by Resolution to Washington County. Per State law, the County is required to send parcel specific notices out to all property owners between November 11 and November 24.

We are required by State law to adopt our final property tax levy and certify the amount to the County Auditor on or before December 28. A City Council meeting was held on December 14, 2021 at which the budget and levy was discussed and public input allowed with final budget adoption and levy determination set.

Assessed Median Residential Market Values

The median residential market value property in the City of Oakdale increased in value for property taxes payable 2022, the ninth consecutive year of value increase. While many communities in the surrounding area have recently seen similar results, Oakdale's increase has been the result of property values appreciating, rather than new development. This demonstrates the desirability of residential housing stock and willingness of property owners to pay a premium to live in Oakdale.

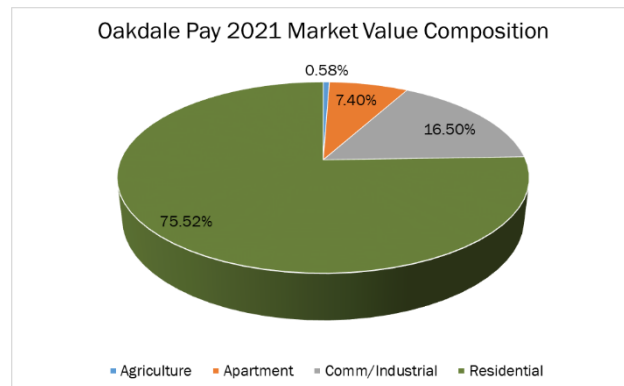
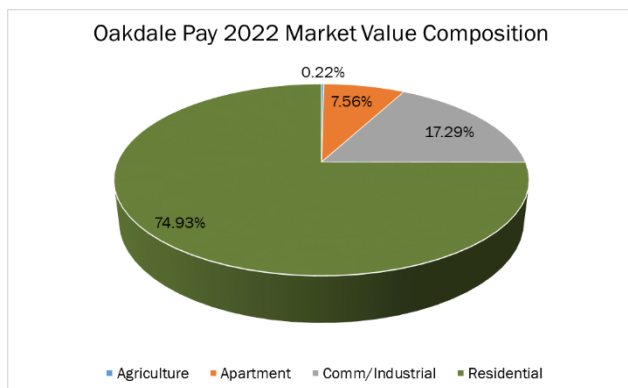


2022 Budget Message (Continued)

Total Market Values by Property Type

The pay 2022 estimated market value for all properties in Oakdale is at \$3.19 billion, which is an increase of \$108 million or 3.5% from 2021. Commercial/Industrial market value grew at the fastest rate, with an increase of over 8.5%, with the overall composition relatively unchanged. It's important to note that changes in any one individual property valuation, relative to the total city-wide, can have cause fluctuations in taxes payable regardless of budgetary changes approved by the City Council.

| Class | 2021 | 2022 | Difference | Change |
|-----------------------|-----------------|-----------------|---------------|---------|
| Agriculture | \$17,889,100 | \$7,026,800 | -\$10,862,300 | -60.72% |
| Apartment | 228,135,600 | 241,015,800 | 12,880,200 | 5.65% |
| Commercial/Industrial | 508,318,200 | 551,640,100 | 43,321,900 | 8.52% |
| Residential | 2,326,876,100 | 2,390,137,400 | 63,261,300 | 2.72% |
| Total | \$3,081,221,021 | \$3,189,822,122 | \$108,601,100 | 3.52% |



Census Population Update

Population is one key community demographic reported annually. Typically, in April each year, the Metropolitan Council releases the prior year's population data for all cities in the metropolitan area. The last time the Metropolitan Council reported its data was in April 2020 for population estimates current as of April 2019.

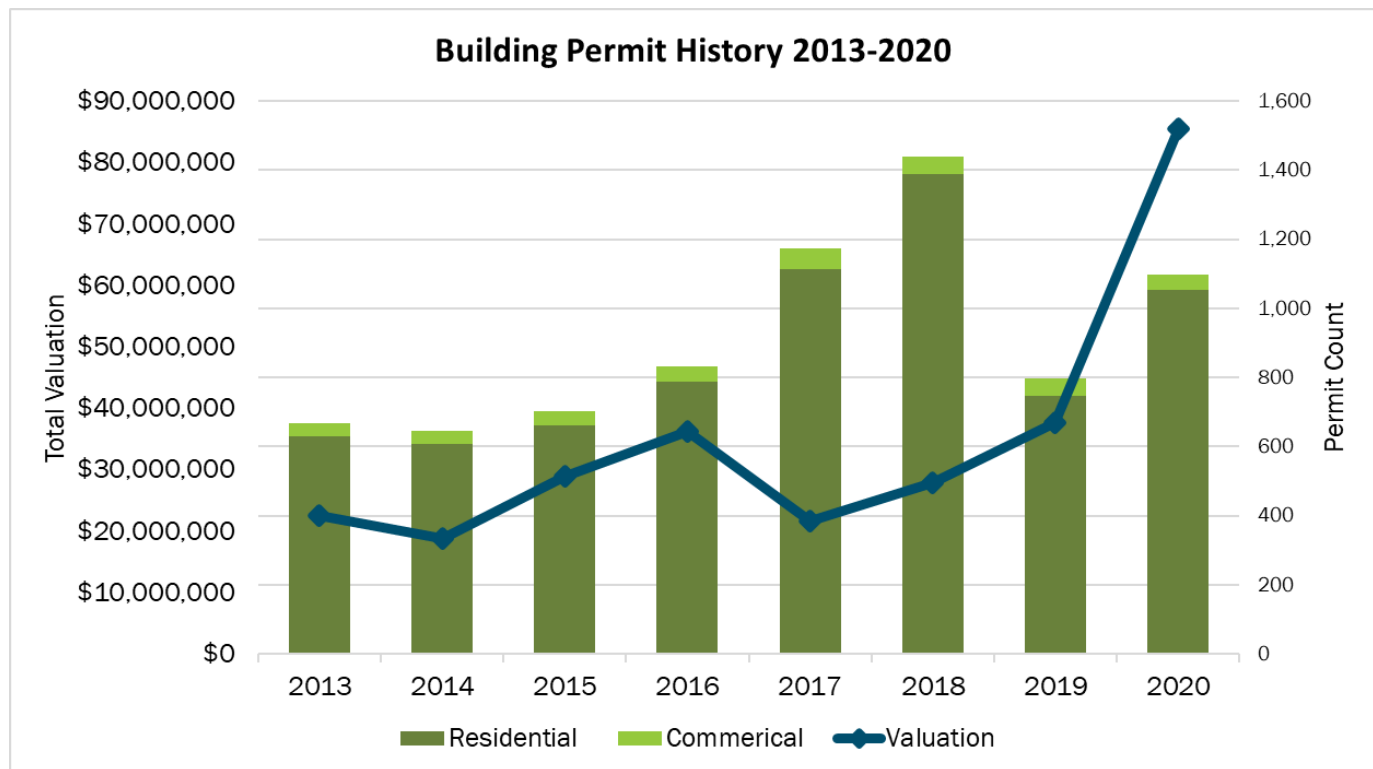
Because an official U.S. Census was conducted in 2020, the Metropolitan Council did not issue population data on its regular schedule. The City's 2020 population figure will be the actual 2020 Census number, not an estimate provided by the Metropolitan Council.

According to 2020 Census data, the April 2020 population of Oakdale was 28,303. Compared to the 2019 Metropolitan Council population figure for Oakdale of 27,930, the reported 2020 Census figure shows an increase of 1.34%. Comparing the 2010 Census figure to the 2020 Census figure, Oakdale grew from 27,401 to 28,303 population, a 3.3% increase.

2022 Budget Message (Continued)

Building Permit Activity

2020 building permit activity was higher than compared to 2019. In 2020, Oakdale added over \$85.4 million in building permit value, compared to \$37.6 million in 2019. The table below shows the permit count history for residential and commercial activity, along with total permit valuation from 2013 to 2020. The 2020 increase is promising given the COVID-19 pandemic, the Governor issued stay-at-home order, and the significant disruption to the construction supply chain and associated cost increases.



Whereas the 2020 permit valuation was driven primarily by the remodeling and additions to commercial properties, 2021 is seeing increases as a result of residential activity. Through October 2021, Oakdale has issued permits for 4 new single family homes and 14 townhome permits. Through October 2020 for comparison, the City had issued 2 new single family home and zero townhome permits. Staff expects to see increases in permits and permit valuation over the next several years as a result of several large scale commercial and residential projects, including:

- Willowbrooke – Proposed development of 1,200 residential units to be located between I-694 and Ideal Avenue, intersected by a newly constructed 40th street. The development is being constructed by Continental Properties and Lennar Corporation.
- 4Front Technology and Office Campus – Development of 40 acres of mixed commercial, industrial, and retail uses and the creation of up to 1,200 jobs.
- Helmo Station – Located at Helmo Ave N and 4th Street, this will serve as a future Bus Rapid Transit (BRT) station along the METRO Gold Line which will connect people across the region to job centers, housing options, and other key destinations along the I-94 corridor. The project is planned to connect St. Paul, Maplewood, Landfall, Woodbury, and Oakdale. Plans are being designed to facilitate a mix of residential, commercial, and retail space.

2022 Budget Message (Continued)

Impacts of Federal/State/Local Legislation

The City of Oakdale actively follows state and federal legislative proposals each year and works closely with the League of Minnesota Cities and the National League of Cities to stay informed and engaged on changes that will have an impact to the City. Recent legislation that potentially impacts the City include:

On March 12, 2021, The American Rescue Plan Act of 2021 was signed into law and included an allocation of \$350 billion in emergency funding for state, local, territorial, and Tribal governments to respond to the COVID-19 public health emergency or its negative economic impacts. The City of Oakdale is expected to receive approximately \$3 million over the next two fiscal years. After an analysis by our Finance department in conjunction with our independent auditors, it was determined that the City had experienced a decline in revenue as defined by the Department of Treasury. City Council approved the allocation of State and Local Fiscal Recovery Funds as lost revenue and this funding will be used on governmental activities.

The Minnesota omnibus budget bill includes several important local provisions:

- Article 7 – Section 5 is a 2021 session law that provides supplemental Local Government Aid (LGA) for any city for which the LGA certified for payable 2022 is less than the amount certified for the city in 2021. Prior to the inclusion of this “hold harmless” provision, Oakdale’s preliminary LGA allocation for 2022 was eliminated, or a reduction of \$262,721 compared to 2021
- Article 8 – Section 15 authorizes the City of Oakdale to impose a 0.5% sales tax to finance \$37 million plus the associated bond costs for construction of a new public works facility and expansion of the existing police department. The legislative authority to impose a local sales tax is subject to approval by voters of the political subdivision at a general election. It is anticipated this voter approval for this sales tax will be included in the November 2022 election process
- Article 9 includes several provisions related to Tax Increment Financing (TIF) districts, including the use of unobligated increment to provide loans, interest rate subsidies, or assistance in any form to private development consisting of construction or substernal rehabilitation of buildings, if doing so will create jobs, the construction commences before December 31, 2025 and the construction would not have happened without this assistance

The Minnesota omnibus judiciary and public safety bill became law which reforms state forfeiture laws. Included in the law are increases to the minimum threshold for money and property subject to forfeiture and changes to the reporting requirements for forfeited property and the use of forfeiture revenue by local municipalities. This will increase police department staff time documenting and reporting issues related to forfeiture cases and likely corresponding decrease in forfeiture revenue received.

The Minnesota omnibus jobs and economic growth finance and policy bill modifies the definition of “place of accommodation” for the State Building Code by lowering occupancy from 200 or more people to 100 or more people. This requires additional work by the City building staff, who holds the municipal delegation agreement between the State and the City of Oakdale.

2022 Budget Message (Continued)

Property Tax Levy

The table below summarizes the 2021 and 2022 property tax levy by component:

| Levy Component | 2021 | 2022 | Difference | Change |
|-----------------------------------|--------------|--------------|-------------|----------|
| General Fund | \$9,716,075 | \$10,798,983 | \$1,082,908 | 11.15% |
| Capital Improvement Planning Fund | 200,000 | 200,000 | 0 | 0.00% |
| Park Capital Fund | 100,000 | 120,000 | 20,000 | 20.00% |
| Economic Development Fund | 55,000 | 79,500 | 24,500 | 44.55% |
| Public Safety Fund | 300,000 | 300,000 | 0 | 0.00% |
| Public Building Fund | 440,000 | 0 | -440,000 | -100.00% |
| Vehicle & Equip Replacement Fund | 0 | 320,000 | 320,000 | 0.00% |
| Summerfest Fund | 0 | 5,000 | 5,000 | 0.00% |
| Debt Service | 2,721,921 | 2,520,139 | -201,782 | -7.41% |
| Total | \$13,532,996 | \$14,343,622 | \$810,626 | 5.99% |

The preliminary 2022 property tax levy for City of Oakdale was certified at the September 14, 2021 City Council meeting to be \$14,478,952 up 6.99% or \$945,956 over 2021. At the November 9, 2021 City Council Work session staff discussed actions to reduce the preliminary levy with Council which included reducing the budgeted health insurance costs as a result of lower than anticipated premiums and the use of fund balance in excess of City policy. These actions have been included in the final levy.

The proposed 2022 property tax levy for City of Oakdale is to be \$14,343,622 up 5.99% or \$810,626 over 2021. City-wide assessed property values are up 3.5% from 2021. Hence, at the proposed preliminary levy amount, the median residential property in Oakdale is valued at \$264,300, which experienced an increase of 2.0%. It is estimated the City's share of their property tax bill will increase by approximately \$38.35 or 4.03% for 2022. *The difference between the preliminary and proposed levy results in an approximate reduction of \$10.99 for taxes payable in 2022.*

| CITY OF OAKDALE EST. PROPERTY TAXES - PAYABLE 2022 CITY PORTION OF TAXES ONLY | | | |
|--|----------|-----------------|-------------------|
| TAX IMPACT FOR RESIDENTIAL PROPERTY WITH VALUE INCREASING 2.0% \$810,626 or 5.99% Total Levy Increase | | | |
| Pay Year | 2021 | 2022 | '21 to '22 Change |
| Market Value | 259,000 | 264,300 | 2.05% |
| Market Value Exclusion | (13,930) | (13,453) | -3.42% |
| Taxable Market Value | 245,070 | 250,847 | 2.36% |
| Tax Capacity | 2,451 | 2,508 | |
| Tax Capacity Rates: | | | |
| City | 38.821% | 39.467% | 1.666% |
| Market Value Rates: | | | |
| City Referendum | 0.000% | 0.000% | 0.000% |
| Property Taxes: | | | |
| City | 951.49 | 989.84 | 38.35 |
| City Referendum | - | - | - |
| Total | 951.49 | 989.84 | \$ 38.35 |
| | | City | 4.03% |
| | | City Referendum | 0.00% |
| | | Total | 4.03% |

2022 Budget Message (Continued)

Expenditures by Fund

The proposed budget includes several operational changes for 2022:

- The creation of a wellness program within the Police Department
- Implementation of body worn cameras for all licensed police officers
- Increased allocation for rising workers compensation premiums
- In lieu of issuing equipment certificates for Information Technology needs, these needs have now been included in the General Fund operating budget thus saving increased debt
- New annual funding within the Fire Department for turnout gear and ballistic vests.
- Implementation of a city-wide compensation study
- Consolidation of the Recreation and Communications & Broadcasting Funds into the General Fund as a result of declining cable subscribers, mergers in the telecommunication field and the high levels of tax levy subsidizing Recreation programming
- Addition of three new Firefighters to near transition from hybrid paid-on-call/full-time fire service model to full time fire service department
- Addition of an additional building inspector
- Addition of a police officer investigator
- Restructuring of city administrative functions

| Fund | 2021 | 2022 | Difference | Change |
|---------------------------------|--------------|--------------|-------------|----------|
| General Fund | \$14,512,075 | \$16,362,952 | \$1,850,877 | 12.75% |
| Charitable Gambling Fund | 37,500 | 37,500 | 0 | 0.00% |
| Communications and Broadcasting | 644,525 | 115,400 | -529,125 | -82.10% |
| Economic Development Fund | 266,500 | 2,000 | -264,500 | -99.25% |
| Forfeiture Fund | 0 | 127,660 | 127,660 | 0.00% |
| Recreation Fund | 297,577 | 0 | -297,577 | -100.00% |
| Summerfest Fund | 0 | 30,000 | 30,000 | 0.00% |
| Surface Water Fund | 430,590 | 327,389 | -103,201 | -23.97% |
| Ambulance Fund | 1,809,540 | 2,052,061 | 242,521 | 13.40% |
| Street Light Fund | 623,250 | 984,593 | 361,343 | 57.98% |
| Water Fund | 3,304,550 | 3,467,091 | 162,541 | 4.92% |
| Sewer Fund | 5,006,574 | 4,942,338 | -64,236 | -1.28% |
| Total | \$26,932,681 | \$28,448,984 | \$1,516,303 | 5.63% |

Conclusion

As always, the City encouraged participation of residents in the budget process throughout the year by including notices in the newsletter, updates on the website, broadcasts of regular meetings, and publications in the newspaper. Communication with the public continues to be a top priority, and all residents and property owners in Oakdale are encouraged to participate in the municipal process throughout the year.

I am pleased to present the 2022 Budget and thankful to all who participated in the budget process.

Respectfully Submitted,



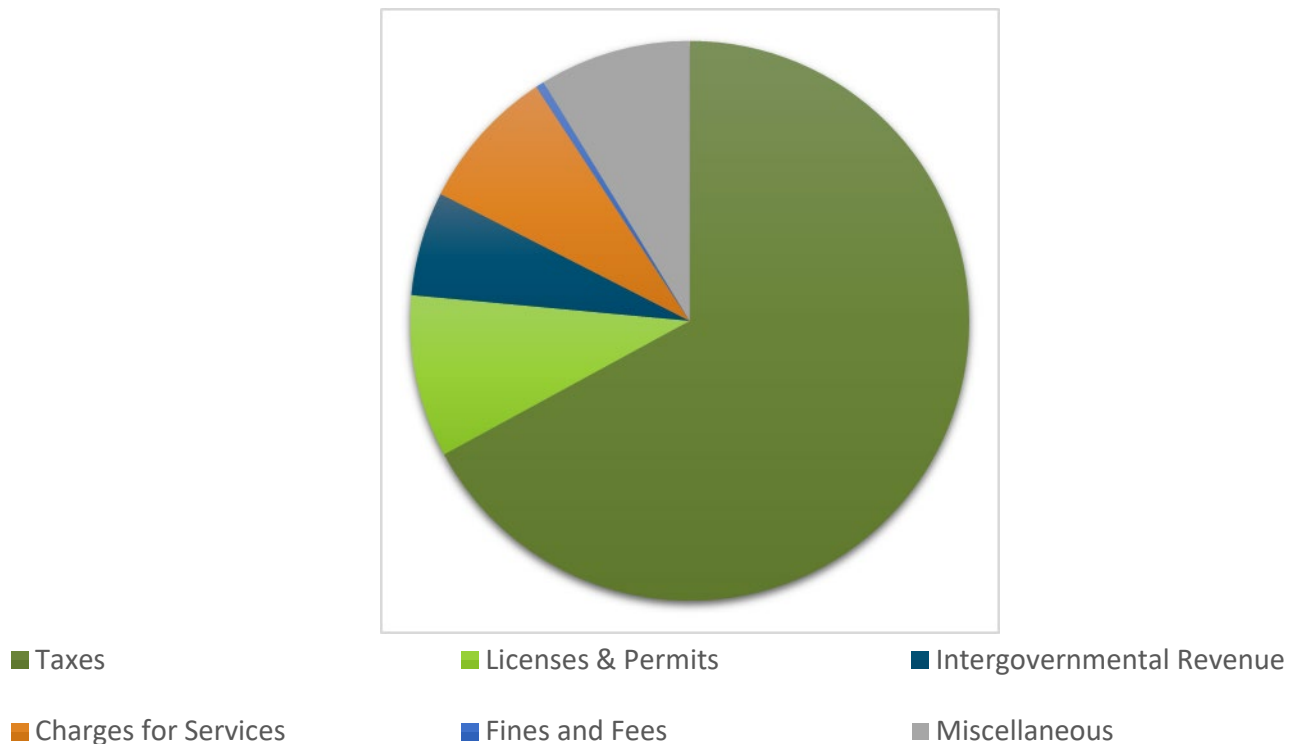
Christina M. Volkers
City Administrator

General Fund Revenue Summary

The City of Oakdale's primary source of revenue is property taxes, which makes up approximately 67% of the General Fund revenue. The next largest sources of revenue are classified as Licenses & Permits, Miscellaneous Revenue, and Charges for Services, which together make up approximately 26% of the General Fund revenue. These areas are made up of licenses for rental housing, liquor sales, and other licensed business operations; building, electrical, and plumbing permits, rents paid from the City's enterprise or special revenue funds to support their use of City facilities and staff, franchise fees from gas and electric providers that occupy right-of-way access throughout the community, interest earned on investments, and charges to developers for planning and engineering work for projects throughout the community. The remaining 7% of General Fund revenues come from other governmental sources including state-funded programs like Local Government Aid, Highway Maintenance, and Police Town Aid and fines and fees resulting from traffic and court proceedings.

Oakdale's total projected revenue has increased from \$14,512,075 in 2021 to \$16,362,952 in 2022, for an overall increase of 12.8%.

| Description | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------|--------------|--------------|--------------|---------------|
| Taxes | \$8,717,053 | \$9,085,582 | \$9,839,075 | \$10,908,983 |
| Licenses & Permits | \$862,204 | \$1,215,355 | \$803,300 | \$1,527,535 |
| Intergovernmental Revenue | \$984,405 | \$1,046,626 | \$993,200 | \$978,721 |
| Charges for Services | \$1,243,838 | \$1,241,430 | \$1,297,000 | \$1,343,160 |
| Fines and Fees | \$111,681 | \$71,943 | \$100,000 | \$80,000 |
| Miscellaneous | \$1,242,333 | \$1,219,183 | \$1,479,500 | \$1,524,553 |
| YTD Totals | \$13,161,514 | \$13,880,119 | \$14,512,075 | \$16,362,952 |



2022 Property Tax Levy

| General Fund Revenues | | |
|--|-------------|-------------------|
| Property Tax Revenue | | 10,798,983 |
| LGA | | 262,721 |
| Other Revenue Sources | | 5,301,248 |
| Total General Fund Revenues | | 16,362,952 |
| | | |
| Designated Budgets | | |
| CIP | | 200,000 |
| Park CIP | | 120,000 |
| Economic Development | | 79,500 |
| Public Safety / Fire & Ambulance | | 300,000 |
| Vehicle & Equipment Replacement | | 320,000 |
| Summerfest | | 5,000 |
| Total Designated Budgets | | 1,024,500 |
| | | |
| Debt Service Budgets | | |
| General Obligation Bonds | | |
| Bonds of 2011B | | - |
| Bonds of 2012A | | 150,942 |
| Bonds of 2013A | | 146,787 |
| Bonds of 2014B | | 153,734 |
| Bonds of 2015A | | 137,641 |
| Bonds of 2015C | | 187,655 |
| Bonds of 2016A | | 99,821 |
| Bonds of 2017A | | 172,416 |
| Bonds of 2018A | | 56,552 |
| Bonds of 2019A | | 217,943 |
| Bonds of 2020A | | 217,691 |
| Bonds of 2021A | | 143,210 |
| General Obligation Bonds Subtotal | | 1,684,392 |
| | | |
| Certificates of Indebtedness | | |
| Certificates of 2017B | | 224,910 |
| Certificates of 2018B | | 231,262 |
| Certificates of 2019B | | 206,850 |
| Certificates of 2020B | | 172,725 |
| Certificate Subtotal | | 835,747 |
| | | |
| Total Debt Service Budgets | | 2,520,139 |
| | | |
| 2022 Proposed Preliminary Levy | | |
| General Fund Budget | 75% | 10,798,983 |
| Designated Budgets | 7% | 1,024,500 |
| Debt Service Budgets | 18% | 2,520,139 |
| 2022 Proposed Preliminary Levy | 100% | 14,343,622 |

General Fund Revenue by Category

General Fund Revenue

Taxes, Licenses & Permits

| Taxes | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-----------------|-----|------|-----|-------------------------------|------------------|------------------|------------------|-------------------|
| 4 | 000 | 3011 | 000 | Ad Valorem Taxes - Current | 7,313,025 | 7,546,519 | 9,716,075 | 10,798,983 |
| 4 | 000 | 3012 | 000 | Ad Valorem Taxes - Delinquent | 14,302 | 39,436 | 30,000 | 20,000 |
| 4 | 000 | 3013 | 000 | Fiscal Disparity - Current | 1,293,742 | 1,398,591 | - | - |
| 4 | 000 | 3014 | 000 | Fiscal Disparity - Delinquent | 1,244 | 7,480 | - | - |
| 4 | 000 | 3015 | 000 | Mobile Home Taxes | 3,470 | 4,043 | 3,000 | - |
| 4 | 000 | 3017 | 000 | Other Taxes | 91,271 | 89,513 | 90,000 | 90,000 |
| Subtotal | | | | | 8,717,053 | 9,085,582 | 9,839,075 | 10,908,983 |

| Licenses & Permits | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------|-----|------|-----|---|----------------|------------------|-----------------|------------------|
| 4 | 000 | 3111 | 200 | Cigarette Licenses | 9,450 | 11,025 | 8,000 | 9,000 |
| 4 | 000 | 3112 | 200 | Liquor Licenses | 88,063 | 25,663 | 90,000 | 87,500 |
| 4 | 000 | 3113 | 200 | Building/Moving/Sign Perm | 2,156 | 1,254 | 2,300 | 2,300 |
| 4 | 000 | 3117 | 200 | Garbage Hauler's Licenses | 8,100 | 8,100 | 9,500 | 8,100 |
| 4 | 000 | 3120 | 200 | Plumbing Permits - Business | 6,407 | 3,600 | 6,000 | 5,000 |
| 4 | 000 | 3122 | 100 | Misc Licenses & Permits - General Gov | 6,535 | 17,946 | 6,000 | 6,000 |
| 4 | 000 | 3122 | 200 | Misc Licenses & Permits - Public Safety | 5,772 | 4,712 | 6,000 | 6,000 |
| 4 | 000 | 3122 | 300 | Misc Licenses & Permits - Public Works | 1,920 | 23,829 | 2,000 | 2,000 |
| 4 | 000 | 3123 | 200 | Electrical Permits | 27,302 | 56,387 | 25,000 | 25,000 |
| 4 | 000 | 3125 | 200 | Fire Inspection | 41,172 | 71,971 | 40,000 | 65,000 |
| 4 | 000 | 3126 | 200 | Rental Housing License | 152,390 | 147,585 | 155,000 | 148,000 |
| 4 | 000 | 3130 | 100 | License Late Fees | 400 | 230 | - | - |
| 4 | 000 | 3141 | 200 | Pet Licenses | 3,328 | 1,527 | 3,000 | - |
| 4 | 000 | 3142 | 200 | Building/Moving Permits - | 403,670 | 722,513 | 375,000 | 993,135 |
| 4 | 000 | 3143 | 100 | Subdivision/PUD/Property | 1,750 | 3,300 | 1,500 | 1,500 |
| 4 | 000 | 3144 | 200 | Gas/Heat/Electrical Permi | 72,589 | 88,298 | 50,000 | 125,000 |
| 4 | 000 | 3145 | 200 | Plumbing Permits - Nonbus | 26,491 | 20,885 | 20,000 | 40,000 |
| 4 | 000 | 3146 | 100 | Spec. Use/Rezone/Site Plan | 4,000 | 6,100 | 3,000 | 3,000 |
| 4 | 000 | 3147 | 100 | Misc. Licenses & Permits | 650 | 250 | 1,000 | 1,000 |
| 4 | 000 | 3148 | 200 | Street Cleaning | 60 | 180 | - | - |
| Subtotal | | | | | 862,204 | 1,215,355 | 803,300 | 1,527,535 |

General Fund Revenue

Intergovernmental Revenue, Charges for Services

| Intergovernmental Revenue | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------|-----|------|-----|--|----------------|------------------|-----------------|------------------|
| 4 | 000 | 3218 | 000 | Other Fed Police | 18,109 | 17,326 | 15,000 | 15,000 |
| 4 | 000 | 3231 | 000 | Local Government Aid | 196,447 | 236,992 | 262,700 | 262,721 |
| 4 | 000 | 3234 | 200 | Police Town Aid - State | 290,815 | 291,407 | 290,000 | 290,000 |
| 4 | 000 | 3235 | 300 | Highway Maintenance Aid - State | 272,130 | 307,246 | 260,000 | 260,000 |
| 4 | 000 | 3236 | 100 | Homestead Credit Taxes | 77 | 145 | - | - |
| 4 | 000 | 3237 | 100 | PERA Aid | 14,941 | 14,941 | 14,500 | - |
| 4 | 000 | 3237 | 200 | Other State Revenue - Public Safety | 40,648 | 46,064 | 25,000 | 25,000 |
| 4 | 000 | 3237 | 300 | Other State Revenue - Public Works | - | - | - | - |
| 4 | 000 | 3252 | 200 | Other County Grants – Public Safety | - | - | - | - |
| 4 | 000 | 3254 | 300 | Other Local Gov Revenue - Public Works | - | 5,409 | - | - |
| 4 | 000 | 3255 | 100 | County Recycling Grant | 73,435 | 52,672 | 52,000 | 52,000 |
| 4 | 000 | 3256 | 200 | Police Services Provided - Schools | 77,803 | 74,426 | 74,000 | 74,000 |
| Subtotal | | | | | 984,405 | 1,046,626 | 993,200 | 978,721 |

| Charges for Services | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|----------------------|-----|------|-----|---------------------------------------|------------------|------------------|------------------|------------------|
| 4 | 000 | 3311 | 100 | General Government Services | 58,645 | 59,545 | 20,000 | 10,000 |
| 4 | 000 | 3312 | 300 | Public Works | - | 1,694 | 1,500 | 1,500 |
| 4 | 000 | 3313 | 041 | Recreation – Contract for Programs | - | - | - | 11,250 |
| 4 | 000 | 3313 | 042 | Recreation – Revenue Programs | - | - | - | 28,285 |
| 4 | 000 | 3313 | 043 | Recreation – Funding Supplemented | - | - | - | 31,625 |
| 4 | 000 | 3314 | 100 | Charges from Enterprise Funds | 1,089,996 | 1,089,996 | 1,200,000 | 1,200,000 |
| 4 | 000 | 3316 | 100 | Assessment Searches | 105 | - | - | - |
| 4 | 000 | 3318 | 100 | Planning & Engineering - Gen Gov | 25,435 | 26,832 | 20,000 | 10,000 |
| 4 | 000 | 3318 | 300 | Planning & Engineering - Public Works | 29,748 | 30,527 | 25,000 | 25,000 |
| 4 | 000 | 3319 | 100 | Charges for Services - Gen Gov | 14 | 9 | - | - |
| 4 | 000 | 3319 | 200 | Charges for Services - Public Safety | 2,500 | - | - | - |
| 4 | 000 | 3320 | 300 | Weed Cuts | 1,947 | 3,672 | - | - |
| 4 | 000 | 3321 | 300 | Vehicle Services | - | - | - | - |
| 4 | 000 | 3323 | 200 | Admin Citations | 400 | 500 | - | - |
| 4 | 000 | 3324 | 200 | Building Inspection Other | 2,127 | - | - | - |
| 4 | 000 | 3331 | 200 | Police Reports | 1,453 | 47 | - | - |
| 4 | 000 | 3332 | 200 | Animal Impound Fees | 515 | - | 500 | 500 |
| 4 | 000 | 3335 | 200 | NSF Check Collection Fees | - | - | - | - |
| 4 | 000 | 3337 | 200 | Pawn Shop Fees | 18,032 | 9,376 | 15,000 | 10,000 |
| 4 | 000 | 3339 | 200 | Misc. Services - Public Safety | 12,920 | 19,232 | 15,000 | 15,000 |
| Subtotal | | | | | 1,243,838 | 1,241,430 | 1,297,000 | 1,343,160 |

General Fund Revenue

Fines and Fees, Misc. Revenue

| Fines and Fees | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-----------------|-----|------|-----|-------------|----------------|----------------|-----------------|------------------|
| 4 | 000 | 3411 | 200 | Court Fines | 111,681 | 71,943 | 100,000 | 80,000 |
| Subtotal | | | | | 111,681 | 71,943 | 100,000 | 80,000 |

| Miscellaneous Revenue | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-----------------------|-----|------|-----|--|------------------|------------------|------------------|------------------|
| 4 | 000 | 3711 | 100 | Interest on Investments | 269,136 | 131,359 | 110,000 | 63,153 |
| 4 | 000 | 3712 | 100 | Rents | 150,000 | 150,000 | 150,000 | 150,000 |
| 4 | 000 | 3712 | 100 | Antenna Rentals | - | - | - | 300,000 |
| 4 | 000 | 3713 | 100 | Sale of Goods | 3,859 | 1,797 | - | - |
| 4 | 000 | 3715 | 100 | Recoveries & Compensation | 22,809 | 1 | - | - |
| 4 | 000 | 3716 | 100 | Contributions & Donations | 200 | 200 | - | 15,000 |
| 4 | 000 | 3717 | 100 | Collect for Other Agencies | 1,346 | 2,264 | - | - |
| 4 | 000 | 3718 | 100 | Refunds & Reimbursements | 10,842 | 56,775 | 10,000 | 10,000 |
| 4 | 000 | 3719 | 100 | Misc. Revenue | 6,237 | 5,413 | 60,000 | 19,000 |
| 4 | 000 | 3721 | 100 | Cash Over/Short | 1 | - | - | - |
| 4 | 000 | 3724 | 100 | Recycling Revenue | 3,382 | 2,847 | 4,000 | 4,000 |
| 4 | 000 | 3723 | 100 | Fuel Billed | 1,781 | 1,336 | 2,000 | 2,000 |
| 4 | 000 | 3725 | 200 | Restitution | 102 | 728 | - | - |
| 4 | 000 | 3730 | 100 | Franchise Fees | 496,085 | 496,372 | 495,000 | 670,000 |
| 4 | 000 | 3727 | 100 | Sale of Ads/Goods | 795 | 2,500 | 1,000 | 1,000 |
| 4 | 000 | 3775 | 100 | Dividend s LMCIT | 12,114 | 27,627 | 15,000 | 15,000 |
| 4 | 000 | 3814 | 300 | Transfers from Communications | - | - | 300,000 | 115,400 |
| 4 | 000 | 3814 | 100 | Transfers from Recreation Fund | - | - | - | - |
| 4 | 000 | 3814 | 100 | Transfers from Municipal Building Fund | - | - | - | 60,000 |
| 4 | 000 | 3814 | 100 | Transfers from Other Funds | 250,000 | 250,000 | 267,500 | - |
| 4 | 000 | 3815 | 100 | Administration Fees - Construction | - | - | - | - |
| 4 | 000 | 3815 | 100 | Administration Fees - TIF | - | - | 10,000 | - |
| 4 | 000 | 3817 | 100 | Sale of Fixed Assets | 13,643 | 89,964 | - | - |
| 4 | 000 | 3824 | 100 | Developer Payments | - | - | - | - |
| | | | | Reserve - Compensated Absences | - | - | 55,000 | - |
| | | | | Use of Fund Balance | - | - | - | 100,000 |
| Subtotal | | | | | 1,242,333 | 1,219,183 | 1,479,500 | 1,524,553 |

| | | | | | | | | |
|-----------------------------------|--|--|--|--|-------------------|-------------------|-------------------|-------------------|
| TOTAL GENERAL FUND REVENUE | | | | | 13,161,514 | 13,880,119 | 14,512,075 | 16,362,952 |
|-----------------------------------|--|--|--|--|-------------------|-------------------|-------------------|-------------------|

Transfers/Fund Balance

It is the City's policy to maintain a fund balance that sufficiently meets reserve requirements. The City adopted a formal Fund Balance Policy in 2011 to assure these needs will be met. Adequate fund balances are necessary to make sure cash flow needs are met and to provide for emergency appropriations and compensated absences. Periodically, the City may transfer a portion of unassigned funds to either help fund current operations or to a capital project fund where short term funding needs exist. The practice has enabled the city to complete several capital projects without the imposition of additional tax levies. At the end of 2020 the General Fund balance totaled \$12,048,839, with an unassigned balance of \$10,994,899.

Fund Balance Policy

I. Purpose

The purpose of this policy is to establish guidelines the City of Oakdale will use to maintain an adequate level of fund balance to provide for cash flow requirements, as well as emergency and contingency needs. Major revenues, including property taxes and other government aids are received in the second half of the City's fiscal year creating significant cash flow needs.

The purpose of this policy is to also establish specific guidelines the City of Oakdale will use to classify fund balances into categories based primarily on the extent to which the City is bound to honor constraints on specific purposes for which amounts in these funds can be spent.

II. Classification of Fund Balances as Required by GASB

1. Non-spendable

This category includes fund balances that cannot be spent because it is either not in spendable form or is legally or contractually required to be maintained intact. Examples include inventories and prepaid amounts.

2. Restricted

Fund balances should be reported as restricted when constraints placed on those resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

3. Committed

Fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. The committed amounts cannot be used for any other purposes unless the government removes or changes the specified use by taking the same type of action employed to commit those funds.

The City's highest level of decision-making authority is the City Council. The City Council shall, when deemed necessary, commit revenue sources for specified purposes by resolution. This formal action must occur prior to the end of the reporting period, however, the amount subject to the constraint may be determined in the subsequent period. To remove the constraint on specified use of committed resources, the City Council shall pass a resolution.

Fund Balance Policy (cont.)

4. Assigned and Authority to Assign

Amounts that are constrained by government's intent to use for specified purposes, but are neither restricted nor committed. Assigned fund balance in the General Fund includes amounts that are intended to be used for specific purposes, such as payouts of compensated absences.

The City Council has delegated the authority to assign and remove assignments of fund balance amounts for specific purposes to the City Administrator and/or the Administrative Services Director.

III. General Fund Cash Flow Policy

The General Fund is established to account for all revenues and expenditures that are not required to be accounted for in other funds. Revenue sources include property taxes, licenses and permit fees, fines and forfeits, service charges, intergovernmental revenues, investment interest earnings, and transfers. The General Fund's resources finance a wide range of functions including the operation of general government, public safety, and public works.

Since a significant source of revenue in the General Fund comes from property taxes and other government revenue, maintaining a fund balance that is equal to 5.5 months (or 45.84%) of operating expenditures ensures that sufficient resources are available to fund basic City functions between property tax settlements. This balance will be classified as "Unassigned Funds". For that purpose the City will strive to maintain an unassigned minimum fund balance in the General Fund in the range of 50% of the subsequent year's budgeted expenditures.

"Assigned Funds" shall include an amount equal to 10% of the ensuing year's expenditures. For the purpose of this policy, an emergency expenditure is defined as an unexpected and unavoidable need to expend funds in excess of \$25,000, which is either not budgeted for or exceeds a budgeted allocation. The nature of the expenditure would also be something that is not expected to reoccur, or would be included in ensuing years budgets if it was to be ongoing.

IV. Cash Flow Assumptions

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed. When unrestricted resources are available for use, it is the City's policy to use resources in the following order: 1) committed, 2) assigned, 3) unassigned. These fund balance classifications apply only to Governmental Funds, not Enterprise Funds.

General Fund Expenditure Summary

The overall 2021 General Fund budgeted expenditures total \$16,362,952, which represents a 12.8% increase over the 2021 approved General Fund expenditures. The City of Oakdale has worked hard to keep operating costs low year after year by finding efficiencies in operational costs and processes, reducing and sharing equipment when possible, and realigning expenditures to reflect accurate program areas. The 2022 General Fund expenditures include several new public safety positions in Police, Fire, and Building Inspections departments, along with appropriate wage and benefit adjustments for employees, including a 3% cost of living adjustment from 2021.

A summary of budget expenditures by department is below. Detailed department budgets are included in subsequent sections of this document. Additionally, the departmental staffing counts, primary objectives, and departmental overviews are included for each department.

| Expenditures | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-------------------|-------------------|-------------------|-------------------|
| Administration | 2,504,716 | 2,576,165 | 2,961,874 | 3,407,624 |
| Administration | 558,255 | 532,326 | 652,723 | 670,565 |
| Elections | 6,640 | 88,306 | - | 81,702 |
| IT | 374,683 | 374,673 | 417,927 | 577,736 |
| Legal | 302,979 | 332,359 | 346,534 | 385,192 |
| Finance | 583,359 | 544,358 | 1,416,920 | 706,888 |
| Property Assessments/Utilities | 260,835 | 266,293 | - | 139,337 |
| General Personnel/Human Resources | 8,153 | 35,405 | - | 294,298 |
| Risk Management | 339,735 | 306,485 | - | 393,400 |
| Communications | 70,077 | 95,960 | 127,770 | 158,506 |
| Building Inspections | 427,286 | 419,287 | 434,348 | 629,099 |
| Community Development | 566,107 | 539,756 | 592,755 | 583,694 |
| City Council | 85,840 | 86,756 | 76,130 | 83,095 |
| Fire | 975,265 | 892,187 | 1,096,150 | 1,372,948 |
| Police | 5,306,145 | 3,936,603 | 5,848,404 | 6,272,441 |
| Administration | 1,187,416 | 1,031,940 | 1,545,304 | 1,496,862 |
| Operations | 3,933,515 | 2,745,251 | 4,111,000 | 4,583,379 |
| City Hall | 185,214 | 159,412 | 192,100 | 192,200 |
| Public Works | 3,138,932 | 2,931,139 | 3,373,794 | 3,572,381 |
| Engineering | 472,559 | 490,399 | 531,955 | 562,126 |
| Park Maintenance | 779,255 | 708,743 | 816,423 | 901,820 |
| Forestry | 347,500 | 328,198 | 389,273 | 417,804 |
| Street Maintenance | 988,496 | 826,789 | 1,058,060 | 1,083,917 |
| Building Maintenance | 169,263 | 185,531 | 156,250 | 154,250 |
| Fleet | 381,859 | 391,479 | 421,833 | 452,464 |
| Recreation | 112,176 | 104,025 | 128,620 | 441,670 |
| General Fund Total Expenditures | 13,116,467 | 11,485,918 | 14,512,075 | 16,362,952 |

Administration and Administrative Services

The Administration Department is responsible for executing the policies set forth by the City Council, as well as managing the operations of the various city departments, divisions, and collective bargaining agreements.

The Administrative Services Department's major functions include: budget preparation and fiscal policy management, financial reporting, utility billing, human resources activities, communications, IT services, customer service, and records retention.

Primary Objectives

- Be a responsible steward of community resources, both fiscal and natural.
- Promote ethical behavior, diversity, and honesty by example.
- Address citizen concerns and City Council directives in a direct and timely manner.
- Modernize budgeting process, streamline process, and align spending to strategic outcomes.
- Improve periodic financial reporting to keep stakeholders informed to the financial condition of City operations and project spending.
- Regular replacement of City-wide information technology hardware including computers, monitors, copiers, network switches, security camera, and firewalls.
- Continued migration towards virtualization to reduce our carbon footprint and simplify administration and maintenance operations.
- Update the City email domain to simplify communications with the public.
- Operate as a service organization supporting all other City departments.

2022 Staffing

General Administration

- 1 City Administrator
- 1 City Clerk
- 1 Deputy City Clerk/Licensing Clerk
- 2 Customer Services Specialists (part-time)

Finance Division

- 1 Finance Director
- 1 Accounting Supervisor
- 1 Accountant
- 1 Bookkeeper/Payable Specialist
- 1 Utility Billing Specialist

Human Resources

- 1 Human Resources Director
- 1 Human Resources Specialist

Communications Division

- 1 Communications Manager
- 1 Communications Specialist

Information Technology Division

- 1 IT Specialist

Legal Division

- 1 Prosecuting Attorney
- 1 Administrative Assistant: Legal

Administration and Administrative Services

Administrative Division

| Administrative Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 025 | 4100 | 002 | Wages-Regular | 313,703 | 245,146 | 384,700 | 350,713 |
| 5 | 025 | 4111 | 002 | Wages-Overtime | 4,146 | 6,014 | 5,000 | 5,000 |
| 5 | 025 | 4115 | 002 | Wages-Part time | 1,665 | - | - | 48,341 |
| 5 | 025 | 4120 | 002 | Wages-Temporary | 7,040 | 46,139 | 10,000 | 10,000 |
| 5 | 025 | 4140 | 002 | Employer PERA | 27,035 | 17,904 | 30,000 | 30,103 |
| 5 | 025 | 4141 | 002 | Employer 401(a) | - | 4,297 | 8,000 | 8,000 |
| 5 | 025 | 4145 | 002 | Employer FICA | 27,316 | 21,442 | 27,250 | 27,804 |
| 5 | 025 | 4150 | 002 | Employer Insurance | 50,869 | 34,890 | 55,643 | 58,474 |
| Subtotal | | | | | 431,775 | 375,832 | 520,593 | 538,435 |
| Materials and Supplies | | | | | | | | |
| 5 | 025 | 4200 | 002 | Office Supplies | 2,001 | 1,395 | - | - |
| 5 | 025 | 4209 | 002 | In House Copying | - | - | 17,000 | 17,000 |
| 5 | 025 | 4210 | 002 | Printing, Binding & Copying | 16,455 | 16,849 | - | - |
| 5 | 025 | 4211 | 002 | Operating Supplies | 584 | 189 | 8,900 | 8,900 |
| 5 | 025 | 4299 | 002 | Other Materials & Supplies | 2,014 | 1,409 | - | - |
| Subtotal | | | | | 21,055 | 19,841 | 25,900 | 25,900 |
| Contractual Services | | | | | | | | |
| 5 | 025 | 4300 | 002 | Professional Services | 7,550 | 27,294 | 55,000 | 55,000 |
| 5 | 025 | 4301 | 002 | Other Contractual Service | 916 | - | - | - |
| 5 | 025 | 4324 | 002 | License & Permit Fees | 62 | 140 | - | - |
| 5 | 025 | 4330 | 002 | Postage & Meter Fees | - | 252 | 15,000 | 15,000 |
| 5 | 025 | 4331 | 002 | Telephone | - | 540 | 1,080 | 1,080 |
| 5 | 025 | 4340 | 002 | Travel Expenses | 1,589 | 3,564 | - | - |
| 5 | 025 | 4341 | 002 | Transportation Allowances | 4,062 | - | 4,000 | - |
| 5 | 025 | 4344 | 002 | Books & Publications | 757 | 987 | 500 | 1,000 |
| 5 | 025 | 4345 | 002 | Dues & Subscriptions | 9,748 | 1,710 | 19,000 | 19,000 |
| 5 | 025 | 4346 | 002 | Meetings, Conferences, & Travel | 5,586 | 1,700 | 10,000 | 13,500 |
| 5 | 025 | 4359 | 002 | Recording Fees | 270 | 1,012 | 850 | 850 |
| 5 | 025 | 4360 | 002 | Legal & Public Notices/Ad | - | - | 200 | 200 |
| Subtotal | | | | | 30,540 | 37,199 | 105,630 | 105,630 |
| Repairs & Maintenance | | | | | | | | |
| 5 | 025 | 4402 | 002 | Repairs & Maintenance | 600 | 685 | 600 | 600 |
| Subtotal | | | | | 600 | 685 | 600 | 600 |
| Administration Division Subtotal | | | | | 558,255 | 532,327 | 652,723 | 670,565 |

| Elections Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|------------------------------------|-----|------|-----|---------------------------|----------------|----------------|-----------------|------------------|
| Repairs & Maintenance | | | | | | | | |
| 5 | 026 | 4301 | 002 | Other Contractual Service | - | 81,666 | - | 81,702 |
| 5 | 026 | 4402 | 002 | Repair & Maint | 6,640 | 6,640 | - | - |
| Subtotal | | | | | 6,640 | 88,306 | - | 81,702 |
| Elections Division Subtotal | | | | | 6,640 | 88,306 | - | 81,702 |

Administration and Administrative Services

IT Division

| IT Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 081 | 4100 | 008 | Wages-Regular | 83,275 | 84,377 | 90,475 | 93,194 |
| 5 | 081 | 4111 | 008 | Wages-Overtime | 5,979 | 11,692 | 5,000 | 5,000 |
| 5 | 081 | 4140 | 008 | Employer PERA | 6,615 | 7,074 | 7,161 | 7,365 |
| 5 | 081 | 4145 | 008 | Employer FICA | 6,789 | 7,239 | 7,304 | 7,512 |
| 5 | 081 | 4150 | 008 | Employer Insurance | 10,062 | 9,488 | 11,037 | 11,315 |
| Subtotal | | | | | 112,721 | 119,871 | 120,977 | 124,386 |
| Materials and Supplies | | | | | | | | |
| 5 | 081 | 4200 | 008 | Office Supplies | 237 | 51 | - | - |
| 5 | 081 | 4211 | 008 | Operating Supplies | 2,636 | 1,894 | 4,000 | 4,000 |
| 5 | 081 | 4299 | 008 | Other Materials & Supplies | 168 | 35 | - | - |
| Subtotal | | | | | 3,041 | 1,980 | 4,000 | 4,000 |
| Contractual Services | | | | | | | | |
| 5 | 081 | 4300 | 008 | Professional Services | 10,885 | 66 | 279,185 | 383,585 |
| 5 | 081 | 4301 | 008 | Other Contractual Service | 185,488 | 207,510 | - | - |
| 5 | 081 | 4301 | 008 | Roseville Contract | - | - | - | - |
| 5 | 081 | 4301 | 008 | Transfer to Cable Fund | - | - | - | - |
| 5 | 081 | 4324 | 008 | License & Permits Fees | 45,185 | 39,118 | - | - |
| 5 | 081 | 4331 | 008 | Telephone | 941 | 660 | 1,000 | 1,000 |
| 5 | 081 | 4340 | 008 | Travel Expenses | 233 | 26 | 0 | - |
| 5 | 081 | 4344 | 008 | Books & Publications | 449 | 195 | 500 | 500 |
| 5 | 081 | 4345 | 008 | Dues & Subscriptions | 30 | 65 | 100 | 100 |
| 5 | 081 | 4346 | 008 | Meetings, Conferences, & Travel | 8,412 | - | 5,300 | 5,300 |
| 5 | 081 | 4399 | 008 | Other Services | 39 | - | - | - |
| Subtotal | | | | | 251,662 | 247,641 | 286,085 | 390,485 |
| Capital and Other | | | | | | | | |
| 5 | 081 | 4402 | 008 | Repair & Maintenance Equip | 5,311 | 5,181 | 6,365 | 6,365 |
| 5 | 081 | 4705 | 008 | Capital Outlay under \$5,000 | 1,948 | - | 500 | 52,500 |
| Subtotal | | | | | 7,259 | 5,181 | 6,865 | 58,865 |
| IT Division Subtotal | | | | | 374,683 | 374,673 | 417,927 | 577,736 |

Administration and Administrative Services

Legal Division

| Legal Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------------------|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 029 | 4100 | 002 | Wages-Regular | 183,641 | 189,258 | 188,705 | 202,020 |
| 5 | 029 | 4111 | 002 | Wages-Overtime | 24,199 | 5,397 | - | - |
| 5 | 029 | 4115 | 002 | Wages-Part time | 1,378 | - | - | - |
| 5 | 029 | 4140 | 002 | Employer PERA | 15,439 | 13,919 | 16,028 | 16,075 |
| 5 | 029 | 4145 | 002 | Employer FICA | 15,977 | 14,593 | 16,349 | 16,667 |
| 5 | 029 | 4150 | 002 | Employer Insurance | 21,926 | 20,744 | 22,152 | 22,580 |
| Subtotal | | | | | 262,561 | 243,911 | 243,234 | 257,342 |
| Materials and Supplies | | | | | | | | |
| 5 | 029 | 4200 | 002 | Office Supplies | 415 | 265 | - | 1,000 |
| 5 | 029 | 4210 | 002 | Printing | - | - | 600 | 600 |
| 5 | 029 | 4211 | 002 | Operating Supplies | 87 | - | - | - |
| Subtotal | | | | | 502 | 265 | 600 | 1,600 |
| Contractual Services | | | | | | | | |
| 5 | 029 | 4301 | 002 | Other Contractual Services | 2,000 | 770 | - | - |
| 5 | 029 | 4318 | 002 | Legal Fees - Labor | - | 20,443 | 27,000 | 50,000 |
| 5 | 029 | 4320 | 002 | Legal Fees - Civil | 34,702 | 63,867 | 70,000 | 70,000 |
| 5 | 029 | 4321 | 002 | Legal Fees - Criminal Issues | - | - | 2,000 | 2,000 |
| 5 | 029 | 4340 | 002 | Travel Expenses | 26 | 945 | - | - |
| 5 | 029 | 4344 | 002 | Books & Publications | 478 | 608 | 500 | 650 |
| 5 | 029 | 4345 | 002 | Dues & Subscriptions | 536 | 636 | 600 | 600 |
| 5 | 029 | 4346 | 002 | Meetings, Conferences, & Travel | 495 | 345 | 1,000 | 1,000 |
| 5 | 029 | 4399 | 002 | Other Services | 1,680 | 570 | 1,600 | 2,000 |
| Subtotal | | | | | 39,917 | 88,183 | 102,700 | 126,250 |
| Legal Division Subtotal | | | | | 302,979 | 332,359 | 346,534 | 385,192 |

Administration and Administrative Services

Finance Division

| Finance Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|-----|------|-----|---------------------------------|----------------|----------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 030 | 4100 | 003 | Wages-Regular | 389,538 | 357,979 | 610,870 | 434,011 |
| 5 | 030 | 4111 | 003 | Wages-Overtime | 5,631 | 7,569 | 10,000 | 10,000 |
| 5 | 030 | 4140 | 003 | Employer PERA | 26,168 | 26,562 | 45,850 | 32,725 |
| 5 | 030 | 4145 | 003 | Employer FICA | 28,790 | 26,369 | 46,750 | 33,378 |
| 5 | 030 | 4150 | 003 | Employer Insurance | 77,762 | 72,668 | 127,000 | 77,211 |
| Subtotal | | | | | 527,889 | 491,146 | 840,470 | 587,325 |
| Materials and Supplies | | | | | | | | |
| 5 | 030 | 4200 | 003 | Office Supplies | 1,691 | 2,016 | 4,000 | 3,000 |
| 5 | 030 | 4209 | 003 | In House Copying | 255 | 240 | - | - |
| 5 | 030 | 4210 | 003 | Printing, Binding & Copying | 199 | 1,848 | 4,000 | 3,700 |
| 5 | 030 | 4211 | 003 | Operating Supplies | 832 | 342 | 1,000 | 1,000 |
| Subtotal | | | | | 2,978 | 4,446 | 9,000 | 7,700 |
| Contractual Services | | | | | | | | |
| 5 | 030 | 4300 | 003 | Professional Services | 43,443 | 37,232 | 200,000 | 98,663 |
| 5 | 030 | 4301 | 003 | Other Contractual Service | 2,616 | 3,537 | - | - |
| 5 | 030 | 4324 | 003 | Licenses & Permits | 120 | 140 | - | - |
| 5 | 030 | 4331 | 003 | Telephone | 700 | 900 | 500 | 900 |
| 5 | 030 | 4340 | 003 | Travel Expenses | 361 | - | - | - |
| 5 | 030 | 4341 | 003 | Transportation Allowance | 3,092 | 4,800 | - | 4,800 |
| 5 | 030 | 4344 | 003 | Books & Publications | - | - | 300 | 500 |
| 5 | 030 | 4345 | 003 | Dues & Subscriptions | 275 | 1,421 | 1,100 | 1,500 |
| 5 | 030 | 4346 | 003 | Meetings, Conferences, & Travel | 1,884 | 323 | 5,550 | 5,500 |
| 5 | 030 | 4370 | 003 | Insurance - General | - | - | 340,000 | - |
| 5 | 030 | 4375 | 003 | Insurance - Deductibles | - | - | 20,000 | - |
| Subtotal | | | | | 52,491 | 48,353 | 567,450 | 111,863 |
| Capital and Other | | | | | | | | |
| 5 | 030 | 4600 | 003 | Miscellaneous | - | - | - | - |
| 5 | 030 | 4610 | 003 | Cash Short | 1 | 18 | - | - |
| 5 | 030 | 4702 | 003 | Furniture & Fixtures | - | - | - | - |
| 5 | 030 | 4705 | 003 | Capital Outlay under \$5,000 | - | 395 | - | - |
| Subtotal | | | | | 1 | 413 | - | - |
| Finance Division Total | | | | | 583,359 | 544,358 | 1,416,920 | 706,888 |

Administration and Administrative Services

Property Assessments/Utilities Division

| Property Assessments/Utilities Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 031 | 4100 | 003 | Wages-Regular | 114,061 | 110,610 | - | - |
| 5 | 031 | 4111 | 003 | Wages-Overtime | 43 | 904 | - | - |
| 5 | 031 | 4140 | 003 | Employer PERA | 8,505 | 8,231 | - | - |
| 5 | 031 | 4145 | 003 | Employer FICA | 8,532 | 8,416 | - | - |
| Subtotal | | | | | 131,141 | 128,162 | - | - |
| Contractual Services | | | | | | | | |
| 5 | 031 | 4300 | 003 | Professional Services | 129,693 | 138,131 | - | 139,337 |
| Subtotal | | | | | 129,693 | 138,131 | - | 139,337 |
| Property Assessments/Utilities Division Total | | | | | 260,835 | 266,293 | - | 139,337 |

Administration and Administrative Services General Personnel/Human Resources Division

| General Personnel/Human Resources Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 033 | 4100 | 003 | Wages-Regular | - | - | - | 213,213 |
| 5 | 033 | 4140 | 003 | Employer PERA | - | - | - | 15,991 |
| 5 | 033 | 4145 | 003 | Employer FICA | - | - | - | 16,311 |
| 5 | 033 | 4150 | 003 | Employer Insurance | - | - | - | 28,683 |
| Subtotal | | | | | - | - | - | 274,198 |
| Materials and Supplies | | | | | | | | |
| 5 | 033 | 4200 | 003 | Office Supplies | - | - | - | 1,000 |
| 5 | 033 | 4211 | 003 | Operating Supplies | 1,526 | - | - | 300 |
| Subtotal | | | | | 1,526 | - | - | 1,300 |
| Contractual Services | | | | | | | | |
| 5 | 033 | 4301 | 003 | Other Contractual Services | 6,627 | 35,405 | - | 12,000 |
| 5 | 030 | 4341 | 003 | Transportation Allowance | - | - | - | 4,800 |
| 5 | 030 | 4345 | 003 | Dues & Subscriptions | - | - | - | 1,000 |
| 5 | 030 | 4346 | 003 | Meetings, Conferences, & Travel | - | - | - | 1,000 |
| Subtotal | | | | | 6,627 | 35,405 | - | 18,800 |
| General Personnel/Human Resources Division Total | | | | | 8,153 | 35,405 | - | 294,298 |

Administration and Administrative Services

Risk Management Division

| Risk Management Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------------|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Contractual Services | | | | | | | | |
| 5 | 035 | 4154 | 003 | Insurance - Worker's Comp | 178,304 | 168,754 | - | 215,000 |
| 5 | 035 | 4300 | 003 | Professional Services | 732 | 1,101 | - | 1,200 |
| 5 | 035 | 4301 | 003 | Other Contractual Services | 1,915 | 544 | - | 1,000 |
| 5 | 035 | 4345 | 003 | Dues & Subscriptions | 225 | - | - | - |
| 5 | 035 | 4370 | 003 | Insurance - General Liability | 140,707 | 127,729 | - | 155,200 |
| 5 | 035 | 4375 | 003 | Insurance - Deductible | 17,338 | 7,842 | - | 20,000 |
| 5 | 035 | 4600 | 003 | Miscellaneous | 515 | 516 | - | 1,000 |
| Subtotal | | | | | 339,735 | 306,485 | - | 393,400 |
| Risk Management Division Total | | | | | 339,735 | 306,485 | - | 393,400 |

Administration and Administrative Services

Communications Division

| Communications Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------------|------------------|------------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 032 | 4100 | 003 | Wages-Regular | 65,706 | 69,303 | 72,800 | 90,334 |
| 5 | 032 | 4140 | 003 | Employer PERA | 324 | 5,028 | 5,460 | 5,623 |
| 5 | 032 | 4145 | 003 | Employer FICA | 466 | 5,198 | 5,570 | 5,735 |
| 5 | 032 | 4150 | 003 | Employer Insurance | - | 10,840 | 11,040 | 11,415 |
| Subtotal | | | | | 66,495 | 90,369 | 94,870 | 113,106 |
| Materials and Supplies | | | | | | | | |
| 5 | 032 | 4210 | 003 | Printing, Binding & Copying | - | - | 17,000 | 17,000 |
| 5 | 033 | 4299 | 003 | Marketing & Promotional | - | - | 2,000 | 1,500 |
| 4 | 034 | 4211 | 003 | Operating Supplies | - | 481 | 9,000 | 2,500 |
| Subtotal | | | | | - | 481 | 28,000 | 21,000 |
| Contractual Services | | | | | | | | |
| 5 | 032 | 4300 | 003 | Professional Services | - | - | - | 19,500 |
| 5 | 032 | 4331 | 003 | Telephone | 600 | 600 | 600 | 600 |
| 5 | 033 | 4344 | 003 | Books & Publications | - | - | 300 | 300 |
| 5 | 032 | 4345 | 003 | Dues & Subscriptions | 660 | 610 | 1,000 | 1,000 |
| 5 | 032 | 4346 | 003 | Meetings, Conferences, & Travel | 2,322 | 3,900 | 3,000 | 3,000 |
| 5 | 032 | 4340 | 003 | Travel and Mileage | - | - | - | - |
| Subtotal | | | | | 3,582 | 5,110 | 4,900 | 24,400 |
| Communications Division Subtotal | | | | | 70,077 | 95,960 | 127,770 | 158,506 |
| Central Services & Reception Area* | | | | | 74,286 | 98,770 | - | - |
| *line item detail provided in the appendix, pg. 92 | | | | | | | | |
| DEPT TOTAL - ADMINISTRATION AND ADMINISTRATIVE SERVICES | | | | | 2,504,717 | 2,576,166 | 2,961,874 | 3,407,624 |

Building Inspections

The Building Inspection Department provides quality service with uniform enforcement of all building codes and ordinances. The department is responsible for enforcing all requirements of the State Building Code and all other applicable codes and regulations for new construction or alterations of existing structures in Oakdale. The department licenses and inspects all rental housing in the city and also responds to and inspects all code complaints and provides the appropriate follow up.

Primary Objectives

- Maintain positive working relationships with the public to ensure compliance with all building codes.
- Restarting rental housing inspection process that was suspended due to COVID. They are 700 licenses in the City that need to be inspected in 2022.
- Continue plan review and site inspections for the Willowbrooke and Helmo Station projects in the City.
- Review City Ordinances and update as needed to reflect changes made in the 2020 Minnesota Building Codes.
- Provide community education through our newsletter and social media on ordinances and the positive effect it has within the community. Be pro-active as well as re-active on ordinance violations.
- Evaluate online permitting software solutions, which include the ability to build forms, design workflows, collect fees, and schedule inspections.

2022 Staffing

- 1 Building Official
- 2 Building Inspectors
- 1 Building and Code Inspector
- 1 Administrative Assistant

Building Inspections

| Building Inspections | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|--------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 070 | 4100 | 028 | Wages-Regular | 304,071 | 281,197 | 300,960 | 425,324 |
| 5 | 070 | 4140 | 028 | Employer PERA | 22,644 | 19,511 | 22,575 | 30,897 |
| 5 | 070 | 4145 | 028 | Employer FICA | 22,323 | 20,798 | 23,025 | 31,212 |
| 5 | 070 | 4150 | 028 | Employer Insurance | 49,423 | 44,949 | 57,288 | 75,666 |
| Subtotal | | | | | 398,462 | 366,455 | 403,848 | 563,099 |
| Materials and Supplies | | | | | | | | |
| 5 | 070 | 4200 | 028 | Office Supplies | 202 | 595 | - | 1,000 |
| 5 | 070 | 4210 | 028 | Printing, Binding & Copying | 202 | 76 | - | - |
| 5 | 070 | 4211 | 028 | Operating Supplies | 335 | 240 | 800 | - |
| 5 | 070 | 4230 | 028 | Uniforms and Clothing | - | (48) | - | 1,000 |
| Subtotal | | | | | 738 | 863 | 800 | 2,000 |
| Contractual Services | | | | | | | | |
| 5 | 070 | 4300 | 028 | Professional Services | 21,842 | 45,339 | 22,000 | 57,000 |
| 5 | 070 | 4301 | 028 | Other Contractual Service | - | - | - | - |
| 5 | 070 | 4324 | 028 | License & Permits Fees | - | 308 | 100 | 500 |
| 5 | 070 | 4331 | 028 | Telephone | 1,540 | 1,748 | 1,500 | 1,500 |
| 5 | 070 | 4340 | 028 | Travel Expenses | 712 | - | - | - |
| 5 | 070 | 4344 | 028 | Books & Publications | - | 1,976 | 500 | 1,500 |
| 5 | 070 | 4345 | 028 | Dues & Subscriptions | 395 | 450 | 600 | 500 |
| 5 | 070 | 4346 | 028 | Meetings, Conferences & Travel | 3,597 | 2,148 | 5,000 | 3,000 |
| Subtotal | | | | | 28,085 | 51,969 | 29,700 | 64,000 |
| DEPT TOTAL - BUILDING INSPECTIONS | | | | | 427,286 | 419,287 | 434,348 | 629,099 |

Community Development

The Department of Community Development, Redevelopment and Planning carries out the objectives and policies of the comprehensive plan to facilitate orderly growth and development in the community. The Department's areas of responsibility include: actively pursuing opportunities for redevelopment, promoting and coordinating development and planning activities, preparation and review of plans and designs, administration of zoning and subdivision ordinances, and gathering and evaluating information relating to the development and implementation of environmental projects.

Primary Objectives

- Gold Line Bus Rapid Transit
- Bike and Pedestrian Plan
- Helmo Station Small Area Plan
- Tanners Lake redevelopment
- Willowbrooke development

2022 Staffing

- 1 Community Development Director
- 1 City Planner
- 2 Senior Community Development Specialists

Community Development

| Community Development | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 040 | 4100 | 004 | Wages-Regular | 310,626 | 326,247 | 377,000 | 403,555 |
| 5 | 040 | 4111 | 004 | Wages-Overtime | 1,026 | 54 | - | - |
| 5 | 040 | 4120 | 004 | Wages-Temporary (intern) | 6,348 | 17,260 | 26,945 | 23,000 |
| 5 | 040 | 4140 | 004 | Employer PERA | 23,731 | 25,398 | 28,270 | 29,114 |
| 5 | 040 | 4145 | 004 | Employer FICA | 23,805 | 25,407 | 28,835 | 29,696 |
| 5 | 040 | 4150 | 004 | Employer Insurance | 57,141 | 45,388 | 57,210 | 51,413 |
| Subtotal | | | | | 422,677 | 439,754 | 518,260 | 536,779 |
| Materials and Supplies | | | | | | | | |
| 5 | 040 | 4200 | 004 | Operating Supplies | 1,425 | 96 | 5,750 | 5,750 |
| 5 | 040 | 4210 | 004 | Printing/Binding/Copying | - | 437 | - | - |
| 5 | 040 | 4299 | 004 | Other Materials & Supplies | 21 | 115 | - | - |
| Subtotal | | | | | 1,445 | 649 | 5,750 | 5,750 |
| Contractual Services | | | | | | | | |
| 5 | 040 | 4300 | 004 | Professional Services | 29,817 | 41,375 | 5,000 | 15,000 |
| 5 | 040 | 4301 | 004 | Other Contractual Services | 1,151 | 11,543 | - | - |
| 5 | 040 | 4324 | 004 | License & Permits Fees | - | - | 2,500 | 2,500 |
| 5 | 040 | 4331 | 004 | Telephone | 577 | 1,184 | - | 1,920 |
| 5 | 040 | 4340 | 004 | Travel Expense | 756 | - | - | - |
| 5 | 040 | 4341 | 004 | Transportation Allowances | 3,600 | 3,600 | 4,100 | 4,100 |
| 5 | 040 | 4344 | 004 | Books & Publications | 1,181 | 600 | 1,205 | 1,205 |
| 5 | 040 | 4345 | 004 | Dues & Subscriptions | 4,492 | 3,022 | 3,900 | 3,900 |
| 5 | 040 | 4346 | 004 | Meetings, Conferences, & Travel | 6,549 | 3,376 | 8,040 | 8,040 |
| 5 | 040 | 4360 | 004 | Legal & Public Notices | - | - | 2,500 | 2,500 |
| 5 | 040 | 4399 | 004 | Commission Per Diem | - | - | 2,000 | 2,000 |
| 5 | 040 | 4900 | 004 | Transfer to Comm & ED Fund | | - | 39,500 | - |
| Subtotal | | | | | 48,125 | 64,700 | 68,745 | 41,165 |
| Recycling/Environmental Services* | | | | | 93,860 | 34,654 | - | - |
| *line item detail provided in the appendix, pg. 93 | | | | | | | | |
| DEPT TOTAL - COMMUNITY DEVELOPMENT | | | | | 566,107 | 539,756 | 592,755 | 583,694 |

Council and Commissions

The City of Oakdale is a Statutory “Plan A” city that allows for a five member at-large city council elected for staggered four year terms. The members of the City Council also comprise the Housing and Redevelopment Authority for Oakdale.

Five citizen advisory boards serve Oakdale; Economic Development, Environmental Management, Parks and Recreation, Planning, and Tree Board. The respective boards and commissions are charged with the role of evaluating the needs and requests of the community and making recommendations to the City Council.

As the legislative branch of the city government the City Council may:

- Create departments and advisory boards, appoint officers, employees, and agents for the city.
- Prescribe the duties, compensation, and employment conditions for its employees.
- Appoint or remove employees in accordance with state law, personnel policies, contracts or ordinances.
- Make an annual tax levy and exercise full authority over the financial affairs of the city.

Primary Objectives

- Provide a wide array of high-quality yet cost-efficient services, programs and events to the community.
- Engage residents and businesses in community awareness, education and events.
- Meet or exceed in all areas that improve quality of life for all residents and businesses.
- Encourage and foster orderly, quality development and redevelopment.

| City Council | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 020 | 4100 | 001 | Wages-Regular | 37,816 | 36,907 | 36,480 | 36,480 |
| 5 | 020 | 4111 | 001 | Wages-Overtime | 5,045 | 6,655 | - | - |
| 5 | 020 | 4140 | 001 | Employer PERA | 1,941 | 2,019 | 1,850 | 1,824 |
| 5 | 020 | 4145 | 001 | Employer FICA | 3,260 | 3,314 | 2,800 | 2,791 |
| Subtotal | | | | | 48,061 | 48,895 | 41,130 | 41,095 |
| Materials and Supplies | | | | | | | | |
| 5 | 020 | 4210 | 001 | Printing | - | 149 | - | - |
| 5 | 020 | 4211 | 001 | Operating Supplies | 551 | 634 | 4,000 | 4,000 |
| 5 | 020 | 4299 | 001 | Other Materials & Supplies | 4,255 | 2,929 | - | - |
| Subtotal | | | | | 4,806 | 3,712 | 4,000 | 4,000 |
| Contractual Services | | | | | | | | |
| 5 | 020 | 4300 | 001 | Professional Services | 2,500 | - | - | - |
| 5 | 020 | 4340 | 001 | Travel Expenses | 582 | - | - | - |
| 5 | 020 | 4345 | 001 | Dues & Subscriptions | 22,330 | 30,207 | 23,000 | 30,000 |
| 5 | 020 | 4346 | 001 | Meetings, Conferences, & Travel | 3,897 | 987 | 6,000 | 6,000 |
| 5 | 020 | 4360 | 001 | Legal & Public Notices/Ad | 1,923 | 1,917 | 2,000 | 2,000 |
| Subtotal | | | | | 31,232 | 33,111 | 31,000 | 38,000 |
| <i>Planning Commission*</i> | | | | | 497 | 638 | - | - |
| <i>Economic Development Commission*</i> | | | | | 289 | - | - | - |
| <i>Parks and Rec Commission*</i> | | | | | 955 | 400 | - | - |
| *line item detail provided in the appendix, pg. 94-95 | | | | | | | | |
| DEPT TOTAL - CITY COUNCIL | | | | | 85,840 | 86,756 | 76,130 | 83,095 |

Fire

The Fire Department has a combination staff of full-time and paid-on-call firefighters, the latter are members of the Oakdale Volunteer Fire Department, Inc., an organization independent of the City of Oakdale. The Fire Department provides fire, ambulance, and fire code enforcement services.

Primary Objectives

- Provide pre-plan and life safety inspections for all existing commercial properties.
- Begin the final transition to an all career department; hire three more/new firefighters with a start date of July 1, 2022.
- Expand the current voluntary fall prevention and home inspection visits program started in 2019.
- Maintain paid-on-call membership numbers to support career staff.
- Keeping the training and knowledge of all members' current in relation to ever changing technologies, procedures and meet industry standards.
- Continue to improve the level of emergency response at a reasonable cost to taxpayers.
- Continue to engage with community organizations and provide fire education to the residents of this community.

2022 Staffing

- 1 Fire Chief
- 1 Assistant Fire Chief
- 18 Career Firefighter/EMT-Paramedics
- 17 Paid-On-Call Firefighters

| Fire | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------|-----|------|-----|----------------------------|----------------|----------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 062 | 4100 | 026 | Salary & Wages Regular | 264,047 | 182,625 | 361,500 | 522,676 |
| 5 | 062 | 4115 | 026 | Wages - Part Time | 19,038 | 21,324 | - | 26,127 |
| 5 | 062 | 4140 | 026 | Employer-PERA | 43,906 | 43,067 | 61,400 | 90,937 |
| 5 | 062 | 4145 | 026 | Employer-FICA | 5,184 | 5,367 | 6,850 | 9,288 |
| 5 | 062 | 4150 | 026 | Employer Insurance | 47,718 | 37,389 | 71,150 | 88,380 |
| Subtotal | | | | | 379,892 | 289,771 | 500,900 | 737,408 |
| Materials & Supplies | | | | | | | | |
| 5 | 062 | 4210 | 026 | Printing | - | 21 | - | - |
| 5 | 062 | 4211 | 026 | Operating Supplies | - | 1,160 | - | - |
| 5 | 062 | 4220 | 026 | Motor Fuel | 22,446 | 17,980 | 21,000 | 21,000 |
| 5 | 062 | 4230 | 026 | Uniforms & Clothing | 804 | 1,104 | 900 | 32,900 |
| Subtotal | | | | | 23,249 | 20,266 | 21,900 | 53,900 |
| Contractual Services | | | | | | | | |
| 5 | 062 | 4300 | 026 | Professional Services | 541,500 | 555,540 | 552,250 | 558,040 |
| 5 | 062 | 4301 | 026 | Other Contractual Services | 11,004 | 2,902 | - | - |
| 5 | 062 | 4324 | 026 | Licenses & Permits | 100 | 100 | 100 | 100 |
| 5 | 062 | 4332 | 026 | Radio Services | 19,519 | 19,347 | 21,000 | 23,500 |
| 5 | 062 | 4380 | 026 | Electric Service | - | 4,261 | - | - |
| Subtotal | | | | | 572,123 | 582,149 | 573,350 | 581,640 |
| DEPT TOTAL - FIRE | | | | | 975,265 | 892,187 | 1,096,150 | 1,372,948 |
| | | | | | | | | |

Police

The Police Department is responsible for the prevention of crime and the apprehension of those offenders violating the law. The department is also responsible for maintaining order in the community, including tasks such as the resolution of family or neighbor disputes, the management of loud noise complaints and animal control. Finally, the department is responsible for the introduction of community policing and crime prevention principles to the community at large in an effort to enhance the personal security of all residents and visitors.

Primary Objectives

- Redistribute personnel resources to improve initial call response and general investigation capabilities. This will be accomplished by reassigning officers from regional task force participation back to general police operations, as well as merging the Community Affairs function into the general patrol work schedule.
- Fully fund our participation as a member of the HERO Center training complex in Cottage Grove.
- Continue with its annual planned replacement of vehicles and technology, allowing it to take advantage of various upgrades and improvements in the equipment it needs
- Meet all of the training requirements established by the State of Minnesota and the Minnesota Peace Officers Standards and Training Board
- Allocate funding for the development of a tailored wellness assessment program for police department employees, including access to independent counseling and psychological services.

2022 Staffing

- 1 Police Chief
- 1 Police Captain
- 1 Administrative Director
- 5 Police Sergeants
- 26 Police Officers
- 1 Investigative Aide (Property & Evidence Technician)
- 1 Diversion Services Coordinator
- 2.5 Community Service Officers
- 2 Records Technicians
- 1 Data Entry Clerk (Senior Records Technician)

| Administration Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|------------------|------------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 050 | 4100 | 025 | Wages-Regular | 548,741 | 288,081 | 750,000 | 633,432 |
| 5 | 050 | 4111 | 025 | Wages-Overtime | 11,951 | 12,045 | 9,000 | 9,000 |
| 5 | 050 | 4115 | 025 | Wages-Part Time | 14,877 | - | - | 22,491 |
| 5 | 050 | 4125 | 025 | Wages-Part Time OT | 186 | - | - | - |
| 5 | 050 | 4140 | 025 | Employer PERA | 69,280 | 71,760 | 84,000 | 66,355 |
| 5 | 050 | 4145 | 025 | Employer FICA | 29,579 | 29,758 | 40,100 | 42,517 |
| 5 | 050 | 4150 | 025 | Employer Insurance | 94,549 | 91,951 | 113,000 | 103,404 |
| 5 | 050 | 4162 | 025 | Holiday Pay | 26,378 | 27,889 | 40,000 | 40,000 |
| 5 | 050 | 4199 | 025 | Severance Pay | - | - | 25,000 | 25,000 |
| Subtotal | | | | | 795,540 | 521,483 | 1,061,100 | 942,200 |
| Materials and Supplies | | | | | | | | |
| 5 | 050 | 4200 | 025 | Office Supplies | 7,643 | 12,513 | - | - |
| 5 | 050 | 4210 | 025 | Printing, Binding & Copying | 2,080 | 2,427 | - | - |
| 5 | 050 | 4211 | 025 | Operating Supplies | 46,472 | 39,569 | 84,600 | 97,200 |
| 5 | 050 | 4220 | 025 | Motor Fuels | - | - | 65,000 | 65,000 |
| 5 | 050 | 4230 | 025 | Uniforms & Clothing | 1,599 | 3,334 | 4,700 | 10,900 |
| Subtotal | | | | | 57,794 | 57,844 | 154,300 | 173,100 |
| Contractual Services | | | | | | | | |
| 5 | 050 | 4300 | 025 | Professional Services | 4,316 | 42,626 | 75,500 | 94,300 |
| 5 | 050 | 4301 | 025 | Other Contractual Service | 29,906 | 52,954 | - | - |
| 5 | 050 | 4304 | 025 | Contract Animal Services | 6,175 | 3,486 | 7,500 | 7,500 |
| 5 | 050 | 4310 | 025 | EDP Services | 61,897 | 99,069 | 120,000 | 131,014 |
| 5 | 050 | 4324 | 025 | License & Permits Fees | 1,272 | 2,062 | 2,000 | 2,000 |
| 5 | 050 | 4325 | 025 | Prevention Programs | - | - | 4,600 | 4,100 |
| 5 | 050 | 4331 | 025 | Telephone | 30,350 | 35,590 | 30,500 | 32,500 |
| 5 | 050 | 4341 | 025 | Transportation Allow. | 4,980 | 4,980 | 4,980 | 4,980 |
| 5 | 050 | 4345 | 025 | Dues & Subscriptions | 1,701 | 1,361 | 2,524 | 2,905 |
| 5 | 050 | 4346 | 025 | Meetings, Conferences, & Travel | 3,328 | 2,910 | 8,400 | 8,400 |
| Subtotal | | | | | 143,925 | 245,037 | 256,004 | 287,699 |
| Capital and Other | | | | | | | | |
| 5 | 050 | 4402 | 025 | Repair & Maint - Equipment | 1,240 | 344 | 3,900 | 3,900 |
| 5 | 050 | 4403 | 025 | Repair & Maint - Vehicles | - | - | 70,000 | 71,000 |
| 5 | 050 | 4701 | 025 | Machinery & Equipment | - | - | - | - |
| 5 | 050 | 4701 | 025 | Capital Outlay under \$5,000 | - | 5,133 | - | 18,963 |
| Subtotal | | | | | 1,240 | 5,478 | 73,900 | 93,863 |
| <i>Juvenile Services*</i> | | | | | 102,337 | 108,053 | - | - |
| <i>Police Vehicles*</i> | | | | | 83,279 | 93,141 | - | - |
| <i>Prevention Programs*</i> | | | | | 3,301 | 904 | - | - |
| <i>*line item detail provided in the appendix, pg. 96</i> | | | | | | | | |
| ADMINISTRATION DIVISION TOTAL | | | | | 1,187,416 | 1,031,940 | 1,545,304 | 1,496,862 |

Police

Operations Division, City Hall Building Maintenance

| Operations Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------------|----------------|----------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 054 | 4100 | 025 | Wages-Regular | 461,538 | 295,943 | 2,797,500 | 3,173,838 |
| 5 | 054 | 4111 | 025 | Wages-Overtime | 54,800 | 67,210 | 220,000 | 220,000 |
| 5 | 054 | 4140 | 025 | Employer PERA | 78,221 | 86,037 | 528,000 | 572,660 |
| 5 | 054 | 4145 | 025 | Employer FICA | 10,969 | 11,557 | 48,000 | 51,252 |
| 5 | 054 | 4150 | 025 | Employer Insurance | 65,721 | 71,180 | 450,500 | 488,505 |
| Subtotal Personnel Services | | | | | 671,249 | 531,927 | 4,044,000 | 4,506,254 |
| Materials and Supplies | | | | | | | | |
| 5 | 054 | 4230 | 025 | Uniforms & Clothing | 7,875 | 6,300 | 42,000 | 43,225 |
| Subtotal Materials and Supplies | | | | | 7,875 | 6,300 | 42,000 | 43,225 |
| Contractual Services | | | | | | | | |
| 5 | 054 | 4346 | 025 | Meetings, Conferences, & Travel | 896 | 386 | 25,000 | 33,900 |
| Subtotal Contractual Services | | | | | 896 | 386 | 25,000 | 33,900 |

| | | | | | | | | |
|--|--|--|--|--|-----------|-----------|---|---|
| Patrol* | | | | | 3,253,495 | 2,206,638 | - | - |
| *line item detail provided in the appendix, pg. 97 | | | | | | | | |

| | | | | | | | | |
|----------------------------------|--|--|--|--|------------------|------------------|------------------|------------------|
| OPERATIONS DIVISION TOTAL | | | | | 3,933,515 | 2,745,251 | 4,111,000 | 4,583,379 |
|----------------------------------|--|--|--|--|------------------|------------------|------------------|------------------|

| City Hall Building Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------------------|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Materials and Supplies | | | | | | | | |
| 5 | 089 | 4211 | 024 | Operating Supplies | 5,509 | 10,310 | 11,500 | 11,500 |
| 5 | 089 | 4240 | 024 | Repair & Maint Supplies | 126 | 212 | - | - |
| 5 | 089 | 4241 | 024 | Equipment Parts | 61 | 12 | - | - |
| Subtotal | | | | | 5,696 | 5,696 | 11,500 | 11,500 |
| Contractual Services | | | | | | | | |
| 5 | 89 | 4300 | 024 | Professional Services | - | - | 75,000 | 75,000 |
| 5 | 089 | 4301 | 024 | Other Contractual Service | 104,743 | 75,454 | - | - |
| 5 | 089 | 4324 | 024 | Licenses & Permits | 100 | - | 100 | 100 |
| 5 | 089 | 4331 | 024 | Telephone | 15,899 | 16,482 | 20,000 | 20,000 |
| 5 | 089 | 4380 | 024 | Electric Service | 58,245 | 56,412 | 60,000 | 60,000 |
| 5 | 089 | 4384 | 024 | Trash Removal | 530 | 530 | 500 | 600 |
| Subtotal | | | | | 179,518 | 179,518 | 155,600 | 155,600 |
| Capital and Other | | | | | | | | |
| 5 | 089 | 4401 | 024 | Repair & Maintenance Building | - | - | 25,000 | 25,000 |
| 5 | 089 | 4700 | 024 | Capital Outlay Other | - | - | - | - |
| Subtotal | | | | | - | - | 25,000 | 25,000 |

| | | | | | | | | |
|--|--|--|--|--|----------------|----------------|----------------|----------------|
| CITY HALL BUILDING MAINTENANCE DIVISION TOTAL | | | | | 185,214 | 159,412 | 192,100 | 192,200 |
|--|--|--|--|--|----------------|----------------|----------------|----------------|

| | | | | | | | | |
|----------------------------|--|--|--|--|------------------|------------------|------------------|------------------|
| DEPT TOTAL - POLICE | | | | | 5,306,145 | 3,936,603 | 5,848,404 | 6,272,441 |
|----------------------------|--|--|--|--|------------------|------------------|------------------|------------------|

Public Works

Public Works includes engineering, parks, forestry, streets, public buildings (excluding maintenance at City Hall), and vehicle maintenance. Water, sewer, storm water, and street lighting system services are provided as utility enterprises (i.e., not the tax-supported General Fund).

Primary Objectives

Engineering Division:

- Work with other public agencies on the delivery of partnership projects – Ideal Avenue, Gold Line BRT, Lift Station #6 replacement and relocation.
- Continue the annual Street Reconstruction program and improving the Pavement Condition Index (PCI) of City streets and roadways.

Forestry & Environmental Services Division:

- Maintain the landscaped areas within City rights-of-way and parks.
- Manage the diseased tree program – Emerald Ash Borer, Oak Wilt, and Dutch Elm.
- Manage invasive plant species – Buckthorn, Oriental Bittersweet, Black Swallow Wort.
- Maintain the storm sewer system and ponding areas.

Parks Division:

- Maintain our parks, paths/sidewalks and several public buildings.
- Manage and provide services for Summerfest.

Street & Fleet Division:

- Maintain and prepare the city's vehicles for service to: police, fire, public works, and administration.
- Maintain streets and signs, plowing, patching.

Utilities Division:

- Maintain the water, sanitary sewer, and street lighting systems.
- Provide for the treatment of drinking water.

2022 Staffing

Engineering Division

- 1 Public Works Director/City Engineer
- 1 Senior Engineering Technician
- 1 GIS Coordinator
- 2 Administrative Assistants

Forestry and Environmental Services Division

- 1 Forestry and Environmental Services Superintendent/City Forester
- 4 Maintenance Personnel

Parks Division

- 1 Parks and Buildings Superintendent
- 5 Maintenance Personnel

Street and Fleet Division

- 1 Street Superintendent
- 5 Maintenance Personnel

Utility Division

- 1 Utilities Superintendent
- 7 Maintenance Personnel

Mechanic Services

- 2 Mechanics

| Engineering Division | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------------|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 095 | 4100 | 009 | Wages-Regular | 353,203 | 371,559 | 377,365 | 399,454 |
| 5 | 095 | 4111 | 009 | Wages- Overtime | - | 361 | 2,500 | 2,500 |
| 5 | 095 | 4120 | 009 | Intern - Willowbrooke | - | - | 8,000 | 8,000 |
| 5 | 095 | 4140 | 009 | Employer PERA | 25,914 | 27,182 | 28,490 | 29,340 |
| 5 | 095 | 4145 | 009 | Employer FICA | 25,458 | 26,390 | 29,060 | 29,927 |
| 5 | 095 | 4150 | 009 | Employer Insurance | 50,968 | 46,915 | 51,000 | 57,366 |
| Subtotal | | | | | 455,544 | 472,408 | 496,415 | 526,586 |
| Materials and Supplies | | | | | | | | |
| 5 | 095 | 4200 | 009 | Office Supplies | 11 | 181 | - | - |
| 5 | 095 | 4210 | 009 | Printing, Binding & Copying | - | - | - | - |
| 5 | 095 | 4211 | 009 | Operating Supplies | 209 | 149 | 2,800 | 2,800 |
| Subtotal | | | | | 220 | 330 | 2,800 | 2,800 |
| Contractual Services | | | | | | | | |
| 5 | 095 | 4300 | 009 | Professional Services | - | 4,584 | 15,000 | 15,000 |
| 5 | 095 | 4301 | 009 | Other Contractual Service | - | 932 | - | - |
| 5 | 095 | 4324 | 009 | License & Permits Fees | - | 20 | 240 | 240 |
| 5 | 095 | 4331 | 009 | Telephone | 1,801 | 1,820 | 3,600 | 3,600 |
| 5 | 095 | 4332 | 009 | Radio Services | 1,841 | 1,800 | - | - |
| 5 | 095 | 4340 | 009 | Travel Expenses | 52 | 10 | - | - |
| 5 | 095 | 4341 | 009 | Transportation Allowance | 4,980 | 4,980 | 5,000 | 5,000 |
| 5 | 095 | 4344 | 009 | Books & Publications | - | - | 200 | 200 |
| 5 | 095 | 4345 | 009 | Dues & Subscriptions | 440 | 1,020 | 700 | 700 |
| 5 | 095 | 4346 | 009 | Meetings, Conferences, & Travel | 7,682 | 2,496 | 8,000 | 8,000 |
| Subtotal | | | | | 16,796 | 17,661 | 32,740 | 32,740 |
| Capital and Other | | | | | | | | |
| 5 | 095 | 4705 | 009 | Capital Outlay under \$5,000 | - | - | - | - |
| Subtotal | | | | | - | - | - | - |
| DIVISION TOTAL FOR ENGINEERING | | | | | 472,559 | 490,399 | 531,955 | 562,126 |

**Public Works
Park Department**

Park Department Administration

| Park Department Administration | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 100 | 4100 | 010 | Wages-Regular & Leave | 138,852 | 141,307 | 404,500 | 485,891 |
| 5 | 100 | 4111 | 010 | Wages-Overtime | 13,097 | 8,435 | 18,000 | 18,000 |
| 5 | 100 | 4120 | 010 | Wages-Temporary | - | - | 44,000 | 46,800 |
| 5 | 100 | 4140 | 010 | Employer PERA | 10,869 | 11,183 | 34,378 | 34,828 |
| 5 | 100 | 4145 | 010 | Employer FICA | 11,153 | 11,301 | 38,661 | 39,105 |
| 5 | 100 | 4150 | 010 | Employer Insurance | 70,530 | 73,292 | 79,284 | 79,596 |
| 5 | 100 | 4155 | 010 | Unemployment | 5,744 | - | - | - |
| Subtotal | | | | | 250,246 | 245,518 | 618,823 | 704,220 |
| Materials and Supplies | | | | | | | | |
| 5 | 100 | 4200 | 010 | Office Supplies | 303 | 307 | 500 | 500 |
| 5 | 100 | 4209 | 010 | In House Copying | - | - | 200 | 200 |
| 5 | 100 | 4210 | 010 | Printing, Binding & Copying | 35 | 28 | 200 | 200 |
| 5 | 100 | 4211 | 010 | Operating Supplies | 4,977 | 5,843 | 3,500 | 3,500 |
| 5 | 100 | 4230 | 010 | Uniforms & Clothing | 8,884 | 8,641 | 10,000 | 10,000 |
| 5 | 100 | 4244 | 010 | Landscape Materials | - | - | - | - |
| 5 | 100 | 4245 | 010 | Signs & Striping Material | 693 | 947 | 1,000 | 1,000 |
| 5 | 100 | 4250 | 010 | Small Tools | - | 1,582 | 500 | 500 |
| Subtotal | | | | | 14,892 | 17,348 | 15,900 | 15,900 |
| Contractual Services | | | | | | | | |
| 5 | 100 | 4300 | 010 | Professional Services | - | - | 4,200 | 4,200 |
| 5 | 100 | 4301 | 010 | Other Contractual Service | 7,514 | 7,439 | - | - |
| 5 | 100 | 4324 | 010 | License & Permits Fees | 19 | 179 | 250 | 250 |
| 5 | 100 | 4330 | 010 | Postage | - | - | - | - |
| 5 | 100 | 4331 | 010 | Telephone | 4,347 | 4,370 | 5,000 | 5,000 |
| 5 | 100 | 4332 | 010 | Radio Services | 1,841 | 1,800 | 2,000 | 2,000 |
| 5 | 100 | 4340 | 010 | Travel Expenses | - | - | - | - |
| 5 | 100 | 4344 | 010 | Books & Publications | - | - | 100 | 100 |
| 5 | 100 | 4345 | 010 | Dues & Subscriptions | 1,947 | 1,878 | 2,000 | 2,000 |
| 5 | 100 | 4346 | 010 | Meetings, Conferences, & Travel | 802 | 919 | 4,400 | 4,400 |
| 5 | 100 | 4350 | 010 | Advertising | - | - | - | - |
| 5 | 100 | 4360 | 010 | Legal & Public Notices/Ad | - | - | - | - |
| 5 | 100 | 4380 | 010 | Electric Service | 1,666 | 1,491 | 2,000 | 2,000 |
| 5 | 100 | 4384 | 010 | Trash Removal | 1,466 | 807 | 4,000 | 4,000 |
| 5 | 100 | 4500 | 010 | Rental Equipment | - | 90 | - | - |
| 5 | 100 | 4705 | 010 | Capital Outlay under \$5,000 | 524 | - | - | - |
| Subtotal | | | | | 20,126 | 18,973 | 23,950 | 23,950 |
| SUBTOTAL FOR PARK DEPT ADMINISTRATION | | | | | 285,264 | 281,839 | 658,673 | 744,070 |

**Public Works
Park Department**

Athletic Field Maintenance

| Athletic Field Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 101 | 4100 | 010 | Wages-Regular | 32,388 | 24,865 | - | - |
| 5 | 101 | 4111 | 010 | Wages-Overtime | 2,290 | 649 | - | - |
| 5 | 101 | 4120 | 010 | Wages-Temporary | 17,073 | 2,313 | - | - |
| 5 | 101 | 4140 | 010 | Employer PERA | 2,598 | 1,869 | - | - |
| 5 | 101 | 4145 | 010 | Employer FICA | 3,856 | 2,035 | - | - |
| Subtotal | | | | | 58,204 | 31,731 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 101 | 4211 | 010 | Operating Supplies | 4,487 | 1,508 | 4,000 | 4,000 |
| 5 | 101 | 4240 | 010 | Repair & Maintenance Supplies | - | 1,756 | 5,000 | 5,000 |
| 5 | 101 | 4241 | 010 | Equipment Parts | 5,122 | 626 | 1,000 | 1,000 |
| 5 | 101 | 4244 | 010 | Landscape Materials | 6,973 | 2,885 | 10,000 | 10,000 |
| 5 | 101 | 4250 | 010 | Small Tools | - | 336 | 500 | 500 |
| Subtotal | | | | | 16,582 | 7,110 | 20,500 | 20,500 |
| Contractual Services | | | | | | | | |
| 5 | 101 | 4380 | 010 | Electric Service | 16,725 | 12,277 | 17,000 | 17,000 |
| Subtotal Contractual Services | | | | | 16,725 | 12,277 | 17,000 | 17,000 |
| Capital and Other | | | | | | | | |
| 5 | 101 | 4402 | 010 | Repair & Maintenance Equip | 40 | 1,355 | 2,000 | 2,000 |
| 5 | 101 | 4404 | 010 | Repair & Maintenance Grounds | 265 | - | 2,000 | 2,000 |
| 5 | 101 | 4500 | 010 | Rental Equipment | 13,131 | 15,136 | 13,000 | 13,000 |
| Subtotal | | | | | 13,436 | 16,491 | 17,000 | 17,000 |
| SUBTOTAL ATHLETIC FIELD MAINTENANCE | | | | | 104,947 | 67,609 | 54,500 | 54,500 |

**Public Works
Park Department**

Beach Maintenance

| Beach Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 102 | 4100 | 010 | Wages-Regular | 864 | 342 | - | - |
| 5 | 102 | 4111 | 010 | Wages-Overtime | 94 | 107 | - | - |
| 5 | 102 | 4120 | 010 | Wages-Temporary | - | 39 | - | - |
| 5 | 102 | 4140 | 010 | Employer PERA | 72 | 34 | - | - |
| 5 | 102 | 4145 | 010 | Employer FICA | 69 | 36 | - | - |
| Subtotal Personnel Services | | | | | 1,098 | 557 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 102 | 4211 | 010 | Operating Supplies | 106 | 47 | 400 | 400 |
| 5 | 102 | 4223 | 010 | Chemicals | - | 317 | 750 | 750 |
| 5 | 102 | 4240 | 010 | Repair & Maintenance Supplies | 466 | 695 | 1,500 | 1,500 |
| 5 | 102 | 4243 | 010 | Road Materials | 803 | - | 3,400 | 3,400 |
| Subtotal Materials and Supplies | | | | | 1,374 | 1,059 | 6,050 | 6,050 |
| Contractual Services | | | | | | | | |
| 5 | 102 | 4301 | 010 | Other Contractual Services | 258 | 516 | - | - |
| 5 | 102 | 4331 | 010 | Telephone | - | - | - | - |
| Subtotal Contractual Services | | | | | 258 | 516 | - | - |
| Capital and Other | | | | | | | | |
| 5 | 102 | 4401 | 010 | Building Maint. | 4,017 | - | - | - |
| 5 | 102 | 4402 | 010 | Repair equipment | - | - | - | - |
| 5 | 102 | 4701 | 010 | Capital Outlay | - | - | - | - |
| Subtotal Capital and Other | | | | | 4,017 | - | - | - |
| SUBTOTAL FOR BEACH MAINTENANCE | | | | | 6,747 | 2,132 | 6,050 | 6,050 |

**Public Works
Park Department**

**Bike, Trail, Pedway
Mowing**

| Bike Trail, Pedway | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 104 | 4100 | 010 | Wages-Regular | 26,803 | 10,058 | - | - |
| 5 | 104 | 4111 | 010 | Wages-Overtime | 8,316 | 3,939 | - | - |
| 5 | 104 | 4120 | 010 | Wages-Temporary | 120 | 39 | - | - |
| 5 | 104 | 4140 | 010 | Employer PERA | 2,431 | 1,121 | - | - |
| 5 | 104 | 4145 | 010 | Employer FICA | 2,538 | 936 | - | - |
| Subtotal Personnel Services | | | | | 40,208 | 16,093 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 104 | 4211 | 010 | Operating Supplies | 22 | - | 1,500 | 1,500 |
| 5 | 104 | 4243 | 010 | Road Materials | 1,267 | 917 | - | - |
| 5 | 104 | 4245 | 010 | Signs & Striping Material | - | - | - | - |
| Subtotal Materials and Supplies | | | | | 1,289 | 917 | 1,500 | 1,500 |
| Capital and Other | | | | | | | | |
| 5 | 104 | 4301 | 010 | Other Contractual Services | 1,485 | - | - | - |
| 5 | 104 | 4404 | 010 | Repair & Maintenance | 9,742 | 3,374 | 8,500 | 8,500 |
| 5 | 104 | 4500 | 010 | Rental Equipment | - | - | - | - |
| Subtotal Capital and Other | | | | | 11,226 | 3,374 | 8,500 | 8,500 |

| | | | | |
|--|---------------|---------------|---------------|---------------|
| SUBTOTAL FOR BIKE TRAIL, PEDWAY | 52,724 | 20,383 | 10,000 | 10,000 |
|--|---------------|---------------|---------------|---------------|

| Mowing | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 105 | 4100 | 010 | Wages-Regular | 71,476 | 77,765 | - | - |
| 5 | 105 | 4111 | 010 | Wages-Overtime | - | 356 | - | - |
| 5 | 105 | 4120 | 010 | Wages-Temporary | 14,410 | 3,597 | - | - |
| 5 | 105 | 4121 | 010 | Wages-Temporary Overtime | 34 | - | - | - |
| 5 | 105 | 4140 | 010 | Employer PERA | 5,301 | 5,850 | - | - |
| 5 | 105 | 4145 | 010 | Employer FICA | 6,270 | 5,973 | - | - |
| Subtotal Personnel Services | | | | | 97,490 | 93,541 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 105 | 4240 | 010 | Repair & Maintenance Supplies | - | - | 1,000 | 1,000 |
| 5 | 105 | 4241 | 010 | Equipment Parts | 207 | 2,408 | 8,000 | 8,000 |
| 5 | 105 | 4242 | 010 | Tires & Cutting Edges | - | 619 | 500 | 500 |
| 5 | 105 | 4250 | 010 | Small Tools | - | 2,525 | 1,500 | 1,500 |
| Subtotal Materials and Supplies | | | | | 207 | 5,552 | 11,000 | 11,000 |
| Contractual Services | | | | | | | | |
| 5 | 105 | 4300 | 010 | Professional Services | - | - | 15,000 | 15,000 |
| 5 | 105 | 4301 | 010 | Other Contractual Service | 5,160 | 3,730 | - | - |
| Subtotal Contractual Services | | | | | 5,160 | 3,730 | 15,000 | 15,000 |

| | | | | |
|----------------------------|----------------|----------------|---------------|---------------|
| SUBTOTAL FOR MOWING | 102,857 | 102,823 | 26,000 | 26,000 |
|----------------------------|----------------|----------------|---------------|---------------|

**Public Works
Park Department**

Ice Rinks, Roller Rinks, & Warming Houses
Trash Removal

| Ice Rinks, Roller Rinks, & Warming House | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 106 | 4100 | 010 | Wages-Regular | 32,640 | 33,851 | - | - |
| 5 | 106 | 4111 | 010 | Wages-Overtime | 225 | 1,302 | - | - |
| 5 | 106 | 4140 | 010 | Employer PERA | 2,593 | 2,856 | - | - |
| 5 | 106 | 4145 | 010 | Employer FICA | 2,165 | 2,510 | - | - |
| Subtotal Personnel Services | | | | | 37,624 | 40,519 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 106 | 4211 | 010 | Operating Supplies | 74 | 149 | 1,500 | 1,500 |
| 5 | 106 | 4241 | 010 | Equipment Parts | - | 34 | - | - |
| 5 | 106 | 4250 | 010 | Small Tools | - | - | - | - |
| Subtotal Materials and Supplies | | | | | 74 | 183 | 1,500 | 1,500 |
| Contractual Services | | | | | | | | |
| 5 | 106 | 4380 | 010 | Electric Service | 1,211 | 1,134 | 1,500 | 1,500 |
| 5 | 106 | 4381 | 010 | Gas Service | 199 | - | 500 | 500 |
| Subtotal Contractual Services | | | | | 1,410 | 1,134 | 2,000 | 2,000 |
| Capital and Other | | | | | | | | |
| 5 | 106 | 4401 | 010 | Repair & Maintenance Building | 1,421 | - | 2,000 | 2,000 |
| 5 | 106 | 4500 | 010 | Rental Equipment | - | - | 1,000 | 1,000 |
| 5 | 106 | 4701 | 010 | Machinery & Equipment | - | - | 2,000 | 2,000 |
| Subtotal Capital and Other | | | | | 1,421 | - | 5,000 | 5,000 |
| SUBTOTAL FOR ICE, ROLLER RINKS, WARMING HOUSE | | | | | 40,530 | 41,835 | 8,500 | 8,500 |

| Trash Removal | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 107 | 4100 | 010 | Wages-Regular | 20,382 | 31,071 | - | - |
| 5 | 107 | 4111 | 010 | Wages-Overtime | 7,297 | 6,640 | - | - |
| 5 | 107 | 4120 | 010 | Wages-Temporary | 10,148 | 8,868 | - | - |
| 5 | 107 | 4140 | 010 | Employer PERA | 2,062 | 2,442 | - | - |
| 5 | 107 | 4145 | 010 | Employer FICA | 2,792 | 3,372 | - | - |
| Subtotal Personnel Services | | | | | 42,681 | 52,394 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 107 | 4211 | 010 | Operating Supplies | 1,782 | 1,821 | 1,200 | 1,200 |
| 5 | 107 | 4244 | 010 | Landscape Materials | - | - | 300 | 300 |
| 5 | 107 | 4250 | 010 | Small Tools | - | 882 | - | - |
| Subtotal Materials and Supplies | | | | | 1,782 | 2,703 | 1,500 | 1,500 |
| Contractual Services | | | | | | | | |
| 5 | 107 | 4324 | 010 | License & Permits | - | - | 200 | 200 |
| 5 | 107 | 4384 | 010 | Trash Removal | 1,481 | 1,379 | - | - |
| Subtotal Contractual Services | | | | | 1,481 | 1,379 | 200 | 200 |
| SUBTOTAL TRASH REMOVAL | | | | | 45,943 | 56,475 | 1,700 | 1,700 |

**Public Works
Park Department**

**Tot Lots & Volleyball
Weed Control**

| Tot Lots & Volleyball | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 108 | 4100 | 010 | Wages-Regular | 6,418 | 12,008 | - | - |
| 5 | 108 | 4120 | 010 | Wages-Temporary | - | - | - | - |
| 5 | 108 | 4140 | 010 | Employer-PERA | 465 | 917 | - | - |
| 5 | 108 | 4145 | 010 | Employer-S.S. | 453 | 880 | - | - |
| Subtotal Personnel Services | | | | | 7,337 | 13,805 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 108 | 4241 | 010 | Equipment Parts | 39 | 2,033 | 7,500 | 7,500 |
| 5 | 108 | 4244 | 010 | Landscaping Supplies | - | 11,988 | 3,200 | 3,200 |
| Subtotal Materials and Supplies | | | | | 39 | 14,021 | 10,700 | 10,700 |

| | | | | | | | | |
|---|--|--|--|--|--------------|---------------|---------------|---------------|
| SUBTOTAL TOT LOTS & VOLLEYBALL | | | | | 7,376 | 27,827 | 10,700 | 10,700 |
|---|--|--|--|--|--------------|---------------|---------------|---------------|

| Weed Control | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 109 | 4100 | 010 | Wages-Regular | 814 | - | - | - |
| 5 | 109 | 4111 | 010 | Wages-Overtime | - | - | - | - |
| 5 | 109 | 4120 | 010 | Wages-Temporary | - | 182 | - | - |
| 5 | 109 | 4140 | 010 | Employer PERA | 61 | - | - | - |
| 5 | 109 | 4145 | 010 | Employer FICA | 62 | 14 | - | - |
| Subtotal Personnel Services | | | | | 937 | 196 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 109 | 4244 | 010 | Landscape Materials | 1,517 | 1,529 | 1,500 | 1,500 |
| 5 | 109 | 4250 | 010 | Small Tools | - | 8 | 400 | 400 |
| Subtotal Materials and Supplies | | | | | 1,517 | 1,537 | 1,900 | 1,900 |
| Contractual Services | | | | | | | | |
| 5 | 109 | 4300 | 010 | Professional Services | - | - | 18,000 | 18,000 |
| 5 | 109 | 4301 | 010 | Other Contractual Service | 16,400 | 16,420 | - | - |
| Subtotal Contractual Services | | | | | 16,400 | 16,420 | 18,000 | 18,000 |

| | | | | | | | | |
|--|--|--|--|--|---------------|---------------|---------------|---------------|
| SUBTOTAL TREES AND WEED CONTROL | | | | | 18,854 | 18,152 | 19,900 | 19,900 |
|--|--|--|--|--|---------------|---------------|---------------|---------------|

**Public Works
Park Department**

Park Department, Other
Tennis Courts, Archery Range & Summerfest Support

| Park Department, Other | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 110 | 4100 | 010 | Wages-Regular | 57,950 | 67,741 | - | - |
| 5 | 110 | 4111 | 010 | Wages-Overtime | 2,259 | 1,683 | - | - |
| 5 | 110 | 4120 | 010 | Wages-Temporary | - | - | - | - |
| 5 | 110 | 4140 | 010 | Employer PERA | 4,540 | 4,789 | - | - |
| 5 | 110 | 4145 | 010 | Employer FICA | 4,515 | 5,011 | - | - |
| Subtotal Personnel Services | | | | | 69,263 | 79,224 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 110 | 4211 | 010 | Operating Supplies | 114 | 5,036 | 6,500 | 6,500 |
| 5 | 110 | 4240 | 010 | Repair & Maintenance Supplies | 220 | 869 | - | - |
| 5 | 110 | 4244 | 010 | Landscape Materials | 167 | - | - | - |
| Subtotal Materials and Supplies | | | | | 502 | 5,905 | 6,500 | 6,500 |

| | | | | |
|--|---------------|---------------|--------------|--------------|
| SUBTOTAL PARK DEPARTMENT, OTHER | 69,765 | 85,129 | 6,500 | 6,500 |
|--|---------------|---------------|--------------|--------------|

| Tennis Courts, Archery Range | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 111 | 4100 | 010 | Wages-Regular | 152 | 1,620 | - | - |
| 5 | 111 | 4140 | 010 | Employer PERA | 11 | 122 | - | - |
| 5 | 111 | 4145 | 010 | Employer FICA | 11 | 118 | - | - |
| Subtotal Personnel Services | | | | | 175 | 1,860 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 111 | 4211 | 010 | Operating Supplies | 1,160 | - | 900 | 900 |
| 5 | 111 | 4241 | 010 | Equipment Parts | - | - | - | - |
| Subtotal Materials and Supplies | | | | | 1,160 | - | 900 | 900 |
| Capital and Other | | | | | | | | |
| 5 | 111 | 4380 | 010 | Electrical | 320 | 334 | - | - |
| 5 | 111 | 4404 | 010 | Repair & Maintenance Grounds | 18,635 | 2,345 | 13,000 | 13,000 |
| Subtotal Capital and Other | | | | | 18,955 | 2,679 | 13,000 | 13,000 |

| | | | | |
|--|---------------|--------------|---------------|---------------|
| SUBTOTAL TENNIS COURTS, ARCHERY | 20,291 | 4,539 | 13,900 | 13,900 |
|--|---------------|--------------|---------------|---------------|

| Summerfest Support | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|------------------------------------|-----|------|-----|-----------------------|----------------|----------------|-----------------|------------------|
| 5 | 114 | 4100 | 010 | Wages-Regular | 6,839 | - | - | - |
| 5 | 114 | 4111 | 010 | Wages-Overtime | 11,067 | - | - | - |
| 5 | 114 | 4120 | 010 | Wages-Temporary | 520 | - | - | - |
| 5 | 114 | 4121 | 010 | Wages-Temporary OT | 2,651 | - | - | - |
| 5 | 114 | 4140 | 010 | Employer PERA | 1,331 | - | - | - |
| 5 | 114 | 4145 | 010 | Employer FICA | 1,550 | - | - | - |
| 5 | 114 | 4240 | 010 | Repairs & Maintenance | - | - | - | - |
| Subtotal Summerfest Support | | | | | 23,957 | - | - | - |

| | | | | |
|----------------------------|----------------|----------------|----------------|----------------|
| PARK DIVISION TOTAL | 779,255 | 708,743 | 816,423 | 901,820 |
|----------------------------|----------------|----------------|----------------|----------------|

**Public Works
Forestry Division**

Forestry Administration

| Administration | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 115 | 4100 | 011 | Wages - Regular | 40,819 | 50,197 | 186,730 | 203,082 |
| 5 | 115 | 4111 | 011 | Wages-Overtime | 1,018 | 1,021 | 8,000 | 8,000 |
| 5 | 115 | 4120 | 011 | Wages-Temporary | 10,281 | 3,696 | 19,500 | 19,500 |
| 5 | 115 | 4121 | 011 | Wages-Temporary OT | - | - | - | - |
| 5 | 115 | 4140 | 011 | Employer PERA | 3,207 | 3,634 | 14,604 | 15,024 |
| 5 | 115 | 4145 | 011 | Employer FICA | 3,822 | 3,896 | 16,389 | 16,817 |
| 5 | 115 | 4150 | 011 | Insurance | 42,715 | 59,446 | 61,950 | 68,481 |
| Subtotal Personnel Services | | | | | 101,862 | 121,891 | 307,173 | 330,904 |
| Materials & Supplies | | | | | | | | |
| 5 | 115 | 4210 | 011 | Printing & Binding | 253 | - | - | - |
| 5 | 115 | 4211 | 011 | Operating Supplies | 3,074 | 5,508 | 3,500 | 3,500 |
| 5 | 115 | 4223 | 011 | Chemicals | 736 | 1,309 | 3,050 | 3,050 |
| 5 | 115 | 4230 | 011 | Uniforms & Clothing | 2,467 | 2,428 | 3,000 | 3,000 |
| 5 | 115 | 4240 | 011 | Repairs & Maint Supplies | - | - | - | - |
| 5 | 115 | 4244 | 011 | Landscaping Supplies | 8,565 | 9,638 | 10,500 | 10,500 |
| 5 | 115 | 4250 | 011 | Small Tools | 3,773 | 685 | 2,500 | 2,500 |
| Subtotal Supplies & Services | | | | | 18,867 | 19,569 | 22,550 | 22,550 |
| Contractual Services | | | | | | | | |
| 5 | 115 | 4300 | 011 | Professional Services | - | - | 10,250 | 10,250 |
| 5 | 115 | 4301 | 011 | Other Contractual Services | 7,826 | 12,917 | - | - |
| 5 | 115 | 4324 | 011 | Permits & Licenses | 141 | 106 | - | - |
| 5 | 115 | 4331 | 011 | Telephone Service | 2,467 | 2,900 | 2,500 | 2,500 |
| 5 | 115 | 4332 | 011 | Radio Services | 1,841 | 1,800 | - | - |
| 5 | 115 | 4345 | 011 | Dues & Subscriptions | 125 | 80 | - | - |
| 5 | 115 | 4346 | 011 | Meetings, Conferences, & Travel | 3,254 | 1,267 | 4,300 | 4,300 |
| 5 | 115 | 4380 | 011 | Electrical Service | - | - | - | - |
| Subtotal Contractual Services | | | | | 15,653 | 19,071 | 17,050 | 17,050 |
| Capital | | | | | | | | |
| 5 | 115 | 4701 | 011 | Machinery & Equipment | - | - | - | - |
| Subtotal Capital & Other | | | | | - | - | - | - |
| SUBTOTAL FOR FORESTRY ADMINISTRATION | | | | | 136,382 | 160,530 | 346,773 | 370,504 |

**Public Works
Forestry Division**

Tree Management
Tree Board Events

| Tree Management | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 116 | 4100 | 011 | Wages-Regular | 77,473 | 100,244 | - | - |
| 5 | 116 | 4111 | 011 | Wages-OT | 1,609 | 2,956 | - | - |
| 5 | 116 | 4120 | 011 | Wages-Temporary | 2,318 | 686 | - | - |
| 5 | 116 | 4121 | 011 | Wages-Temporary OT | - | - | - | - |
| 5 | 116 | 4140 | 011 | Employer PERA | 6,005 | 6,954 | - | - |
| 5 | 116 | 4145 | 011 | Employer FICA | 5,940 | 7,242 | - | - |
| Subtotal Personnel Services | | | | | 93,345 | 118,082 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 116 | 4211 | 011 | Operating Supplies | 4,514 | 2,954 | - | - |
| 5 | 116 | 4244 | 011 | Landscape Materials | 51 | 3,337 | - | - |
| 5 | 116 | 4250 | 011 | Small Tools | 8,428 | 1,128 | - | - |
| Subtotal Materials and Supplies | | | | | 12,993 | 7,419 | - | - |
| Contractual Services | | | | | | | | |
| 5 | 116 | 4300 | 011 | Professional Services | 150 | - | 17,500 | 17,500 |
| 5 | 116 | 4301 | 011 | Other Contractual Services | 42,025 | 11,635 | - | - |
| 5 | 116 | 4346 | 011 | Meetings, Conferences | - | 45 | - | - |
| 5 | 116 | 4500 | 011 | Rental Equipment | - | 945 | - | - |
| Subtotal Contractual Services | | | | | 42,175 | 12,625 | 17,500 | 17,500 |
| SUBTOTAL FOR TREE MANAGEMENT | | | | | 148,514 | 138,126 | 17,500 | 17,500 |

| Tree Board Events | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 117 | 4100 | 011 | Wages-Regular | 5,173 | 1,797 | - | - |
| 5 | 117 | 4111 | 011 | Wages-Overtime | 3,321 | - | - | - |
| 5 | 117 | 4115 | 011 | Wages-Part Time | - | - | - | - |
| 5 | 117 | 4120 | 011 | Wages-Temporary | 816 | - | - | - |
| 5 | 117 | 4140 | 011 | Employer PERA | 656 | 135 | - | - |
| 5 | 117 | 4145 | 011 | Employer FICA | 705 | 130 | - | - |
| Subtotal Personnel Services | | | | | 10,671 | 2,062 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 117 | 4211 | 011 | Operating Supplies | 983 | 940 | 13,000 | 13,000 |
| 5 | 117 | 4244 | 011 | Landscape Materials | 13,154 | 5,004 | - | - |
| Subtotal Materials and Supplies | | | | | 14,137 | 5,944 | 13,000 | 13,000 |
| SUBTOTAL FOR TREE BOARD EVENTS | | | | | 24,808 | 8,006 | 13,000 | 13,000 |

**Public Works
Forestry Division**

**Buckthorn Removal
Fountain Maintenance & Special Projects**

| Buckthorn Removal | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 118 | 4100 | 011 | Wages-Regular | 7,024 | 5,972 | - | - |
| 5 | 118 | 4111 | 011 | Wages-Overtime | 18 | - | - | - |
| 5 | 118 | 4120 | 011 | Wages-Temporary | 80 | - | - | - |
| 5 | 118 | 4140 | 011 | Employer PERA | 455 | 465 | - | - |
| 5 | 118 | 4145 | 011 | Employer FICA | 511 | 451 | - | - |
| Subtotal Personnel Services | | | | | 8,089 | 6,888 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 118 | 4211 | 011 | Operating Supplies | - | 643 | - | - |
| 5 | 118 | 4223 | 011 | Chemicals | 3,269 | 1,359 | - | - |
| 5 | 118 | 4250 | 011 | Small Tools | 1,483 | 2,100 | - | - |
| Subtotal Materials and Supplies | | | | | 4,753 | 4,102 | - | - |
| Contractual Services | | | | | | | | |
| 5 | 118 | 4300 | 011 | Professional Services | - | - | 1,500 | 1,500 |
| 5 | 118 | 4301 | 011 | Other Contractual Services | 4,450 | - | - | - |
| 5 | 118 | 4500 | 011 | Rental - Equipment | - | - | - | - |
| 5 | 118 | 4701 | 011 | Machinery & Equipment | 13,000 | - | - | - |
| Subtotal Contractual Services | | | | | 17,450 | - | 1,500 | 1,500 |
| SUBTOTAL FOR BUCKTHORN | | | | | 30,292 | 10,990 | 1,500 | 1,500 |

| Fountain Maintenance & Special Projects | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-----------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 119 | 4100 | 011 | Wages-Regular | - | - | - | - |
| 5 | 119 | 4140 | 011 | Employer PERA | - | - | - | - |
| 5 | 119 | 4145 | 011 | Employer FICA | - | - | - | - |
| Subtotal Personnel Services | | | | | - | - | - | - |
| Contractual Services | | | | | | | | |
| 5 | 119 | 4300 | 011 | Professional Services | - | - | - | 1,500 |
| 5 | 119 | 4380 | 011 | Electric Services | 2,036 | 2,310 | 3,500 | 3,500 |
| Subtotal Contractual Services | | | | | 2,036 | 2,310 | 3,500 | 5,000 |
| SUBTOTAL FOR FOUNTAINS & SPECIAL PROJECTS | | | | | 2,036 | 2,310 | 3,500 | 5,000 |

**Public Works
Forestry Division**

**Tartan Crossing Pond Landscaping
Ash Tree Program, Meadow Restoration**

| Tartan Crossing Pond Landscaping | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 120 | 4100 | 011 | Wages-Regular | 180 | - | - | - |
| 5 | 120 | 4140 | 011 | Employer PERA | 13 | - | - | - |
| 5 | 120 | 4145 | 011 | Employer FICA | 14 | - | - | - |
| Subtotal Personnel Services | | | | | 207 | - | - | - |
| Contractual Services | | | | | | | | |
| 5 | 120 | 4300 | 011 | Professional Services | - | - | 1,000 | 2,300 |
| 5 | 120 | 4301 | 011 | Other Contractual Services | - | - | - | - |
| Subtotal Contractual Services | | | | | - | - | 1,000 | 2,300 |
| SUBTOTAL TARTAN CROSSING POND LANDSCAPING | | | | | 207 | - | 1,000 | 2,300 |
| Ash Tree Program | | | | | | | | |
| Contractual Services | | | | | | | | |
| 5 | 121 | 4300 | 011 | Professional Services | - | - | 5,000 | 7,000 |
| 5 | 121 | 4301 | 011 | Other Contractual Services | 4,952 | 6,600 | - | - |
| Subtotal Contractual Services | | | | | 4,952 | 6,600 | 5,000 | 7,000 |
| SUBTOTAL FOR ASH TREE PROGRAM | | | | | 4,952 | 6,600 | 5,000 | 7,000 |
| Meadow Restoration | | | | | | | | |
| Operating Supplies | | | | | | | | |
| 5 | 123 | 4211 | 011 | Operating Supplies | 309- | 63 | 1,000 | 1,000 |
| 5 | 123 | 4244 | 011 | Landscape Materials | - | 1,527 | - | - |
| 5 | 123 | 4250 | 011 | Small Tools | - | 47 | - | - |
| Subtotal Operating Supplies | | | | | 309 | 1,637 | 1,000 | 1,000 |
| Contractual Services | | | | | | | | |
| 5 | 123 | 4301 | 011 | Contractual Services | - | - | - | - |
| Subtotal Contractual Services | | | | | - | - | - | - |
| SUBTOTAL FOR MEADOW RESTORATION | | | | | 309 | 1,637 | 1,000 | 1,000 |
| FORESTRY DIVISION SUBTOTAL | | | | | 347,500 | 328,198 | 389,273 | 417,804 |

Public Works Building Maintenance

Public Works Building Maintenance

| Public Works Building Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|--------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 160 | 4100 | 016 | Wages-Regular | 2,874 | 11,665 | - | - |
| 5 | 160 | 4111 | 016 | Wages-Overtime | 260 | 117 | - | - |
| 5 | 160 | 4120 | 016 | Wages-Temporary | 30 | - | - | - |
| 5 | 160 | 4140 | 016 | Employer PERA | 219 | 852 | - | - |
| 5 | 160 | 4145 | 016 | Employer FICA | 228 | 867 | - | - |
| Subtotal Personnel Services | | | | | 3,611 | 13,501 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 160 | 4200 | 016 | Office Supplies | - | - | - | - |
| 5 | 160 | 4209 | 016 | In House Copying | 1,184 | 1,634 | - | - |
| 5 | 160 | 4211 | 016 | Operating Supplies | 13,610 | 13,185 | 9,000 | 6,800 |
| 5 | 160 | 4240 | 016 | Repair & Maintenance Supplies | 3,641 | 4,588 | 12,500 | 12,500 |
| 5 | 160 | 4241 | 016 | Equipment Parts | 129 | 154 | - | - |
| 5 | 160 | 4243 | 016 | Road Materials | - | - | - | - |
| 5 | 160 | 4250 | 016 | Small Tools | 536 | 358 | 750 | 750 |
| Subtotal Materials and Supplies | | | | | 19,100 | 19,918 | 22,250 | 20,050 |
| Contractual Services | | | | | | | | |
| 5 | 160 | 4300 | 016 | Professional Services | - | - | 55,000 | 31,000 |
| 5 | 160 | 4301 | 016 | Other Contractual Service | 25,340 | 33,929 | - | - |
| 5 | 160 | 4324 | 016 | Licenses & Permits | 20 | 20 | 500 | 500 |
| 5 | 160 | 4331 | 016 | Telephone | 889 | 893 | 2,500 | (150) |
| 5 | 160 | 4380 | 016 | Electric Service | - | 299 | - | - |
| 5 | 160 | 4384 | 016 | Trash Removal | 33,005 | 29,293 | 50,000 | 34,500 |
| Subtotal Contractual Services | | | | | 62,101 | 66,718 | 111,000 | 68,850 |
| Capital and Other | | | | | | | | |
| 5 | 160 | 4401 | 016 | Repair & Maintenance Building | 12,368 | 20,714 | 18,000 | 16,500 |
| 5 | 160 | 4402 | 016 | Repair & Maintenance Equipment | 420 | 2,341 | 1,000 | 1,000 |
| 5 | 160 | 4500 | 016 | Rental Equipment | 63 | 122 | 4,000 | 4,000 |
| 5 | 160 | 4540 | 016 | Rental Other | 2,666 | 3,599 | - | - |
| 5 | 160 | 4705 | 016 | Capital Outlay Under \$5,000 | - | - | - | - |
| Subtotal Capital and Other | | | | | 15,517 | 26,776 | 23,000 | 21,500 |
| SUBTOTAL PW BUILDING MAINTENANCE | | | | | 100,329 | 126,913 | 156,250 | 110,400 |

Public Works Building Maintenance

Park Building Maintenance

| Park Building Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 161 | 4100 | 016 | Wages-Regular | 5,106 | 2,380 | - | - |
| 5 | 161 | 4111 | 016 | Wages-Overtime | 245 | - | - | - |
| 5 | 161 | 4140 | 016 | Employer PERA | 401 | 171 | - | - |
| 5 | 161 | 4145 | 016 | Employer FICA | 394 | 170 | - | - |
| Subtotal Personnel Services | | | | | 6,147 | 2,722 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 161 | 4211 | 016 | Operating Supplies | 1,504 | 1,462 | - | 1,500 |
| 5 | 161 | 4240 | 016 | Repair & Maintenance Supplies | 1,462 | 274 | - | 1,500 |
| 5 | 161 | 4241 | 016 | Equipment Parts | 33 | - | - | - |
| Subtotal Materials and Supplies | | | | | 2,999 | 1,736 | - | 3,000 |
| Contractual Services | | | | | | | | |
| 5 | 161 | 4301 | 016 | Other Contractual Service | 20,338 | 14,992 | - | 12,000 |
| 5 | 161 | 4331 | 016 | Telephone | 444 | 446 | - | 450 |
| 5 | 161 | 4380 | 016 | Electric Service | 3,712 | 3,310 | - | 3,500 |
| Subtotal Contractual Services | | | | | 24,494 | 18,749 | - | 15,950 |
| Capital and Other | | | | | | | | |
| 5 | 161 | 4401 | 016 | Repair & Maintenance Building | 4,245 | 150 | - | - |
| 5 | 161 | 4402 | 016 | Repair & Maintenance Equip | 927 | - | - | - |
| Subtotal Capital and Other | | | | | 5,171 | 150 | - | - |
| SUBTOTAL PARK BUILDING MAINTENANCE | | | | | 38,811 | 23,357 | - | 18,950 |

Public Works Building Maintenance

Discovery Center Building Maintenance

| Discovery Center Operating Costs | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 163 | 4100 | 016 | Wages-Regular | 274 | 160 | - | - |
| 5 | 163 | 4111 | 016 | Wages-Overtime | - | 68 | - | - |
| 5 | 163 | 4120 | 016 | Wages-Temporary | - | - | - | - |
| 5 | 163 | 4140 | 016 | Employer PERA | 16 | 17 | - | - |
| 5 | 163 | 4145 | 016 | Employer FICA | 20 | 11 | - | - |
| Subtotal Personnel Services | | | | | 310 | 257 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 163 | 4200 | 016 | Office Supplies | - | - | - | - |
| 5 | 163 | 4211 | 016 | Operating Supplies | 637 | 426 | - | 700 |
| 5 | 163 | 4240 | 016 | Repair & Maint Supplies | 216 | 371 | - | - |
| 5 | 163 | 4244 | 016 | Landscape Materials | - | - | - | - |
| 5 | 163 | 4299 | 016 | Other Materials & Supplies | - | - | - | - |
| Subtotal for Materials & Supplies | | | | | 853 | 796 | - | 700 |
| Contractual Services | | | | | | | | |
| 5 | 163 | 4301 | 016 | Other Contractual Service | 10,582 | 18,038 | - | 12,000 |
| 5 | 163 | 4306 | 016 | Laundry Services | 3,150 | 3,230 | - | - |
| 5 | 163 | 4331 | 016 | Telephone | 2,133 | 2,144 | - | 2,200 |
| 5 | 163 | 4380 | 016 | Electric Service | 11,748 | 9,523 | - | 10,000 |
| 5 | 163 | 4384 | 016 | Trash Removal | 524 | 524 | - | - |
| Subtotal Contractual Services | | | | | 28,137 | 33,459 | - | 24,200 |
| Capital and Other | | | | | | | | |
| 5 | 163 | 4401 | 016 | Repair & Maintenance Building | 824 | 749 | - | - |
| Subtotal Capital and Other | | | | | 824 | 749 | - | - |
| SUBTOTAL FOR DISCOVERY CENTER OPERATING | | | | | 30,123 | 35,261 | - | 24,900 |
| BUILDING MAINTENANCE DIVISION TOTAL | | | | | 169,263 | 185,531 | 156,250 | 154,250 |

**Public Works
Fleet Division**

General Vehicle Maintenance

| General Vehicle Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 170 | 4100 | 017 | Wages-Regular | 23,632 | 20,624 | 153,750 | 170,666 |
| 5 | 170 | 4111 | 017 | Wages-Overtime | - | - | 3,000 | 3,000 |
| 5 | 170 | 4120 | 017 | Wages-Temporary | 159 | - | - | - |
| 5 | 170 | 4140 | 017 | Employer PERA | 1,915 | 1,369 | 11,754 | 12,218 |
| 5 | 170 | 4145 | 017 | Employer FICA | 1,716 | 1,476 | 11,989 | 12,463 |
| 5 | 170 | 4150 | 017 | Employer Insurance | 30,005 | 26,015 | 28,605 | 28,683 |
| Subtotal Personnel Services | | | | | 57,426 | 49,484 | 209,098 | 227,029 |
| Materials and Supplies | | | | | | | | |
| 5 | 170 | 4211 | 017 | Operating Supplies | 19,643 | 19,909 | 18,000 | 18,000 |
| 5 | 170 | 4221 | 017 | Lubricants & Additives | 6,293 | 5,814 | 3,750 | 5,000 |
| 5 | 170 | 4223 | 017 | Chemicals | 3,408 | 6,005 | 2,550 | 4,000 |
| 5 | 170 | 4230 | 017 | Uniforms & Clothing | 2,855 | 2,696 | 3,000 | 3,000 |
| 5 | 170 | 4240 | 017 | Repair & Maintenance Supplies | 943 | 420 | 500 | 500 |
| 5 | 170 | 4241 | 017 | Equipment Parts | 9,399 | 10,589 | 7,500 | 7,500 |
| 5 | 170 | 4242 | 017 | Tires & Cutting Edges | - | - | 500 | 500 |
| 5 | 170 | 4250 | 017 | Small Tools | 3,429 | 3,083 | 3,000 | 3,000 |
| Subtotal Materials and Supplies | | | | | 45,970 | 48,517 | 38,800 | 41,500 |
| Contractual Services | | | | | | | | |
| 5 | 170 | 4324 | 017 | License & Permit Fees | - | - | - | - |
| 5 | 170 | 4330 | 017 | Postage | 4 | - | - | - |
| 5 | 170 | 4331 | 017 | Telephone | 1,000 | 1,000 | 1,000 | 1,000 |
| 5 | 170 | 4332 | 017 | Radio Services | - | - | - | - |
| 5 | 170 | 4340 | 017 | Travel Expense | 89 | - | - | - |
| 5 | 170 | 4344 | 017 | Books & Publications | 749 | 4,685 | 2,000 | 2,000 |
| 5 | 170 | 4345 | 017 | Dues & Subscriptions | 2,948 | 1,428 | - | 3,000 |
| 5 | 170 | 4346 | 017 | Meetings, Conferences, & Travel | 26 | 100 | 500 | 500 |
| Subtotal Contractual Services | | | | | 4,817 | 7,213 | 3,500 | 6,500 |
| Capital and Other | | | | | | | | |
| 5 | 170 | 4402 | 017 | Repair & Maintenance Equip | 1,182 | 341 | 3,500 | 3,500 |
| 5 | 170 | 4403 | 017 | Repair & Maintenance Vehicle | - | - | 200 | 200 |
| Subtotal Capital and Other | | | | | 1,182 | 341 | 3,700 | 3,700 |
| SUBTOTAL GENERAL VEHICLE MAINTENANCE | | | | | 109,395 | 105,555 | 255,098 | 278,729 |

**Public Works
Fleet Division**

**Police Vehicles
Public Works Vehicles**

| Police Vehicles | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|------------------------------------|-----|------|-----|----------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 171 | 4100 | 017 | Wages-Regular | 24,146 | 40,424 | - | - |
| 5 | 171 | 4111 | 017 | Wages-Overtime | 78 | - | - | - |
| 5 | 171 | 4140 | 017 | Employer Pera | 1,792 | 3,075 | - | - |
| 5 | 171 | 4145 | 017 | Employer FICA | 1,709 | 3,031 | - | - |
| Subtotal Personnel Services | | | | | 27,724 | 46,530 | - | - |

| | | | | | | | | |
|---------------------------------|--|--|--|--|---------------|---------------|----------|----------|
| SUBTOTAL POLICE VEHICLES | | | | | 27,724 | 46,530 | - | - |
|---------------------------------|--|--|--|--|---------------|---------------|----------|----------|

| Public Works Vehicles | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 172 | 4100 | 017 | Wages-Regular | 68,361 | 67,583 | - | - |
| 5 | 172 | 4111 | 017 | Wages-Overtime | 2,380 | 2,439 | - | - |
| 5 | 172 | 4140 | 017 | Employer PERA | 4,935 | 5,249 | - | - |
| 5 | 172 | 4145 | 017 | Employer FICA | 5,048 | 5,053 | - | - |
| Subtotal Personnel Services | | | | | 80,723 | 80,323 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 172 | 4211 | 017 | Operating Supplies | 664 | 134 | 500 | 500 |
| 5 | 172 | 4220 | 017 | Motor Fuels | 67,894 | 55,408 | 70,000 | 70,000 |
| 5 | 172 | 4224 | 017 | Fuel Tax | 3,739 | 2,831 | 3,500 | 3,500 |
| 5 | 172 | 4241 | 017 | Equipment Parts | 46,048 | 51,381 | 40,000 | 45,000 |
| 5 | 172 | 4242 | 017 | Tires & Cutting Edges | 5,121 | 9,798 | 8,000 | 8,000 |
| Subtotal Materials and Supplies | | | | | 123,465 | 119,552 | 122,000 | 127,000 |
| Contractual Services | | | | | | | | |
| 5 | 172 | 4301 | 017 | Other Contractual Services | 693 | - | - | - |
| 5 | 172 | 4324 | 017 | License & Permits Fees | 190 | 903 | 1,060 | 1,060 |
| Subtotal Contractual Services | | | | | 882 | 903 | 1,060 | 1,060 |
| Capital and Other | | | | | | | | |
| 5 | 172 | 4402 | 017 | Repair & Maint | 5,437 | 1,728 | - | - |
| 5 | 172 | 4701 | 017 | Machinery & Equipment | - | - | - | - |
| 5 | 172 | 4705 | 017 | Capital Outlay Under \$5,000 | - | - | - | - |
| Subtotal Contractual Services | | | | | 5,437 | 1,728 | - | - |
| SUBTOTAL FOR PUBLIC WORKS VEHICLES | | | | | 210,508 | 202,506 | 123,060 | 128,060 |

**Public Works
Fleet Division**

Utility Vehicles

| Utility Vehicles | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 173 | 4100 | 017 | Wages-Regular | 2,567 | 3,767 | - | - |
| 5 | 173 | 4140 | 017 | Employer PERA | 191 | 256 | - | - |
| 5 | 173 | 4145 | 017 | Employer FICA | 203 | 275 | - | - |
| Subtotal Personnel Services | | | | | 2,961 | 4,298 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 173 | 4211 | 017 | Operating Supplies | 653 | 170 | 750 | 750 |
| 5 | 173 | 4220 | 017 | Motor Fuels | 11,741 | 9,893 | 14,500 | 14,500 |
| 5 | 173 | 4240 | 017 | Repair & Maint Supplies | - | 73 | - | - |
| 5 | 173 | 4241 | 017 | Equipment Parts | 2,488 | 7,254 | 4,000 | 5,000 |
| 5 | 173 | 4242 | 017 | Tires & Cutting Edges | 1,299 | 416 | 2,000 | 3,000 |
| Subtotal Materials and Supplies | | | | | 16,180 | 17,806 | 21,250 | 23,250 |
| Contractual Services | | | | | | | | |
| 5 | 173 | 4300 | 017 | Professional Services | - | - | 500 | 500 |
| 5 | 173 | 4301 | 017 | Other Contractual Service | - | - | - | - |
| 5 | 173 | 4315 | 017 | Mechanic Services | - | - | 100 | 100 |
| 5 | 173 | 4324 | 017 | License & Permits Fees | - | 197 | 225 | 225 |
| 5 | 173 | 4332 | 017 | Radio Services | - | - | 100 | 100 |
| Subtotal Contractual Services | | | | | - | 197 | 925 | 925 |
| Capital and Other | | | | | | | | |
| 5 | 173 | 4402 | 017 | Repair & Maintenance Equip | - | - | 5,000 | 5,000 |
| 5 | 173 | 4403 | 017 | Repair & Maintenance Vehicle | 179 | - | 5,000 | 5,000 |
| Subtotal Capital and Other | | | | | 179 | - | 10,000 | 10,000 |
| SUBTOTAL FOR UTILITY VEHICLES | | | | | 19,321 | 22,301 | 32,175 | 34,175 |

**Public Works
Fleet Division**

Administration Vehicles
Contract Vehicle Work

| Administration Vehicles | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 174 | 4100 | 017 | Wages-Regular | 70 | 577 | - | - |
| 5 | 174 | 4140 | 017 | Employer PERA | 5 | 22 | - | - |
| 5 | 174 | 4145 | 017 | Employer FICA | 5 | 22 | - | - |
| 5 | 174 | 4990 | 017 | Wage Contingency | - | - | - | - |
| Subtotal Personnel Services | | | | | 81 | 620 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 174 | 4220 | 017 | Motor Fuels | 2,340 | 1,617 | 2,750 | 2,750 |
| 5 | 174 | 4241 | 017 | Equipment Parts | 510 | 1,592 | 2,000 | 2,000 |
| 5 | 174 | 4242 | 017 | Tires & Cutting Edges | - | 946 | 500 | 500 |
| Subtotal Materials and Supplies | | | | | 2,849 | 4,155 | 5,250 | 5,250 |
| Contractual Services | | | | | | | | |
| 5 | 174 | 4324 | 017 | License & Permits Fees | - | 19 | 150 | 150 |
| 5 | 174 | 4332 | 017 | Radio Services | - | - | 100 | 100 |
| Subtotal Contractual Services | | | | | - | 19 | 250 | 250 |
| Capital and Other | | | | | | | | |
| 5 | 174 | 4403 | 017 | Repair & Maintenance Vehicle | - | - | 1,500 | 1,500 |
| Subtotal Capital and Other | | | | | - | - | 1,500 | 1,500 |

| | | | | |
|---|--------------|--------------|--------------|--------------|
| SUBTOTAL ADMINISTRATION VEHICLES | 2,930 | 4,795 | 7,000 | 7,000 |
|---|--------------|--------------|--------------|--------------|

| Contract Vehicle Work | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 175 | 4100 | 017 | Wages-Regular | 8,019 | 7,149 | - | - |
| 5 | 175 | 4140 | 017 | Employer PERA | 466 | 458 | - | - |
| 5 | 175 | 4145 | 017 | Employer FICA | 636 | 512 | - | - |
| 5 | 175 | 4990 | 017 | Wage Contingency | 619 | - | - | - |
| Subtotal Personnel Services | | | | | 9,740 | 8,119 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 175 | 4220 | 017 | Motor Fuels | 2,241 | 1,674 | 4,500 | 4,500 |
| 5 | 175 | 4241 | 017 | Equipment Parts | - | - | - | - |
| Subtotal Materials and Supplies | | | | | 2,241 | 1,674 | 4,500 | 4,500 |
| Contractual Services | | | | | | | | |
| 5 | 175 | 4301 | 017 | Other Contractual Services | - | - | - | - |
| Subtotal Contractual Services | | | | | - | - | - | - |
| Capital and Other | | | | | | | | |
| 5 | 175 | 4402 | 017 | Repairs & Maint - Equipment | - | - | - | - |
| Subtotal Capital and Other | | | | | - | - | - | - |

| | | | | |
|---|---------------|--------------|--------------|--------------|
| SUBTOTAL FOR CONTRACT VEHICLE WORK | 11,981 | 9,793 | 4,500 | 4,500 |
|---|---------------|--------------|--------------|--------------|

| | | | | |
|--------------------------------|----------------|----------------|----------------|----------------|
| FLEET DIVISION SUBTOTAL | 381,859 | 391,479 | 421,833 | 452,464 |
|--------------------------------|----------------|----------------|----------------|----------------|

**Public Works
Street Department**

Street Department Administration

| Street Department Administration | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 180 | 4100 | 018 | Wages-Regular | 150,763 | 136,422 | 424,500 | 443,423 |
| 5 | 180 | 4111 | 018 | Wages-Overtime | 15,136 | 12,078 | 100,000 | 100,000 |
| 5 | 180 | 4120 | 018 | Wages -Temporary | - | - | 45,000 | 45,000 |
| 5 | 180 | 4140 | 018 | Employer PERA | 11,299 | 10,812 | 39,333 | 39,950 |
| 5 | 180 | 4145 | 018 | Employer FICA | 11,965 | 10,608 | 43,562 | 44,191 |
| 5 | 180 | 4150 | 018 | Employer Insurance | 88,122 | 80,493 | 85,815 | 92,502 |
| 5 | 180 | 4155 | 018 | Unemployment | 3,111 | 7,736 | - | - |
| Subtotal Personnel Services | | | | | 280,395 | 258,149 | 738,210 | 765,067 |
| Materials and Supplies | | | | | | | | |
| 5 | 180 | 4200 | 018 | Office Supplies | 343 | 307 | - | - |
| 5 | 180 | 4209 | 018 | In House Copying | - | - | - | - |
| 5 | 180 | 4210 | 018 | Printing, Binding & Copying | 35 | 28 | - | - |
| 5 | 180 | 4211 | 018 | Operating Supplies | 710 | 1,113 | 1,650 | 1,650 |
| 5 | 180 | 4230 | 018 | Uniforms & Clothing | 9,298 | 8,397 | 9,200 | 9,200 |
| 5 | 180 | 4250 | 018 | Small Tools | 215 | - | - | - |
| Subtotal Materials and Supplies | | | | | 10,602 | 9,845 | 10,850 | 10,850 |
| Contractual Services | | | | | | | | |
| 5 | 180 | 4300 | 018 | Professional Services | - | - | - | - |
| 5 | 180 | 4301 | 018 | Contractual Services | 3,601 | 2,670 | - | - |
| 5 | 180 | 4324 | 018 | Licenses & Permits | - | - | - | - |
| 5 | 180 | 4331 | 018 | Telephone | 4,936 | 4,370 | 5,000 | 5,000 |
| 5 | 180 | 4332 | 018 | Radio Services | 1,841 | 1,800 | 2,000 | 2,000 |
| 5 | 180 | 4340 | 018 | Travel Expenses | 556 | - | 850 | 850 |
| 5 | 180 | 4344 | 018 | Books & Publications | - | - | 100 | 100 |
| 5 | 180 | 4345 | 018 | Dues & Subscriptions | 550 | 541 | 750 | 750 |
| 5 | 180 | 4346 | 018 | Meetings, Conferences, & Travel | 4,584 | 1,596 | 6,100 | 6,100 |
| Subtotal Contractual Services | | | | | 16,067 | 10,978 | 14,800 | 14,800 |
| Capital and Other | | | | | | | | |
| 5 | 180 | 4402 | 018 | Repair & Maintenance Equip | 597 | 6,400 | 500 | 500 |
| Subtotal Capital and Other | | | | | 597 | 6,400 | 500 | 500 |
| SUBTOTAL FOR STREET DEPARTMENT ADMIN | | | | | 307,660 | 285,372 | 764,360 | 791,217 |

**Public Works
Street Department**

Snow and Ice Control

| Snow and Ice Control | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 181 | 4100 | 018 | Wages-Regular | 112,937 | 83,017 | - | - |
| 5 | 181 | 4111 | 018 | Wages-Overtime | 83,565 | 61,756 | - | - |
| 5 | 181 | 4120 | 018 | Wages-Temporary | 30 | 78 | - | - |
| 5 | 181 | 4140 | 018 | Employer PERA | 12,902 | 12,103 | - | - |
| 5 | 181 | 4145 | 018 | Employer FICA | 14,476 | 9,515 | - | - |
| Subtotal Personnel Services | | | | | 223,910 | 166,469 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 181 | 4211 | 018 | Operating Supplies | 622 | 332 | 600 | 600 |
| 5 | 181 | 4240 | 018 | Repair & Maint Supplies | 421 | 633 | - | - |
| 5 | 181 | 4241 | 018 | Equipment Parts | 7,881 | 1,011 | - | - |
| 5 | 181 | 4242 | 018 | Tires & Cutting Edges | 10,629 | 17,238 | 12,000 | 15,000 |
| 5 | 181 | 4243 | 018 | Road Materials | 147,828 | 123,558 | 150,000 | 150,000 |
| 5 | 181 | 4244 | 018 | Landscape Materials | 108 | 1,625 | 500 | 1,000 |
| Subtotal Materials and Supplies | | | | | 167,490 | 144,396 | 163,100 | 166,600 |
| Contractual Services | | | | | | | | |
| 5 | 181 | 4301 | 018 | Other Contractual Service | 27,299 | 3,909 | 20,000 | 20,000 |
| 5 | 181 | 4346 | 018 | Meetings, Conferences, School | 611 | - | - | - |
| Subtotal Contractual Services | | | | | 27,910 | 3,909 | 20,000 | 20,000 |
| Repairs & Maintenance | | | | | | | | |
| 5 | 181 | 4414 | 018 | Claims & Damages | 3,853 | 458 | 2,000 | 2,000 |
| 5 | 181 | 4500 | 018 | Rental - Equipment | - | - | 2,000 | 2,000 |
| Subtotal Repair & Maintenance | | | | | 3,853 | 458 | 4,000 | 4,000 |
| SUBTOTAL SNOW & ICE CONTROL | | | | | 423,164 | 315,232 | 187,100 | 190,600 |

**Public Works
Street Department**

**Blacktop Maintenance
Street Sweeping**

| Blacktop Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 183 | 4100 | 018 | Wages-Regular | 67,018 | 61,140 | - | - |
| 5 | 183 | 4111 | 018 | Wages-Overtime | 717 | 546 | - | - |
| 5 | 183 | 4120 | 018 | Wages-Temporary | 2,295 | 2,431 | - | - |
| 5 | 183 | 4140 | 018 | Employer PERA | 4,986 | 4,726 | - | - |
| 5 | 183 | 4145 | 018 | Employer FICA | 5,196 | 4,826 | - | - |
| Subtotal Personnel Services | | | | | 80,212 | 73,668 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 183 | 4211 | 018 | Operating Supplies | 2,277 | 2,430 | 4,000 | 4,000 |
| 5 | 183 | 4223 | 018 | Chemicals | 341 | 273 | 1,500 | 1,500 |
| 5 | 183 | 4241 | 018 | Equipment Parts | - | - | 500 | 500 |
| 5 | 183 | 4243 | 018 | Road Materials | 53,085 | 41,797 | 40,000 | 45,000 |
| 5 | 183 | 4250 | 018 | Small Tools | 489 | 433 | 900 | 900 |
| Subtotal Materials and Supplies | | | | | 56,191 | 44,933 | 46,900 | 51,900 |
| Contractual Services | | | | | | | | |
| 5 | 183 | 4300 | 018 | Professional Services | - | - | 10,000 | 10,000 |
| 5 | 183 | 4301 | 018 | Other Contractual Service | 19,392 | 32,130 | - | - |
| Subtotal Contractual Services | | | | | 19,392 | 32,130 | 10,000 | 10,000 |
| Capital and Other | | | | | | | | |
| 5 | 183 | 4412 | 018 | Curb Repair | - | 1,500 | 10,000 | - |
| 5 | 183 | 4500 | 018 | Rental Equipment | 4,292 | 2,700 | 1,500 | - |
| Subtotal Capital and Other | | | | | 4,292 | 4,200 | 11,500 | - |
| SUBTOTAL BLACKTOP MAINTENANCE | | | | | 160,087 | 154,931 | 68,400 | 61,900 |

| Street Sweeping | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 184 | 4100 | 018 | Wages-Regular | 25,231 | - | - | - |
| 5 | 184 | 4111 | 018 | Wages-Overtime | 2,924 | - | - | - |
| 5 | 184 | 4120 | 018 | Wages-Temporary | 180 | - | - | - |
| 5 | 184 | 4140 | 018 | Employer PERA | 1,917 | - | - | - |
| 5 | 184 | 4145 | 018 | Employer FICA | 2,063 | - | - | - |
| Subtotal Personnel Services | | | | | 32,316 | - | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 184 | 4241 | 018 | Equipment Parts | 7,026 | - | - | - |
| 5 | 184 | 4301 | 018 | Other Contractual Services | 963 | - | - | - |
| Subtotal Materials and Supplies | | | | | 7,989 | - | - | - |
| SUBTOTAL FOR STREET SWEEPING | | | | | 40,305 | - | - | - |

**Public Works
Street Department**

Signage and Striping

| Signage and Striping | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|---------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Personnel Services | | | | | | | | |
| 5 | 186 | 4100 | 018 | Wages-Regular | 19,741 | 27,472 | - | - |
| 5 | 186 | 4111 | 018 | Wages-Overtime | 76 | 75 | - | - |
| 5 | 186 | 4120 | 018 | Wages-Temporary | 900 | 1,482 | - | - |
| 5 | 186 | 4140 | 018 | Employer PERA | 1,540 | 2,013 | - | - |
| 5 | 186 | 4145 | 018 | Employer FICA | 1,440 | 2,136 | - | - |
| Subtotal Personnel Services | | | | | 23,697 | 33,178 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 186 | 4211 | 018 | Operating Supplies | 1,161 | 1,420 | 1,000 | 1,000 |
| 5 | 186 | 4245 | 018 | Signs & Striping Material | 5,111 | 12,282 | 10,000 | 12,000 |
| 5 | 186 | 4250 | 018 | Small Tools | - | 40 | 200 | 200 |
| Subtotal Materials and Supplies | | | | | 6,272 | 13,742 | 11,200 | 13,200 |
| Contractual Services | | | | | | | | |
| 5 | 186 | 4300 | 018 | Professional Services | - | - | 20,000 | 20,000 |
| 5 | 186 | 4301 | 018 | Other Contractual Service | 17,031 | 14,005 | - | - |
| Subtotal Contractual Services | | | | | 17,031 | 14,005 | 20,000 | 20,000 |
| Rental and Other | | | | | | | | |
| 5 | 186 | 4500 | 018 | Rental Equipment | - | - | - | - |
| Subtotal Rental and Other | | | | | - | - | - | - |
| SUBTOTAL SIGNAGE & STRIPING | | | | | 47,000 | 60,925 | 31,200 | 33,200 |

**Public Works
Street Department**

Street Department, Other
Overlays & Sealcoating

| Street Department, Other | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|-------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 188 | 4100 | 018 | Wages-Regular | 7,489 | 2,929 | - | - |
| 5 | 188 | 4111 | 018 | Wages-Overtime | 45 | 1,140 | - | - |
| 5 | 188 | 4120 | 018 | Wages-Temporary | 945 | 26 | - | - |
| 5 | 188 | 4140 | 018 | Employer PERA | 733 | 273 | - | - |
| 5 | 188 | 4145 | 018 | Employer FICA | 755 | 304 | - | - |
| Subtotal Personnel Services | | | | | 9,967 | 4,671 | - | - |
| Materials and Supplies | | | | | | | | |
| 5 | 188 | 4211 | 018 | Operating Supplies | 212 | - | 500 | 500 |
| 5 | 188 | 4240 | 018 | Repair & Maintenance Supplies | - | - | - | - |
| 5 | 188 | 4245 | 018 | Signs & Striping Material | - | - | - | - |
| Subtotal Materials and Supplies | | | | | 212 | - | 500 | 500 |
| Contractual Services | | | | | | | | |
| 5 | 188 | 4384 | 018 | Trash Removal | - | - | - | - |
| Subtotal Contractual Services | | | | | - | - | - | - |
| Capital and Other | | | | | | | | |
| 5 | 188 | 4500 | 018 | Rental Equipment | - | - | 500 | 500 |
| Subtotal Capital and Other | | | | | - | - | 500 | 500 |

| | | | | |
|--|---------------|--------------|--------------|--------------|
| SUBTOTAL FOR STREET DEPARTMENT, OTHER | 10,179 | 4,671 | 1,000 | 1,000 |
|--|---------------|--------------|--------------|--------------|

| Overlays & Sealcoating | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------------------------|-----|------|-----|-----------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 187 | 4100 | 018 | Wages-Regular | - | 225 | - | - |
| 5 | 187 | 4140 | 018 | Employer PERA | - | 17 | - | - |
| 5 | 187 | 4145 | 018 | Employer FICA | - | 17 | - | - |
| Subtotal Personnel Services | | | | | - | 259 | - | - |
| Contractual Services | | | | | | | | |
| 5 | 187 | 4300 | 018 | Professional Services | - | - | 5,000 | 5,000 |
| 5 | 187 | 4301 | 018 | Other Contractual | 100 | - | - | - |
| Subtotal Contractual Services | | | | | 100 | - | 5,000 | 5,000 |
| Capital and Other | | | | | | | | |
| 5 | 187 | 4412 | 018 | Curb Repair | - | - | 1,000 | 1,000 |
| 5 | 187 | 4500 | 018 | Rentals | - | 5,400 | - | - |
| Subtotal Capital and Other | | | | | - | 5,400 | 1,000 | 1,000 |

| | | | | |
|--|------------|--------------|--------------|--------------|
| SUBTOTAL FOR OVERLAYS & SEALCOATING | 100 | 5,659 | 6,000 | 6,000 |
|--|------------|--------------|--------------|--------------|

| | | | | |
|--|----------------|----------------|------------------|------------------|
| STREET MAINTENANCE DIVISION TOTAL | 988,496 | 826,789 | 1,058,060 | 1,083,917 |
|--|----------------|----------------|------------------|------------------|

| | | | | |
|----------------------------------|------------------|------------------|------------------|------------------|
| DEPT TOTAL - PUBLIC WORKS | 3,138,932 | 2,931,139 | 3,373,794 | 3,572,381 |
|----------------------------------|------------------|------------------|------------------|------------------|

Recreation

The Recreation Department provides quality recreation programs, facilities and parks to meet the leisure needs and improve the quality of life of Oakdale residents. The department prides itself on providing quality enrichment, educational and social programs in the areas of sports, health and wellness, youth and senior development and special events for all ages; individuals and families alike.

Primary Objectives

- Continue the variety of quality enrichment, educational and social programs in the areas of sports, health and wellness, aquatics, and special events for all ages; individuals and families alike.
- Continue to offer a number of large scale annual special events that the community has embraced.
- Work with the Oakdale Wellness 50+ group as part of a community effort to improve the health and wellness of Oakdale's over-50 residents.
- Continue to provide affordable rental space at the Discovery Center for the residents of Oakdale.

2022 Staffing

- 1 Recreation Superintendent
- 1 Recreation Coordinator
- 1 Administrative Assistant

Recreation

| Recreation | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------------------|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 5 | 190 | 4100 | 019 | Wages-Regular | 55,517 | 52,832 | 60,200 | 222,194 |
| 5 | 190 | 4111 | 019 | Wages-Overtime | 90 | - | 1,000 | 1,000 |
| 5 | 190 | 4120 | 019 | Wages-Temporary | 156 | - | - | - |
| 5 | 190 | 4140 | 019 | Employer PERA | 4,136 | 3,908 | 4,590 | 16,740 |
| 5 | 190 | 4145 | 019 | Employer FICA | 4,240 | 3,890 | 4,680 | 17,074 |
| 5 | 190 | 4150 | 019 | Employer Insurance | 30,318 | 33,546 | 40,000 | 40,098 |
| Subtotal | | | | | 94,456 | 94,176 | 110,470 | 297,105 |
| Materials and Supplies | | | | | | | | |
| 5 | 190 | 4200 | 019 | Office Supplies | 1,537 | 278 | - | - |
| 5 | 190 | 4209 | 019 | In House Copying | 2,080 | 1,625 | - | - |
| 5 | 190 | 4210 | 019 | Printing, Binding & Copying | - | - | - | - |
| 5 | 190 | 4211 | 019 | Operating Supplies | 2,320 | 481 | 9,300 | 10,700 |
| 5 | 190 | 4299 | 019 | Other Materials & Supplies | 5,406 | 2,114 | - | - |
| Subtotal | | | | | 11,343 | 4,498 | 9,300 | 10,700 |
| Contractual Services | | | | | | | | |
| 5 | 190 | 4300 | 019 | Professional Services | - | - | 2,700 | 2,700 |
| 5 | 190 | 4301 | 019 | Other Contractual Svcs | 1,620 | 1,620 | - | - |
| 5 | 190 | 4324 | 019 | Licenses & Permits | - | 19 | - | - |
| 5 | 190 | 4331 | 019 | Telephone | 1,400 | 1,025 | 1,350 | 1,400 |
| 5 | 190 | 4340 | 019 | Travel Expenses | 1,524 | 1,078 | - | - |
| 5 | 190 | 4344 | 019 | Books & Publications | 100 | 523 | 200 | 200 |
| 5 | 190 | 4345 | 019 | Dues & Subscriptions | 1,490 | 1,086 | 1,500 | 1,500 |
| 5 | 190 | 4346 | 019 | Meetings, Conferences, & Travel | 244 | - | 2,100 | 2,100 |
| 5 | 190 | 4349 | 019 | Revenue Generating Programs | - | - | - | 8,930 |
| 5 | 190 | 4349 | 019 | Funding Supplemented Programs | - | - | - | 7,460 |
| 5 | 190 | 4349 | 019 | Contract for Programs | - | - | - | 100,475 |
| 5 | 190 | 4349 | 019 | Swimming Lessons & Tanners Lake | - | - | - | 3,100 |
| 5 | 190 | 4399 | 019 | Commission Per Diem | - | - | 1,000 | 1,000 |
| Subtotal | | | | | 6,377 | 5,351 | 8,850 | 128,865 |
| Capital Outlay | | | | | | | | |
| 5 | 190 | 4702 | 019 | Furniture and Fixtures | - | - | - | 5,000 |
| Subtotal | | | | | - | - | - | 5,000 |
| DEPT TOTAL - RECREATION | | | | | 112,176 | 104,025 | 128,620 | 441,670 |

| Recreation Activities | | | Revenue 2022 | Expense 2022 | 2022 Projected Gain (Loss) |
|--|-----|--------------------------|-----------------|-----------------|-------------------------------|
| Contract for Programs | | | | | |
| 264 | 041 | Yoga | 6,700 | 5,400 | 1,300 |
| 702 | 041 | Wahoo! Adventures | 3,000 | 2,250 | 750 |
| 720 | 041 | Nature | 65 | 30 | 35 |
| 723 | 041 | Kid Create | 665 | 650 | 15 |
| 727 | 041 | PickleBall | 460 | 400 | 60 |
| 738 | 041 | Appraising Antiques | 360 | 200 | 160 |
| Subtotal | | | 11,250 | 8,930 | 2,320 |
| Revenue Generating Programs | | | | | |
| 214 | 042 | Picnic Shelters/Pavilion | 18,000 | - | 18,000 |
| 234 | 042 | Indoor Garage Sale | 485 | 300 | 185 |
| 251 | 042 | Sundae Bingo | 1,080 | 900 | 180 |
| 262 | 042 | Bunker Park | 900 | 840 | 60 |
| 265 | 042 | Farmers Market | 2,160 | 1,500 | 660 |
| 713 | 042 | Indoor Tennis | 885 | 700 | 185 |
| 716 | 042 | Indoor Market | 2,225 | 1,500 | 725 |
| 722 | 042 | Bowling | 330 | 320 | 10 |
| 731 | 042 | Art Fair | 375 | - | 375 |
| 732 | 042 | Snowshoe Rental | 345 | - | 345 |
| 745 | 042 | Park N Play | 500 | 400 | 100 |
| 747 | 042 | SNAP/EBT | 1,000 | 1,000 | - |
| Subtotal | | | 28,285 | 7,460 | 20,825 |
| Funding Supplemented Programs | | | | | |
| 208 | 043 | Hayride or Pumpkin Hunt | 1,350 | 1,500 | (150) |
| 209 | 043 | Mystery Egg Hunt | 2,200 | 3,200 | (1,000) |
| 215 | 043 | Nature Programs | 1,350 | 3,100 | (1,750) |
| 218 | 043 | It's a Small World | 1,725 | 7,500 | (5,775) |
| 221 | 043 | Winter Wonderland | - | 6,000 | (6,000) |
| 225 | 043 | Discovery Ctr Room Fees | 13,000 | 11,000 | 2,000 |
| 228 | 043 | Outdoor Speaker Series | - | 1,300 | (1,300) |
| 231 | 043 | Marketing | - | 5,000 | (5,000) |
| 240 | 043 | Touch a Truck | 1,000 | 1,000 | - |
| 266 | 043 | Movie In The Park | - | 1,000 | (1,000) |
| 269 | 043 | Park Cleanup | - | 450 | (450) |
| 280 | 043 | Community Walk a Thon | - | 5,000 | (5,000) |
| 282 | 043 | IT's Coming | - | 4,000 | (4,000) |
| 291 | 043 | Summer Mini-Camps | 8,000 | 21,500 | (13,500) |
| 293 | 043 | Bandshell Concerts | - | 6,750 | (6,750) |
| 295 | 043 | Family Fun Flatables | 3,000 | 7,400 | (4,400) |
| 297 | 043 | Wednesday Cards | - | 100 | (100) |
| 298 | 043 | Warming Houses | - | 10,000 | (10,000) |
| 741 | 043 | Santa Fire Truck | - | 375 | (375) |
| 742 | 043 | Wellness 50 | - | 300 | (300) |
| 743 | 043 | Popup Parks | - | 4,000 | (4,000) |
| Subtotal | | | 31,625 | 100,475 | (68,850) |
| Swimming Lessons and Tanners Lake | | | | | |
| 226 | 044 | Tanner's Phone | - | 1,300 | (1,300) |
| 226 | 044 | Tanner's Bathroom Watch | - | 1,800 | (1,800) |
| Subtotal | | | - | 3,100 | (3,100) |
| Grand Total | | | 71,160 | 119,965 | (48,805) |

Ambulance Fund

This Enterprise Fund accounts for the staff and operational costs associated with maintaining an ambulance service as part of the Oakdale Fire Department. As the City of Oakdale continues to transition from a volunteer fire department to a mix of full-time firefighter/paramedics and volunteer firefighters, three more full-time positions will be added in 2022. The public safety portion of the general levy has helped to cover the increased costs, and that will need to be continually monitored. A rate increase has also been implemented, which will more accurately reflect the cost of providing this service as well as bring Oakdale's fees more in line with other municipal ambulance services in the metro area.

| Ambulance Fund | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Billings | 1,023,670 | 872,871 | 1,000,000 | 1,200,000 |
| Supplemental Ambulance Revenue | 87,227 | 139,395 | 100,000 | 100,000 |
| Interest on Investments | 42,923 | 13,264 | 15,000 | 5,000 |
| Property Tax Levy | 298,836 | 299,245 | 300,000 | 300,000 |
| Transfer from Antenna Fund (if needed) | - | 100,000 | - | - |
| Transfers/Contributed Capital | - | 79,235 | - | - |
| Landfall Contract | 37,092 | 37,760 | 36,400 | 36,400 |
| Total Revenue | 1,489,747 | 1,541,771 | 1,451,400 | 1,641,400 |
| Expenditures | | | | |
| Wages | 1,134,837 | 1,098,161 | 1,063,650 | 1,200,986 |
| Overtime | - | 104,603 | 50,000 | 75,000 |
| Employer's Share - PERA | 182,301 | 201,439 | 197,110 | 212,574 |
| Employer's Share - FICA | 15,383 | 16,250 | 16,150 | 17,414 |
| Insurance | 152,161 | 142,891 | 191,430 | 198,636 |
| Workers Compensation | 25,092 | 52,252 | 50,000 | 55,000 |
| Materials & Supplies | - | 15,946 | - | - |
| Turn Out Gear & Uniforms | 26,296 | 20,799 | 6,000 | 11,550 |
| Contractual Billing Services | 95,408 | 86,220 | 100,000 | 100,000 |
| Licenses & Permits | 603 | 1,050 | 1,000 | 1,000 |
| Cell Phone Reimbursements | 7,200 | 7,200 | 7,200 | 9,900 |
| General Liability Insurance | 24,677 | 22,738 | 50,000 | 50,000 |
| MNCare Tax | 73,504 | 29,224 | 12,000 | 30,000 |
| Capital Outlay | 6,966 | - | - | - |
| Depreciation | 64,020 | 63,502 | 65,000 | 65,000 |
| Bad Debt Expense | 114,722 | 141,253 | - | 25,000 |
| Total Expenditures | 1,923,170 | 2,003,528 | 1,809,540 | 2,052,061 |
| Revenue Over (Under) Expenditures | (433,423) | (461,757) | (358,140) | (410,661) |
| Net Position - January 1 | 2,217,526 | 1,784,103 | 1,322,346 | 964,206 |
| Net Position - December 31 | 1,784,103 | 1,322,346 | 964,206 | 553,545 |
| Cash & Cash Equivalents | 1,121,080 | 627,460 | - | - |

Street Light Utility

The Street Light Utility fund was established to finance the operations and maintenance of street lights and traffic signals throughout the City. The system is designed to protect property, health and safety of the Oakdale's residents and businesses. Oakdale purchases the power for street lights from Xcel Energy and the City of North St. Paul's electric utility. Rates are reevaluated frequently to ensure they are set at a level sufficient to fund normal operations and maintenance, as well as capital maintenance and replacement.

In the fall of 2020, The City engaged a consultant to perform a comprehensive rate study in order to ensure that the revenues generated by the City's utility rates were adequate to support the operation and maintenance of those systems, as well as study how Oakdale's rates compared to neighboring communities. For 2022, Oakdale's street light utility rates are proposed to increase by 2.5% in order to account for current and anticipated operational needs. The study has also laid out a detailed plan for future rate increases in order to properly maintain the utility.

| Street Light Utility | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-----------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Street Lighting Utility | 545,980 | 545,777 | 559,035 | 578,741 |
| Interest, Misc. Revenue | 25,589 | 17,120 | 5,000 | 2,000 |
| Contributed Assets | - | 411,690 | - | - |
| Total Revenue | 571,568 | 974,587 | 564,035 | 580,741 |
| Expenditures | | | | |
| General Administration | 20,156 | 24,450 | 9,500 | 33,258 |
| Contractual Services | 472,045 | 500,166 | 532,500 | 549,511 |
| Gopher State One Call | 68,410 | 61,943 | 6,250 | 63,825 |
| Transfers To Other Funds | - | - | 75,000 | 338,000 |
| Total Expenditures | 560,611 | 586,560 | 623,250 | 984,593 |
| | | | | |
| Revenue Over (Under) | 120,912 | 388,027 | (54,215) | (403,852) |

| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-----------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Net Position - January 1 | 5,920,733 | 6,041,645 | 6,429,673 | 6,375,458 |
| Net Position - December 31 | 6,041,645 | 6,429,673 | 6,375,458 | 5,971,606 |

| | | | | |
|--|----------------|------------------|----------|----------|
| Cash & Cash Equivalents at Year End | 845,959 | 1,125,272 | - | - |
|--|----------------|------------------|----------|----------|

Street Light Utility

Revenue & Operations

| Street Light Utility | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------------|-------|------|------|--------------------------------|----------------|----------------|-----------------|------------------|
| Revenue | | | | | | | | |
| 750-4 | -000- | 3518 | -000 | Street Lighting Utility | 545,980 | 545,777 | 559,035 | 578,741 |
| 750-4 | -000- | 3711 | -000 | Interest on Investments | 25,589 | 17,120 | 5,000 | 2,000 |
| 750-4 | -000- | 3825 | -000 | Contributed Capital | - | 411,690 | - | - |
| Total Revenue | | | | | 571,568 | 974,587 | 564,035 | 580,741 |
| Expenditures | | | | | | | | |
| Personnel Services | | | | | | | | |
| 750-5 | -576- | 4100 | -600 | Salaries & Wages Regular | 3,182 | 5,183 | - | 5,000 |
| 750-5 | -576- | 4111 | -600 | Salaries & Wages Overtime | 297 | 98 | - | - |
| 750-5 | -576- | 4120 | -600 | Salaries & Wages Temporary | 169 | - | - | - |
| 750-5 | -576- | 4140 | -600 | Employer PERA | 321 | 398 | - | 375 |
| 750-5 | -576- | 4145 | -600 | Employer FICA | 271 | 393 | - | 383 |
| Total Personnel | | | | | 4,240 | 6,072 | - | 5,758 |
| Materials & Supplies | | | | | | | | |
| 750-5 | -576- | 4211 | -600 | Operating Supplies | 26 | 55 | 9,500 | 9,500 |
| 750-5 | -576- | 4240 | -600 | Repair & Maintenance Supplies | 1,189 | 5,395 | - | 5,000 |
| 750-5 | -576- | 4241 | -600 | Equipment Parts | 14,701 | 12,928 | - | 13,000 |
| Total Materials & Supplies | | | | | 15,916 | 18,378 | 9,500 | 27,500 |
| Contractual Services | | | | | | | | |
| 750-5 | -576- | 4301 | -600 | Other Contractual Service | 21,071 | 24,752 | 30,000 | 30,000 |
| 750-5 | -576- | 4307 | -600 | Charges from General Fund | 39,996 | 39,996 | 50,000 | 50,000 |
| 750-5 | -576- | 4319 | -600 | Engineering Services | - | | - | - |
| 750-5 | -576- | 4360 | -600 | Public Notices | - | | - | - |
| 750-5 | -576- | 4370 | -600 | Insurance - General Liability | - | | - | - |
| 750-5 | -576- | 4380 | -600 | Electric Service | 122,150 | 145,620 | 162,500 | 162,500 |
| 750-5 | -576- | 4396 | -600 | Signal Lights | 16,430 | 14,088 | 20,000 | 20,000 |
| 750-5 | -576- | 4402 | -600 | Repair & Maintenance Equipment | 6,845 | 8,700 | 20,000 | 20,000 |
| 750-5 | -576- | 4900 | -600 | Transfers to other departments | - | | 75,000 | 338,000 |
| 750-5 | -576- | 4730 | -600 | Depreciation | 265,553 | 267,011 | 250,000 | 267,011 |
| Total Contractual Services | | | | | 472,045 | 500,166 | 607,500 | 887,511 |
| Total Street Light Utility | | | | | 492,201 | 524,617 | 617,000 | 920,768 |

Street Light Utility

Gopher One Call

| Gopher One Call | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------------|-------|------|------|------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 750-5 | -577- | 4100 | -600 | Salaries & Wages Regular | 50,770 | 49,194 | - | 50,000 |
| 750-5 | -577- | 4111 | -600 | Salaries & Wages Overtime | 626 | 622 | - | - |
| 750-5 | -577- | 4120 | -600 | Salaries & Wages Temporary | 533 | | - | - |
| 750-5 | -577- | 4140 | -600 | Employer PERA | 3,880 | 3,678 | - | 3,750 |
| 750-5 | -577- | 4145 | -600 | Employer FICA | 3,790 | 3,650 | - | 3,825 |
| Total Personnel | | | | | 59,599 | 57,145 | - | 57,575 |
| Materials & Services | | | | | | | | |
| 750-5 | -577- | 4211 | -600 | Operating Supplies | - | - | 250 | 250 |
| 750-5 | -577- | 4303 | -600 | One Call Charges | 4,412 | 4,193 | 6,000 | 6,000 |
| 750-5 | -577- | 4705 | -600 | Capital Outlay Under \$5,000 | 4,399 | 605 | - | - |
| Total Materials & Services | | | | | 8,811 | 4,798 | 6,250 | 6,250 |
| Total Gopher One Call | | | | | 68,410 | 61,943 | 6,250 | 63,825 |
| Total Street Light Utility | | | | | 560,611 | 586,560 | 623,250 | 984,593 |
| Operating Income or (loss) | | | | | 10,957 | 388,027 | (59,215) | (403,852) |
| Credit for Depreciation | | | | | 265,553 | 267,011 | 250,000 | 267,011 |
| Operating Income After Credits | | | | | 276,510 | 655,038 | 190,785 | (136,842) |

Water and Sewer Utility

Water Utility

This utility funds all operations and maintenance of the water system including the treatment plant, towers, and distribution system. The user fees have been increased on an annual basis, and base rates have been increased periodically as well. The revenue in this fund fluctuates much more than most other funds, so monitoring the base rate is very important.

In the fall of 2020, The City engaged a consultant to perform a comprehensive rate study in order to ensure that the revenues generated by the City's utility rates were adequate to support the operation and maintenance of those systems, as well as study how Oakdale's rates compared to neighboring communities. For 2022, Oakdale's Water utility rates are proposed to increase by 4.0% in order to account for current and anticipated operational needs. The study has also laid out a detailed plan for future rate increases in order to properly maintain the utility.

Sanitary Sewer Utility

This utility funds operations and maintenance of the sanitary sewer system, but not the actual treatment of wastewater as the Met Council provides wastewater treatment services for the seven-county metro area. Oakdale pays Met Council on a monthly basis for treatment services, so the usage fees paid by the city's utility customers largely pay for Met Council's services. The collection system infrastructure and lift station maintenance are the largest in-house expenses relating to this utility.

In the fall of 2020, The City engaged a consultant to perform a comprehensive rate study in order to ensure that the revenues generated by the City's utility rates were adequate to support the operation and maintenance of those systems, as well as study how Oakdale's rates compared to neighboring communities. For 2022, Oakdale's sewer rates are proposed to increase by 3.5% in order to account for current and anticipated operational needs. The study has also laid out a detailed plan for future rate increases in order to properly maintain the utility.

Water and Sewer Utility Rates for 2022

| Residential - Billed Quarterly | |
|---|--|
| Water – 4% | Base Charge \$12.80 per quarter Usage \$2.10 per 1,000 gallons for the first 25,000 gallons per quarter Usage \$2.34 per 1,000 gallons for the next 25,000 to 50,000 gallons per quarter Usage \$2.50 per 1,000 gallons for greater than 50,000 gallons used per quarter |
| Sewer – 3.5% | Base Charge \$22.28 per quarter Usage \$4.02 per 1,000 gallons Minimum usage of 12,000 gallons per quarter Sewer usage is based on water used during the winter quarter and remains the same for one year. |
| Street Light – 2.5% | \$15.77 per single family unit per quarter \$8.49 per duplex unit per quarter \$7.43 per multiple dwelling per quarter |
| Storm – 10% | \$10.01 per single family unit per quarter \$9.01 per duplex unit per quarter \$8.47 per multiple dwelling per quarter |
| Apartments - Billed Monthly | |
| Water – 4% | Base Charge \$4.26 per month PER UNIT Usage \$2.10 per 1,000 gallons for the first 12,000 gallons per month Usage \$2.30 per 1,000 gallons for the next 12,000 to 17,000 gallons per month Usage \$2.49 per 1,000 gallons for the remaining gallons used per month |
| Sewer – 3.5% | Base Charge \$7.43 per month PER UNIT Usage \$4.02 per 1,000 gallons Minimum usage of 4,000 gallons per month PER UNIT Sewer usage is based on water used during the winter quarter and remains the same for one year. |
| Street Light – 2.5% | based on total lineal feet |
| Storm – 10% | based on total runoff |
| Commercial - Billed Monthly | |
| Water – 4% | Base Charge \$4.25 per month FOR EVERY 10,000 GALLONS USED Usage \$2.10 per 1,000 gallons for the first 12,000 gallons per month Usage \$2.30 per 1,000 gallons for the next 12,000 to 17,000 gallons per month Usage \$2.49 per 1,000 gallons for the next 17,000 to 22,000 gallons per month Usage \$2.84 per 1,000 gallons for the remaining gallons used per month |
| Sewer – 3.5% | Base Charge of \$7.43 charged for every 10,000 gals used (PER UNIT) or minimum \$7.43 if they do not use 10,000gal Usage \$4.02 per 1,000 gallons Minimum usage of 5,000 gallons per month |
| Street Light – 2.5% | based on total lineal feet |
| Storm – 10% | based on total runoff |
| Senior Citizen's And Disabled Citizen's Discount | |
| Available to qualified individuals with a total annual household income of \$52,500 or less. Qualifying Senior residents must be 62 years of age or older and the primary resident at the address. Qualifying Disabled residents must show disability paperwork. This discount will waive base charges and the winter sewer charge is based on the actual usage. | |

Water and Sewer Utility Policies

Utility Policy Review

Rental Properties

It is the policy of the City of Oakdale for utilities to be billed to property owners or landlords, and not to the renter or lessee. Given the frequency of tenants relocating, this practice helps ensure the payment of bills.

Minnesota courts have found this practice reasonable and consider an agreement to provide utility services to be an agreement between the utility and the property owner. Additionally, City employees have no authority to mediate between owners and renters as to where responsibility for payment of utility exists.

Certify Unpaid Bills and Water Shut-Off

By City ordinance unpaid utility bills stay with the physical property. Each year, following a public hearing, the City of Oakdale will certify delinquent utility bills against the property for collection with property taxes

Water Shut Off

No fee to turn the water off, fee is applied when the water is turned back on.

Snowbird - \$25.00 turn on fee

Sale or foreclosure - \$55.00 turn on fee

Non payment - \$55.00 turn on fee

Irrigation - \$25.00 turn on fee

Residential Water Shut Off Procedure

1. Water shut off is done twice a year, spring and fall:
April (last week)/May (first week) and August (last week)/September (first week)
 - a. Utility accounts that have a past due balance of \$250+
 - b. Utility accounts that are delinquent by two billing quarters and \$100+
 - c. Payment arrangements that have been broken – no longer following up with residents about meeting/reminding of payment arrangement. Only sending first letter explaining arrangement.
2. Certification done in November
 - a. Any account still left unpaid will be certified by the end of the month.

Commercial Water Shut Off Procedure

1. Water shut off is done monthly throughout the year
 - a. Utility accounts that are delinquent by 90 days and \$100+
 - b. Payment arrangements that have been broken
 - c. Notification sent to owner before shut off via letter and then door hanger
2. Certification done in November
 - a. Any account still left unpaid will be certified by the end of the month

Water and Sewer Utility

Summary

| Water and Sewer Utility | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------------------|------------------|------------------|--------------------|--------------------|
| Operating Revenue | | | | |
| Water Utility | | | | |
| Customer Billings | 2,271,582 | 2,305,264 | 2,463,895 | 2,600,747 |
| Permits | 4,448 | - | 7,500 | 7,500 |
| Water Meter Sales | 3,680 | 8,248 | 8,500 | 8,500 |
| MN State Connect Fee | 55,504 | 85,215 | 84,950 | 84,950 |
| Total Water Operating Revenue | 2,335,214 | 2,398,727 | 2,564,845 | 2,701,697 |
| Sewer Utility | | | | |
| Customer Billings | 4,015,582 | 3,911,316 | 4,116,532 | 4,311,640 |
| Total Sewer Operating Revenue | 4,015,582 | 3,911,316 | 4,116,532 | 4,311,640 |
| Non-Operating Revenue | | | | |
| Water | 1,821,629 | 257,447 | 60,000 | 199,500 |
| Sewer | 218,936 | 582,155 | 60,000 | 30,000 |
| Total Revenue | 8,391,361 | 7,149,645 | 6,801,377 | 7,242,837 |
| Operating Expenses | | | | |
| Water Utility | | | | |
| Water Administration | 1,107,205 | 1,115,296 | 1,607,700 | 1,519,014 |
| Tower Maintenance | 23,362 | 8,075 | 21,100 | 21,100 |
| Well Maintenance | 286,395 | 312,332 | 251,500 | 251,500 |
| Distribution System | 506,691 | 593,380 | 296,250 | 296,250 |
| Meter Maintenance | 84,126 | 103,416 | 47,500 | 47,500 |
| Filtration System | 53,361 | 49,314 | 20,500 | 190,000 |
| Conservation | 1,929 | 2,455 | - | 10,000 |
| Transfers | 400,000 | 400,000 | 400,000 | 450,000 |
| Depreciation | 659,486 | 681,727 | 660,000 | 681,727 |
| Total Water Operating Expenses | 3,122,554 | 3,265,995 | 3,304,550 | 3,467,091 |
| Sewer Utility | | | | |
| Sewer Administration | 1,033,145 | 1,023,344 | 1,489,500 | 1,423,614 |
| MCES Charges | 2,283,251 | 2,328,014 | 2,374,574 | 2,391,509 |
| Lift Station Maintenance | 227,922 | 251,620 | 157,500 | 157,500 |
| Collection System Maintenance | 55,412 | 49,305 | 35,000 | 35,000 |
| Transfers | 400,000 | 400,000 | 400,000 | 450,000 |
| Depreciation | 508,732 | 484,715 | 550,000 | 484,715 |
| Total Sewer Operating Expenses | 4,508,463 | 4,536,999 | 5,006,574 | 4,942,338 |
| Total Expenses | 7,631,016 | 7,802,993 | 8,311,124 | 8,409,429 |
| Total Over (Under) | 760,344 | (653,349) | (1,509,747) | (1,166,592) |

| Water Utility | |
|----------------------------------|------------|
| Net Position - January 1, 2020 | 18,360,598 |
| Net Position - December 31, 2020 | 17,794,704 |
| | |
| Cash & Cash Equivalents | 6,156,694 |

| Sewer Utility | |
|----------------------------------|------------|
| Net Position - January 1, 2020 | 13,350,112 |
| Net Position - December 31, 2020 | 12,749,414 |
| | |
| Cash & Cash Equivalents | 3,288,270 |

| Water Administration | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|---|-----|------|-------------------------------|------------------|------------------|------------------|------------------|
| Personnel | | | | | | | | |
| 700 | 5 | 500 | 4100 | Wages-Regular | 71,004 | 81,556 | 425,000 | 319,513 |
| 700 | 5 | 500 | 4111 | Wages-Overtime | - | 145 | 50,000 | 50,000 |
| 700 | 5 | 500 | 4100 | Leave Pay Various | 47,002 | 42,929 | - | - |
| 700 | 5 | 500 | 4120 | Wages-Temporary | 26 | - | 7,800 | 7,280 |
| 700 | 5 | 500 | 4140 | Employer PERA | 8,620 | 8,728 | 23,500 | 23,963 |
| 700 | 5 | 500 | 4145 | Employer FICA | 8,357 | 8,467 | 24,500 | 25,015 |
| 700 | 5 | 500 | 4150 | Employer Insurance | 62,229 | 82,802 | 66,100 | 62,443 |
| 700 | 5 | 500 | 4154 | Workmen's Compensation Ins | 49,685 | 40,285 | 45,000 | 62,500 |
| Subtotal | | | | | 246,923 | 264,913 | 641,900 | 550,714 |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 500 | 4200 | Office Supplies | 303 | 369 | - | |
| 700 | 5 | 500 | 4209 | In House Copying | - | - | - | |
| 700 | 5 | 500 | 4210 | Printing, Binding & Copying | 695 | 28 | - | |
| 700 | 5 | 500 | 4211 | Operating Supplies | 2,260 | 4,271 | 5,000 | 5,000 |
| 700 | 5 | 500 | 4230 | Uniforms & Clothing | 5,299 | 4,674 | 6,000 | 6,000 |
| 700 | 5 | 500 | 4240 | Repair & Maintenance Supp | - | - | - | |
| 700 | 5 | 500 | 4250 | Small Tools | 2,106 | 1,985 | 3,500 | 3,500 |
| Subtotal | | | | | 10,663 | 11,327 | 14,500 | 14,500 |
| Contractual Services | | | | | | | | |
| 700 | 5 | 500 | 4300 | Professional Services | 10,930 | 25,217 | 75,000 | 75,000 |
| 700 | 5 | 500 | 4301 | Other Contractual Service | 44,756 | 42,197 | - | - |
| 700 | 5 | 500 | 4307 | General Fund Charges | 525,000 | 525,000 | 575,000 | 575,000 |
| 700 | 5 | 500 | 4319 | Engineering Services | 22,907 | 229 | 15,000 | 15,000 |
| 700 | 5 | 500 | 4324 | License & Permits Fees | 10,494 | 9,129 | 12,000 | 12,000 |
| 700 | 5 | 500 | 4330 | Postage & Meter Fees | 4,791 | 4,689 | 5,150 | 5,150 |
| 700 | 5 | 500 | 4331 | Telephone | 5,912 | 6,560 | 5,000 | 5,000 |
| 700 | 5 | 500 | 4332 | Radio Services | 1,841 | 1,800 | 1,500 | 1,500 |
| 700 | 5 | 500 | 4340 | Travel Expenses | 147 | 119 | - | - |
| 700 | 5 | 500 | 4344 | Books & Publications | - | - | 350 | 350 |
| 700 | 5 | 500 | 4345 | Dues & Subscriptions | 2,425 | 1,636 | 2,500 | 2,500 |
| 700 | 5 | 500 | 4346 | Meeting, Conferences | 1,224 | 1,202 | 4,350 | 4,350 |
| 700 | 5 | 500 | 4350 | Advertising | - | - | - | - |
| 700 | 5 | 500 | 4370 | Insurance - General Liability | 49,355 | 59,841 | 95,000 | 97,500 |
| Subtotal | | | | | 679,782 | 677,618 | 790,850 | 793,350 |
| Capital and Other | | | | | | | | |
| 700 | 5 | 500 | 4402 | Repair & Maintenance Equip | 171 | - | 500 | 500 |
| 700 | 5 | 500 | 4510 | Rental Building | 75,000 | 75,000 | 75,000 | 75,000 |
| 700 | 5 | 500 | 4701 | Machinery & Equipment | 855 | - | - | - |
| 700 | 5 | 500 | 4705 | Capital Outlay Under 5,000 | - | 1,097 | - | - |
| 700 | 5 | 500 | 4730 | Depreciation | 659,486 | 681,727 | 660,000 | 681,727 |
| 700 | 5 | 500 | 4900 | Transfers | 400,000 | 400,000 | 400,000 | 450,000 |
| 700 | 5 | 500 | 4950 | Refunds | 35,243 | - | - | - |
| 700 | 5 | 500 | 4996 | Collected for Other Agency | 55,744 | 85,192 | 84,950 | 84,950 |
| 700 | 5 | 500 | 4997 | Bad Debt Expense | 2,823 | 149 | - | - |
| Subtotal | | | | | 1,229,322 | 1,243,165 | 1,220,450 | 1,292,177 |
| Total for Water Department Admin | | | | | 2,166,690 | 2,197,023 | 2,667,700 | 2,650,741 |

Water and Sewer Utility

Tower Maintenance

| Tower Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|------------------------------------|---|-----|------|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 700 | 5 | 502 | 4100 | Wages-Regular | 851 | 1,997 | - | - |
| 700 | 5 | 502 | 4111 | Wages-Overtime | - | 1,121 | - | - |
| 700 | 5 | 502 | 4140 | Employer PERA | 115 | 235 | - | - |
| 700 | 5 | 502 | 4145 | Employer FICA | 73 | 227 | - | - |
| Subtotal | | | | | 1,039 | 3,580 | - | - |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 502 | 4240 | Repair & Maintenance Supp | - | - | 500 | 500 |
| Subtotal | | | | | - | - | 500 | 500 |
| Contractual Services | | | | | | | | |
| 700 | 5 | 502 | 4300 | Professional Services | - | - | 3,600 | 3,600 |
| 700 | 5 | 502 | 4301 | Other Contractual Services | - | - | - | - |
| 700 | 5 | 502 | 4380 | Electric Service | 1,436 | 1,490 | 2,000 | 2,000 |
| Subtotal | | | | | 1,436 | 1,490 | 5,600 | 5,600 |
| Capital and Other | | | | | | | | |
| 700 | 5 | 502 | 4400 | Repairs & Maintenance | 20,887 | 3,005 | 15,000 | 15,000 |
| Subtotal | | | | | 20,887 | 3,005 | 15,000 | 15,000 |
| Total for Tower Maintenance | | | | | 23,362 | 8,075 | 21,100 | 21,100 |

Water and Sewer Utility

Well Maintenance

| Well Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-----------------------------------|---|-----|------|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 700 | 5 | 510 | 4100 | Wages-Regular | 45,059 | 49,966 | - | - |
| 700 | 5 | 510 | 4111 | Wages-Overtime | 535 | 1,271 | - | - |
| 700 | 5 | 510 | 4120 | Wages-Temporary | - | - | - | - |
| 700 | 5 | 510 | 4140 | Employer PERA | 3,958 | 4,516 | - | - |
| 700 | 5 | 510 | 4145 | Employer FICA | 3,820 | 4,377 | - | - |
| 700 | 5 | 510 | 4168 | Standby Pay | 7,721 | 7,645 | - | - |
| Subtotal | | | | | 61,093 | 67,774 | - | - |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 510 | 4211 | Operating Supplies | 57 | 26 | 1,000 | 1,000 |
| 700 | 5 | 510 | 4240 | Repair & Maintenance Supp | 56 | | - | - |
| 700 | 5 | 510 | 4241 | Equipment Parts | 3,507 | 2,087 | 10,000 | 10,000 |
| 700 | 5 | 510 | 4250 | Small Tools | - | 315 | 500 | 500 |
| Subtotal | | | | | 3,621 | 2,428 | 11,500 | 11,500 |
| Contractual Services | | | | | | | | |
| 700 | 5 | 510 | 4301 | Other Contractual Services | - | - | - | - |
| 700 | 5 | 510 | 4380 | Electric Service | 179,315 | 181,360 | 200,000 | 200,000 |
| Subtotal | | | | | 179,315 | 181,360 | 200,000 | 200,000 |
| Capital and Other | | | | | | | | |
| 700 | 5 | 510 | 4401 | Repair & Maintenance Bldg | 5,004 | 8,299 | 5,000 | 5,000 |
| 700 | 5 | 510 | 4402 | Repair & Maintenance Equip | 37,362 | 52,471 | 35,000 | 35,000 |
| Subtotal | | | | | 42,366 | 60,770 | 40,000 | 40,000 |
| Total for Well Maintenance | | | | | 286,395 | 312,332 | 251,500 | 251,500 |

Water and Sewer Utility

Distribution System

| Distribution System | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|---|-----|------|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 700 | 5 | 521 | 4100 | Wages-Regular | 134,177 | 104,927 | - | - |
| 700 | 5 | 521 | 4111 | Wages-Overtime | 17,061 | 17,398 | - | - |
| 700 | 5 | 521 | 4120 | Wages-Temporary | - | 299 | - | - |
| 700 | 5 | 521 | 4121 | Wages-Temp OT | - | - | - | - |
| 700 | 5 | 521 | 4140 | Employer PERA | 12,002 | 9,445 | - | - |
| 700 | 5 | 521 | 4145 | Employer FICA | 12,157 | 9,282 | - | - |
| 700 | 5 | 521 | 4168 | Standby Pay | 7,721 | 7,644 | - | - |
| Subtotal | | | | | 137,305 | 183,118 | - | - |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 521 | 4223 | Chemicals | 15,801 | 17,013 | 25,000 | 25,000 |
| 700 | 5 | 521 | 4240 | Repair & Maintenance Supp | 32,682 | 42,751 | 34,000 | 34,000 |
| 700 | 5 | 521 | 4241 | Equipment Parts | - | 193 | - | - |
| 700 | 5 | 521 | 4243 | Road Materials | 15,908 | 13,134 | 12,500 | 12,500 |
| 700 | 5 | 521 | 4244 | Landscape Materials | 425 | 294 | 1,000 | 1,000 |
| 700 | 5 | 521 | 4250 | Small Tools | 80 | 230 | 750 | 750 |
| Subtotal | | | | | 64,896 | 73,614 | 73,250 | 73,250 |
| Contractual Services | | | | | | | | |
| 700 | 5 | 521 | 4300 | Professional Services | 29,760 | 7,244 | 200,000 | 200,000 |
| 700 | 5 | 521 | 4301 | Other Contractual Services | 194,223 | 357,045 | - | - |
| Subtotal | | | | | 223,983 | 364,289 | 200,000 | 200,000 |
| Capital and Other | | | | | | | | |
| 700 | 5 | 521 | 4400 | Repair & Maintenance | 19,865 | 3,475 | 6,500 | 6,500 |
| 700 | 5 | 521 | 4402 | Repair & Maintenance Equip | 2,981 | 2,910 | 3,000 | 3,000 |
| 700 | 5 | 521 | 4412 | Curb Repair | 11,150 | 97 | 11,500 | 11,500 |
| 700 | 5 | 521 | 4500 | Rental Equipment | - | - | 2,000 | 2,000 |
| 700 | 5 | 521 | 4705 | Capital Outlay | 699 | - | - | - |
| Subtotal | | | | | 34,695 | 6,482 | 23,000 | 23,000 |
| Total for Distribution System Main | | | | | 506,691 | 593,380 | 296,250 | 296,250 |

Water and Sewer Utility

Meter Maintenance

| Meter Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|------------------------------------|---|-----|------|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 700 | 5 | 523 | 4100 | Wages-Regular | 47,532 | 46,262 | - | - |
| 700 | 5 | 523 | 4111 | Wages-Overtime | 425 | 511 | - | - |
| 700 | 5 | 523 | 4115 | Wages-Part Time | - | - | - | - |
| 700 | 5 | 523 | 4120 | Wages-Temporary | 39 | - | - | - |
| 700 | 5 | 523 | 4140 | Employer PERA | 4,213 | 3,972 | - | - |
| 700 | 5 | 523 | 4145 | Employer FICA | 3,948 | 3,683 | - | - |
| 700 | 5 | 523 | 4162 | Holiday Pay | - | - | - | - |
| 700 | 5 | 523 | 4168 | Standby Pay | 7,721 | 7,644 | - | - |
| Subtotal | | | | | 63,878 | 62,071 | - | - |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 523 | 4240 | Repair & Maintenance Supp | 164 | - | 2,500 | 2,500 |
| 700 | 5 | 523 | 4250 | Small Tools | - | - | - | - |
| 700 | 5 | 523 | 4298 | Water Meters | 4,870 | 25,991 | 17,500 | 17,500 |
| Subtotal | | | | | 5,034 | 25,991 | 20,000 | 20,000 |
| Contractual Services | | | | | | | | |
| 700 | 5 | 523 | 4300 | Professional Services | 705 | 9,250 | 26,500 | 26,500 |
| 700 | 5 | 523 | 4301 | Other Contractual Services | 11,509 | 2,554 | | - |
| Subtotal | | | | | 12,213 | 11,804 | 26,500 | 26,500 |
| Capital and Other | | | | | | | | |
| 700 | 5 | 523 | 4402 | Repair & Maintenance Equip | - | - | 1,000 | 1,000 |
| 700 | 5 | 523 | 4705 | Capital Outlay | 3,000 | 3,550 | - | - |
| Subtotal | | | | | 3,000 | 3,550 | 1,000 | 1,000 |
| Total for Meter Maintenance | | | | | 84,126 | 103,416 | 47,500 | 47,500 |

Water and Sewer Utility

Filtration System & Conservation and Other

| Filtration System | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|---|-----|------|--------------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 700 | 5 | 525 | 4100 | Wages-Regular | 14,398 | 12,887 | - | - |
| 700 | 5 | 525 | 4111 | Wages-Overtime | 1,418 | 764 | - | - |
| 700 | 5 | 525 | 4120 | Wages-Temporary | - | - | - | - |
| 700 | 5 | 525 | 4140 | Employer PERA | 1,702 | 1,561 | - | - |
| 700 | 5 | 525 | 4145 | Employer FICA | 1,714 | 1,561 | - | - |
| 700 | 5 | 525 | 4168 | Standby Pay | 7,721 | 7,644 | - | - |
| Subtotal | | | | | 26,953 | 24,418 | - | - |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 525 | 4211 | Operating Supplies | 2,267 | 1,606 | 2,500 | 163,750 |
| Subtotal | | | | | 2,267 | 1,606 | 2,500 | 163,750 |
| Contractual Services | | | | | | | | |
| 700 | 5 | 525 | 4300 | Professional Services | - | 290 | 5,000 | 7,500 |
| 700 | 5 | 525 | 4301 | Other Contractual Services | 4,517 | 6,985 | - | - |
| 700 | 5 | 525 | 4331 | Telephone | 468 | 470 | 500 | - |
| 700 | 5 | 525 | 4380 | Electric Service | 7,316 | 7,679 | 7,500 | 11,250 |
| Subtotal | | | | | 12,301 | 15,424 | 13,000 | 18,750 |
| Capital and Other | | | | | | | | |
| 700 | 5 | 525 | 4402 | Repair and Maintenance - Equip | 11,839 | 7,678 | 5,000 | 7,500 |
| 700 | 5 | 525 | 4540 | Rental - Other | - | 189 | - | - |
| Subtotal | | | | | 11,839 | 7,867 | 5,000 | 7,500 |
| Total Filtration | | | | | 53,361 | 49,314 | 20,500 | 190,000 |

| Conservation & Other | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|---|-----|------|--------------------------|------------------|------------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 700 | 5 | 533 | 4100 | Wages-Regular | 1,054 | 577 | - | - |
| 700 | 5 | 533 | 4111 | Wages-Overtime | 624 | 1,570 | - | - |
| 700 | 5 | 533 | 4120 | Wages-Temporary | - | - | - | - |
| 700 | 5 | 533 | 4140 | Employer PERA | 123 | 154 | - | - |
| 700 | 5 | 533 | 4145 | Employer FICA | 128 | 154 | - | - |
| Subtotal | | | | | 1,929 | 2,455 | - | - |
| Materials and Supplies | | | | | | | | |
| 700 | 5 | 533 | 4211 | Conservation Mat. & Sup. | - | - | - | 10,000 |
| Subtotal | | | | | - | - | - | - |
| Total for Utility Department, Other | | | | | 1,929 | 2,455 | - | 10,000 |
| Total Water Division | | | | | 3,122,554 | 3,265,995 | 3,304,550 | 3,467,091 |

| Sewer Administration | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|---|-----|------|----------------------------------|------------------|------------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 725 | 5 | 550 | 4100 | Wages-Regular | 71,137 | 81,520 | 425,000 | 319,513 |
| 725 | 5 | 550 | 4100 | Leave Time | 45,077 | 41,276 | - | - |
| 725 | 5 | 550 | 4111 | Wages-Overtime | 241 | | 15,000 | 50,000 |
| 725 | 5 | 550 | 4115 | Wages-Part Time | - | | - | 7,280 |
| 725 | 5 | 550 | 4140 | Employer PERA | | 146 | | - |
| 725 | 5 | 550 | 4145 | Employer FICA | 8,540 | 8,375 | 23,500 | 23,963 |
| 725 | 5 | 550 | 4150 | Employer Insurance | 8,260 | 8,270 | 24,500 | 25,015 |
| 725 | 5 | 550 | 4154 | Workmen's Compensation In | 62,229 | 82,657 | 66,100 | 62,443 |
| Subtotal | | | | | 245,169 | 262,529 | 616,600 | 550,714 |
| Materials and Supplies | | | | | | | | |
| 725 | 5 | 550 | 4200 | Office Supplies | 303 | 369 | - | - |
| 725 | 5 | 550 | 4209 | In House Copying | - | - | - | - |
| 725 | 5 | 550 | 4210 | Printing, Binding & Copying | 310 | 28 | - | - |
| 725 | 5 | 550 | 4211 | Operating Supplies | 1,928 | 3,162 | 4,000 | 4,000 |
| 725 | 5 | 550 | 4230 | Uniforms & Clothing | 5,301 | 4,627 | 6,000 | 6,000 |
| 725 | 5 | 550 | 4240 | Repair & Maintenance Supp | - | | - | - |
| 725 | 5 | 550 | 4250 | Small Tools | 2,008 | 2,372 | 32,500 | 32,500 |
| Subtotal | | | | | 9,849 | 10,558 | 42,500 | 42,500 |
| Contractual Services | | | | | | | | |
| 725 | 5 | 550 | 4300 | Professional Services | 10,500 | 25,000 | 60,000 | 60,000 |
| 725 | 5 | 550 | 4301 | Other Contractual Service | 50,212 | 47,685 | - | - |
| 725 | 5 | 550 | 4307 | Charges from General Fund | 525,000 | 525,000 | 575,000 | 575,000 |
| 725 | 5 | 550 | 4324 | License & Permits Fees | - | | - | - |
| 725 | 5 | 550 | 4330 | Postage & Meter Fees | 4,618 | 4,245 | 5,000 | 5,000 |
| 725 | 5 | 550 | 4331 | Telephone | 5,912 | 6,917 | 5,000 | 5,000 |
| 725 | 5 | 550 | 4332 | Radio Services | 1,841 | 1,800 | 2,000 | 2,000 |
| 725 | 5 | 550 | 4340 | Travel Expenses | 187 | 28 | - | - |
| 725 | 5 | 550 | 4344 | Books & Publications | - | | 500 | 500 |
| 725 | 5 | 550 | 4345 | Dues & Subscriptions | 450 | 1,419 | 900 | 900 |
| 725 | 5 | 550 | 4346 | Meeting, Conferences & Schooling | 1,491 | 1,342 | 4,500 | 4,500 |
| 725 | 5 | 550 | 4350 | Advertising | - | 49 | - | - |
| 725 | 5 | 550 | 4360 | Legal & Public Notices/Ad | - | - | - | - |
| 725 | 5 | 550 | 4370 | Insurance - General Liability | 49,355 | 60,676 | 97,500 | 97,500 |
| 725 | 5 | 550 | 4390 | MWCC Sewer Charges | 2,283,251 | 2,328,014 | 2,374,574 | 2,391,509 |
| Subtotal | | | | | 2,932,816 | 3,002,174 | 3,124,974 | 3,141,909 |
| Capital and Other | | | | | | | | |
| 725 | 5 | 550 | 4402 | Repair & Maintenance Equipment | 171 | - | - | - |
| 725 | 5 | 550 | 4510 | Rental Building | 75,000 | 75,000 | 75,000 | 75,000 |
| 725 | 5 | 550 | 4701 | Machinery & Equipment | 855 | 1,097 | 5,000 | 5,000 |
| 725 | 5 | 550 | 4730 | Depreciation | 508,732 | 484,715 | 550,000 | 484,715 |
| 725 | 5 | 550 | 4900 | Transfers | 400,000 | 400,000 | 400,000 | 450,000 |
| 725 | 5 | 550 | 4950 | Refunds | 52,535 | | - | - |
| Subtotal | | | | | 1,037,293 | 960,811 | 1,030,000 | 1,014,715 |
| Total for Sewer Department Admin | | | | | 4,225,128 | 4,236,073 | 4,814,074 | 4,749,838 |

Water and Sewer Utility

Lift Station Maintenance

| Maintenance Lift Stations | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------|---|-----|------|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 725 | 5 | 552 | 4100 | Wages-Regular | 49,738 | 52,327 | - | - |
| 725 | 5 | 552 | 4111 | Wages-Overtime | 5,601 | 3,539 | - | - |
| 725 | 5 | 552 | 4120 | Wages-Temporary | 559 | - | - | - |
| 725 | 5 | 552 | 4140 | Employer PERA | 4,683 | 4,583 | - | - |
| 725 | 5 | 552 | 4145 | Employer FICA | 4,553 | 4,632 | - | - |
| 725 | 5 | 552 | 4168 | Standby Pay | 7,721 | 7,644 | - | - |
| Subtotal | | | | | 72,856 | 72,726 | - | - |
| Materials and Supplies | | | | | | | | |
| 725 | 5 | 552 | 4240 | Repair & Maintenance Supp | 39,346 | 55,424 | 40,000 | 40,000 |
| 725 | 5 | 552 | 4250 | Small Tools | - | 315 | - | - |
| Subtotal | | | | | 39,346 | 55,738 | 40,000 | 40,000 |
| Contractual Services | | | | | | | | |
| 725 | 5 | 552 | 4301 | Other Contractual Service | - | - | 2,500 | 2,500 |
| 725 | 5 | 552 | 4380 | Electric Service | 59,387 | 55,614 | 65,000 | 65,000 |
| Subtotal | | | | | 59,387 | 55,614 | 67,500 | 67,500 |
| Capital and Other | | | | | | | | |
| 725 | 5 | 552 | 4400 | Repairs & Maintenances | 40,989 | 47,660 | 35,000 | 35,000 |
| 725 | 5 | 552 | 4402 | Repair & Maintenance Equip | - | 19,882 | - | - |
| 725 | 5 | 552 | 4700 | Capital Outlay Other | 15,345 | - | 15,000 | 15,000 |
| Subtotal | | | | | 56,334 | 67,542 | 50,000 | 50,000 |
| Lift Station Maintenance | | | | | 227,922 | 251,620 | 157,500 | 157,500 |

Water and Sewer Utility

Collection System Maintenance

| Collection System Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|---|-----|------|--------------------------------|------------------|------------------|------------------|------------------|
| Personnel Services | | | | | | | | |
| 725 | 5 | 573 | 4100 | Wages-Regular | 31,224 | 36,292 | - | - |
| 725 | 5 | 573 | 4111 | Wages-Overtime | 4,172 | 933 | - | - |
| 725 | 5 | 573 | 4120 | Wages-Temporary | 2,665 | - | - | - |
| 725 | 5 | 573 | 4140 | Employer PERA | 2,618 | 2,743 | - | - |
| 725 | 5 | 573 | 4145 | Employer FICA | 2,856 | 2,706 | - | - |
| Subtotal | | | | | 43,536 | 42,674 | - | - |
| Materials and Supplies | | | | | | | | |
| 725 | 5 | 573 | 4240 | Repair & Maintenance Supp | 2,354 | 6,631 | 5,000 | 5,000 |
| 725 | 5 | 573 | 4241 | Equipment Parts | 1,303 | - | - | - |
| Subtotal | | | | | 3,657 | 6,631 | 5,000 | 5,000 |
| Contractual Services | | | | | | | | |
| 725 | 5 | 573 | 4300 | Professional Services | - | - | 20,000 | 20,000 |
| 725 | 5 | 573 | 4301 | Other Contractual Service | - | - | - | - |
| Subtotal | | | | | - | - | 20,000 | 20,000 |
| Capital and Other | | | | | | | | |
| 725 | 5 | 573 | 4400 | Repairs & Maintenances | 8,099 | - | 10,000 | 10,000 |
| 725 | 5 | 573 | 4402 | Repair & Maintenance Equipment | 121 | - | - | - |
| Subtotal | | | | | 8,220 | - | 10,000 | 10,000 |
| Total for Collection System Maintenance | | | | | 55,412 | 49,305 | 35,000 | 35,000 |
| Total Sewer Division | | | | | 4,508,463 | 4,536,999 | 5,006,574 | 4,942,338 |

Charitable Gambling

This fund accounts for fees generated through pull-tab sales which are conducted by local non-profit organizations. Receipts from gambling activities vary greatly from year to year reflecting changes in the economy.

These dollars are used to fund youth-oriented activities and projects. The primary expenditures from this fund are the fireworks display at the Summerfest celebration, as well as \$30,000 towards Park Capital Improvements including resurfacing the Walton Skate Park, Guthrie Park re-roofing, and rewiring the electrical service to Walton Park ballfields 5-8. A fund balance of approximately \$131,000 is projected for the end of 2021.

| Charitable Gambling | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|------------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Fees for Gaming | 52,307 | 62,586 | 32,000 | 37,500 |
| Interest On Investments | 3,397 | 2,093 | 1,000 | 300 |
| Total Revenue | 55,704 | 64,679 | 33,000 | 37,800 |
| Expenditures | | | | |
| Transfer to Summerfest (Fireworks) | 7,500 | 7,500 | 7,500 | 7,500 |
| Transfer to Recreation Fund | 25,000 | 25,000 | 30,000 | - |
| Transfer to Park Capital Fund | - | - | - | 30,000 |
| Total Expenditures | 32,500 | 32,500 | 37,500 | 37,500 |

| | | | | |
|--|---------------|---------------|----------------|------------|
| Revenue Over (Under) Expenditures | 23,204 | 32,179 | (4,500) | 300 |
|--|---------------|---------------|----------------|------------|

| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Beginning Fund Balance | 79,911 | 103,115 | 135,294 | 130,794 |
| Ending Fund Balance | 103,115 | 135,294 | 130,794 | 131,094 |

Communications & Broadcasting

Prior to the 2022 budget, this fund accounted for franchise fees received from the Ramsey-Suburban Cable Commission and for rent from antennas located on city water towers. The cable franchise fees were used to cover costs associated with broadcasting community meetings and events. Additionally, cable fees were used to pay for broadcast equipment and a portion of contract IT services provided by the City of Roseville.

With the consolidation of several wireless communication companies, along with declining cable television subscriptions, annual operations have been supplemented by the use of existing fund balance. For the 2022 budget, these operations have been included in the General Fund along with a transfer of \$115,400.

| Communications & Broadcasting | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Cable Franchise Fees | 249,555 | 208,860 | 200,000 | - |
| Interest on Investments | 26,418 | 12,081 | 10,000 | - |
| Antenna Current Fees | 309,144 | 309,493 | 300,000 | - |
| Transfers/Other | 3,904 | 1,920 | 4,500 | - |
| Total Revenue | 589,021 | 532,353 | 514,500 | - |
| Expenditures | | | | |
| Operating Supplies | - | 9,771 | 1,000 | - |
| Program Filming/Cable Casting | 2,120 | 1,900 | 4,500 | - |
| Annual Fiber Maint. North St. Paul | 8,794 | 4,268 | 4,025 | - |
| Communications Systems Planning | - | - | - | - |
| Transfer - General Fund | 250,000 | 250,000 | 300,000 | - |
| Transfer - Recreation Activities | 150,000 | 150,000 | 180,000 | - |
| Community Survey | - | 17,100 | - | - |
| Metro INET Contract | 90,000 | 100,000 | 100,000 | - |
| Transfer - Ambulance Fund | - | 100,000 | - | - |
| Transfer - Capital Buildings | - | - | - | - |
| Transfer - Summerfest | - | 5,000 | 5,000 | - |
| Transfer - Parks CIP | 50,000 | 50,000 | 50,000 | - |
| Transfer - General Fund | - | - | - | 115,400 |
| Capital Equipment/Other | 888 | - | - | - |
| Total Expenditures | 551,802 | 688,039 | 644,525 | 115,400 |

| | | | | |
|--|---------------|------------------|------------------|------------------|
| Revenue Over (Under) Expenditures | 37,219 | (155,686) | (130,025) | (115,400) |
|--|---------------|------------------|------------------|------------------|

| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Beginning Fund Balance | 378,367 | 415,586 | 259,900 | 129,875 |
| Ending Fund Balance | 415,586 | 259,900 | 129,875 | 14,475 |

Community & Economic Development

This fund was initially established in 1994 as the “Seed Fund” in order to stimulate economic development by providing low interest development loans. Funding was initially established with a transfer from an economic development district, but there has not been a steady source of revenue to this fund for many years. In 2022, the funding is provided by a levy of \$79,500.

Maintaining this fund will ensure that funds are available to implement the goals and objectives outlined by the Comprehensive Plan as well as to be able to continue to provide funding for economic development activities in Oakdale.

| Community & Economic Development | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Property Tax Levy | - | - | - | 79,500 |
| GF Transfer | - | - | 79,500 | - |
| Special Assessments | 12,280 | 12,896 | - | - |
| Interest On Investments | 3,444 | 1,895 | 1,000 | 300 |
| Total Revenue | 15,724 | 14,792 | 80,500 | 79,800 |
| Expenditures | | | | |
| Business Loans | - | - | 25,000 | - |
| Housing Improvement Area Loans | - | - | 25,000 | - |
| Loan Service Fees | 1,827 | 200 | 2,000 | 2,000 |
| Bad Debt Write Off | 15,000 | - | - | - |
| Small Area Planning | - | - | 100,000 | - |
| Willowbrooke Park Planning | - | - | 50,000 | - |
| Special Projects | - | - | 25,000 | - |
| Pre-Development | - | 1,642 | 39,500 | - |
| Total Expenditures | 16,827 | 1,842 | 266,500 | 2,000 |

| | | | | |
|--|----------------|---------------|------------------|---------------|
| Revenue Over (Under) Expenditures | (1,103) | 12,950 | (186,000) | 77,800 |
|--|----------------|---------------|------------------|---------------|

| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Beginning Fund Balance | 296,806 | 295,703 | 304,699 | 118,699 |
| Ending Fund Balance | 295,703 | 304,699 | 118,699 | 196,499 |

Forfeit Proceeds & Restitution Services

According to Minnesota State statute, proceeds from forfeited property may be retained by the City and expended for law enforcement purposes. Funds obtained from forfeitures are intended to supplement the operating budget and respond to law enforcement objectives.

The 2022 budget includes the implementation of body worn cameras for all licensed officers.

| Forfeit Proceeds and Restitution Services | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Forfeitures | 94,380 | 38,799 | - | - |
| Refunds & Reimbursements | - | 3,250 | - | - |
| Grants / Intergovernment | - | 1,594 | - | - |
| Interest Income / Other | 9,463 | 3,988 | 1,000 | 500 |
| Sale of Goods / Transfers | - | - | - | - |
| Total Revenue | 103,843 | 47,631 | 1,000 | 500 |
| Expenditures | | | | |
| Tactical Equipment/Vehicles | - | 131,829 | - | 27,660 |
| Body Worn Camera Implementation | - | - | - | 100,000 |
| Training | 7,280 | 7,605 | - | - |
| Employee Recognition | - | - | - | - |
| Miscellaneous | 4,623 | 21,859 | - | - |
| Total Expenditures | 11,903 | 161,293 | - | 127,660 |
| Revenue Over (Under) Expenditures | 91,940 | (113,662) | 1,000 | (127,160) |
| | | | | |
| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
| Beginning Fund Balance | 194,816 | 286,757 | 173,095 | 174,095 |
| Ending Fund Balance | 286,757 | 173,095 | 174,095 | 46,935 |

Neighborhood & Strategic Initiatives Fund

The Neighborhood & Strategic Initiatives Fund was established to ensure that funding would be available to address neighborhood and strategic initiatives as defined by City Council. Typically fees associated with small area studies, similar to the planning done for the Willowbrooke Development, and other city-wide planning related items are paid for out of this fund. Currently, the tax levy is the only source of revenue for this fund so staff and Council may want to consider sources and uses of funds for the future.

| Neighborhood and Strategic Initiatives | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| General Fund Transfer | - | 24,847 | 15,000 | - |
| Transfer State Loan Money | - | - | - | - |
| Interest On Investments | 1,378 | 804 | 500 | 100 |
| Total Revenue | 1,378 | 25,651 | 15,500 | 100 |
| Expenditures | | | | |
| Consulting Fees | 1,970 | - | - | - |
| Neighborhood Improvement | - | - | 25,000 | - |
| Total Expenditures | 1,970 | - | 25,000 | - |

| | | | | |
|--|--------------|---------------|----------------|------------|
| Revenue Over (Under) Expenditures | (592) | 25,651 | (9,500) | 100 |
|--|--------------|---------------|----------------|------------|

| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Beginning Fund Balance | 39,772 | 39,180 | 64,831 | 55,331 |
| Ending Fund Balance | 39,180 | 64,831 | 55,331 | 55,431 |

Recreation Activities

Prior to the 2022 budget, this fund accounted for recreational activities that operate on a fee basis. Revenue generated through registration fees is used to fund direct costs of the programs. In order to adapt to the changing needs and preferences of the community, changes are made to the programs on an ongoing basis. Program fees are adjusted annually to ensure that the programs are self-supporting.

The funding from the Recreation Activities Fund has predominantly been transfers from the Charitable Gambling Fund, which is being consolidated into the General Fund in 2022. In order to provide the external funding necessary to maintain recreation programming, this activity is also being consolidated into the General Fund for 2022.

| Recreation Activities | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Administration | 175,000 | 177,000 | 225,000 | - |
| Contract for Programs | 14,745 | 4,539 | 13,960 | - |
| Revenue Generating Programs | 33,890 | 16,290 | 31,170 | - |
| Funding Supplemented Programs | 32,115 | 2,731 | 30,525 | - |
| Swimming Lessons and Tanners Lake | 14,153 | 16,170 | - | - |
| Total Revenue | 269,903 | 216,729 | 300,655 | - |
| Expenditures | | | | |
| Administration | 158,926 | 167,973 | 175,565 | - |
| Contract for Programs | 9,968 | 3,138 | 11,380 | - |
| Revenue Generating Programs | 10,325 | 4,960 | 11,332 | - |
| Funding Supplemented Programs | 80,489 | 23,086 | 96,200 | - |
| Swimming Lessons and Tanners Lake | 23,825 | 13,161 | 3,100 | - |
| Total Expenditures | 283,533 | 212,317 | 297,577 | - |
| Revenue Over (Under) Expenditures | (13,630) | 4,412 | 3,078 | - |
| | | | | |
| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
| Beginning Fund Balance | 15,903 | 2,273 | 6,685 | 9,763 |
| Ending Fund Balance | 2,273 | 6,685 | 9,763 | 9,763 |

Summerfest

This fund was established to account for the annual Summerfest celebration. The revenues are generated from activity fees, donations, and interest on fund, and expenses are primarily related to entertainment including bands, the parade, petting zoo, concessions, etc. Additionally, small transfers from the Charitable Gambling and Communications Funds have been utilized for additional revenues to this fund. Historically the goal has been for this fund to break even, but this event has not generated any net revenue since 2012.

| Summerfest | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Property Taxes | - | - | - | 7,500 |
| Activity Fees | 20,094 | - | - | 14,100 |
| Contributions, Donations, Rents | 5,375 | - | - | 22,500 |
| Other Interest / Misc. | 150 | - | - | - |
| Transfer from Charitable Gambling Fund | 7,500 | 7,500 | 7,500 | - |
| Transfer from Communications Fund | - | 5,000 | 5,000 | - |
| Total Revenue | 33,119 | 12,500 | 12,500 | 44,100 |
| Expenditures | | | | |
| Professional / Admin / Other | - | 13 | - | - |
| Overtime Wages Public Works & Police | - | - | - | - |
| Regular Wages Public Works & Police | - | - | - | - |
| Material Supplies & Contract Services | - | - | - | 7,500 |
| Fireworks | 8,250 | - | - | 7,500 |
| Activity Expenditure | 34,602 | - | - | 15,000 |
| Total Expenditures | 42,852 | 13 | - | 30,000 |
| Revenue Over (Under) Expenditures | (9,733) | 12,487 | 12,500 | 14,100 |
| Beginning Fund Balance | 3,713 | (6,020) | 6,467 | 18,967 |
| Ending Fund Balance | (6,020) | 6,467 | 18,967 | 33,067 |

Surface Water Management

The surface water utility fund has been in effect since 2003. The utility is projected to generate approximately \$700,000 in revenue from utility fees for 2022. These funds enable the City of Oakdale to respond to maintenance and drainage issues, complete capital replacement projects, and address legal mandates. This utility also enabled the City to reduce its reliance on tax levy revenues for these essential services.

The Public Works divisions of Forestry and Environmental Services are responsible for the oversight of most programs accounted for in this budget. Additionally, street sweeping operations are now fully accounted for in this budget – previously only part of those operations were accounted for. Staff has evaluated the water quality implications of street sweeping operations and has determined that this fund is the appropriate place for costs associated with that program.

| Surface Water Management | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Utility Fees | 449,984 | 447,509 | 636,300 | 706,929 |
| State Grant | 9,260 | 70,439 | - | - |
| Interest on Investments | 26,143 | 1,662 | 10,000 | 5,000 |
| Transfers In From Other Funds | - | - | - | 300,000 |
| Total Revenue | 485,387 | 519,610 | 646,300 | 1,011,929 |
| Expenditures | | | | |
| General Administration | 135,368 | 224,654 | 230,590 | 247,389 |
| Street Sweeping | 29,903 | 82,613 | 10,000 | 10,000 |
| Maint & Drainage | 107,560 | 87,558 | 43,000 | 43,000 |
| Catch Basin Maintenance | 42,377 | 23,375 | 24,500 | 24,500 |
| Fountain Maintenance | 1,411 | 1,468 | 2,500 | 2,500 |
| Transfers Out to Other Funds | 820,000 | 120,000 | 120,000 | - |
| Total Expenditures | 1,136,619 | 539,669 | 430,590 | 327,389 |
| Revenue Over (Under) Expenditures | (651,232) | (20,059) | 215,710 | 684,540 |
| Beginning Fund Balance | 763,149 | 111,917 | 91,858 | 307,568 |
| Ending Fund Balance | 111,917 | 91,858 | 307,568 | 992,108 |

Surface Water Management Fund

General Administration

| Surface Water Management | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--------------------------------------|-----|------|-----|---------------------------------|----------------|----------------|-----------------|------------------|
| Revenue | | | | | | | | |
| 206-4 | 000 | 3237 | 000 | State Grant | 9,260 | - | - | - |
| 206-4 | 000 | 3319 | 000 | Fees for Development | - | 170 | - | - |
| 206-4 | 000 | 3718 | 000 | Watershed Reimbursement | - | 70,439 | - | - |
| 206-4 | 000 | 3550 | 300 | Utility Fees | 449,984 | 447,339 | 636,300 | 706,929 |
| 206-4 | 000 | 3711 | 000 | Interest & Misc. | 26,143 | 1,662 | 10,000 | 5,000 |
| 206-4 | 000 | 3814 | 000 | Transfer From Street Light Fund | - | - | - | 300,000 |
| Total Revenue | | | | | 485,386 | 519,610 | 646,300 | 1,011,929 |
| Expenditures | | | | | | | | |
| Personnel Services | | | | | | | | |
| 206-5 | 800 | 4100 | 000 | Wages-Regular | 82,756 | 85,572 | 163,690 | 176,700 |
| 206-5 | 800 | 4111 | 000 | Wages-Overtime | 5,735 | 4,037 | 5,000 | 5,000 |
| 206-5 | 800 | 4120 | 000 | Wages-Temporary | - | - | 6,000 | 6,000 |
| 206-5 | 800 | 4140 | 000 | Employer PERA | 7,004 | 7,264 | 12,300 | 13,638 |
| 206-5 | 800 | 4145 | 000 | Employer FICA | 7,173 | 7,421 | 12,600 | 14,052 |
| 206-5 | 800 | 4154 | 000 | Workers Comp Insurance | 1,505 | 883 | - | 1,000 |
| 206-5 | 800 | 4161 | 000 | Vacation Pay | 1,319 | 4,519 | - | - |
| 206-5 | 800 | 4162 | 000 | Holiday Pay | 4,090 | 4,349 | - | - |
| 206-5 | 800 | 4163 | 000 | Sick Pay | 430 | 137 | - | - |
| 206-5 | 800 | 4164 | 000 | Personal Leave Pay | - | - | - | - |
| Total Personnel | | | | | 110,012 | 114,182 | 199,590 | 216,389 |
| Contractual Services | | | | | | | | |
| 206-5 | 800 | 4300 | 000 | Professional Services | - | 5,257 | 15,000 | 15,000 |
| 206-5 | 800 | 4301 | 000 | Other Contractual Service | 14,565 | 96,386 | - | - |
| 206-5 | 800 | 4319 | 000 | Engineering Services | 3,694 | 3,700 | 10,500 | 10,500 |
| 206-5 | 800 | 4320 | 000 | Legal Services | - | - | - | - |
| 206-5 | 800 | 4331 | 000 | Telephone | - | - | - | - |
| 206-5 | 800 | 4346 | 000 | Meeting Conferences | 650 | 650 | 500 | 500 |
| 205-5 | 800 | 4370 | 000 | Insurance – General Liability | 4,935 | 4,481 | 5,000 | 5,000 |
| 206-5 | 800 | 4605 | 000 | Silver Lake Contribution | - | - | - | - |
| Total Contractual Services | | | | | 23,844 | 110,474 | 31,000 | 31,000 |
| Capital and Transfers | | | | | | | | |
| 206-5 | 800 | 4605 | 000 | Contributions | 1,509 | - | - | - |
| 206-5 | 800 | 4900 | 000 | Transfers to Other Funds | 820,000 | 120,000 | 120,000 | - |
| Total Capital & Transfers | | | | | 821,509 | 120,000 | 120,000 | - |
| Total General Administration | | | | | 955,366 | 344,656 | 350,590 | 247,389 |

Surface Water Management Fund

Street Sweeping

| Street Sweeping | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 206-5 | 801 | 4100 | 000 | Wages - Regular | 24,940 | 60,500 | - | - |
| 206-5 | 801 | 4111 | 000 | Wages - Overtime | 164 | 319 | - | - |
| 206-5 | 801 | 4120 | 000 | Wages - Temporary | - | 351 | - | - |
| 206-5 | 801 | 4140 | 000 | Employer PERA | 1,866 | 4,032 | - | - |
| 206-5 | 801 | 4145 | 000 | Employer FICA | 1,853 | 4,435 | - | - |
| Total Personnel | | | | | 28,823 | 69,636 | - | - |
| Supplies & Contractual Services | | | | | | | | |
| 206-5 | 801 | 4211 | 000 | Operating Supplies | - | 936 | 10,000 | 10,000 |
| 206-5 | 801 | 4240 | 000 | Repair & Maint Supplies | - | 9,902 | - | - |
| 206-5 | 801 | 4250 | 000 | Small Tools | - | 408 | - | - |
| 206-5 | 801 | 4299 | 000 | Other Materials & Supplies | 317 | - | - | - |
| Total Supplies & Contractual | | | | | 317 | 11,246 | 10,000 | 10,000 |
| Contractual Services | | | | | | | | |
| 206-5 | 801 | 4301 | 000 | Other Contractual Svcs | 763 | 1,731 | - | - |
| Total Contractual Services | | | | | 763 | 1,731 | - | - |
| Total Street Sweeping | | | | | 29,903 | 82,613 | 10,000 | 10,000 |

Surface Water Management Fund

Maintenance & Drainage Correction

| Maintenance & Drainage Correction | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 206-5 | 802 | 4100 | 000 | Wages - Regular | 22,605 | 58,505 | - | - |
| 206-5 | 802 | 4111 | 000 | Wages - Overtime | 706 | 1,096 | - | - |
| 206-5 | 802 | 4120 | 000 | Wages - Temporary | 653 | 1,057 | - | - |
| 206-5 | 802 | 4140 | 000 | Employer PERA | 1,603 | 4,626 | - | - |
| 206-5 | 802 | 4145 | 000 | Employer FICA | 1,655 | 4,723 | - | - |
| Total Personnel | | | | | 27,222 | 70,007 | - | - |
| Materials & Supplies | | | | | | | | |
| 206-5 | 802 | 4211 | 000 | Operating Supplies | 2,940 | 6,867 | 3,000 | 3,000 |
| 206-5 | 802 | 4244 | 000 | Landscaping Materials | - | 1,682 | - | - |
| 206-5 | 802 | 4299 | 000 | Other Materials & Supplies | - | 683 | - | - |
| Total Materials & Supplies | | | | | 2,940 | 9,232 | 3,000 | 3,000 |
| Contractual Services | | | | | | | | |
| 206-5 | 802 | 4300 | 000 | Professional Services | - | - | 40,000 | 40,000 |
| 206-5 | 802 | 4301 | 000 | Other Contractual Service | 20,750 | 8,186 | - | - |
| 206-5 | 802 | 4305 | 000 | Construction Services | 56,648 | - | - | - |
| 206-5 | 802 | 4319 | 000 | Engineering Services | - | - | - | - |
| 206-5 | 802 | 4399 | 000 | Other Misc | - | 133 | - | - |
| Total Contractual Services | | | | | 77,398 | 8,319 | 40,000 | 40,000 |
| Capital & Other | | | | | | | | |
| 206-5 | 802 | 4500 | 000 | Rental Equipment | - | - | - | - |
| 206-5 | 802 | 4700 | 000 | Capital Drainage | - | - | - | - |
| Total Capital & Other | | | | | - | - | - | - |
| Total Maintenance & Drainage Correction | | | | | 107,560 | 87,558 | 43,000 | 43,000 |

Surface Water Management Fund

Catch Basin Maintenance, Fountain Maintenance & Aeration

| Catch Basin Maintenance | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|---------------------------------------|-----|------|-----|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 206-5 | 803 | 4100 | 000 | Wages - Regular | 15,625 | 14,919 | - | - |
| 206-5 | 803 | 4111 | 000 | Wages - Overtime | 1,921 | 561 | - | - |
| 206-5 | 803 | 4120 | 000 | Wages - Temporary | 401 | 807 | - | - |
| 206-5 | 803 | 4140 | 000 | Employer PERA | 1,419 | 1,150 | - | - |
| 206-5 | 803 | 4145 | 000 | Employer FICA | 1,363 | 1,202 | - | - |
| Total Personnel | | | | | 20,728 | 18,639 | - | - |
| Materials & Supplies | | | | | | | | |
| 206-5 | 803 | 4211 | 000 | Operating Supplies | 1,642 | 3,062 | 2,500 | 2,500 |
| 206-5 | 803 | 4244 | 000 | Repair & Maint Supplies | 13 | - | - | - |
| 206-5 | 803 | 4299 | 000 | Other Materials & Supplies | 145 | 194 | - | - |
| Total Materials & Supplies | | | | | 1,799 | 3,257 | 2,500 | 2,500 |
| Contractual Services | | | | | | | | |
| 206-5 | 803 | 4300 | 000 | Professional Services | - | - | 22,000 | 22,000 |
| 206-5 | 803 | 4301 | 000 | Other Contractual Services | 19,850 | 1,450 | - | - |
| 206-5 | 803 | 4346 | 000 | Meetings & Conferences | - | 30 | - | - |
| Total Contractual Services | | | | | 19,850 | 1,480 | 22,000 | 22,000 |
| Total Catch Basin Maintenance | | | | | 42,377 | 23,375 | 24,500 | 24,500 |

| Fountain Maintenance & Aeration | | | | | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|--|-----|------|-----|----------------------------|----------------|----------------|-----------------|------------------|
| Personnel Services | | | | | | | | |
| 206-5 | 804 | 4100 | 000 | Wages - Regular | - | - | - | - |
| 206-5 | 804 | 4120 | 000 | Wages - Temporary | - | - | - | - |
| 206-5 | 804 | 4140 | 000 | Employer PERA | - | - | - | - |
| 206-5 | 804 | 4145 | 000 | Employer FICA | - | - | - | - |
| Total Personnel | | | | | - | - | - | - |
| Materials & Supplies | | | | | | | | |
| 206-5 | 804 | 4211 | 000 | Operating Supplies | - | - | 1,000 | 1,000 |
| 206-5 | 804 | 4244 | 000 | Landscape Materials | - | - | - | - |
| 206-5 | 804 | 4299 | 000 | Other Materials & Supplies | - | - | - | - |
| Total Materials & Supplies | | | | | - | - | 1,000 | 1,000 |
| Contractual Service | | | | | | | | |
| 206-5 | 804 | 4300 | 000 | Professional Services | - | - | 1,500 | 1,500 |
| 206-5 | 804 | 4301 | 000 | Other Contractual Services | 1,411 | 1,468 | - | - |
| 206-5 | 804 | 4380 | 000 | Electric Service | - | - | - | - |
| Total Contractual Services | | | | | 1,411 | 1,468 | 1,500 | 1,500 |
| Total Fountain Maintenance & Aeration | | | | | 1,411 | 1,468 | 2,500 | 2,500 |

| | | | | | | | | |
|---------------------------------------|--|--|--|--|------------------|----------------|----------------|----------------|
| Total Surface Water Management | | | | | 1,136,618 | 539,671 | 430,590 | 327,389 |
|---------------------------------------|--|--|--|--|------------------|----------------|----------------|----------------|

Veterans Memorial Fund

This fund was established to maintain the Veterans Memorial outside of City Hall. Any donations received for memorial bricks or otherwise designated for the memorial are reserved in this fund for future maintenance to the bricks, grounds, or fountain as needed. There are no anticipated upgrades for 2022.

| Veterans Memorial Fund | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Revenue | | | | |
| Contributions & Donations | 254 | 150 | - | - |
| Interest On Investments | 135 | 70 | - | - |
| Total Revenue | 389 | 220 | - | - |
| Expenditures | | | | |
| Landscape Materials | - | 690 | - | - |
| Total Expenditures | - | 690 | - | - |

| | | | | |
|--|------------|--------------|----------|----------|
| Revenue Over (Under) Expenditures | 389 | (470) | - | - |
|--|------------|--------------|----------|----------|

| | 2019 Actual | 2020 Actual | 2021 Adopted | 2022 Proposed |
|-------------------------------|------------------------|------------------------|-------------------------|--------------------------|
| Beginning Fund Balance | 3,661 | 4,050 | 3,580 | 3,580 |
| Ending Fund Balance | 4,050 | 3,580 | 3,580 | 3,580 |

Appendix

Retired Budgets

In an effort to streamline the budget process and make Oakdale's budget easier to understand, these smaller program areas are being absorbed into the larger divisions that manage them beginning in 2022. All of the funds for personnel, materials, and services within these programs have been reallocated to their larger divisions, so these line item breakdowns have been separated out for historical context.

| ADMINISTRATIVE SERVICES Administrative Division PG. 24 | | | | | | |
|--|-----|------|-----|----------------------|---------------|---------------|
| Central Services & Reception Area | | | | | 2019 Actual | 2020 Actual |
| Personnel Services / Reception | | | | | | |
| 5 | 084 | 4115 | 008 | Wages-Part Time | 33,677 | 50,574 |
| 5 | 084 | 4140 | 008 | Employer PERA | 2,519 | 3,658 |
| 5 | 084 | 4145 | 008 | Employer FICA | 2,600 | 3,493 |
| 5 | 084 | 4150 | 008 | Employer Insurance | - | 9,131 |
| Subtotal | | | | | 38,796 | 66,856 |
| Materials and Supplies | | | | | | |
| 5 | 084 | 4200 | 008 | Office Supplies | 9 | - |
| 5 | 084 | 4209 | 008 | In House Copying | 16,112 | 15,766 |
| 5 | 084 | 4210 | 008 | Printing | 1,775 | 3,827 |
| 5 | 084 | 4211 | 008 | Operating Supplies | 4,511 | - |
| Subtotal | | | | | 22,407 | 19,593 |
| Contractual Services | | | | | | |
| 5 | 084 | 4330 | 008 | Postage & Meter Fees | 13,082 | 12,321 |
| Subtotal | | | | | 13,082 | 12,321 |
| SUBTOTAL CENTRAL SERVICES | | | | | 74,286 | 98,770 |

| | | | | | | |
|--|-----|------|-----|--------------------------|------------------------|------------------------|
| COMMUNITY DEVELOPMENT PG. 28 | | | | | | |
| Recycling/ Environmental Services | | | | | 2019 Actual | 2020 Actual |
| Personnel Services | | | | | | |
| 5 | 042 | 4100 | 004 | Wages-Regular | 46,960 | 26,510 |
| 5 | 042 | 4111 | 004 | Wages-Overtime | 189 | - |
| 5 | 042 | 4115 | 004 | Wages-Part Time | 15,983 | - |
| 5 | 042 | 4140 | 004 | Employer PERA | 4,623 | 2,121 |
| 5 | 042 | 4145 | 004 | Employer FICA | 4,816 | 2,084 |
| 5 | 042 | 4150 | 004 | Employer Insurance | - | - |
| Subtotal | | | | | 72,571 | 30,715 |
| Materials and Supplies | | | | | | |
| 5 | 042 | 4210 | 004 | Printing | 3,374 | - |
| 5 | 042 | 4299 | 004 | Other Materials | 16,169 | - |
| Subtotal | | | | | 19,543 | - |
| Contractual Services | | | | | | |
| 5 | 042 | 4300 | 004 | Professional Services | 225 | - |
| 5 | 042 | 4301 | 004 | Other Contract/ clean up | 1,521 | 3,939 |
| 5 | 042 | 4399 | 004 | Other Services | - | - |
| Subtotal | | | | | 1,746 | 3,939 |
| SUBTOTAL FOR ENVIRONMENTAL | | | | | 93,860 | 34,654 |

| COUNCIL AND COMMISSIONS PG. 29 | | | | | | |
|--------------------------------|-----|------|-----|-------------------------------|-------------|-------------|
| Planning Commission | | | | | 2019 Actual | 2020 Actual |
| Personnel Services | | | | | | |
| 5 | 021 | 4115 | 001 | Wages-Part Time | - | - |
| 5 | 021 | 4140 | 001 | Employer PERA | - | - |
| 5 | 021 | 4145 | 001 | Employer FICA | - | - |
| Subtotal | | | | | - | - |
| Materials and Supplies | | | | | | |
| 5 | 021 | 4211 | 001 | Operating Supplies | - | - |
| 5 | 021 | 4299 | 001 | Other Materials & Supplies | - | - |
| Subtotal | | | | | - | - |
| Contractual Services | | | | | | |
| 5 | 021 | 4300 | 001 | Professional Services | - | - |
| 5 | 021 | 4301 | 001 | Other Contractual Service | 497 | 638 |
| 5 | 021 | 4346 | 001 | Meeting, Conferences & School | - | - |
| Subtotal | | | | | 497 | 638 |

| | | |
|---|------------|------------|
| SUBTOTAL FOR PLANNING COMMISSION | 497 | 638 |
|---|------------|------------|

| Economic Development Commission | | | | | 2019 Actual | 2020 Actual |
|---------------------------------|-----|------|-----|-------------------------------|-------------|-------------|
| Personnel Services | | | | | | |
| 5 | 022 | 4145 | 001 | Employer FICA | - | - |
| Subtotal | | | | | - | - |
| Materials and Supplies | | | | | | |
| 5 | 022 | 4211 | 001 | Operating Supplies | - | - |
| 5 | 022 | 4299 | 001 | Other Materials & Supplies | - | - |
| Subtotal | | | | | - | - |
| Contractual Services | | | | | | |
| 5 | 022 | 4300 | 001 | Professional Services | - | - |
| 5 | 022 | 4301 | 001 | Other Contractual Service | 289 | - |
| 5 | 022 | 4346 | 001 | Meeting, Conferences & School | - | - |
| 5 | 022 | 4350 | 001 | Advertising | - | - |
| 5 | 022 | 4360 | 001 | Legal & Public Notices/Ad | - | - |
| Subtotal | | | | | 289 | - |

| | | |
|---|------------|---|
| SUBTOTAL FOR ECONOMIC DEVELOPMENT COMM | 289 | - |
|---|------------|---|

| | | | | | | |
|--|-----|------|-----|-------------------------------|------------------------|------------------------|
| COUNCIL AND COMMISSIONS PG. 29 | | | | | | |
| Park and Recreation Commission | | | | | 2019 Actual | 2020 Actual |
| Personnel Services | | | | | | |
| 5 | 023 | 4111 | 001 | Wages-Overtime | - | - |
| 5 | 023 | 4140 | 001 | Employer- PERA | - | - |
| 5 | 023 | 4145 | 001 | Employer FICA | - | - |
| Subtotal | | | | | - | - |
| Materials and Supplies | | | | | | |
| 5 | 023 | 4299 | 001 | Operating Supplies | - | - |
| 5 | 023 | 4299 | 001 | Other Materials & Supplies | - | - |
| Subtotal | | | | | - | - |
| Contractual Services | | | | | | |
| 5 | 023 | 4300 | 001 | Professional Services | - | - |
| 5 | 023 | 4301 | 001 | Other Contractual Svcs | 955 | 400 |
| 5 | 023 | 4346 | 001 | Meeting, Conferences & School | - | - |
| Subtotal | | | | | 955 | 400 |
| SUBTOTAL PARK & RECREATION COMMISSION | | | | | 955 | 400 |

| | | | | | | |
|---------------------------------------|-----|------|-----|-------------------------------|--------------------|--------------------|
| POLICE ADMINISTRATION DIVISION PG. 32 | | | | | | |
| Juvenile Services | | | | | 2019 Actual | 2020 Actual |
| Personnel Services | | | | | | |
| 5 | 052 | 4100 | 025 | Wages-Regular | 80,218 | 85,198 |
| 5 | 052 | 4111 | 025 | Wages-Overtime | 113 | 698 |
| 5 | 052 | 4140 | 025 | Employer PERA | 5,763 | 6,139 |
| 5 | 052 | 4145 | 025 | Employer FICA | 6,108 | 6,506 |
| 5 | 052 | 4150 | 025 | Employer Insurance | 10,134 | 9,512 |
| Subtotal | | | | | 102,337 | 108,053 |
| Materials and Supplies | | | | | | |
| 5 | 052 | 4230 | 025 | Uniforms & Clothing | - | - |
| Subtotal | | | | | - | - |
| Contractual Services | | | | | | |
| 5 | 052 | 4346 | 025 | Meeting, Conferences & School | - | - |
| Subtotal | | | | | - | - |

| | | | | | | |
|-----------------------------------|--|--|--|--|----------------|----------------|
| SUBTOTAL JUVENILE SERVICES | | | | | 102,337 | 108,053 |
|-----------------------------------|--|--|--|--|----------------|----------------|

| | | | | | | |
|----------------------------------|-----|------|-----|------------------------------|--------------------|--------------------|
| Police Vehicles | | | | | 2019 Actual | 2020 Actual |
| Personnel Services | | | | | | |
| 5 | 057 | 4220 | 025 | Motor Fuels | 55,010 | 49,226 |
| Subtotal | | | | | 55,010 | 49,226 |
| Repairs & Maintenance | | | | | | |
| 5 | 057 | 4403 | 025 | Repair & Maintenance Vehicle | 28,269 | 43,915 |
| Subtotal | | | | | 28,269 | 43,915 |

| | | | | | | |
|---------------------------------|--|--|--|--|---------------|---------------|
| SUBTOTAL POLICE VEHICLES | | | | | 83,279 | 93,141 |
|---------------------------------|--|--|--|--|---------------|---------------|

| | | | | | | |
|-----------------------------|-----|------|-----|---------------------|--------------------|--------------------|
| Prevention Programs | | | | | 2019 Actual | 2020 Actual |
| Contractual Services | | | | | | |
| 5 | 058 | 4325 | 025 | Prevention Programs | 3,301 | 904 |
| Subtotal | | | | | 3,301 | 904 |

| | | | | | | |
|-------------------------------------|--|--|--|--|--------------|------------|
| SUBTOTAL PREVENTION PROGRAMS | | | | | 3,301 | 904 |
|-------------------------------------|--|--|--|--|--------------|------------|

| POLICE ADMINISTRATION DIVISION PG. 33 | | | | | | |
|--|-----|------|-----|-------------------------------|------------------|------------------|
| Patrol Operations | | | | | 2019 Actual | 2020 Actual |
| Personnel Services | | | | | | |
| 5 | 054 | 4100 | 025 | Wages-Regular | 2,238,755 | 1,188,363 |
| 5 | 054 | 4111 | 025 | Wages-Overtime | 149,250 | 145,143 |
| 5 | 054 | 4120 | 025 | Wages-Temp | 41 | - |
| 5 | 054 | 4140 | 025 | Employer PERA | 396,687 | 412,501 |
| 5 | 054 | 4145 | 025 | Employer FICA | 32,706 | 32,717 |
| 5 | 054 | 4150 | 025 | Employer Insurance | 387,936 | 371,276 |
| Subtotal Personnel Services | | | | | 3,205,376 | 2,150,001 |
| Materials and Supplies | | | | | | |
| 5 | 054 | 4230 | 025 | Uniforms & Clothing | 33,930 | 40,601 |
| Subtotal Materials and Supplies | | | | | 33,930 | 28,225 |
| Contractual Services | | | | | | |
| 5 | 054 | 4301 | 025 | Other Contractual Services | - | - |
| 5 | 054 | 4346 | 025 | Meeting, Conferences & School | 14,189 | 16,036 |
| Subtotal Contractual Services | | | | | 14,189 | 16,036 |
| SUBTOTAL FOR PATROL OPERATIONS | | | | | 3,253,495 | 2,206,638 |